

Minutes for May 17th, 2004

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062529 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 17, 2004 at 9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kitty Wallace and Susan Nelson.

062530 1. Items discussed included employee medical insurance, labor representation budget and administrative services vacancy. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis

D062530A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

062531 3. Claims/Payroll warrants numbered **162978, 162979-162999, 162836-162977** for **\$864,246.61** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	117,151.89
102	Building & Development	1,487.30
103	Countywide Planning	1,043.32
104	Developmental Services	31,262.48
110	County Roads	27,900.14
112	Public Facilities Improvement	80,000.00
117	Boating Safety	185.00
118	Inmate Welfare	14.19
119	Emergency Services	73.21
123	Paths & Trails	472.45
127	Drug Enforcement	400.00
141	Washington Housing SHB 2060	3,473.24
300	Capital Projects	1,705.74
320	Cap. Project/Outside Sources (Bond)	1,522.96
400	Solid Waste	110,302.43
501	Equipment Rental & Revolving	116,472.90
510	Photocopier Revolving	19,274.90
513	Communications Revolving	1,166.10
690	Clearing & Suspense	178.03

062532 4. May 10, 2004 minutes approved.

062532A-062532B 5. Personnel board orders approved.

10:05 a.m. - Tim Myers.

062533 6. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign letters to US Senators/Representatives urging support for HR 2435. If passed, this legislation would reinstate the FY 2005 State Criminal Alien Assistance Program (SCAAP) criterion that reimburses state and local governments for inmates accused or convicted of qualifying crimes.

062534 7. **Motion** by Commissioner Finch **seconded** by Commissioner Partch to sign the 2004 criminal justice contract with the Town of Malden. Commissioner Partch mentioned the Board's intent to visit with each entity within the year to renegotiate these contracts. The Board has been renewing them for the past several years at the same amount. **Motion carried.**

062535 8. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to publish the 2004 Board of Equalization meeting dates.

062536 9. Mr. Myers explained the chain of events associated with a resolution requesting an uncollectible account be written off that occurred several years ago. Commissioner Partch asked Tim Myers to visit with the current Auditor about the county's safeguards for these types of situations. Commissioner Finch pointed out this took place during Eugenia Goldsworthy's stead. He questioned the legality of a probationary period employee receiving a draw. He thought this should be a privilege bestowed an employee who successfully complete their probationary period. Commissioner Partch said if we don't already have a policy for this, one needs to be put in place. Mr. Myers said it might be an Auditor's office policy rather than a county policy and he would look into this for the Board. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to sign a resolution writing off an uncollectible account for \$770.

RESOLUTION NO. 062536

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on May 17, 2004 in regular session; and,

WHEREAS, Sanda Anderson received his monthly draw then subsequently resigned his position with Whitman County Parks, Fair and Facilities Management Department; and,

WHEREAS, attempts have been made to collect the draw amount of \$770 from Sanda Anderson; and,

NOW, THEREFORE, BE IT RESOLVED that the draw amount be declared not collectible and removed from the accounting records of Whitman County.

PASSED, APPROVED AND ADOPTED this 17th day of May 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062537 **10.** A letter was received from DSHS Secretary Dennis Braddock advising that COAST was chosen as the apparent successful bidder for brokering transportation and interpreter services in Asotin, Garfield and Whitman counties. Commissioner Partch stated this designation was critical for COAST.

062538 **11.** A notice of a public hearing regarding annexation to Public Hospital District #1-A received.

062539 **12.** City of Pullman Ordinance No. 04-8 was received documenting the council's approval of the Gray Estate annexation.

13. Executed copies of the following documents received:

062540 WSDOT Local agency agreement #LA 5446 for Palouse Cove Road;

062541 Travis Anderson consulting services; and,

062542 Interlocal w/Spokane County Planning Regional Homeland Security.

062543 **14.** The Clerk reminded those in attendance that the May 24th meeting has been canceled.

D062543A **15.** Commissioners' pending list reviewed.

10:35 a.m. - Dave Buri.

10:35 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen, Tim Davis, Cindi Lepper, Dave Buri, Tammy Lewis and Maggie Breshears.

Action Items:

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062544 1. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the RAP project agreement for Pleasant Valley Bridge in the amount of \$42,778 be signed as presented.

062545 2. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** that the RAP project agreement for Almota Road in the amount of \$1,246,700 be signed as presented.

Planning Division:

062546 3. Mr. Bordsen presented the official transmittal and briefly explained proposed amendments to the Parks & Recreation element of the Comprehensive Plan. Included in the transmittal were the Planning Commission's recommendations with their findings of fact, Planning Commission minutes and a resolution signed by the Planning Commission Chair. A workshop will be held later today with the Parks Director on the amendment. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to set the date of June 1st at 10:30 a.m. to render a decision on this issue.

11:10 a.m. - Hillary Hamm.

Solid Waste Division:

062547 4. Tim Davis gave a report on Spring Cleanup 2004 as compared to 2003. He pointed out these statistics are in addition to other Landfill customers.

2004 Spring Cleanup Season - two-week period
635 customers bringing in 527 tons of material

2003 Spring Cleanup Season - two-week period
472 customers bringing in 211 tons of material

Director Dunford said these figures reflect how well received programs like Spring Cleanup can be. Yard waste and Spring Cleanup tonnages have steadily increased over the years.

D062547A 5. Cindi Lepper gave a report on Tire Amnesty Day noting there was a 47% increase over last year for residential vehicles and light truck tires. The collection took place at the Colfax shop that turned out to be a perfect location. The tires were hauled to NW Tires in Richland where they will be baled, filled with concrete and some used for sound barriers in urban areas at baseball fields and firing ranges. This was a very successful event and the people were very appreciative.

37.5 tons/tires
2,738 tires
94 residential vehicles came in
11 towns coordinated collections

Engineering Division:

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D062547B 6. Mr. Storey noted the Wassum Bridge is now completed.

Maintenance Division:

D062547C 7. Crews are crack sealing in Districts 1 and 3. Between now and July 4th, the department will be committed to some type of asphalt work until seal coating begins after July 4th. Bridge work is due to commence June 1st at Cashup Flats.

11:20 a.m. - Recess.

11:30 a.m. - Bev Welch, Finance Manager/Information Services Director.

Present: Joe Reynolds, Eunice Coker, Tim Myers, Dane Dunford, Brett Myers, Bob Lothspeich, Peggy Wright, Marlynn Markley, Eileen Roe, Robin Cocking, and Doug Robinson.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Kelli Campbell, Chad Connors and Bob Reynolds.

062548 The April 2004 financial report provided by Ms. Welch.

April 2004 Cash Balance - \$1,894,145

April 2003 Cash Balance - \$2,071,735

April 2004 Revenue - \$3,021,428 - 34.39% of budget.

April 2003 Revenue - \$3,083,271 - 35.90% of budget.

April 2004 Expenditures \$2,876,542 - 30.14% of budget.

April 2003 Expenditures \$2,504,470 - 29.16% of budget.

12:00 p.m. - Recess.

2:00 p.m. - Board of Health.

Present: Fran Martin and John Skyles.

D062548A 1. Mr. Skyles updated the commissioners on the Hinrich's solid waste accumulation. Complaints were received from neighboring businesses and citizens. Approximately one-year prior, the county asked the owner to clean up the waste. One month ago the owner burned the waste. A Department of Ecology (DOE) representative happened to be in the area and saw the burn. The DOE is pursuing a notice of violation and a fine. The owner did not acquire a burn permit and was also burning non-approved materials.

D062548B 2. With respect to small group "A" and "B" water systems that Mr. Skyles is responsible for inspecting, he discovered two non-potable water resource wells used for industrial purposes at Nu-Chem's Central Ferry plant. Both wells are located below ground meaning the wellheads are buried. They are in the middle of the driveway/parking area. One well is

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located within 30 feet of the chemical tanks and is a huge risk to contamination. He advised the owner this is a DOE issue and the county is ethically and morally responsible for contacting DOE.

D062548C 3. Michael Baker created a flyer about the West Nile Virus to assist with mosquito inquiries by residents.

D062548D 4. The department has not published a request for dead birds yet, particularly, Corbids. However, WSU is accepting them. A notice will probably be released at the end of June pending approval from DOE.

D062548E 5. Mr. Skyles said a letter was received from DOE stating the county needed another up gradient monitoring well. They feel the down-gradient wells are inadequate and more study is needed. This will probably entail drilling a couple more wells, particularly if we are considering opening another demolition waste cell or keeping the existing cell. The last word from the head of the DOE solid waste section said "no problem, we have a good groundwater monitoring network and it is directly down-gradient from the existing cell".

Commissioner Partch interjected that was the reason the county did not oppose legislation that was passed because DOE told Whitman County our monitoring system was okay.

The Public Works Director has contacted Dale Ralston of DOE who is the preeminent hydrogeologist and the individual who laid out Whitman County's groundwater monitoring system with DOE's concurrence.

Therefore, Mr. Skyles didn't believe the DOE representative that wrote the letter had ever visited the site and did not know any specifics about the Pullman-Moscow basin.

D062548F 6. The DOE is also interpreting WAC 173-350 to mean any soil, even if there has been no toxic release in an area where soil is being removed, i.e. roadside ditch, the soil being removed needs to be tested for a variety of contaminants as well as the receiving site. The purpose is to ensure the soil removed will not be more contaminated than the receiving site, even though all of this is below WAC cleanup levels. There is already a WAC in place discussing toxic releases and it works well. This new interpretation has caused outrage statewide and according to Mr. Hitler, DOE is going to revisit their interpretation.

D062548G 7. The Director said two plans were recently completed, a SARS Manual and a Strategic Stockpile Plan for pharmaceuticals needed to deal with disease outbreaks or bioterrorism.

D062548H 8. Ms. Martin noted the department recently passed the first portion of the emergency notification system during daytime hours. They will next test the system during evening hours.

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D062548I 9. More cases of Pertussis have been confirmed since last week. In all these new cases, the people were completely immunized. Public Health is now performing contact follow-ups and treating everyone that needs to be treated. Immunization had not been completed for the first case confirmed last week involving a 2-1/2 month baby and the baby's parents.

D062548J 10. Ms. Martin recently completed the Partnership cost allocation plans for Garfield and Columbia Counties.

D062548K 11. The Director is assisting Columbia County with all documentation related to changing from a Public Health District to a Public Health Department for submission to the Columbia County Commissioners.

D062548L 12. According to Ms. Martin, a meeting was held with the Dental Foundation last week that were very pleased with the progress of the ABCD program to date. It sounds as though the program will be funded for the second year with the exclusion of Asotin County. Although Asotin County Health District has not participated in this program, by proceeding through the grant process, the dentist in Asotin County have been given the opportunity to become ABCD providers and receive the enhanced fee. There are currently 415 youths enrolled in the program in Garfield, Columbia and Whitman counties.

D062548M 13. The Smile Builders will handle dental needs for ages 6-19. The Partnership is working towards a program for adult dental needs for those individuals receiving medical coupons.

D062548N 14. The Partnership is also seeking another contract for the Tobacco program less Asotin County's participation.

D062548O 15. The next Board of Health is scheduled for June 15th.

062549 16. Ms. Martin presented a service agreement for preparation of the Whitman County All Hazardous Mitigation Plan by Tetra Tech, Inc. With the assistance of the County Engineer the fee for this service was negotiated down to \$56,782 from \$77,000. The county will be billed on a monthly basis based on invoices submitted. The necessary hold harmless professional and commercial liability documents are in place. The document also includes what expenses are reimbursable and the scope of work. Ms. Martin recommended the agreement be signed.

The county may have until the end of 2004 to complete this process if a letter is written to FEMA explaining Whitman County's good faith effort and the problems the county experienced with consultants.

Discussion was held concerning the source of funding for the plan. Public Works agreed to contribute towards development of the plan (a preferred maximum of \$15,000). The Director felt very confident about receiving an Emergency Services reimbursable grant for these costs based on regionalization. Whitman County is creating a template for regionalizing

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cities/towns and special purpose districts for inclusion in the county's plan. That in turn opens the door for additional mitigation planning funds.

Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to enter into a contract with Tetra Tech, Inc. for the development of the Whitman County Hazardous Mitigation Plan for \$56,782.00.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Tim Myers (3:00 p.m.) and Bev Welch (3:30 p.m.).

062550 15. Items discussed included a power point presentation on the Parks and Recreation element of the Comprehensive Plan and the county's annual state reporting. No action taken.

4:00 p.m. - Recess.

D062550A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 18, 2004** at **3:00 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

3:00 p.m. - Reconvene/Kelli Campbell, Bev Welch and Bob Lothspeich.

D062550B 16. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to go into executive session with the above individuals until 4:00 p.m. for discussion of personnel issues.

4:00 p.m. - Recess.

D062550C THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 20, 2004** at **2:00 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board Business/Executive Session:

Present: Kelli Campbell, Bev Welch, Bob Lothspeich and Jacqueline Moedt (2:00 p.m.) and Sharron Cunningham (3:00 p.m.).

D062550D 17. Motion by Commissioner Finch **seconded** by Commissioner Partch and **carried** to go into executive session with the above individuals until 4:00 p.m. for discussion of personnel issues.

4:00 p.m. - Return to Open Session/Recess.

BOCC MINUTES-05/17/04

D062550E THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 24, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business/Executive Session:

Present: Kelli Campbell, Bev Welch and Bob Lothspeich.

D062550F **18. Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to go into executive session with the above individuals until 10:00 A.m. for discussion of personnel issues.

10:00 A.m. - Return to Open Session/Adjournment.

D062550G Commissioner Partch **moved** to adjourn the **May 17, 18, 20 and 24, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 1, 2004**. The foregoing action made this **24th** day of **May 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners