

Minutes for May 17, 2010

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070695 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 17, 2010** at **8:45 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:45 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell and Susan Nelson.

070696 1. Items discussed included employee medical insurance, Veterans relief, CDBG training, non-represented employees step freezes and community development computer module. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Bev Divine, Eunice Coker and Joe Smillie.

D070696A 2. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner O'Neill and **carried**.

070697 3. Claims/Payroll warrants numbered **239408-239418, 239455-239482, 239518-239543, 239647-239675** and **239705-239857** for **\$548,176.98** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	53,948.34	784.64	15,705.40	37,017.44
102	Building & Development	1,699.60			71.89
103	Countywide Planning	1,838.60		45.00	108.60
104	Developmental Services			.33	123.26
108	Veterans Relief				1,088.76
110	County Roads	17,102.80		183.27	1,397.62
111	CETC Building				55.85
117	Boating Safety				59.02
123	Paths/Trails-BCPT 123.310.001				468.79
127	Drug Enforcement-Quad City	400.00		606.89	3,091.18
128	Crime Victims/Witness-Pros. 000	350.00			
135	Prosecutor's Stop Grant	150.00			
144	Emerg. Communicat. 144.260.001	250.00			2,891.50
300	CIP Cap. Projects 300.010.005				17,675.63
400	Solid Waste	800.00		384.85	10,534.19
410	Solid Waste Reserve				1,166.00
501	Equipment Rental & Revolving	5,047.40		5,771.64	26,446.92

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510	Photocopier Revolving				1,215.84
513	Communications Revolving				11,153.40
660	Whitcom-General	660.911.000		68,789.15	741.87
660	Whitcom-Grant	660.911.001		836.84	2,010.34
690	Clearing Fund	690.002.000		242,296.43	
690	Clearing Fund	690.005.000		13,907.70	

070698 4. May 3, 2010 minutes approved.

070699-070705 5. Personnel board orders approved.

070706 6. Ms. Divine indicated she has withheld payment of \$15,319 to Dingus since October 2009 due to errors in their accounting work for the county. Dingus has agreed to reduce their charges to \$7,500 which she felt was a fair settlement. It was noted by the Chairman this issue having been reviewed by the Prosecutor. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve the final payment of \$7,500 for Dingus.

10:15 a.m. - Bob Lothspeich and Sarah Mason.

070707 7. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize publishing a notice of the 2010 Board of Equalization.

070708 8. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve the recommended revisions to the Whitman County Veteran's Relief Fund.

RESOLUTION NO. 070708
OF THE
BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 17th day of May, 2010; and,

WHEREAS, the Board recognizes the need to set reasonable maximum limits on yearly usage of the Veterans Relief Fund, RCW 73.08 inclusive; and,

WHEREAS, the Board recognizes that special circumstances may cause these limits to be waived at the discretion of the Board; and,

WHEREAS, the limits listed on Commissioners Resolution No. 062493 dated May 3, 2004 need updated; and,

WHEREAS, the following yearly maximum limits are seen to be reasonable:

- \$1,000.00 Burial, RCW 73.08.070

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- \$ 300.00 Service Organization Hall Rent, RCW 73.04.080
- Per Qualified Veterans, RCW 41.04.005 and 73.08.010 and Per Qualified Family Member of Qualified Veteran, RCW 41.04.005 and 73.08.010 will be at the Service Organization's discretion
- Mileage will be calculated at the current IRS rate

NOW, THEREFORE, BE IT HEREBY RESOLVED AND IT IS ORDERED that the listed limits be adjusted.

PASSED, APPROVED AND ADOPTED THIS 17TH DAY OF MAY 2010.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

070709 **9.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve Emergency Management grant application data form for Homeland Security in the amount of \$3,967.00 (04/01/10-08/31/11).

10. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Washington State Liquor applications for:

070710 Steptoe Friendly Mart

707711 FOE Golden Grain Aerie #2317

070712 **11.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to enter into an interlocal cooperation agreement with the Town of Uniontown for use of the county's Small Works Rosters.

070713 **12.** Notice of award for Associate Development Organization (AD) funding was received from the Department of Commerce in the amount of \$34,143 for 2010 and \$51,839 for 2011.

070714 **13.** Notice of a withdrawn liquor license application for Red Barn Farms was received from the Washington State Liquor Control Board.

14. Executed copies of the following documents received:

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070715 Washington State Military Department #E09-171(A) (10/31/10)

070716 Washington State Military Department #SDEM-0819(A) (06/30/10)

070717 15. Commissioners' pending list reviewed.

10:25 a.m. - County Offices Business Hours.

Present: Joe Smillie.

070718 Chairman Partch convened the hearing for a proposed amendment to Whitman County Code Chapter 2.32 pertaining to County Offices Business Hours stating the purpose of this revision is to be consistent with all other courthouse offices.

There being no comments, the hearing was adjourned.

Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to make the adjustments as outlined.

**ORDINANCE NO. 070718
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS
IN THE MATTER OF REVISING COUNTY OFFICE BUSINESS HOURS.**

WHEREAS, R.C.W. 36.16.100 requires the Board of County Commissioners by resolution to prescribe days and hours that said county offices shall transact appropriate business.

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board as follows:

Except on such days that are designated by state law as legal holidays, beginning June 1, 2010, all Courthouse county offices shall be open to the public to transact business during the hours of 9:00 o'clock a.m. to 5:00 o'clock p.m., Monday through Friday. Provided, the county commissioners, from time to time, may designate certain days as additional holidays and/or may temporarily modify the hours for any purpose that is deemed to benefit the public health, welfare, and morals; and provided further, that each Elected Official and Department Head shall have the discretion to schedule his or her department or agency as he or she deems necessary to meet the needs of the community and of such department or agency.

BE IT FURTHER RESOLVED that there will not be any changes to office business hours in other county buildings for other county departments.

BE IT FURTHER RESOLVED Resolution No. 062355 dated March 24, 2004 is hereby repealed.

Dated this 17th day of May 2010 and effective as of June 1, 2010.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

10:30 a.m. - Gordon Quarry Crushing Project.

Present: Mark Storey, Phil Meyer, Julie Edgeman, Sarah Mason and 6 bidders.

070719 The following bids were received for the Gordon Quarry crushing project.

BIDDER	AMOUNT/BASE BID
Shawnee Rock, Pullman, WA	\$172,770.00
N.A. Degerstrom, Spokane, WA	\$288,000.00
Peak Sand and Gravel, Sandpoint, ID	\$211,130.00
Deatley Crushing Company, Lewiston, ID	\$227,150.00

The commissioners will make an award at 1:15 p.m.

10:40 a.m. - Thera Quarry Crushing Project.

Present: Mark Storey, Phil Meyer, Julie Edgeman, Sarah Mason and 6 bidders.

070720 The following bids were received for Thera Quarry crushing project.

BIDDER	AMOUNT/BASE BID
Deatley Crushing Company, Lewiston, ID	\$122,700.00
Tunnel Hill, Chelan, WA	\$150,000.00
Shawnee Rock, Pullman, WA	\$ 77,620.00
N.A. Degerstrom, Spokane, WA	\$130,000.00

The commissioners will make an award at 1:15 p.m.

10:50 a.m. - Pullman South Crushing Project.

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Present: Mark Storey, Phil Meyer, Julie Edgeman, Sarah Mason and 6 bidders.

070721 The following bids were received for the Pullman South crushing project.

BIDDER	AMOUNT/BASE BID
Seubert Excavators, Cottonwood, ID	\$194,720.00
Deatley Crushing Company, Lewiston, ID	\$375,500.00

The commissioners will make an award at 1:15 p.m.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer and Joe Smillie.

ACTION ITEMS

Engineering Division:

070722 1. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the resolution to close the Elberton Road for the Curtis Bridge replacement be signed as presented.

RESOLUTION NO. 070722

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of closing a certain county road/bridge pursuant to R.C.W. 47.48.010;

IT IS HEREBY RESOLVED that the following road/bridge will be closed to vehicular traffic: County Road No. 2400, the Elberton Road at milepost 1.35, beginning June 1, 2010 through July 16, 2010 or until completion of the Curtis Bridge Replacement.

ADOPTED this 17th day of May, 2010.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

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070723 2. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to publish the notice of road closure for Elberton Road.

Maintenance Division:

D070723A 3. Phil Meyer advised the Board the district crews are preparing for asphalt work involving 1,000-1,200 tons of asphalt at \$65/ton.

Solid Waste Division:

D070723B 4. Instead of a regular meeting on May 21st, the Solid Waste Advisory Board will be touring the Transfer Station.

Administrative Division:

D070723C 5. The Director will be attending the NACO meeting in July on behalf of the Washington State Association of County Engineers. All expenses will be paid for by the Association.

Planning Division:

D070723D 6. Mr. Storey said the Board of Adjustment heard the Deatley Crushing Administrative Use Permit appeal for surface mining at the Entel Quarry site. The application was approved with some modifications: Days of operation; Monday thru Saturday and the permit cannot be extended administratively; it must be handled through the Board of Adjustment.

11:10 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Finance Department.

Present: Bev Divine, Bob Lothspeich, Bob Reynolds, Brian Beason, Chris Nelson, Denis Tracy, Eunice Coker, Greg Partch, Kelli Campbell, Mark Storey, Michael Largent, Pat O'Neill, Peggy Wright, Pete Martin, Sonya Miller, Tim Myers and Sarah Mason.

Excused: Janet Schmidt.

070724 The April 2010 month ending financial report provided by Ms. Cunningham.

April 2010 Cash Balance - \$3,015,682

April 2009 Cash Balance - \$2,330,428

April 2010 Revenue - \$3,590,314 - 31.15% of budget.

April 2009 Revenue - \$3,753,328 - 32.73% of budget.

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April 2010 Expenditures \$3,652,107 - 30.78% of budget.

April 2009 Expenditures \$3,750,381 - 32.24% of budget.

12:00 p.m. - Board Business Continued/2nd Quarter Roundtable Discussion.

Present: Brett Myers, Denis Tracy, Pete Martin, Fran Martin, Bob Reynolds, Bob Lothspeich, Dev Divine, Brian Beason, Michael Baker, Tim Myers, Chris Nelson, Shannon Hatley, Sonya Miller, Kelli Campbell, Eunice Coker, Mark Storey, Peggy Wright and Sarah Mason.

070724 16. The Incident Team presented the topic of "Emergency Operations-Is Your Department Ready?"

1:00 p.m. - Recess.

1:15 p.m. - Gordon, Thera and Pullman South Crushing Projects.

Present: Mark Storey.

Commissioner O'Neill was unavailable.

070726 Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** that the crushing bid for Gordon Quarry be awarded to Shawnee Rock for a total bid amount of \$172,770.00.

070727 Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** that the crushing bid for Thera Quarry be awarded to Shawnee Rock for a total bid amount of \$77,620.00.

070728 Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** that the crushing bid for Pullman South be awarded to Seubert Excavators for a total bid amount of \$209,908.16.

1:20 p.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Tim Myers.

070729 18. Items discussed included Parks and Developmental Services related issues. No action taken.

2:15 p.m. - Recess.

4:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Bob Reynolds and Sharron Cunningham.

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Commissioner Largent excused himself from the remainder of today's meeting.

070730 19. The Capital Improvement Program discussed. No action taken.

5:00 p.m. - Recess.

D070730A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, May 18, 2010** at **2:00 p.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Meeting Reconvened/Board of Health.

Present: Fran Martin, Michael Baker, Cinnamon Brown and Bruce Koliba.

D070730B 1. Mr. Baker said Public Health Emergency Preparedness and Response met with the hospitals and held a hospital coalition exercise on an accident in Whitman County and how the area would be required to respond and support the local hospitals. The exercise went well, many lessons learned and there will be follow-up.

D070730C 2. Mr. Baker said he will be meeting with the State Department of Health on Whitman County's Strategic National Stockpile (SNS) plan as to how Whitman County will dispense medications and to ensure all emergency plans are up-to-date. The department is currently in the process of tweaking the plan based on their recent response to the H1N1 outbreak. The original plan called for a lot of potential victim fatalities and now this portion of the plan will be based on as much vaccine and/or drugs to the communities while utilizing all partners.

D070730D 3. Ms. Brown reported the department is almost done with the spring school food inspections.

D070730E 4. Ms. Brown is also working on Whitman County's FDA Standardization grant for \$2,500. One of the standards that must be met for this grant is the establishment of a Food Safety Advisory Committee comprised of staff, local community members and businesses.

2:10 p.m. - Dr. Moody.

D070730F 5. According to Ms. Brown, pool inspections will commence shortly.

D070730G 6. Bruce Koliba stated the on-site sewage business is getting busier. The department has had a rash of individuals hooking up illegally to septic systems or hooking up to illegal septic systems. Most cases end

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up out of Public Health's hands and into a legal issue. Dr. Moody interjected these are illegal, unapproved systems, not systems that have failed. Since these cases result in a legal enforcement issue, the department relies heavily on the backing of the Prosecutor's office. Director Martin said she would set up a meeting with the Prosecutor.

D070730H 7. With respect to communicable diseases, Dr. Moody reported on Tuberculosis issues that were determined not to be active or worrisome. He is currently working with the state, providers and patient. One individual is a student from Hong Kong who will be returning home shortly. The other individual is an immigrant from Columbia and not connected with WSU.

D070730I 8. Dr. Moody reported on a possible case of Meningococcal disease involving a 30 year old male. The gentleman was seen locally and immediately transported to Spokane with what appeared to be a central nervous system virus. The department went through the drill of preparing in the event the report confirmed Meningococcal and what the department needed to do to protect other individuals that came into contact with this man.

D070730J 9. As follow-up to the Measles issue at the end of the Olympics in Van Couver, B.C., that issue has now passed. However, Public Health distributed educational information to local providers and schools.

D070730K 10. In response to Commissioner Partch's inquiry, immunizations in Whitman County are at 95+%.

D070730L 11. Dr. Moody talked about the State Department of Health survey for randomly selected homes in Whitman County. This survey involves a urine sample and checking for heavy metals and pesticides for all members of the randomly selected households. Public Health will send follow-up letters to the selected households confirming that the survey is legitimate. It is totally voluntary, but participants will receive:

Ages 18+ receive a \$20 VISA debit card
Ages 12-17 receive a \$15 VISA debit card
Ages 6-11 receive art supplies

D070730M 12. Ms. Martin provided a brief staffing report.

D070730N 13. Addendums to the school nurse contracts were sent to all participating school superintendents. Local capacity dollars will be used to make up any difference so as not to increase contract prices.

D070730O 14. The Director received a letter from the President of the Pullman Professional Mall Condo Association stating Whitman County's portion for the parking lot overlay is \$7,400.00 for 11.95% usage.

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D070730P 15. Commissioner O'Neill will attend the monthly Condo Association meetings on behalf of Whitman County. As an aside, Ms. Martin said she would prefer to pay more monthly to the Association dues for major expenses rather than being hit with a large expense.

D070730Q 16. Ms. Martin and Mr. Baker are working with a gentleman from Spokane to create public health exercises with staff and others. On June 28th a Public Health Incident Command Structure will be held by creating a public health disaster with the assistance of the Whitman Emergency Support Team.

D070730R 17. The next Board of Health meeting is June 22nd.

2:40 p.m. - Jeslyn Lemke.

D070730S 1. Emergency Management issues: Six (6) vendors participated in a portable and base units ranking from 1-6 trying to find the radios that most consistently work together so that the county doesn't have a variety of different radio systems. This was followed by discussion with all the community firefighters.

D070730T 2. In May of 2011 Whitman County will switch over from wide band to narrow band. Although the required federal switch over date is not until January 1, 2012, this will allow time to work out any kinks in the system.

D070730U 3. The Emergency Communications Subcommittee recommended that the Communications Systems Manager (CSM) wages be increased. The CSM's counterparts receive \$114,000/year, an amount well above what Whitman County pays. Ms. Martin said she would like to make an adjustment now and again in the spring of 2011. She reminded the commissioners that wages for Emergency Communications staff is derived from retail sales tax and not connected with the general fund. She will submit a board order for the commissioners' consideration.

2:45 p.m. - Recess.

D070730V THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 24, 2010 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.

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Present: Mark Storey, Evon Jones, Chris Nelson and Joe Smillie (9:00 a.m.).

070731 20. Items discussed included Terra Scan, New World, and duplication of module. No action taken.

9:30 a.m. - Recess.

10:10 a.m. - BOCC Executive Session.

Present: Denis Tracy, Brett Myers and Kelli Campbell.

070732 21. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 11:20 a.m. in accordance with RCW 42.30.110(g) for matters related to employee performance.

11:10 a.m. - Return to Open Session/BOCC Workshop.

Present: Bob Reynolds, Sharron Cunningham and Joe Smillie.

070733 22. The 2010 Capital Improvement Program discussed. No action taken.

11:45 a.m. - Adjournment.

D070733A Commissioner O'Neill **moved** to adjourn the **May 17, 18 and 24, 2010** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 1, 2010**. The foregoing action made this **24th** day of **May 2010**.

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners