

BOCC MINUTES-05/16/16

077787 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 16, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Chris Nelson (9:00 a.m.) and Bob Reynolds (9:25 a.m.)

077788 1. The following items were discussed but no action was taken.

- Mulholland PSA
- Roadside Vegetation
- Community Action Center Meeting
- Pearson Refund Request
- Signature Authority
- ALTCEW Plan./Manage. Appointment
- Metropolitan Park District
- Thornton Issues
- New Mail Machine
- GIS Update
- SEWEDA Staffing Update
- New Copiers
- Public Works Dept. Staffing
- Dept. of Commerce Grant Award
- Service Masters Contract
- Fairgrounds Building Addition
- Public Service Building Damage
- Budget Amendment #1
- Port of Wilma County Sales Tax
- 2016 Budget Status
- LRF Resolution
- Commissioner Meetings

10:00 a.m. - Flag Salute.

Present: Meghann Ferguson, Paul Spencer and Chris Nelson.

D077788A 2. Pledge of Allegiance.

Consent Agenda:

D077788B 3. Motion by Commissioner Swannack to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

077789 4. General Claims/Veterans' Relief/Payroll warrants numbered **323035-323043** for **\$511,263.15** and **323052-323209** for **\$555,072.41** approved.

077790 5. May 2, 2016 minutes approved.

077791-077802 6. Personnel change orders approved.

077803 7. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize publishing of a notice for the convening of the 2016 Board of Equalization.

077804 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a notice of a call for quotes for Bill Chipman Palouse Trail seal coating project.

077805 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Doug Meyer as a board member for District #5 to serve on the Whitman County Noxious Weed Board. My Meyer's term will expire 12/31/19.

077806 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to appoint Karen Kiessling to a 3-year term on the Aging & Long Term Care of Eastern Washington Planning & Management Council.

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077807 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** the approval of the purpose of three Konica Minolta Bizhub C308 copiers from Inland Northwest Copiers as detailed in the attached documentation. IT copier equipment purchase.

10:10 a.m. - Gary Petrovich and Robin Jones.

077808 12. The Pearson property refund request for 2013-2015 was before the Board. Ms. Jones commented that there have been no complaints or red flags that the property assessment is out of line since the 2012 purchase. One of the appraisers is working on an income approach assessment for this property. The commissioners tabled this request to 05/31/16 pending further information.

077809 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Washington State Military Department Equipment contract amendment E16-129A.

077810 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Washington State Military Department operating contract amendment E16-008A.

10:15 a.m. - Mark Storey.

077811 15. Gary Petrovich stated the purpose of a professional service agreement (PSA) with William Mulholland is for global reconciliation of the 2015 bank statements and to devise a process for continuation of bank reconciliation. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a professional services agreement with Bill Mulholland pending passage of legal review. At 11:30 a.m. the Chairman received minor suggested modifications to the PSA. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the changes suggested by the county's legal department for the William Mulholland PSA.

077812 16. The Town of Albion interlocal agreement for adjudicating violations of Town ordinances was tabled pending the Prosecutor's review.

CORRESPONDENCE:

D077812A 17. The following correspondence was received:

077813 17A. Notice of a marijuana license approval for Three G Farms, LLC, Endicott, WA was received from the Washington State Liquor and Cannabis Board.

077814 17B. Notice of a marijuana license approval for Ag Grow, Pullman, WA was received from the Washington State Liquor and Cannabis Board.

077815 17C. Notice of a request for a modified marijuana license for Squires Forest, Rosalia, WA was received from the Washington State Liquor and Cannabis Board. No action taken by the Board.

077816 17D. A letter was received from the Department of Commerce stating Whitman County is in compliance with the required Growth Management Act (GMA) periodic update by amending the critical areas ordinance.

077817 17E. Notice of awards for the 2015-17 Energy Efficiency and Solar Grants-Round One was received from the Department of Commerce noting Whitman County was awarded \$285,000 for the McKinstry Phase II project.

077818 18. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

10:30 a.m. - Congresswoman Cathy McMorris-Rodgers Conference Call.

Present: Cathy Schaefer and Mike Paulson, Congressional Aids, Mark Storey, Paul Spencer, Shaun Darveshi, Meghann Ferguson.

077819 19. Congresswoman Cathy McMorris-Rodgers, the Board and those in attendance discussed the following items:

- Columbia/Snake Rivers Biological Opinion
- Waters of the U.S.A.
- Fast Act Passage
- EPA/OSHA Fertilizer Rule
- US 195/SR 26 Fatalities
- US 195/SR 26 TIGER Grant
- Federal Appropriation Process
- Older American Act
- Appreciation to the Congresswoman

10:50 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Alan Thomson, Jerry Basler, Shaun Darveshi, Peter Volk, Mrs. Itani and Garth Meyer.

077820 19A. The following Public Works issues discussed/approved.

ACTION ITEMS:

077821 20. The regular meeting was recessed and the hearing convened by the Chairman for the proposed Itani rezone from Agricultural District to Light Industrial District. The Chairman requested a staff report.

Jerry Basler explained this request is to rezone 9 acres from the Agricultural District to the Light Industrial District. The Planning Commission held a hearing on March 2nd, approved the request and forwarded their recommendation to the County Commissioners.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077822 21. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the amendment of the Whitman County Zoning Map, changing 9 acres from the Agricultural District to a Light Industrial District, located north of Airport Road (Itani Development).

ORDINANCE NO. 077822

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO LIGHT INDUSTRIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for Itani Development, for 9 acres from Agricultural District to the Light Industrial District for property located north of Pullman Airport Road, in the W 1/2 of Section 25, Township 15 N., Range 45 E. Willamette Meridian, Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

077823 **22.** The regular meeting was recessed and the hearing convened by the Chairman for the proposed Lentil Estates zone change from Agricultural District to Cluster Residential District. The Chairman requested a staff report.

Jerry Basler explained this request is to rezone 20 acres from the Agricultural District to the Cluster Residential District. The Planning Commission held a hearing on February 17th, approved the request and forwarded their recommendation to the County Commissioners.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077824 **23.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the amendment of the Whitman County Zoning Map, changing 20 acres from Agricultural District to a Cluster Residential District, located north of Orville Boyd Road, northeast of Pullman (Lentil Estates).

ORDINANCE NO. 077824

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO CLUSTER RESIDENTIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for Lentil Estates LLC, for 20 acres from Agricultural District to Cluster Residential District for property located north of Orville Boyd Road, northeast of Pullman, in the E 1/2 of Section 26, Township 15 N., Range 45 E. Willamette Meridian, Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

077825 **24.** The regular meeting was recessed and the hearing convened by the Chairman for the proposed Legume Acres rezone from Agricultural District to Cluster Residential District. The Chairman requested a staff report.

Jerry Basler explained this request is to rezone 20 acres from the Agricultural District to the Cluster Residential District. The Planning Commission held a hearing on March 2nd, approved the request and forwarded their recommendation to the County Commissioners.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077826 **25.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the amendment of the Whitman County Zoning Map, changing 20 acres from the Agricultural District to a Cluster Residential District, located north of Kitzmiller Road, north of Pullman (Legume Acres).

ORDINANCE NO. 077826

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO CLUSTER RESIDENTIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for Legume Acres LLC, for 20 acres from Agricultural District to Cluster Residential District for property located north of Kitzmiller Road, north of Pullman, in the N 1/2 of Section 26, Township 15 N., Range 45 E. Willamette Meridian, Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

077827 **26.** The regular meeting was recessed and the hearing convened by the Chairman for the proposed Pullman Garden Acreages rezone from Agricultural District to Cluster Residential District. The Chairman requested a staff report.

Jerry Basler explained this request is to rezone 23 acres from the Agricultural District to the Cluster Residential District. The Planning Commission held a hearing on March 2nd, approved the request and forwarded their recommendation to the County Commissioners.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077828 **27.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the amendment of the Whitman County Zoning Map, Changing 23 acres from the Agricultural District to a Cluster Residential District, located north of Kitzmiller Road, north of Pullman (Pullman Garden Acreages).

ORDINANCE NO. 077828

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO CLUSTER RESIDENTIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for Pullman Garden Acreages, for 23 acres from Agricultural District to Cluster Residential District for property located north of Kitzmiller Road, north of Pullman, in the N 1/2 of Section 26, Township 15 N., Range 45 E. Willamette Meridian, Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

077829 **28.** The regular meeting was recessed and the hearing convened by the Chairman for the proposed rezone Amber Waves Estates from Agricultural District to Cluster Residential District. The Chairman requested a staff report.

Jerry Basler explained this request is to rezone 20 acres from the Agricultural District to the Cluster Residential District. The Planning Commission held a hearing on March 2nd, approved the request and forwarded their recommendation to the County Commissioners.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077830 29. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the amendment of the Whitman County Zoning Map, changing 20 acres from the Agricultural District to a Cluster Residential District, located north of Kitzmiller Road, north of Pullman (Amber Wave Estates).

ORDINANCE NO. 077830

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO CLUSTER RESIDENTIAL DISTRICT BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning for Amber Waves Estates LLC, for 20 acres from Agricultural District to Cluster Residential District for property located north of Kitzmiller Road, north of Pullman, in the N 1/2 of Section 26, Township 15 N., Range 45 E. Willamette Meridian, Whitman County, Washington.

PASSED AND APPROVED by the Board of Whitman County Commissioners of Whitman County, Washington, on the 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

077831 30. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the publishing of the "No Spray" for noxious weeds legal AD.

077832 31. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the signing of the Rural Arterial Program Farmington Road contract as presented.

077833 32. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** move to approve the signing of the Rural Arterial Program Almota 3 contract as presented.

077834 33. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the signing of the VSP interlocal agreement with Palouse-Rock Lake Conservation District as presented.

077835 34. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the signing of the VSP Interlocal agreement with Whitman Conservation District as presented.

DIVISION UPDATES:

D077835A 35. The following division updates provided by Public Works staff.

Solid Waste Division:

D077835B 35A. Solid Waste is redesigning the process for containing effluents. Rather than using the containment pond process, they will be use containment tanks and haul the effluents away.

Maintenance Division:

D077835C 35B. Crushing has been completed in Colfax and the contractor has moved to the Lacrosse site. Brayton Road and Hilty Road will receive a base stabilization shot this year. Staff is reviewing criteria for test plots on roads that received a penetration shot. Crews are also performing asphalt work.

D077835D 35C. Commissioner Kinzer asked if the county will be mowing roadsides and Mr. Storey responded yes.

D077835E 35D. Commissioner Swannack voiced concerns about transportation and freight movement. Mr. Storey said roads, air, rail and ports are all included in in transportation and freight movement. Much of the county's system is dependent on spring thaw each year. Shaun Darveshi of Palouse RTPo has been tasked with carrying over freight issues from the current plan to the new plan. As part of that task, Mr. Darveshi needs a list of roads from each county for the data base. Many roads have seasonal freight for 1-2 weeks a year, but do not qualify for any program.

11:35 a.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued.

D077835F 36. Approved documents signed.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

077836 37. Mr. Berney reviewed the regular meeting of the Greater Columbia Behavioral Health (GCBH) Board of Directors held on May 5, 2016.

D077836A 37A. GCBH Funding and Fiscal Operations Committee Report:

The Committee did not meet in April and had no recommendations for the Board of Directors.

- Estimates of new SUD funding flowing into GCBH are very close to our estimates.
- Integration seems to be proceeding as anticipated with only the expected level of problems at least so far.
- The first fiscal year of this biennium will be ending 06/30/16. May need to release some additional mental health funding before this date.

D077836B 37B. GCBH Corporate Compliance Committee Report:

The Committee did not meet in April but is continuing to oversee the plan to address some concerns identified in the last regular GCBH fiscal audit of the provider in Asotin and Garfield Counties.

D077836C 37C. GCBH Behavioral Health Legislation Passed Last Session:

- Integrating SUD involuntary commitment statute to look more like what mental health has.
- Secure Crisis Detox Clinics (2 pilots)
 - Suicide consultation for law enforcement - implementation July 1, 2017

D077836D 37D. GCBH Regional Office:

- Authorize the Board Chair to sign 4 contracts regarding transition from homelessness (PATH) between the State, GCBH, and providers in Yakima and Benton

Counties. None of these contracts is directly related to services in Whitman County.

- Diversion Program services - a portion was tabled to the June meeting.
- New Competency Restoration program in Yakima County.
- Outcome: Whitman County voted in favor of all the motions, including the motion to table. All motions passed unanimously.

077837 38. Mr. Berney requested Matthew Ramsey be appointed as a Designated Mental Health Professional for Whitman County. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to appoint Matt Ramsey a DMHP for Whitman County.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

**IN THE MATTER OF APPOINTING
DESIGNATED MENTAL HEALTH
PROFESSIONALS UNDER RCW 71.05**

RESOLUTION NO. 077837

WHEREAS, Whitman County has responsibility for implementation of RCW 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned this Board to appoint Matthew Ramsey as Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Matthew Ramsey be appointed a Designated Mental Health Professional.

Done this 16th day of May 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

D077837A 38A. SUD Planning (45 days) update; other GCBH Counties progress discussed.

1:45 p.m. - Recess.

2:00 p.m. - Whitman County Code Title 15 Hearing.

Present: Dr. Brad Bowman, Michael Baker, Chris Skidmore, Patricia Black and Meg Gallagher.

077838 39. The regular meeting of the Board was recessed and the hearing convened by the Chairman for proposed revisions to County Code Title 15, Chapter 15.04-On-Site Sewage. The Chairman requested a staff report.

Michael Baker stated no changes have been made to the draft proposed ordinance submitted at the last Board of Health meeting.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

077839 **40.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve revisions to Whitman County Code, Title 15, On-Site Sewage.

ORDINANCE NO. 077839
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Whitman County Board of Commissioners met in their Chambers on this 16th day of May 2016; and,

WHEREAS, a public hearing was conducted May 16, 2016 to consider revisions to Whitman County Code, Title 15-On-Site Sewage Systems, Chapter 15.04.270-Operation, monitoring, and maintenance-Owner responsibilities.

NOW, THEREFORE, BE IT HEREBY ORDAINED that the Whitman County Board of Commissioners duly approves the attached revision to the Whitman County Code, Title 15, On-Site Sewage Systems, Chapter 15.04.270-Operation, monitoring, and maintenance-Owner responsibilities as described herein.

PASSED, APPROVED AND ADOPTED this 16th day of MAY 2016 and effective as of January 1, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

15.04.270 - Operation, monitoring, and maintenance-Owner responsibilities.

- A. The OSS owner is responsible for operating, monitoring, and maintaining the OSS to minimize the risk of failure, and to accomplish this purpose, shall:
 - 1. Obtain approval from the local health officer before repairing, altering or expanding an OSS;
 - 2. Secure and renew contracts for periodic maintenance where required by the local health jurisdiction;
 - 3. Obtain and renew operation permits if required by the local health jurisdiction;
 - 4. Assure a complete evaluation of the system components and/or property to determine functionality, maintenance needs and compliance with regulations and any permits:
 - a. At least once every three years for all systems consisting solely of a septic tank and gravity SSAS;
 - b. Annually for all other systems unless more frequent inspections are specified by the local health officer;

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- 5. Employ an approved pumper to remove the septage from the tank when the level of solids and scum indicates that removal is necessary;
- 6. Provide maintenance and needed repairs to promptly return the system to a proper operating condition;
- 7. Protect the OSS area and the reserve area from:
 - a. Cover by structures or impervious material;
 - b. Surface drainage, and direct drains, such as footing or roof drains. The drainage must be directed away from the area where the OSS is located;
 - c. Soil compaction, for example by vehicular traffic or livestock; and
 - d. Damage by soil removal and grade alteration;
- 8. Keep the flow of sewage to the OSS at or below the approved operating capacity and sewage quality;
 - a. Operate and maintain systems as directed by the local health officer;
- 9. Request assistance from the local health officer upon occurrence of a system failure or suspected system failure; and
- 10. At the time of property transfer, provide to the buyer, maintenance records, if available, in addition to the completed seller disclosure statement in accordance with chapter 64.06 RCW for residential real property transfers.
 - a. Owners that intend to convey ownership of property that utilizes an onsite sewage system shall submit a current "Onsite Sewage System Evaluation" at least 30 days prior to property transfer.
 - b. Current shall mean within three years for a system consisting of a septic tank and gravity drainfield and annually for all other systems.
 - c. Service for an onsite sewage system consisting of a septic tank and gravity drainfield shall be conducted by a Licensed Whitman County Onsite Sewage installer, pumper, or evaluator OR by the homeowner after successful completion of a self-inspection training as approved by Whitman County Environmental Health.
 - d. Service for an onsite sewage system consisting of an engineered, pressurized, or mechanical pump systems, shall be conducted by an Engineer licensed in the State of Washington, a Licensed Whitman County Onsite Sewage Installer, or Licensed Whitman County Onsite Sewage Evaluator only.

B. Persons shall not:

- 1. Use or introduce strong bases, acids or chlorinated organic solvents into an OSS for the purpose of system cleaning;
- 2. Use a sewage system additive unless it is specifically approved by the department; or
- 3. Use an OSS to dispose of waste components atypical of sewage from a residential source.

(Ord. No. 76677, 6-1-2015)

077840 **41.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution approving the revised Public Health Fee schedule as of 01/01/17.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of Amending the)	RESOLUTION NO. <u>077840</u>
Whitman County Public Health)	
Fee Schedule for 2017)	

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in a regular session on the 16th day of May 2016; and,

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WHEREAS, the Whitman County Commissioners acting as the Board of Health has reviewed the proposed updated Public Health Fee Schedule and Sliding Fee Schedule and finds that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached updated Public Health Fee Schedule be adopted and implemented effective January 1, 2017.

PASSED AND APPROVED by the Whitman County Board of Commissioners, acting as the Board of Health on this 16th day of May, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

**WHITMAN COUNTY PUBLIC HEALTH DEPARTMENT SLIDING FEE SCALE MONTHLY
EFFECTIVE MARCH 1,2016**

	100% A	150% B	185% C	200% D
FAMILY SIZE	\$10 UP TO	UP TO	UP TO	UP TO
1	980	1,471	1,679	1,961
2	1,327	1,991	2,268	2,655
3	1,674	2,511	2,857	3,348
4	2,020	3,031	3,446	4,041
5	2,367	3,551	4,035	4,735
6	2,714	4,071	4,624	5,428
7	3,060	4,591	5,213	6,121
8	3,407	5,112	5,802	6,815
ADDED	346	520	589	693
FULL FEE ROUND	A	B	C	D
	\$10 CHARGE	MINIMUM \$10	MINIMUM \$10	MINIMUM \$10
\$ 1.00		\$ 0.25	\$ 0.50	\$ 0.75
\$ 1.25		\$ 0.31	\$ 0.63	\$ 0.94
\$ 1.50		\$ 0.38	\$ 0.75	\$ 1.13
\$ 2.00		\$ 0.50	\$ 1.00	\$ 1.50
\$ 2.50		\$ 0.63	\$ 1.25	\$ 1.88
\$ 3.00		\$ 0.75	\$ 1.50	\$ 2.25
\$ 5.00		\$ 1.25	\$ 2.50	\$ 3.75
\$ 6.00		\$ 1.50	\$ 3.00	\$ 4.50
\$ 7.00		\$ 1.75	\$ 3.50	\$ 5.25
\$ 8.00		\$ 2.00	\$ 4.00	\$ 6.00
\$ 10.00		\$ 2.50	\$ 5.00	\$ 7.50
\$ 11.00		\$ 2.75	\$ 5.50	\$ 8.25
\$ 12.00		\$ 3.00	\$ 6.00	\$ 9.00
\$15.00		\$ 3.75	\$ 7.50	\$11.25

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\$ 20.00		\$ 5.00	\$10.00	\$15.00
\$ 30.00		\$ 7.50	\$15.00	\$22.50
\$ 40.00		\$10.00	\$20.00	\$30.00
\$ 50.00		\$12.50	\$25.00	\$37.50
\$ 60.00		\$15.00	\$30.00	\$45.00
\$ 70.00		\$17.50	\$35.00	\$52.50
\$ 80.00		\$20.00	\$40.00	\$60.00
\$ 90.00		\$22.50	\$45.00	\$67.50
\$100.00		\$25.00	\$50.00	\$75.00

Source: 2015 Federal Poverty Guidelines: Revised 3/9/16
FEES CAN BE SLID PER THE SCALE ABOVE TO A MINIMUM OF 10.
 Discounts for services are offered depending on your family size and proof of income.

PUBLIC HEALTH FEE SCHEDULE

TYPE OF VISIT		2017
99211	Office Min (5 min Perform/Supervision)	17.00
99348	Home Visit	40.00
90471	Immunization Admin (One Vaccine)	17.00
90472	Immunization Admin (Each Additional Vaccine)	17.00
PATIENT STATUS	New to Program – Single Encounter – Repeat Visit	
IMMUNIZATION SERVICE		
90702-SL	DT	15.00
90700-SL	DtaP	15.00
90633-SL	Ped Hep A (2-18 years)	15.00
90744-SL	Hep B (0-18 years)	15.00
90645-SL	HIB (4 doses) Hib Titer	15.00
90646-SL	HIB (Booster)	15.00
90647-SL	HIB (3 doses) Ped Vax	15.00
90648-SL	HIB (4 doses) Act HIB	15.00
90713-SL	IPV	15.00
90707-SL	MMR (0-18 years)	15.00
90669-SL	PCV-7	15.00
90718-SL	Tetanus/TD (7-18 years)	15.00
90716-SL	Varicella (1-18 years)	15.00
90657-SL	Influenza (6-35 months)	15.00
90658-SL	Influenza (3 years)	15.00
90723-SL	DTaP/HBV/PV	15.00
90649-SL	HPV Gardasil (11 through 18 years)	15.00
90710-SL	MMRV	15.00
90680-SL	Rotavirus	15.00
90715-SL	Tdap (10 through 18 years)	15.00
90734-SL	Meningococcal Menactra (11 through 18 years)	15.00
PRIVATE PAY	(CANNOT BE SLID)	
90632	Hep A Adult (19+ years)	34.00
90746	Hep B (20+ years)	40.00
90658	Influenza Injection	MARKET
90732	Pneumococcal	MARKET
90742	Rabies IG	MARKET
90726	Rabies Vaccine	MARKET
90718	Td Adult (19+ years)	35.00
90636	Hep A/Hep B Twinrix	MARKET
90741	Immune Serum Globulin (Private Pay)	MARKET
90715	Tdap Adacel (11 through 55 years)	48.00
TB	34	
99201	TB Test 1 Step Office Visit	28.00
99215	TB Test 2 Step Office Visit	38.00

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99341	Home Visit New Patient	62.00
99347	Home Visit Established Patient	40.00
86580	PPD Skin Test Given	10.00
86580	PPD Skin Test Read	N/C
	PPD 2 Step Test Read	12.00
	TB Treatment Curative	MARKET
	TB Preventive (INH)	5.00
ADULT HEALTH	39	
99402	Disease Information/Consult	40.00
92552	Hearing Test	12.00
85018	Hemoglobin	6.00
90782	Injection (Meds Supplied by Client)	15.00
	Weight Check	
	Referred to Quit Line	
	Other	
DENTAL	24	
D1330	Oral Hygiene Instructions	15.00
D1203	Fluoride Treatment	18.00
D9999	Family Oral Health Education	35.00
MIH/CAH	22	
85018	Hemoglobin	6.00
0910M	Nutrition Consultation	40.00
0911M	Nutrition Follow-Up (Repeat)	28.00
81025	Pregnancy Test (Urine)	12.00
	Other	
HIV/AIDS	35	
86701	HIV/ELISA (HIV Test)	45.00
99404	Pretest Counsel	62.00
99401	Post Test Counsel	28.00
Not Slid	2 Hour BBP, HIV Videos	20.00
Not Slid	4 Hour HIV Videos	40.00
Not Slid	7 Hour HIV Videos	70.00
CARDIOVASCULAR	41	
93770	Blood Pressure	6.00
NURSING SERVICES	Nursing Consultation (Per Hour)	40.00
HIV BLOODBORNE EDUC.	2 Hour Class-Childcare/Foster Care Providers	25.00
	4 Hour Class-Childcare/Foster Care Providers	45.00
	7 Hour Class-Childcare/Foster Care Providers	50.00/HOUR
	Daycare Consultation (Per Hour Depending on Number of Children)	25.00-50.00
VITAL RECORDS	71	20157
	Certified Copies of Birth and Death Records	20.00
	Replacement of Certified Death Copies (if errors are made by family or funeral home)	5.00 EACH
	Search of Records: Birth or Death (W/O Copies)	8.00
	Search of Records: Birth or Death (With Copies)	8.00
	Search fee plus \$2.00 charge for up to 5 copies	2.00
	Search fee plus \$5.00 charge for 5 or more copies	5.00
	In accordance with RCW 70.58.107	

2017 Environmental Health Fees

Permit Type	Fee
Food Protection Program	
Food & Beverage Workers Permit	10.00
Replacement Food & Beverage Workers Permit	5.00
Manager's Certification	225.00
Restaurants	
Minimum Fee (no seating)	172.00
1 – 25 Seats	205.00
26 –50 Seats	266.00
51 – 100 Seats	359.00
101+ Seats	420.00
Simple Menu w/Food	68.00
Complex Menu	101.00
With Lounge/Liquor, add additional fee of	165.00
With Beer/Wine served, add additional fee of	115.00
Complex Grocery Store (3 or more check-outs)	275.00
Meat-cutting Facility Permit	87.00
Deli Section Permit-Complex	105.00
Deli Section Permit-Simple	30.00
Dairy Section Permit	15.00
Produce Section w/ Food Preparation Permit	60.00
Basic Grocery Store	142.00
Meat-cutting Facility Permit	75.00
Deli Section Permit-Complex	85.00
Deli Section Permit-Simple	25.00
Dairy Section Permit	15.00
Produce Section w/ Food Preparation Permit	45.00
Convenience Store (pre-packaged foods only)	85.00
Catering	275.00
Mobile Units	250.00
Additional Mobile Units	205.00
Commissary Approval	250.00
Farmers' Market	50.00
Bed & Breakfast	125.00
Limited Menu Hotel/Motel	125.00
Fraternities & Sororities	210.00
Whole House Inspection	250.00
Schools	210.00
Temporary Events (1-2 Days)	
Temporary Commercial	90.00
Commercial Low Risk Menu	55.00
Commercial Limited Risk Menu	25.00
Temporary Benevolent	20.00
Temporary Events (3 or More Days)	
Temporary Commercial	150.00
Commercial Low Risk Menu	75.00
Commercial Limited Risk Menu	35.00
Temporary Benevolent	25.00
Failed Temporary Event Inspection/ Follow Up	85.00
Late submissions	
1-2 days before event	Double fees
3-10 days before event	Add'l 15.00
10-13 days before event	Add'l 5.00
Complex Menu-New Establishment Packet	285.00

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2 hour plan review Pre-opening inspection Process Walk-Thru Limited Menu-New establishment packet 2 hour plan review Pre-opening inspection Process Walk-Thru	150.00
Late Plan Reviews (WAC 246-215-8-302.11)	110.00
Variance Request	110.00
Modified Packaging	55.00
Follow-up/Failed Inspection for Food Establishment	150.00
Second follow up on failed inspection	375.00
Health Officer Hearing	550.00
Health Officer Follow up Inspection	110.00
Operating without a FSE Permit (Plan Review Required)	Double all fees
Process walk-thru (hourly)	110.00
Late fee for Food Establishments (up to 60 days)	10%
Late fee for Food Establishments (after 60 days)	Double all fees
General Environmental Health Hourly Fees	110.00
Food Advisory Committee Member	-25% annual permit fee
<i>Permits Pro-Rated 50% if Issued After July 1st</i>	

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<i>Solid Waste and Landfills</i>	
Sanitary Landfill- (Open)	6750.00
Sanitary Landfill- (Closure Monitoring)	5200.00
Transfer Stations	1550.00
Monofill	1100.00
Impoundments	1100.00
Inert Fill Permit	1500.00
Demolition Materials (w/Ecology Approval)	1500.00
Land Spreading	1500.00
Recycling Centers	110.00
Composting Piles	1500.00
Piles	1500.00
Septage Disposal (w/Ecology Approval)	1100.00
Soil Contamination Evaluation (Plus additional lab costs)	225.00
<i>Liquid Waste</i>	
Septic System Installers -Initial Permit	325.00
Septic System Installers- Renewal	285.00
Septic System Licensing Exam	35.00
Septic Tank Pumpers – Initial Permit	325.00
Septic Tank Pumpers- Renewal	285.00
Septic Pump Truck Inspection and Approval (per vehicle)	175.00
Active Onsite Sewage Committee Member	-25% permit fee
OSS Evaluator (Installer and Septic Permit)	525.00
<i>Onsite Sewage Systems</i>	
Onsite Sewage Disposal Permit	475.00
Engineered Onsite Sewage Disposal Permit	580.00
Homeowner Design and Install	625.00
Onsite Sewage System Plan Review (Per Hour)	110.00
Replacement Onsite Sewage System Permit (Requires Site Eval)	355.00
Simple Repair of On-Site Sewage Disposal Components	125.00
Repair of On-Site Sewage Disposal Components or System	165.00
Expansion of Onsite Sewage System	410.00
Septic Tank Replacement Permit	125.00
Experimental Onsite Sewage System (Requires Variance)	825.00
Experimental Onsite Sewage Review (Requires 5 year Renewal)	225.00
On-Site Sewage Disposal System Site Evaluation (inc-RHC)	350.00
Each additional site, adjoining property	255.00
Additional Call-backs and/or Re-inspection (per site/per visit)	225.00
Variance Request	275.00
Building Permit Evaluations	55.00
Site Assessment/ System Verification (Following Evaluation)	110.00
As Built Collections Fee. For as-built drawings not submitted within 30 calendar days of final inspection.	55.00
Renewal of OSS Permit (Annual Fee-5 Year maximum renewal)	325.00
Operations and Maintenance (O&M) Fee (All new permits)	45.00
Onsite Sewage Feasibility Assessment (Hourly)	110.00
Property Sale or Transfer Evaluation	4000
OSS History/Property Research (Fee waived for Permittee)	15.00
Unpermitted Onsite Sewage System (site evaluation required)	Double all fees
<i>Water Recreation Facility Permits</i>	
Swimming Pools (Year Round)	285.00
Swimming Pools (Seasonal- 6 months or less)	265.00
Each additional pool on same property	185.00
Spas (Year Round)	335.00
Spas (Seasonal-6 months or less)	285.00
Each additional spa on same property	175.00

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Wading Pools	365.00
Water Play Structures	185.00
Late Fees	
Late fee for Water Recreation Facilities (up to 60 days)	10% per month
Late fee for Water Recreation Facilities (after 60 days)	Double all fees
Water Recreation Facilities Plan Review (hourly)	185.00
Pre-opening Inspection	275.00
Pre-Opening Follow up Inspection (If Required)	225.00
Reinspection Follow-up (Critical Violations)	225.00
Certified Pool Operator on Full Time Staff	-25% Permit Fee
<i>Other Environmental Health Fees</i>	
General Environmental Health Hourly Rate	110.00

2:05 p.m. - Recess.

2:15 p.m. - Convened/Board of Health.

Present: Dr. Bowman, Michael Baker, Chris Skidmore, Meg Gallagher and Patricia Black.

Approval of Minutes:

077841 42. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the minutes of March 21, 2016.

DIVISION UPDATES:

Health Officer:

D077841A 43. Dr. Bowman indicated preparations are being made for the onslaught of travel borne viruses brought into the county including the Zika virus. The Center for Disease Control (CDC) is creating new requirements, testing procedures, affects and information for the virus on a regular basis. Dr. Bowman also talked about hopefully not finding any lead in any of the school water systems.

Environmental Health:

077842 44. Michael Baker provided the following updates:

D077842A 44A. The first round of food inspections is nearly complete. Restaurant inspection scores are now being posted on line.

D077842B 44B. The water main break in Pullman created no water in some areas and issuance of a boil-water advisory. Many food service establishments closed their doors during the water outage and some remained closed until the boil water advisory was lifted. Several informational handouts were prepared about the boil water advisory. The work Chris Skidmore did on Environmental Health GIS was extremely helpful during the boil water advisory. As a follow-up-, the Department is working with the State on a better notification process should something like this happen again.

D077842C 44C. Mr. Baker noted Chelsea Cannard has rejoined the Environmental Health staff and will be more of a generalist. She and Jeff Wilmouth are currently in training (covered thru the CPG grant) for landfill inspections, safety, etc.

D077842D 44D. The On-Site Sewage program has seen an increase, but there are fewer failures, mostly repairs.

D077842E 44E. Mr. Baker said staff has already been asked by Whitman County schools to test every drinking faucet for lead. State funding will be provided for these tests. The details are currently being worked out. Dr. Bowman suggested a public service announcement be prepared in the event a positive test result is received the information will already be available.

Personal Health:

077843 45. Dianne Heaslet submitted updated numbers for the Whitman County Women Infant and Children (WIC) program total 685 via Mr. Baker. The caseload number is down and one reason could be the reduction in nurses. There are 306 income eligible clients who are not currently receiving WIC services. The reduction in clients served also affects a reduction in the grant.

077844 45A. Bonnie Rubenthaller submitted information regarding Maternal Child Health/Children with Special Health Care Needs (CSHCN) via Mr. Baker including: cribs for kids, Safe Sleep, dental health education, Smile Mobile, early childhood development, referrals, outreach and linkage of services to families with special needs children.

077845 45B. Adrenne Maxwell, Dietician submitted information via Mr. Baker regarding coordination of the Smile Mobile and farmers markets. Between the dates of May 9th-13th the Smile Mobile provided services to 68 children and will be returning May 31st-

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June 3rd. WIC clients now receive a \$20 check to make purchases at the Pullman and Moscow farmers markets and WSU organic farm.

077846 45C. Meg Gallagher, Communicable Disease Nurse provided the following information. Ms. Gallagher works closely with Meghan Johns who notifies her of any immediate reportable STD cases since she is often working outside the office. Every type of STD increased in 2016 from the previous year in Whitman County.

D077846A 45D. Child care health consulting is another area Ms. Gallagher and Dianne Heaslet work together.

D077846B 45E. Ms. Gallagher said the Palouse Schools will no longer be in the Health Department program after this school year.

D077846C 45F. Ms. Gallagher will be assuming responsibility for the Maternal Child Health block grant as of June 1st and plans to make several changes to the program.

077847 45G. In addition, Ms. Gallagher provides Jail Health services to jail inmates. Many are repeat offenders, mentally ill and on much medication. As such she investigated and provided a list of Washington Cities/Counties that provide Mental Health Courts. Ms. Gallagher felt it would be a great opportunity for Whitman County to consider because many Mental Health Courts have been successful in reducing the amount of repeat offenders with mental health or substance abuse issues. Mr. Baker suggested Ms. Gallagher provide additional information about this program at the next BOH meeting.

Administrative:

D077847A 46. Mr. Baker noted all is going well during the Director's absence.

D077847B 46A. Pat Black gave a brief financial update stating as of the end of April, expenses are at 30% and revenues are at 47%.

Next Meeting/Adjournment:

D077847C 47. The next Board of Health meeting is July 18, 2016. Meeting adjourned at 2:50 p.m.

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D077847D THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 23, 2016** at **9:00 a.m.** Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Chairman Michael Largent was unavailable.

9:00 a.m. - Reconvene/Board Business Continued.

D077847E 48. Approved consent agenda items signed.

077848 49. General/Veterans' Relief/Payroll warrants numbered **323244-323313** for **\$342,092.09.**

077849-077854 50. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Mark Storey, Chris Nelson, Kelli Campbell (9:05 a.m.) and Bob Reynolds (9:15 a.m.).

077855 51. The following items were discussed but no action was taken.

- Council on Aging
- Spokane Falls Community College
- Pearson Refund
- Metro Park District
- BLM Comments
- SEWEDA
- Railroad Crossing Closures
- Almota Road Speed Limit
- Voluntary Stewardship Program
- County Parking Lots
- Underground Tanks
- McKinstry-Phase 2/Abatement
- Fairgrounds
- Jail Kitchen/Jail CIP
- Countywide CIP
- Expanding Backup Capacity
- HIPAA
- FLSA
- Time/Attendance Software
- Trainings
- Classification Study
- Background Checks
- Local Revitalization Funding
- Colfax Joint Meeting
- Budget Amendment #1
- WSAC Representative Meeting
- DOL Subagent RFP

12:00 p.m. - Adjournment.

D077855A Commissioner Swannack **moved** to adjourn the **May 16** and **23, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 31, 2016**. The foregoing action made this **23rd** day of **May 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ DEAN KINZER, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners