

Minutes for May 12, 2008

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068165 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 12, 2008** at **9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Bob Reynolds, Tim Myers and Sharron Cunningham (9:00 a.m.).

D068165A 1. Items discussed included review of an ECS change order and staffing issue in the Parks Department. No action taken.

068166 Not used.

10:00 a.m. - Pledge of Allegiance.

Present: Bob Reynolds, Bob Lothspeich, Lori Nails, Maria Thomas and Joe Smillie.

D068166A 2. Motion by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

068167 3. Claims/Payroll warrants numbered **215221-215246, 215271-215294** and **215397-215544** for **\$1,149,010.70** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	51,543.00	63,173.47
102	Building & Development	1,579.00	26.69
103	Countywide Planning	2,552.40	171.69
104	Developmental Services		51.51
109	Homeless Housing		564.89
110	County Roads	14,705.00	49,448.11
123	Paths & Trails-BCPT-123.310.001		90.00
127	Drug Enforcement-Quad City	400.00	3,300.00
128	Crime Victims/Witnesses	350.00	
135	Prosecutor's Stop Grant	150.00	
141	Washington Housing SHB 2060		3,292.70
144	Emergency Communications-144.260.001	250.00	1,880.83
300	Capital Projects Asset Acq.-300.010.001		1,640.04
300	Capital Projects CIP-300.010.005		15,511.41
400	Solid Waste	2,098.64	14,149.98
501	Equipment Rental & Revolving	4,984.00	110,721.22

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660	Whitcom-General-660.911.000		9,656.43
660	Whitcom-Grant Funding-660.911.001		7,812.08
690	Clearing Fund 690.005.000		185,002.34
690	CAC Agency Svc.-690.026.001		14,659.09
ET	Electronic Transfer	431,943.66	

068168 4. May 5, 2008 minutes approved.

068169-068177 5. Personnel board orders approved.

068178 6. Bob Reynolds presented a change order for the Detention Facilities project with ECS in the amount of \$2,394.00. This cost includes a camera, lock down function, power supply switch and 2 software changes. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the Chairman to sign the ECS change order.

068179 7. Treasurer Lothspeich submitted a request for an interfund loan of \$50,000 on behalf of Tekoa Park & Recreation District #6 to cover general expenses for 2008. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve Tekoa Park & Recreation District #6 loan request as presented.

RESOLUTION NO. 068179
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 12TH day of May 2008; and,

WHEREAS, Tekoa Park & Recreation District #6 has requested an interfund loan to cover General Fund expenses for 2008 and a portion of 2009; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, a special tax levy was passed by Park and Recreation #6 voters in a special election held on February 19, 2008, to be assessed in 2009; and,

WHEREAS, the interfund loan will be repaid in payments as cash is available in 2009, but no later than November 30, 2009 at an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$50,000.00 is loaned to Tekoa Park & Recreation District #6 from the Whitman County Current Expense Fund at an interest rate of 2.70%, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 12th day of May, 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068180-068181 8. Bob Lothspeich explained the Real Estate Excise Tax (REET) automation grant program that would allow the county to send the very large monthly REET reports to the Department of Revenue (DOR) electronically. The legislature granted each county up to \$100,000 to begin setting up this system and this is the first step in that process. The county must pay first and then be reimbursed by the state. The Prosecutor has reviewed and approved all documents as to form. A separate account number would be established within the Treasurer's budget for clear delineation of these expenditures and reimbursements. The new Terra Scan software to be installed in the Assessor/Treasurer's offices also has an approved Department of Revenue (DOR) REET electronic transmittal process. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to pass the resolution and have the Chairman sign the memorandum of understanding (MOU) with the Department of Revenue for REET. (Due to the length of the MOU Attachment, it will not appear in full but is available for viewing in the Commissioners' Office.)

**RESOLUTION NO. 068180
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
REAL ESTATE EXCISE TAX AUTOMATION GRANT PROGRAM MEMORANDUM OF
UNDERSTANDING BETWEEN THE STATE OF WASHINGTON, DEPARTMENT OF REVENUE, AND
WHITMAN COUNTY**

WHEREAS, under RCW 82.45.210(1), the Department of Revenue (DOR) shall administer a grant program for counties to assist in the development, implementation, and maintenance of an electronic processing and reporting system for real estate excise tax affidavits that is compatible with the automated real estate excise tax system developed by the DOR; and

WHEREAS, the Whitman County Treasurer desires to implement a hardware/software system that fulfills the requirements of RCW 82.42.210 and the technical specifications of the DOR; and

WHEREAS, the implementation plan must be approved by DOR prior to any expenditures for the project to be reimbursed through the DOR grant; and

WHEREAS, the amount of the grant shall be equal to the amount paid by the county in excess of technology fees collected under RCW 82.45.180 and not more than one hundred thousand dollars (\$100,000); and

WHEREAS, the Whitman County Treasurer estimates the project cost to be \$79,800; and

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Whitman County Commissioners constitutes the legislative authority of Whitman County and desires to enter into the attached Memorandum of Understanding with the Department of Revenue as being in the best interest of Whitman County;

NOW, THEREFORE, BE IT RESOLVED the Whitman County Board of Commissioners hereby approves the attached Real Estate Excise Tax Automation Grant Program Memorandum of Understanding between the State of Washington, Department of Revenue, and Whitman County and authorizes the Chairman to sign said Memorandum on behalf of the Board.

BE IT FURTHER RESOLVED the Whitman County Board of Commissioners hereby authorizes expenditure of funds as necessary from the Whitman County Treasurers' Current Expense Fund to pay for services and equipment.

PASSED, APPROVED AND ADOPTED this 12th day of May 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068182 **9.** A letter of thanks was received from Robb Parish, Pullman-Moscow Regional Airport Manager, for the commissioners' continued support of the airport.

068183 **10.** Commissioners' pending list reviewed.

10:30 a.m. - Mark Storey, Public Works Director.

Present: Maria Thomas and Joe Smillie.

ACTION ITEMS

Engineering Division:

068184 1. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the publishing of a notice of hearing for the proposed Whitman County Revenue Development Area. Hearing will be held June 16th at 10:30 a.m.

068185 2. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the proposed Revenue Development Area findings as presented.

RESOLUTION NO. 068185

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, in 2006 Washington State enacted legislation creating the Local Infrastructure Financing Tool (LIFT). The legislation created a limited opportunity for selected local governments to take advantage of tax revenue generated by private investment in a revenue development area (RDA) to help finance the cost of public infrastructure improvements, encouraging economic development and redevelopment of the RDA; use of LIFT does not increase property or the sales tax rate; and,

WHEREAS, Whitman County is applying to become part of the LIFT program; and,

WHEREAS, Whitman County does not intend to use the local infrastructure financing for the purpose of relocating an existing Washington business from outside the RDA to inside the RDA; and,

WHEREAS, the local infrastructure financing will improve the viability of existing business entities within the RDA; and,

WHEREAS, the public improvements proposed to be financed in whole or in part using local infrastructure financing are reasonably likely to increase private residential and commercial investment within the revenue development area; and,

WHEREAS, the public improvements proposed to be financed in whole or in part using local infrastructure financing are reasonably likely to increase employment within the revenue development area; and,

WHEREAS, the public improvements proposed to be financed in whole or in part using local infrastructure financing are reasonably likely to improve

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the viability of any existing communities that are based on mixed-use development within the RDA; and,

WHEREAS, the public improvements proposed to be financed in whole or in part using local infrastructure financing are reasonably likely to generate over the period of time that the local option sales and use tax will be imposed under RCW 82.14.475, state excise tax allocation revenues and state property tax allocation revenues derived from the RDA that are equal to or greater than the respective state contributions made; and,

WHEREAS, Whitman County will only use the local infrastructure financing in areas deemed in need of economic development or redevelopment within the boundaries of the RDA.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Whitman County Commissioners adopt the above noted findings.

Dated this 12th day of May 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068186 3. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the notice of call for bids for the Henderson Mill Bridge project.

Solid Waste Division:

068187 4. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** that the Procurement Certification form and the Coordinated Prevention Grant Alternative to Burning agreement be signed as presented.

Maintenance Division:

068188 5. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** that the contract between M&M Harrison Electric Company and Whitman County for wiring and a panel for the hot liquid asphalt tank be signed as presented.

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068189 6. Backup documentation for the above award through the small works roster process was received from the Director.

Engineering Division:

D068189A 7. The contractor paved McNeilly Bridge last Thursday and is now moving on to the Harlan Bridge project.

11:00 a.m. - Recess.

1:00 p.m. - Board Business Continued/Executive Session.

Present: Bob Reynolds.

D068189B 11. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 2:00 p.m. for a personnel matter.

2:00 p.m. - Return to Open Session/BOCC Executive Session.

Present: Denis Tracy.

D068189C 12. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. for a personnel matter.

3:00 p.m. - Recess.

D068189D **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 12, 2008** at **3:00 p.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners attended.

3:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Denis Tracy and Mark Storey.

D068189E 13. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individuals until 3:45 p.m. for a potential litigation issue.

3:45 p.m. - Return to Open Session/Adjournment.

D068189F Commissioner Finch **moved** to adjourn the **May 12 and 22, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 27, 2008**. The foregoing action made this **22nd** day of **May 2008**.

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ss/ GREG PARTCH, COMMISSIONER
ss/ G.R. FINCH, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners