

Minutes for May 10th, 2004

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062510 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 10, 2004 at 9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Bev Welch, Bob Lothspeich and Kelli Campbell.

D062510A 1. Items discussed included the Administrative Services vacancy. No action taken.

9:45 a.m. - Recess.

062511 Not used.

10:00 a.m. - Pledge of Allegiance.

Present: Dane Dunford, Bob Lothspeich and Tammy Lewis.

D062511A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

062512 3. Claims/Payroll warrants numbered **162538-162573, 162604-162639** and **162653-162790** for **\$754,649.10** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	23,852.86
110	County Roads	33,990.64
113	Ergonomics	783.00
127	Drug Enforcement	9,034.65
135	Prosecutor's Stop Grant	236.68
142	Whitcom-911	6,821.99
400	Solid Waste	3,185.39
501	Equipment Rental & Revolving	27,454.81
510	Photocopier Revolving	539.74
690	Clearing & Suspense	243,705.52
ET	Electronic Transfer	350,160.35

062513 4. May 3, 2004 minutes approved.

062514 5. Personnel board order approved.

10:05 a.m. - Bev Welch.

D062514A 6. Chairman Wigen announced the May 7th passing of former Whitman County Commissioner, John Henley. Mr. Henley served as commissioner for 12 years from 1978-1990. He also served on the Lacrosse and Hay School Boards and many other organizations for several more years. His memorial service is tomorrow at 2 p.m. at the Colfax Baptist Church.

062514B 7. Chairman Wigen signed Washington State Military Department contract #E04-253 solely for Whitman and Asotin Counties regionalization expenses in the amount of \$394,736.

062515 8. Motion by Commissioner Partch **seconded** by Commissioner Finch to approve an interlocal agreement amending the District Court filing fees paid by the City of Palouse and the distribution of funds from fines. Commissioner Partch added this is a housekeeping issue. The city's attorney discovered the agreement was out of date. Both the District Court Administrator and County Prosecutor have reviewed the revised document. Motion **carried**.

062515A 9. A requested loan from Solid Waste to Whitcom was before the Board. The proposed resolution is for a \$1.2 million short-term loan to be repaid by the end of 2004 at an interest rate based on the Local Government Investment Pool.

Commissioner Partch indicated this loan will enable Whitcom to get up and going because all their grants are reimbursable which means the funds must be expended first and then submitted to the state for reimbursement. This loan would provide the operating capital during the reimbursement process. On behalf of Whitcom, the commissioners thanked the county (Solid Waste Fund) for allowing them to do this rather than borrowing through the public sector thereby saving considerable time and money. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to authorize the \$1.2 million loan from Solid Waste to Whitcom.

RESOLUTION NO. 062515A

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 10th day of May, 2004; and,

WHEREAS, Whitcom has requested an interfund loan from Solid Waste to cover capital project expenditures; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, the interfund loan will be repaid to Solid Waste no later than December 31, 2004, at an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the

month immediately preceding the month during which the interfund loan is authorized. Whitcom reserves the right to repay the loan earlier than specified without penalty.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$1,200,000.00 is loaned to Whitcom from the Whitman County Solid Waste Fund, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 10th day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

062516 10. Letter received from US Representative Mike Thompson requesting support of legislation to help combat the price of gasoline. Commissioner Partch personally agreed oil companies are taking advantage of the situation and should be brought to task. It was agreed the Board would not take any action since there are currently accountability laws in place.

062517 11. A certificate of authenticity and a copy of Ordinance No. 04-8 annexing property to the City of Pullman received.

062518 12. The commissioners signed a letter to Chuck and Don Tilton of Isothermal Systems thanking them for relocating their business to Whitman County.

13. Executed copies of the following documents received:

062519 Public Hospital District #2 Business Associate agreement.

062520 City of Moscow dispatch services contract with Whitcom.

062521 Interlocal with WSU/Pullman for E911/Dispatch services.

D062521A 14. Commissioners' pending list reviewed.

10:25 a.m. - Bev Welch, Finance Director/Information Services Manager.

Present: Fran Martin and Tammy Lewis.

062522 Ms. Welch spoke about the purchase of a network appliance server dedicated to the anti-spam/anti-virus software. Currently, the county's IP address goes through the state's line. With the new server, the IP address

would go through the county's new appliance that is supposed to handle 99% of the viruses and a great share of the spam before going into the email server. The county also has the Norton Anti-Virus software that must be retained for in-house purposes. By deterring the majority of the spam, it will free up the mail server considerably.

The price of the appliance is \$2,500

Anti-spam/anti-virus software is \$800/annually

Hardware support for the first year is \$99

Installation is \$1,500

The cost with tax is \$5,400

Fran Martin has agreed to contribute \$2,500 leaving a balance of \$2,900.

Motion by Commissioner Partch **seconded** by Commissioner Wigen to approve the \$5,400 purchase. **Motion carried.**

Motion by Commissioner Partch **seconded** by Commissioner Finch that Public Health pay \$2,500 and the \$2,900 balance would be paid by each department on a percentage basis for the annual maintenance fees and purchase of the software. Ms. Welch will notify all departments of the monthly charges. **Motion carried.**

10:35 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Tammy Lewis and Maggie Breshears.

Action Items:

062523 1. The Chairman presented the Director with the 2003 Certificate of Good Practice award from the County Road Administration Board (CRAB).

Mark Storey noted it is always a nice accomplishment when we go through another year and CRAB audits everything we are doing and puts out a certificate of good practice. This is a reflection on all the Public Works staff that works hard at keeping our roads in good shape and keeping our books in proper order. The award is great to see and to have it acknowledged by the Board.

Dane Dunford stated it is an important certificate to receive because without it Public Works would not be able to assist the cities/towns with their smaller projects. They would all have to hire private consultants.

Furthermore, without the designation as a certified agency, Mr. Storey said it would cause the county's work to be extremely more difficult and time consuming because everything currently done at the county level would have to be processed through the state for review and approval.

062524 2. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to publish the notice of call for bids for 75 VHF portable radios for Fire District #8.

062525-062526 Not used.

062527 3. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to publish the notice of call for bids for the Palouse Cove Road project. Commissioner Partch talked about the fact this project has been a long time coming and is very important to the people of Palouse and the surrounding area that travel this road on a regular basis. He looked forward to the completion of the project this fall.

062528 4. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the contract between Whitman County and Shawnee Rock for crushing at the Doneen Quarry be signed as presented.

Solid Waste Division:

D062528A 5. The Director anticipated bringing all information on the spring cleanup and tire amnesty day events to the Board next week.

Maintenance Division:

D062528B 6. The crack sealing machines are arriving this afternoon; Districts 1 and 3 will begin crack sealing tomorrow.

Administrative Division:

D062528C 7. Commissioner Finch reported the City of Pullman is connecting businesses to the new South Grand Avenue sewer line extension. This project was partially funded with .08 money awarded by the county.

11:20 a.m. - Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Tim Myers and Tom Miller (2:00 p.m.), Fran Martin (2:30 p.m.) and Dane Dunford (3:00 p.m.).

D062528D 15. Items discussed included Facilities Management issues and the All Hazard Mitigation Plan. No action taken.

3:00 p.m.- Board Business Continued/Dane Dunford and Jean Wardwell.

D062528E 16. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to go into executive session with the above individuals until 3:30 p.m. for discussion of personnel issues.

3:30 p.m. - Return to Open Session/Maribeth Becker, Commissioners' Office.

D062528F 17. Motion by Commissioner Partch **seconded** by Commissioner Finch and **carried** to go into executive session with Ms. Becker until 4:00 p.m. for discussion of personnel issues.

4:00 p.m. - Return to Open Session/Adjourn.

D062528G Commissioner Partch **moved** to adjourn the **May 10, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 17, 2004**. The foregoing action made this **10th** day of **May 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners