

076626 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, May 18, 2015 at 9:00 a.m. Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bob Reynolds, Kelli Campbell, Chris Nelson, Bill Spence and Garth Meyer.

076627 1. Items discussed included:

- Congresswomen McMorris-Rodgers/Agenda Items
- Pullman Civic Trust Mis-Information
- SEWEDA Strategic Planning Meeting
- Rosalia Lot
- Ewan Water System
- Wheat Growers Newsletter
- County Roads Storm Damaged
- Transfer Station Pavement
- Tax Sharing Agreement

No action taken.

9:50 a.m. - Recess.

10:08 a.m. - Flag Salute.

Present: Bill Spence, Garth Meyer, Paul Spencer and Kelli Campbell.

D076627A 2. Pledge of Allegiance.

**Consent Agenda:**

D076627B 3. Motion by Commissioner Largent to accept the consent agenda. Motion seconded by Commissioner Swannack and carried.

076628 4. General Claims/Veterans' Relief/Payroll warrants numbered 316553-316566 for \$494,358.67 and 316682-316785 for \$150,955.44 approved.

076629 5. May 4, 2015 minutes approved.

076630-076636 6. Personnel change orders approved.

076637 7. Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to adopt the Bloodborne Pathogen Exposure Control Plan as presented.

**RESOLUTION NO. 076637  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**IN THE MATTER OF** the action of the adoption for the Whitman County Policy Bloodborne Pathogen Exposure Control Plan;

**WHEREAS,** this policy is required by state and federal law and,

**WHEREAS,** this policy has been updated to meet state and federal requirements and,

**WHEREAS,** this action is necessary and in the best interest of Whitman County and its employees,

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by this Board that the above is approved as the attached POL-4000-HR Bloodborne Pathogen Exposure Control Plan.

Dated this 18th day of May 2015 and effective as of June 1, 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner



**BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN (ECP)**

Policy: POL-4000-HR • Effective Date: June 1, 2015 • Res. #076637  
Cancels: Res #075624 • Reference: None

**This policy applies to all Whitman County employees unless otherwise addressed in a bargaining unit agreement.**

**1. OVERVIEW**

Whitman County is committed to providing a safe and healthful work environment for our entire staff. This plan is designed to eliminate or minimize occupational exposure to bloodborne pathogens.

Employees who have occupational exposure to blood or other potentially infectious material (OPIM) must follow the procedures and work practices in this plan.

Employees can review the plan at any time during their work shifts. Copies will be provided, free of charge, to an employee within 15 days of request.

This plan includes:

- Overview
- Identify Employees who are at Risk for Exposure
- Controlling Employee Exposure to Bloodborne Pathogens
- Employee Training and Hazardous Communication
- Post-Exposure Evaluation and Follow-up
- Recordkeeping

**Policy: POL-100-10-HR**

**2. IDENTIFY EMPLOYEES WHO ARE AT RISK FOR EXPOSURE**

The following are job classifications in which employees have potential exposure to bloodborne pathogens:

**Effective Date:**

**Cancels: Res. # 060865 &**

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>TASK/PROCEDURE</u>	Reference:
Sheriff/Deputies/Undersheriff/Inspector	Sheriff	arresting/restraining suspects	Res. #
Registered Nurses	Public Health	vaccinations/sample collection	
Environmental Health Specialist	Facilities Management	septic inspect/sewage spills	
	Sheriff		

Maintenance Worker/Building Engineer	Coroner	clean up of regulated waste
Corrections/Sergeant/Jail Superintendent	Coroner	restraining suspects
County Coroner	Public Works	examination of corpse
Office Assistant	Clerk	examination of corpse
Solid Waste Equipment Operator	Clerk	contaminated waste
County Clerk	Clerk	handling evidence; DNA tests
Office Coordinator	Clerk	handling evidence; DNA tests
Office Specialist	Fair	handling evidence; DNA tests
Operations Coordinator	Parks	clean up of regulated waste
Park Rangers		clean up of regulated waste

Whitman County Human Resources Department (HR) is responsible for adopting the exposure control plan through the Board of County Commissioners.

Whitman County Public Health Department (PH) and HR will maintain, review, and update the exposure control plan at least annually, and whenever necessary to include new or modified tasks and procedures.

HR will make this plan available to employees, and WISHA (Washington Industrial Health and Safety Act) representatives.

PH will be responsible for making sure all medical actions required are performed, and that appropriate employee vaccination records are maintained.

PH will make sure this list is kept up-to-date.

**3. CONTROLLING EMPLOYEE EXPOSURE TO BLOODBORNE PATHOGENS (BBP)**

We use the following methods to control employee exposure:

- A. Safer medical devices and equipment used to minimize occupational exposure
  - The use of safer medical devices and equipment will prevent or minimize exposure to bloodborne pathogens.
  - The specific safer medical devices that we use are Safety Glide needles and plastic capillary tubes
  - The specific equipment to minimize or eliminate exposure that we use are sharps containers and biosafety bins
  - Sharps disposal containers are inspected and maintained or replaced by PH as necessary to prevent overfilling
  - We identify opportunities to improve controls through staff meetings and discussions
  - We evaluate new products regularly by review of published and vendor supplied literature as well as state, federal and trade organization supplied best practices
  - Both front line workers and management officials are involved in this process improvement by meetings, literature reviews and training
  
- B. Personal protective equipment (PPE)
  - PPE is provided through each department to employees at no cost.
  - The types of PPE available to employees are: gloves, eye protection and mask
  - PPE is located in PH, Sheriff's Dept And Facilities Dept
  - All employees using PPE must observe the following precautions:
    - Wear appropriate face and eye protection when splashes, sprays, spatters, or droplets of blood or OPIM pose a hazard to the eye, nose, or mouth.
    - Wear appropriate gloves when you reasonably anticipate hand contact with blood or OPIM, or handle or touch contaminated items or surfaces
    - Replace gloves if torn, punctured, contaminated, or otherwise damaged.

## BOCC MINUTES-05/18/15

- Never wash or decontaminate disposable gloves for reuse.
  - Wash hands immediately or as soon as feasible after removal of gloves or other PPE.
  - Remove PPE after it becomes contaminated, and before leaving the work area.
  - Dispose of contaminated PPE in designated containers
  - Remove blood, or OPIM-contaminated, garments immediately or as soon as feasible, in a manner that avoids contact with the contaminated surface.
- The procedure for handling used PPE is the same as biohazard material

### C. Housekeeping

- Written schedules for cleaning and methods of decontamination are located in the Facilities Department
- Regulated waste is placed in containers which:
  - Contain all contents
  - Do not leak
  - Are appropriately labeled or color-coded (see Labels section of this plan)
  - Are closed prior to removal to prevent contact spilling or protruding during handling.
- Contaminated sharps are discarded immediately or as soon as possible in containers that are:
  - Closable
  - Puncture-resistant
  - Leak-proof on sides and bottoms
  - Labeled or color-coded appropriately.
- Sharps disposal containers are available at the Whitman County Public Health Department.

### D. Hepatitis B Vaccination

- The hepatitis B vaccination series is available:
  - At no cost after training
  - Within 10 days of initial assignment to employees identified in Section 2 of this plan
- Vaccination is encouraged unless:
  - We have documentation that the employee has previously received the series
  - Antibody testing reveals that the employee is immune
  - Medical evaluation shows that vaccination is contraindicated.
- A copy of the health care professional's written opinion will be provided to the employee
- Employees who choose to decline vaccination must sign a declination form. They may request and obtain the vaccination at a later date at no cost.
- Vaccinations will be provided by the Whitman County Public Health Department

## 4. EMPLOYEE TRAINING AND HAZARD COMMUNICATION

All employees who may have occupational exposure to bloodborne pathogens receive training conducted by the Whitman County Public Health Department and all county employees receive introductory bloodborne pathogen training conducted by HR through the new employee orientation process.

Occupational exposure training will include:

- Epidemiology, symptoms, and transmission of bloodborne pathogens.
- Copy and explanation of Chapter 296-823 WAC, Occupational Exposure to Bloodborne Pathogens.
- Explanation of our Exposure Control Plan and how to obtain a copy. This must also be done at the annual refresher training.
- Methods used to identify tasks and other activities that may involve exposure to blood and OPIM.
- What constitutes an exposure incident.
- The use and limitations of controls, work practices, and PPE.

- The basis for PPE selection and an explanation of:
  - Types
  - Uses
  - Location
  - Handling
  - Removal
  - Decontamination
  - Disposal
- Information on the hepatitis B vaccine, including:
  - Effectiveness
  - Safety
  - Method of administration
  - Benefits of being vaccinated
  - Offered free of charge
- Actions to take and persons to contact in an emergency involving blood or OPIM
- Procedures to follow if an exposure incident occurs, including:
  - How to report the incident
  - Medical follow-up available
- Employee's evaluation and follow-up after an exposure incident
- Signs, labels, and color coding used
- Interactive questions and answers with the trainer.

Training materials for this facility are located within PH.

Training records are maintained for each employee upon completion of training. These documents will be kept for at least 3 years in HR. The training record should include the following information about training sessions:

- Date
- Contents or a summary
- Names and qualifications of trainers
- Names and job titles of all attendees

Training records are provided to employees or their authorized representatives within 15 working days of a request.

#### **5. POST-EXPOSURE EVALUATION AND FOLLOW-UP**

A. Do the following after initial first-aid is given:

- Following the initial first-aid treatment such as cleaning the wound, flushing eyes, or other mucous membranes, the following will be performed:
  - Document the routes of exposure and how the exposure occurred.
  - Identify and document the source individual, unless that's not possible or is prohibited by state or local law.
  - Obtain consent and arrange to test the source individual as soon as possible to determine HIV, HCV, and HBV infectivity.
- If the source individual is already known to be HIV, HCV, and/or HBV positive, new testing is not needed.
  - Document that the source individual's test results were conveyed to the employee's health care provider.
  - Provide the exposed employee with the source individual's test results.
  - Provide the exposed employee with information about laws on confidentiality for the source individual.
  - Obtain consent and provide a blood test for the exposed employee as soon as possible for HBV, HCV, and HIV.
- If the employee does not give consent for HIV serological testing, preserve the baseline blood sample for at least 90 days.
- If the exposed employee decides to have the sample tested during this time, perform testing as soon as feasible.
- Provide the exposed employee with a copy of the health care professional's written opinion

**BOCC MINUTES-05/18/15**

B. Employees are provided immediate medical evaluation and follow-up services through their normal provider.

C. Review the circumstances of an exposure incident as follows:

- The circumstances of any exposure incident will be reviewed to determine:
  - Controls in use at the time
  - Work practices that were followed
  - Description of the device used (including type and brand)
  - Protective equipment or clothing in use at the time
  - Location of the incident
  - Procedure being performed when the incident occurred
  - Employee's training

**6. RECORDKEEPING**

A. Medical records

- Medical records are maintained for each employee who has an occupational exposure to bloodborne pathogens in accordance with WAC 296-62-052, Access to Records.
- PH is responsible for maintaining medical records. These confidential records are kept in the Department for at least 30 years beyond the length of employment.
- PH will make sure appropriate employee health, OSHA and WISHA records are maintained as required.

B. Sharps injury log

- In addition to WAC 296-27, Recordkeeping Requirements, all percutaneous injuries from contaminated sharps are also recorded in the Sharps Injury Log. This log must include at least:
  - Date of injury
  - Type and brand of the device involved
  - Where the incident occurred
  - How the incident occurred
- This log is reviewed at least once a year as part of the annual program evaluation and is kept for at least 5 years following the end of the calendar year. Copies that are provided upon request must have any personal identifiers removed.

**076638**      **8.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution dissolving the Auditor's Revolving Fund account.

**RESOLUTION NO. 076638**

**OF**

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday the 18<sup>th</sup> day of May, 2015; and,

WHEREAS, the Whitman County Auditor's Revolving Fund Account at Columbia Bank (f/n/a Bank of Whitman), has become obsolete due to the county changing their Financial Software, eliminating the need for a separate special invoice batch bank account; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to close the Columbia Bank Account #01505 650; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to deactivate the ability for activity on this account within the County General Ledger.

**BOCC MINUTES-05/18/15**

NOW, THEREFORE, IT IS HEREBY RESOLVED that revolving fund account #001.000.000.111.00.972 be closed in the general ledger and the balance returned to the County General Fund.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of May, 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner

**076639**      **9.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution dissolving the AFLAC account.

**RESOLUTION NO. 076639**

**OF**

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday the 18<sup>th</sup> day of May, 2015; and,

WHEREAS, the Flexible Spending Account (FSA) at Columbia Bank (f/n/a Bank of Whitman), set up with FlexOne through AFLAC has become obsolete due to the county changing their FSA provider; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to close the Columbia Bank Account #01531 920; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to deactivate the ability for activity in this account within the County General Ledger.

NOW, THEREFORE, IT IS HEREBY RESOLVED that imprest fund # 001.000.000.111.00.9708 be closed in the general ledger and the balance returned to the County General Fund.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of May, 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

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Arthur D Swannack, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**076640**      **10.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to create a temporary petty cash fund in the Human Resources Department for wellness incentive purposes.

**RESOLUTION NO. 076640**  
**OF**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish a petty cash account and a special revenue fund with the Human Resources Office; and,

WHEREAS, the Human Resources Office needs to establish a \$3,600 petty ash fund for making cash incentives awards to employees who complete Wellness Incentive requirements;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners that the Human Resources Office Petty Account #001.000.000.111.70.22 shall be established and maintained up to the amount of \$3,600. This is a special project to begin in June 2015 and end on November 30, 2015; and,

BE IT FURTHER RESOVLED that this fund is entrusted to Kelli Campbell, Director of the Human Resources Office, with the responsibility of overseeing and rectifying the petty cash fund.

Dated this 18<sup>th</sup> day of May 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**10:15 a.m.** - Troy Henderson.

**076641**      **11.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Greg Jones to a 4-year term on the Whitman County Noxious Weed Control Board. Mr. Jones' term will expire 12/31/18.

**076642**      **12.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the contract between Whitman County and Alpha Nail Construction, LLC for replacement of the Klemgard Park Caretaker residence roof in the amount of \$9,700.

**BOCC MINUTES-05/18/15**

**D076642A** 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign Public Health grant application data forms as follows:

**076643** USDA WIC NLS from 01/01/15-12/31/16 for \$317,360  
**076644** OPS from 01/01/15-12/31/15 for \$2,034  
**076645** EPR LHJ from 01/01/15-06/30/15 for \$31,205  
**076646** AFIX from 01/01/15-12/31/15 for \$8,666  
**076647** VFC OPS from 01/01/15-12/31/15 for \$1,881  
**076648** VFC ORDERING from 01/01/15-12/31/15 for \$1,923  
**076649** MCHBG CBP CONCON from 01/01/15-09/30/15 for \$29,481

**CORRESPONDENCE:**

**D076649A** 14. The following correspondence was received:

**076650** 14A. Notice of a marijuana application #17 filed by Graham/Huttons, Issaquah, WA was received from the Washington State Liquor Control Board.

**076651** 14B. The decision of the Citizens' Commission on Salaries for Elected Officials was received authorizing a 2% cost of living adjustment for all elected officials as of 01/01/16.

**076652** 14C. Notice of approval of a marijuana application for Squires Forest, Rosalia, WA was received from the Washington State Liquor Control Board.

**076653** 15. Commissioners' pending list reviewed.

**D076653A** 16. Approved documents signed.

**10:45 a.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued.**

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

**076654** 17. Mr. Berney briefed the commissioners on the May 7<sup>th</sup> GCBH Board meeting.

**D076654A** 17A. **Executive Session:**

An executive session was held to review for evaluation of the GCBH Director.

**D076654B** 17B. **Funding and Fiscal Operations Committee Report:**

The Committee brought forward two recommendations for the Board of Director's consideration this month. Currently there is a balance of a little over \$4 Million of Medicaid in funds available as fluctuating. Additional Medicaid funds will come in before June 30<sup>th</sup>; the end of the current Biennium.

- Recommend the Board approve a \$2 Million journal transfer in order to bring the Risk Reserve up to the contractually required (a percentage of Medicaid revenues) level.
- Recommend the Board approve a onetime only \$2 Million distribution of Medicaid funds to the provider network in May 2015.
- As part of the pervious motion the committee recommended the Board authorize the distribution, to the provider network, of any Medicaid funding over what is contractually required to be held in the Risk Reserve by June 30, 2015.
- The committee will have a recommendation for the next biennium's budget at the June Board of Directors meeting.
- The Committee will recommend an updated Funding Policy as part of the budgeting process for the upcoming biennium.

Whitman County voted in favor of both motions passing unanimously.

**D076654C 17C. Contract Amendments:**

Amendments presented included amendment #9 to the State/GCBH Medicaid contract to change the end date and add GCBH's DUNS number and changing the end date of the contract between GCBH and the Ombuds service to match the State contract amendment. Both amendments contained "housekeeping" items. Whitman County voted to authorize the Chair to sign both amendments and the vote was unanimous.

**D07654D 17D. Regional Office Update:**

Legislative update: Mental Health is one of the top 3 issues this session. There are currently a number of areas of concern: Possible cut in State-only funding due to large reserves at some RSNs. Currently the cuts would be distributed base on how much State-only funding each RSN receives thus punishing those RSNs, like GCBH, that maintain only the contractually required reserve amounts and possible cut of Medicaid rates to the bottom of the actuarial range.

**D07654E 17E.** Sunnyside Community Hospital requested a letter of support for their certificate of need application for a 10 bed Psychiatric Unit. It was reported there was no collaboration in this process, therefore, a letter of support was not provided.

**1:50 p.m. - Recess.**

**2:00 p.m. - Convened/Board of Health.**

Present: Troy Henderson, Michael Baker, Jeff Wilmoth, Chris Skidmore, Chelsea Cannard, Patricia Black, Debbie Walker-Labine and Meghan Johns.

**DIVISION UPDATES:**

**Health Officer:**

**D076554F 18.** The Director said the Asian flu is present. He has spoken with Bob Reynolds about the how it might affect our Fair as there have been some fairs cancelled.

**Environmental Health:**

**076555 19.** The Environmental Health report for May was reviewed by staff.

**D076555A 19A.** Chelsea Cannard went over the 2015 data for the Food Protection Program and talked about the new School Gardens program. Ms. Cannard is working with the Community Action Center for the school grant received for this program as well as involving the US and State Departments of Agricultures.

**D076555B 19B.** Chris Skidmore talked about the Drinking Water program and 2015 sanitary surveys. He spoke of the Nationwide needs assessment being conducted whereby 55 water systems in Washington have been selected for the assessment. Mr. Skidmore also mentioned the status of the Ewan Water System and statewide drought declared by the Governor.

**D076555C 19C.** Jeff Wilmoth reported on on-site septic issues. The first meeting with the On-Site Sewage Advisory Committee was held last week. Other area touched on included GIS for onsite sewage systems, vector problems and pool inspections.

**D076555D 19D.** Michael Baker noted it has been nearly one year since the new Environmental Health staff began and he congratulated them for their accomplishments. He also introduced Meghan Johns, Pullman Environmental Health support staff.

**076656 20.** The Chairman recessed the regular Board of Health and convened the hearing for proposed revisions to Whitman County Code, Chapters 15.04-On-Site Sewage and 15.08-Septic Tank Cleaning.

**BOCC MINUTES-05/18/15**

Michael Baker indicated the current version of the code is out of date and in many cases not compliant with current state codes. A summarized version of proposed changes was distributed by Mr. Baker. The changes were reviewed within the department and with key stakeholders.

The hearing was opened to public comment. There being no further comments the hearing was adjourned and the regular meeting of the Board of Health reconvened.

**D076656A 21.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** that the Board of Health recommends approval of the code revisions to the County Commissioners. The commissioners will consider adoption of the revised code on June 1<sup>st</sup> at 10 a.m.

**Personal Health:**

**D076656B 22.** Troy Henderson commented that he spoke with Hank Hannigan, Whitman Hospital Administrator about working together to extend services in the future to possibly Garfield, Endicott and Lacrosse and Mr. Hannigan was very interested in trying to move forward with this idea.

**Administrative:**

**D076656C 23.** Troy Henderson gave a brief staffing report.

**Next Meeting/Adjournment:**

**D076656D 24.** The meeting was adjourned. Next Board of Health meeting is July 20th.

**2:00 p.m. - Reconvene/BOCC Workshop.**

Present: Gary Petrovich, Troy Henderson (2:30 p.m.), Brett Meyer (3:00 p.m.), Bob Reynolds (3:30 p.m.) Kelli Campbell (4:00 p.m.) and Jill Whelchel (4:30 p.m.).

**076657 25-29.** 1<sup>st</sup> Trimester budget performance reports received for the following departments:

- Public Health
- Sheriff
- Fair/Facilities Management
- Human Resources
- Juvenile Services

No action taken.

**4:30 p.m. - Recess.**

**D076657A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, May 26, 2015** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D076657B 30.** Approved documents signed.

**076658 30A.** General/Veterans' Relief/Payroll warrants numbered **316796-316863** for **\$134,832.66.**

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Chris Nelson (9:05 a.m.), Garth Meyer and Mark Clinton (9:10 a.m.).

BOCC MINUTES-05/18/15

076659 31. The following items were discussed:

- Weather Related Countywide Road Damage
- Transfer Station Paving
- Pullman Civic Trust
- Ken Miller Seminar
- Inland NW Partners
- Innovative Partnership
- WRIA 35 Habitat Employee
- Port of Whitman TIGER Grant
- Whitman County Hosts 2017 WACCC's Conference
- Legislative Issues

9:45 a.m. - Recess.

10:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Denis Tracy, Kristina Cooper and Intern Colton (10:00 a.m.), Mark Clinton (10:30 a.m.), Bill Tensfeld (11:00 a.m.), Tim Myers (11:15 a.m.), Robin Jones (11:40 a.m.) and Darlene Lee (11:55 a.m.).

D076659A 32-37. 1<sup>st</sup> Trimester budget performance reports received for the following departments:

- Prosecutor
- Treasurer
- Emergency Management
- Parks
- Assessor
- Juvenile Department

No action taken.

12:05 p.m. - Recess.

1:00 p.m. - Reconvene/BOCC Workshop.

Present: Dave Frazier and Sonya Goldsby (1:00 p.m.), Chris Nelson (1:30 p.m.), Pete Martin and Annie Pillars (2:00 p.m.), Gary Petrovich (2:20 p.m.) Peggy Wright (2:30 p.m.), Janet Schmidt (2:35 p.m.) and Maribeth Becker (3:00 p.m.).

076660 38-44. 1<sup>st</sup> Trimester budget performance reports received for the following departments:

- Superior Court
- Information Technology
- Coroner's
- Weed Department
- Extension Services
- County Clerk
- Administrative Services
- Commissioners
- General Government

No action taken.

3:15 p.m. - Adjournment.

D076660A Commissioner Largent **moved** to adjourn the **May 18 and 26, 2015** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 1, 2015**. The foregoing action made this **26th** day of **May 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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DEAN KINZER, CHAIRMAN  
Board of County Commissioners