

Minutes for May 19th, 2003

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061171 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 19, 2003 at 10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D061171A 1. Call to Order/Pledge of Allegiance.

Present: Bob Lothspeich, Brett Bosse, and Tammy Lewis.

D061171B 2. Motion by Commissioner Partch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

061172 3. Claims/Payroll warrants numbered **149004-149026** and **149029-149167** for **\$268,387.51** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	32,214.40	7,897.40	59,058.70
101	Self Insurance			340.66
102	Building & Development	1,000.00	200.00	
103	Countywide Planning	1,021.20	200.00	423.07
104	Developmental Services			554.79
110	County Roads	15,903.80	4,050.00	26,929.36
117	Boating Safety			110.00
118	Inmate Welfare			519.07
123	Paths & Trails			266.87
126	Treasurer's M&O			140.25
127	Drug Enforcement	400.00		3,712.41
320	Cap. Proj./Outside Sources (Bond)			104.90
400	Solid Waste	1,750.00		90,007.61
410	Solid Waste Reserve			94.51
501	Equipment Rental & Revolving	4,039.60	1,197.20	26,115.47
510	Photocopier Revolving			9.28
512	Indust. Insurance Revolving			50.40
513	Communications Revolving			3,620.94

061173 4. May 12, 2003 minutes approved.

061174-061180 5. Personnel board orders approved.

061181 6. Mr. Lothspeich stated Lacrosse Parks & Recreation District #1 is requesting a \$2,500 loan from the county to purchase a new pool cover for

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energy efficiency with a repayment date of November 2004. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to honor the loan of \$2,500 to Lacrosse Parks and Recreation District #1.

RESOLUTION NO. 061181

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 19th day of May 2003; and,

WHEREAS, the Board of Lacrosse Parks & Recreation District #1 has requested an interfund loan to cover expenses for a new pool cover; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, the interfund loan will be repaid in one payment in November 2004, at an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$2,500.00 is loaned to Lacrosse Parks & Recreation District #1 from the Whitman County Current Expense Fund, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 19th day of May 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:10 a.m. - Chad Connors.

061181A 7. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign a professional services contract between Whitman County and the Juvenile Rehabilitation Administration to provide functional family therapy, a state funded program.

061182 8. Motion by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign a resolution reconfirming the appointment of the 2003-2004 Law & Justice Committee members.

**RESOLUTION NO. 061182
APPOINTING AND RECONFIRMING
WHITMAN COUNTY'S LAW AND JUSTICE COMMITTEE MEMBERS**

WHEREAS Whitman County has had an active Law and Justice Council for a considerable period of time; and

WHEREAS in April 1997 the Whitman County Board of Commissioners did formally approve Whitman County's Law and Justice Plan as submitted to the Whitman County Board of Commissioners; and

WHEREAS in addition to earlier Resolution Nos.: 050612, 051280, and 059994; and

WHEREAS the Whitman County Board of Commissioners needs now to reaffirm appointments and appoint certain members to the Whitman County Law and Justice Council with tenure to be viewed from date hereof except for statutory members and those who may have had continuing appointments by earlier resolutions, now therefore;

BE IT RESOLVED that the Whitman County Board of Commissioners does hereby again confirm the official Law and Justice Plan adopted by his Board on April 14, 1997 and with any and all modifications subsequent thereto and with direction to the Council to review and to suggest revisions, if any, to said plan; and

BE IT FURTHER RESOLVED that the Whitman County Board of Commissioners does hereby approve and confirm the appointments of the following people to serve on the Law & Justice Council as that council sees fit:

Shirley Bafus Whitman County Superior Court Clerk	Heather Cochran Representing Commissioner District III
Mike Berney Palouse River Counseling Center	Chadwick Connors Whitman County Juvenile Services
Chief Barney Buckley Colfax Police Department	Honorable David Frazier Whitman County Superior Court Judge
Chief Michael Bogenrief Tekoa Police Department	Chief Steve Hansen WSU Police Department
Jerry Chastain LaCrosse, WA 99143	Councilman Harold Herman Colfax City Council
Captain Robert Ingalls Whitman County Jail	Honorable Douglas Robinson Whitman County District Court Judge
Commander Mike Karlin Pullman Police Department	Barbara Sheffler Division of Child and Family Services

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Fran Martin
Whitman County Probation

Mary Shaw
Whitman County Health Department

William Martin (Current Chair)
Representing Commissioner District II

John Snyder
Public Defender

Sheriff Brett Myers
Whitman County Sheriff's Department

Suzanne Schmick
Endicott School District

Bill Pewitt
Colton Police Department

Denis Tracy
Whitman County Prosecuting Attorney

John Peterson
Administrative Director

Councilman Carleton "Barney" Waldrop
Pullman City Council

Jennifer Roach
Representing Commissioner District I

Larry Young
Department of Corrections

This Board encourages the Committee to report periodically to this Board. The Board thanks all individual members for their fine service.

DATED this 19th day of May 2002.

APPROVED AS TO FORM:

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Denis Tracy
Prosecuting Attorney

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

061183 9. The Chairman advised those in attendance that the .08 applications have been remanded to the Blue Ribbon Advisory Task Committee for reconsideration on May 20th. The Board anticipates acting on this issue within the next two weeks.

061184 10. Motion by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign an appointment of Sheriff's Deputy James A. Pelissier.

061185 11. Copies of correspondence associated with the tin removed from the Information Services (former Nolan) building roof was received from Bev Welch.

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061186 12. An executed copy of the agreement between Whitman County and AFLAC was received.

10:45 a.m. - Eunice Coker, County Auditor.

Present: Debbie Hooper, Nancy Richards, Jacqueline Moedt, Christine Mikalson, Brett Bosse, and Tammy Lewis.

D061186A Ms. Coker visited with the Board about various divisions within her department. State law requires two individuals in each county to certify elections encompassing two categories: Election Administrator (Debra Hooper) and the secondary category is Assistant Elections Administrator (Nancy Richards). To qualify for either position, an individual must attend a 2-day intense orientation dealing with the law, running an election, in addition to passing a written exam.

An Election Administrator must complete 40 hours of education within 2 years, (the 2-day orientation does not count towards the 40 hours), pass the written test, and go through two general elections before the state will certify the individual.

An Assistant Election Administrator must complete 20 hours of education within 2 years, pass the written test, and go through two general elections.

Ms. Hooper, Ms. Richards, and the Auditor attended the 2-day orientation. Ms. Hooper and Ms. Richards recently completed their test and both received a score of 97%. The test involves an in-depth knowledge of elections concerning R.C.W.'s, WAC's, State Constitution, and other resources. With the passage of this test, Ms. Hooper has completed everything and will be certified in June. Ms. Richards will complete her 20-hour requirements after attending a course in June. She has worked every general election since 1998 in the capacity of a temporary/regular employee. Depending on the state's ruling, Ms. Richards could obtain her certification as early as this June. Ms. Coker commended her employees for doing an excellent job.

Commissioner Wigen expressed his appreciation to the elections employees noting the superb job they did on the 2002 general election.

With respect to the Licensing Department, Ms. Coker said Christine Mikalson has been referred to as one of the top 10, most knowledgeable licensing agents in County Auditor's offices in the state.

In addition, the Auditor commented that the claims process is running smoother.

The commissioners all expressed their appreciation to the entire Auditor's staff.

10:25 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Tammy Lewis.

Action Items:

061187 1. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to publish the notice for the small works roster and vendor list.

061188 2. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to publish the notice for the professional services roster.

3. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** that the resolutions to initiate county road projects for the Hill Bridge, Loosemore Bridge, Snow Bridge, and Beasley Bridge be signed as presented.

RESOLUTION NO. 061189

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 5220-03.00(2), Project No. XFB34.

IT IS HEREBY RESOLVED that the Hill Bridge, County Bridge No. 5220-03.00 be improved as follows:

This project provides for the replacement of the Hill Bridge with a 28 foot wide, 24 foot long prestressed concrete solideck superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$ <u>70,000.00</u>
TOTAL	\$ <u>74,000.00</u>

This project was included in the official adopted annual road program as Item No. 1.

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IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2003

ESTIMATED date of completing work: October 15, 2003

ADOPTED this 19th day of May 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

RESOLUTION NO. 061190

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 4270-00.06(2), Project No. XFB35.

IT IS HEREBY RESOLVED that the Loosemore Bridge, County Bridge No. 4270-00.06 be improved as follows:

This project provides for the replacement of the Loosemore Bridge with a 28 foot wide, 25 foot long prestressed concrete solideck superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$ <u>76,000.00</u>
TOTAL	\$ 80,000.00

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This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2003

ESTIMATED date of completing work: October 15, 2003

ADOPTED this 19th day of May 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

RESOLUTION NO. 061191

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 9150-00.06(2), Project No. XFB36.

IT IS HEREBY RESOLVED that the Snow Bridge, County Bridge No. 9150-00.06 be improved as follows:

This project provides for the replacement of the Snow Bridge with a 70 foot long, 112 inch by 75-inch arch culvert pipe.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$ <u>27,000.00</u>
TOTAL	\$ 31,000.00

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This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2003

ESTIMATED date of completing work: October 15, 2003

ADOPTED this 19th day of May 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

RESOLUTION NO. 061192

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 8050-00.07(2), Project No. XFB37.

IT IS HEREBY RESOLVED that the Beasley Bridge, County Bridge No. 8050-00.07 be improved as follows:

This project provides for the replacement of the Beasley Bridge with a 28 foot wide, 25 foot long prestressed concrete solideck superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$ <u>70,000.00</u>
TOTAL	\$ 74,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2003

ESTIMATED date of completing work: October 15, 2003

ADOPTED this 19th day of May 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

061193 4. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to publish the public notice of day labor projects for the Hill, Loosemore, Snow, and Beasley Bridges.

061194 5. A copy of the previously authorized notice of a call for bids for reconstruction of a portion of the Endicott Road received. Since authorization was received from the state last week, the department is proceeding with the project.

Engineering Division:

D061194A 6. Mr. Dunford reported the department was notified last week that the Four Mile #5 Bridge (west of Highway 27) has also been selected by the Bridge & Road Advisory Committee (BRAC) for federal funding in 2007. State staff will visit Whitman County this week to review and discuss aspects of the new bridge. At some point in the future, this bridge will go before the Rural Arterial Program Committee for state matching funds.

D061194B 7. According to the Director, the contractor has completed drilling at the Union Center Quarry and crushing should soon begin.

D061194C 8. The Director and Mark Storey met with Derral McCallen, WSDOT Project Engineer regarding the joint WSDOT overlay project and Port of Central Ferry access planned for 2004. The numbers proved out such that WSDOT will send an agreement the Director will sign agreeing to participate in the cost to improve the access point while the state is working on the road. The county's share to widen the approach, reinstall the guardrail, and repave the access is approximately \$100,000.

Maintenance Division:

D061194D 9. District I finished crack sealing, District II is now crack sealing, and District III began laying hot mix in preparation of spot sealing. Asphalt work of some kind will be the general mode in all districts until July 4th in preparation of seal coating that will commence July 7th.

11:30 a.m. - Bev Welch, Finance Director.

Present: Joe Reynolds, Eunice Coker, Shirley Bafus, Randy Baldree, Pete Martin, Mike Werner, Fran Martin, Kelli Campbell, Bob Lothspeich, Chad Connors, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Dave Frazier, Tom Miller, Bob Reynolds, John Peterson, Doug Robinson, and Eileen Roe.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Marlynn Markley and Peggy Wright.

061195 The April 2003 ending financial report provided by Ms. Welch.

April 2003 Cash Balance - \$2,071,735
April 2002 Cash Balance - \$1,639,506

April 2003 Revenue - \$3,083,271 - 35.90% of budget.
April 2002 Revenue - \$2,491,744 - 28.98% of budget.

April 2003 Expenditures \$2,504,470 - 29.16% of budget.
April 2002 Expenditures \$2,567,928 - 28.35% of budget.

12:00 p.m. - Recess.

2:00 p.m. - Albion Road Slide Project.

Present: Dane Dunford, Mark Storey, Julie Banks, and 4 bidders.

061196 The following bids were received, opened, and read aloud. Staff will make a recommendation for award on Tuesday, May 27th at 11:00 a.m.

Roach Construction Company, Genesee, ID	\$115,293.70
Hereford Contracting & Excavating, Rosalia, WA	\$122,918.00
Copenhaven Construction, Inc., Creston, WA	\$112,961.00

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M.L. Albright & Sons, Inc., Lewiston, ID	\$106,493.50
Motley-Motley, Inc., Pullman, WA	\$129,512.50
S.A. Gonzales Construct. Inc., Newman Lake, WA	\$ 84,070.00
L.M. Johnson, Inc., Spokane, WA	\$ 94,416.00
ASCORP Inc./Debco Construction, Orofino, ID	\$ 85,568.17

2:10 p.m. - Recess.

2:15 p.m. - Mike Werner, Developmental Services Coordinator.

Present: Tom Nest, Eric Hoyle, Chris Wells, Lorraine Fulfs, and J.D. Marker.

061197 A copy of the May 29th Developmental Services recognition and awards banquet was received. All commissioners plan to attend.

061198 Mr. Werner relayed the recommendation of the Developmental Services Advisory Board (DSAB) to extend the existing providers contracts for the period 07-01-03 through 06-30-05 with two stipulations: 1) the contract go through legal review by the Prosecutor's Office to ensure the contracts can be extended, and 2) subject to the availability of funding (funding level) received from the legislature. The legal review has been conducted with no concerns expressed. With regards to funding, Mr. Werner should have the financial information after July 1st. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to extend the current Developmental Services provider contracts with C.A.R.E.S. and Palouse Industries for the 2003-2005 biennium. Although Chairman Finch didn't believe he had a conflict of interest, he did **abstain** from voting because of a private family business dealing with Chris and Rick Wells.

All in attendance complimented each other for the great working relationships.

2:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Kelli Campbell (2:30 p.m.) and Dane Dunford (3:00 p.m.).

061199 13. Items discussed included wage comparables, Farmington building disposition, wetland buffer requirement on farmland, Wawawai grade culvert, stormwater runoff annual plans, and ER&R budget amendment to cover Sheriff's vehicles, COAST van, new oil distributor, and overhead crane. No action taken.

4:00 p.m. - Adjournment.

D061199A Commissioner Partch **moved** to adjourn the **May 19, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **May 27, 2003**. The foregoing action made this **19th** day of **May 2003**.

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ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners