

## Minutes for May 20, 2013

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**074205 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 20, 2013 at 9:00 a.m.** Chairman Michael Largent, Arthur Swannack and Dean Kinzer, Commissioners and Elinor Huber, Recording Clerk attended.

**9:00 a.m. - Call to Order/Board Business/Workshop.**

Present: Gary Petrovich, Sally Ousley, Bill McKee, Bill Spence, Mark Storey and Kelli Campbell (9:00 a.m.), Michael Baker (9:30 a.m.) and Chris Nelson (9:45 a.m.).

**074206-074209 1-4.** Items discussed included Fran Martin's retirement party, letter of support for Tiger V, 2013/14 budgets, Public Health staffing and network security. No action taken.

**9:50 a.m. - Recess.**

**10:00 a.m. - Reconvene/Board Business Continued/Flag Salute.**

**D074209A 5. Pledge of Allegiance.**

Present: Chris Nelson, Kelli Campbell, Bill McKee, Sally Ousley and Bill Spence.

**D074209B 5A. Motion** by Commissioner Kinzer to amend the agenda between Item 18 and 19 to include a letter supporting the Port's Tiger V application. Commissioner Swannack **seconded** the motion and it **carried**.

**D074209C 6. Motion** by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

**074210 7.** Claims/Payroll/Veterans Relief warrants numbered **303468-303577** for **\$248,876.33** approved.

**074211 8.** May 6, 2013 minutes approved.

**074212 9.** Personnel change orders approved.

**074213 10.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish a notice of 2013 Board of Equalization hearing dates.

**074214 11.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the business associate agreement with PayneWest Insurance, Inc.

074215 12. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the Washington Teamsters Welfare Trust subscription agreements for the 2012-14 Corrections Officers/Support Staff unit and 2012-13 Road Unit as presented.

074216 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried**. Washington State Military Department amendment E12-033(B) for Whitcom (08/15/13).

074217 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the professional services agreement with Erina McGuckin Hammer PhD, MSW for the Juvenile Division (06/30/14).

074218 15. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, authorization form for the Prosecutor's Office was signed by the Board and forwarded to the Auditor's office.

074219 16. The recommendations as outlined in the Performance Measures Assessment Group (PMAG) letter of May 9, 2013 tabled. No action taken.

D074219A 17. No correspondence received.

074220 18. Commissioners' pending list reviewed.

074220A 18A. Commissioner Kinzer **moved** and Commissioner Swannack **seconded** to approve the drafting of a letter and signed by the commissioners in support of the Port of Whitman on their grant application for the Tiger V grant and it **carried**.

10:15 a.m. - Recess.

10:45 a.m. - Reconvene/Mark Storey, Public Works Director.

Present: Dean Cornelison, Bill McKee, Sally Ousley and Bill Spence.

ACTION ITEMS

074221 19. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the resolution of intent to change the name of Stoner Road to Swift Road be signed as presented.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of the Intent to	)	RESOLUTION NO. 074221
Change the Name of County Road	)	
Road No. 3040, the Stoner Road	)	INTENT TO CHANGE ROAD NAME
Beginning in Section 22,	)	AND DIRECTIVE TO COUNTY
Township 20 North, Range 39 East	)	ENGINEER FOR REPORT
W.M. in Whitman County, Washington	)	

WHEREAS, a request to Change the Name of County Road No. 3040, the Stoner Road has been made by the Whitman County Board of County Commissioners, it is hereby

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declared the intention of the Whitman County Board of County Commissioners to change the name of said Stoner Road as follows:

County Road No. 3040, the Stoner Road shall be changed to County Road No. 3040, Swift Road.

IT IS HEREBY RESOLVED that before a final decision can be reached on said name change, the Whitman County Engineer shall investigate and prepare a report on the proposed name change.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DONE at Colfax, Washington, this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**074222**      **20.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of hearing of intent to change the name of Stoner Road to Swift Road.

**074223**      **21.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** that the resolution extending Colfax Airport Road closure be signed as presented.

**RESOLUTION NO. 074223**

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of closing a certain county road/bridge pursuant to R.C.W. 47.48.010;

IT IS HEREBY RESOLVED that the following road/bridge will be closed to vehicular traffic local access only: County Road No. 8010, the Colfax Airport Road from the SR 26 intersection, milepost 0.00, to Almota Road intersection, milepost 3.09, from May 31, 2013 through completion of County Road Project No. 8010-2 currently anticipated to be August 2, 2013.

ADOPTED this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**074224**      **22.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the public notice extending Colfax Airport Road closure.

**074225**      **23.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the resolution to initiate County Road Project 2013 seal coating be signed as presented.

**RESOLUTION NO. 074225**

**BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington**

In the matter of initiating a county force county road project designated as 2013 Sealcoating, C.R.P. No. 4230 ET AL, Project No. XFL13.

IT IS HEREBY RESOLVED that the Selected Countywide Roads be improved as follows:

Preleveling and Sealcoating approximately 23 miles of County Roads.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted road fund budget and based on the county engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering	\$ 500.00
Maintenance	<u>\$649,500.00</u>
TOTAL (Road Fund)	\$650,000.00

ESTIMATED date of commencing work:	June 3, 2013
ESTIMATED date of completing work:	August 31, 2013

ADOPTED this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:



North, Range 45 East, W.M., )  
Whitman County, Washington )

RESOLUTION VACATING

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon a portion of the White Road, County Road No. 1075 on the 15th day of April, 2013.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve that part of the White Road, County Road No. 1075 for the county transportation system and therefore recommended the vacation of a portion of the White Road, County Road No. 1075.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 20th day of May, 2013, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said portion of the White Road, County Road No. 1075 is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that the portion of the White Road, County Road No. 1075 located in the SE ¼ of Section 10 and the SW ¼ of Section 11, Township 19 North, Range 45 East, W.M., in Whitman County, Washington, more particularly described as follows: Commencing at the intersection of the White Road, County Road No. 1075 and milepost 2.34 of the Gumm Road, County Road No. 1190 on the easterly right of way line of said Gumm Road, thence in a easterly and southerly direction approximately 0.77 miles to the intersection with said White Road and the Warner Road, County Road No. 1100 on the northerly right of way line of said Warner Road, be vacated and passed to the owners of record of the adjoining land.

DATED at Colfax, Washington, this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

074230 28. Hearing convened by the Chairman for the proposed vacation of a portion of the Elias Road.

Staff report provided by Mark Storey as follows:

The Elias Road County Road #1430 and that portion of the Frank Hellinger Road, located in the East ½ of the NE ¼ and the East ½ of the SE ¼ of Section 19 and

all of Section 20, Township 18 North, Range 46 East, W.M., in Whitman County, Washington is not being used by the public and is currently gated and locked so the public may not enter. The Elias Road at one time had a gravel surface but has not been maintained for many years. The old Frank Hellinger Road no longer exists and is being farmed by adjacent landowners. The road has been abandoned for many years. Both portions of said roads are not needed and should no longer be in the County transportation system.

There being no public comments, the hearing was adjourned.

074231 29. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried that the resolution to vacate and abandon all of the Elias Road be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to	)	RESOLUTION NO. <u>074231</u>
Vacate and Abandon all of the	)	
Elias Road, County Road No. 1430	)	
And a Portion of the Old Frank	)	
Hellinger Road in Sections 19	)	
And 20, Township 18 North, Range	)	
46 East, W.M., Whitman County	)	
Washington	)	RESOLUTION VACATING

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon the Elias Road, County Road No. 1430 and a portion of the old Frank Hellinger Road on the 15th day of April, 2013.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve the Elias Road, County Road No. 1430 and a portion of the old Frank Hellinger Road for the county transportation system and therefore recommended the vacation of the Elias Road, County Road No. 1430 and a portion of the old Frank Hellinger Road.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 20th day of May, 2013, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said Elias Road, County Road No. 1430 and a portion of the old Frank Hellinger Road is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that the Elias Road, County Road No. 1430 and that portion of the old Frank Hellinger Road, located in the East ½ of the NE ¼ and the East ½ of the SE ¼ of Section 19 and all of Section 20, Township 18 North, Range 46 East, W.M., in Whitman County, Washington, more particularly described as follows: All that portion of the said roads lying southerly and outside the southerly right of way line of the Devine Road, County Road No. 1440 and north of the northerly right of way line of the Ryde Road, County Road No. 1450, be vacated and passed to the owners of record of the adjoining land.

DATED at Colfax, Washington, this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Dean Kinzer, Commissioner

**074232**      **30.** Hearing convened by the Chairman for the proposed NT Horton road name change.

Staff report provided by Mark Storey as follows:

Pursuant to the instructions contained in the resolution upon the above matter adopted by the Board of County Commissioners on the 15<sup>th</sup> day of April, 2013, I have examined County Road No. 6300, the N T Horton Road, and find that no conditions exist for the Road Department to oppose the name change of County Road No. 6300, from N T Horton Road to R Barry Road

There being no public comments, the hearing was adjourned.

**074233**      **31.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the resolution to change the name of N T Horton Road to R Barry Road be signed as presented.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of the Intent to	)	<b>RESOLUTION NO. <u>074233</u></b>
Change the Name of County Road	)	
No. 6300, the N T Horton Road	)	
In Section 19 & 20, Township	)	
16 North, Range 40 East W.M. in	)	
Whitman County, Washington	)	<b>FOR NAME CHANGE</b>

WHEREAS, the Whitman County Board of County Commissioners declared their intention to change the name of County Road No. 6300, the N T Horton Road, on the 15<sup>th</sup> day of April, 2013.

WHEREAS, the Whitman County Engineer has submitted a report which indicates that no conditions exist for the Road Department to oppose the name change.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 20<sup>th</sup> day of May, 2013, and interested parties for and against said name change were permitted to present to the Board.

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NOW, THEREFORE BE IT RESOLVED that County Road No. 6300, the N T Horton Road shall be changed to County Road No. 6300, R. Barry Road.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

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Arthur D Swannack, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**DIVISION UPDATES:**

**Engineering Division:**

**D074233A 32.** We completed the Neel Bridge project on Big Alkali Road. The Airport Road is moving forward. There was a rock quality supply issue but that has been resolved.

**Solid Waste Division:**

**D074233B 32A.** Wood waste paving area, the seeding is done and the paving is the only item left to complete.

**Maintenance Division:**

**D074233C 32B.** The pre-con is scheduled for tomorrow for the county-wide overlay project on Hume Road, Lancaster Road and Endicott Road. The pre-con for the Parks Department Trail parking lot area on the Sunshine Road is scheduled for the 28<sup>th</sup>.

The guardrail project has five locations with four of them being bridges and will be completed tomorrow. The overpass/underpass project going into Rosalia has not been completed. There were a couple of fiber optic lines in the wrong spot and they are working out the details on that. It probably won't be completed for 2-4 weeks.

The Maintenance crews are working on hot mix patching of different roads. When it rains we try to get the graders out so they are very busy.

**11:30 a.m. - Board Business Continued/Monthly Financial Review.**

**Present:** Bob Reynolds, Brett Myers, David Ledbetter, Eunice Coker, Gary Petrovich, Kelli Campbell, Mark Storey, Tim Myers, Sally Ousley Bill Spence and Bill McKee.

**074234 33. The monthly financial report** provided by Mr. Petrovich and Mr. Ledbetter.

2013 Revenue Forecasted	\$12,600,000.00	- 100.00%
2013 Revenue Thru 04/30/13	\$ 4,986,601.00	- 39.58%
2012 Revenue Thru 04/30/12	\$ 5,370,450.00	- 41.48%
2012 Revenue Thru 12/31/12	\$12,947,080.00	- 100.00%

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2013 Current Cash in Treasury	\$ 3,302,138.39	including restricted cash
2012 Current Cash in Treasury	\$ 2,419,901.00	
2013 Expenditures Thru 04/30/13	\$ 4,104,356.53	- 31.00%
2012 Expenditures Thru 12/31/13	\$12,841,784.32	- 100.00%

**11:45 a.m. - 2013 Whitman County Budget Amendment #1 Hearing.**

**074235 34.** Hearing convened by the Chairman for proposed budget amendment #1.

Staff report provided by David Ledbetter as follows:

The department submission is a compilation of all of the departments in alphabetical order that submitted a budget amendment. If there is no budget narrative, the department did not submit one. Overtime costs through April in the general fund are at almost \$78,000. Our total budget for overtime is \$202,742 so we are about 38% of that.

Eunice Cocker stated the Auditor's Department is not looking for a whole new tabulation system. We found a way to proceed with what we have and purchase only one more machine. There being no public comments, the hearing was adjourned.

**074236 35.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve budget amendment #1 as presented.

**RESOLUTION NO. 074236**  
**OF**  
**THE BOARD OF WHITMAN COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, May 20, 2013; and,

WHEREAS, any and all taxpayers appearing at the hearing held May 20, 2013, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2013.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2013 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 20th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC  
Clerk of the Board

Dean Kinzer, Commissioner

Account	Account Description	Adopted Budget	Budget Amend.	Amended Budget	Current Month Trans.	YTD Encumb.	YTD Trans.	Budget YTD Trans.	% used/ Rec'd	Prior	Year Total
Fund Name	001 - Current Expense Totals										
	REVENUE TOTALS	13,285,834.00	(14,060.00)	13,271,774.00	75,737.59	.00	5,004,309.65	8,267,464.35	38		13,889,647.13
	EXPENSE TOTALS	13,285,834.00	(14,060.00)	13,271,774.00	69,624.95	1,973.40	4,173,981.48	9,095,819.12	31		12,841,784.32
Fund Name	001 - Current Expense Totals	\$0.00	\$0.00	\$0.00	\$6,112.64	(\$1,973.40)	\$830,328.17	(\$828,354.77)			\$1,047,862.81
Fund Name	101 - Self Insurance Totals										
	REVENUE TOTALS	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0		.00
	EXPENSE TOTALS	75,000.00	.00	75,000.00	2,500.00	.00	6,945.52	68,054.48	9		6,995.64
Fund Name	101 - Self Insurance Totals	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$6,945.52)	\$6,945.52			(\$6,995.64)
Fund Name	102 - Building & Development Totals										
	REVENUE TOTALS	262,927.00	.00	262,927.00	1,025.00	.00	29,084.11	233,842.89	11		161,189.36
	EXPENSE TOTALS	262,927.00	.00	262,927.00	18.71	43.29	37,000.18	225,883.53	14		112,930.79
Fund Name	102 - Building & Development Totals	\$0.00	\$0.00	\$0.00	\$1,006.29	(\$43.29)	(\$7,916.07)	\$7,959.36			\$48,258.57
Fund Name	103 - Countywide Planning Totals										
	REVENUE TOTALS	254,915.00	.00	254,915.00	225.00	.00	8,607.50	246,307.50	3		188,875.12
	EXPENSE TOTALS	254,915.00	.00	254,915.00	194.58	71.58	55,367.88	199,475.54	22		168,484.00
Fund Name	103 - Countywide Planning Totals	\$0.00	\$0.00	\$0.00	\$30.42	(\$71.58)	(\$46,760.38)	\$46,831.96			\$20,391.12
Fund Name	104 - Developmental Services Totals										
	REVENUE TOTALS	747,600.00	.00	747,600.00	40,285.75	.00	218,846.86	528,753.14	29		572,695.98
	EXPENSE TOTALS	747,600.00	.00	747,600.00	142.26	.00	134,785.97	612,814.03	18		587,692.28
Fund Name	104 - Developmental Services Totals	\$0.00	\$0.00	\$0.00	\$40,143.49	\$0.00	\$84,060.89	(\$84,060.89)			(\$14,996.30)
Fund Name	106 - Extension Publications Totals										
	REVENUE TOTALS	400.00	.00	400.00	.00	.00	12.40	387.60	3		.00
	EXPENSE TOTALS	400.00	.00	400.00	.00	.00	216.00	184.00	54		258.82
Fund Name	106 - Extension Publications Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$203.60)	\$203.60			(\$258.82)
Fund Name	108 - Veterans Relief Totals										
	REVENUE TOTALS	77,000.00	.00	77,000.00	.00	.00	18,347.66	58,652.34	24		32,573.11
	EXPENSE TOTALS	77,000.00	.00	77,000.00	.00	.00	10,660.00	66,340.00	14		9,470.63
Fund Name	108 - Veterans Relief Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,687.66	(\$7,687.66)			\$23,102.48
Fund Name	109 - Homeless Housing Plan Totals										
	REVENUE TOTALS	150,000.00	.00	150,000.00	5,888.64	.00	59,373.28	90,626.72	40		134,696.88
	EXPENSE TOTALS	150,000.00	.00	150,000.00	3,349.23	.00	13,929.20	136,070.80	9		43,725.40
Fund Name	109 - Homeless Housing Plan Totals	\$0.00	\$0.00	\$0.00	\$2,539.41	\$0.00	\$45,444.08	(\$45,444.08)			\$90,971.48

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Fund Name	110 - County Road-PW Totals									
	REVENUE TOTALS	23,065,990.00	.00	23,065,990.00	60.00	.00	3,241,260.82	19,824,729.18	14	7,684,784.18
	EXPENSE TOTALS	23,065,990.00	.00	23,065,990.00	1,339.98	(16,046.97)	1,411,205.43	21,670,831.54	6	7,260,430.75
Fund Name	110 - County Road-PW Totals	\$0.00	\$0.00	\$0.00	(\$1,279.98)	\$16,046.97	\$1,830,055.39	(\$1,846,102.36)		\$424,353.43
Fund Name	111 - CETC Totals									
	REVENUE TOTALS	12,000.00	.00	12,000.00	.00	.00	5,000.00	7,000.00	42	8,520.00
	EXPENSE TOTALS	12,000.00	.00	12,000.00	.00	.00	3,934.37	8,065.63	33	7,876.65
Fund Name	111 - CETC Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,065.63	(\$1,065.63)		\$643.35
Fund Name	112 - Public Facilities Improve. Totals									
	REVENUE TOTALS	1,104,750.00	.00	1,104,750.00	.00	.00	178,665.90	926,084.10	16	657,615.41
	EXPENSE TOTALS	1,104,750.00	.00	1,104,750.00	.00	.00	16,789.35	1,087,960.65	2	1,035,921.80
Fund Name	112 - Public Facilities Improve. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161,876.55	(\$161,876.55)		(\$378,306.39)
Fund Name	115 - Hotel/Motel Tax Totals									
	REVENUE TOTALS	20,000.00	.00	20,000.00	.00	.00	445.88	19,554.12	2	2,941.99
	EXPENSE TOTALS	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00
Fund Name	115 - Hotel/Motel Tax Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$445.88	(\$445.88)		\$2,941.99
Fund Name	116 - Domestic Violence Svc. Totals									
	REVENUE TOTALS	2,973.00	.00	2,973.00	.00	.00	228.56	2,744.44	8	399.94
	EXPENSE TOTALS	2,973.00	.00	2,973.00	.00	.00	.00	2,973.00	0	.00
Fund Name	116 - Domestic Violence Svc. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.56	(\$228.56)		\$399.94
Fund Name	117 - Boating Safety Totals									
	REVENUE TOTALS	58,600.00	.00	58,600.00	.00	.00	39,018.87	19,581.13	67	33,588.36
	EXPENSE TOTALS	58,600.00	.00	58,600.00	.00	.00	1,876.72	56,723.28	3	60,205.85
Fund Name	117 - Boating Safety Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,142.15	(\$37,142.15)		(\$26,617.49)
Fund Name	118 - Inmate Welfare Totals									
	REVENUE TOTALS	30,000.00	.00	30,000.00	741.51	.00	5,362.00	24,638.00	18	20,154.96
	EXPENSE TOTALS	30,000.00	.00	30,000.00	501.83	.00	2,691.06	27,308.94	9	10,364.10
Fund Name	118 - Inmate Welfare Totals	\$0.00	\$0.00	\$0.00	\$239.68	\$0.00	\$2,670.94	(\$2,670.94)		\$9,790.86
Fund Name	120 - Historical Pres. Totals									
	REVENUE TOTALS	14,998.00	.00	14,998.00	253.00	.00	2,550.00	12,448.00	17	6,397.00
	EXPENSE TOTALS	14,998.00	.00	14,998.00	.00	.00	.00	14,998.00	0	16,758.20
Fund Name	120 - Historical Pres. Totals	\$0.00	\$0.00	\$0.00	\$253.00	\$0.00	\$2,550.00	(\$2,550.00)		(\$10,361.20)
Fund Name	122 - Sheriff K-9 Unit Totals									
	REVENUE TOTALS	8,500.00	.00	8,500.00	.00	.00	3,499.00	5,001.00	41	5,000.00
	EXPENSE TOTALS	8,500.00	.00	8,500.00	103.98	.00	424.23	8,075.77	5	1,152.80
Fund Name	122 - Sheriff K-9 Unit Totals	\$0.00	\$0.00	\$0.00	(\$103.98)	\$0.00	\$3,074.77	(\$3,074.77)		\$3,847.20
Fund Name	123 - Paths & Trails Totals									
	REVENUE TOTALS	304,840.00	.00	304,840.00	.00	.00	44,079.19	260,760.81	14	61,539.05
	EXPENSE TOTALS	304,840.00	.00	304,840.00	2,026.76	(100.00)	13,048.96	291,891.04	4	49,811.88

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Fund Name	123 - Paths & Trails Totals	\$0.00	\$0.00	\$0.00	(\$2,026.76)	\$100.00	\$31,030.23	(\$31,130.23)	\$11,727.17	
Fund Name	125 - Donations/Planned Giving Totals									
	REVENUE TOTALS	116,675.00	.00	116,675.00	39.00	.00	514.25	116,160.75	0	1,938.35
	EXPENSE TOTALS	116,675.00	.00	116,675.00	26.48	.00	837.75	115,837.25	1	506.65
Fund Name	125 - Donations/Planned Giving Totals	\$0.00	\$0.00	\$0.00	\$12.52	\$0.00	(\$323.50)	\$323.50		\$1,431.70
Fund Name	126 - Treasurer M&O Totals									
	REVENUE TOTALS	34,400.00	.00	34,400.00	.00	.00	100.00	34,300.00	0	28,716.11
	EXPENSE TOTALS	34,400.00	.00	34,400.00	.00	.00	171.88	34,228.12	0	18,833.48
Fund Name	126 - Treasurer M&O Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$71.88)	\$71.88		\$9,882.63
Fund Name	127-Quad-City Task Force/Enforce. Totals									
	REVENUE TOTALS	379,811.00	.00	379,811.00	.00	.00	93,441.23	286,369.77	25	259,656.66
	EXPENSE TOTALS	379,811.00	.00	379,811.00	322.00	.00	56,749.36	323,061.64	15	185,077.94
Fund Name	127-Quad-City Task Force/ Enforce. Totals	\$0.00	\$0.00	\$0.00	(\$322.00)	\$0.00	\$36,691.87	(\$36,691.87)		\$74,578.72
Fund Name	128 - Crime Victims/Witness Totals									
	REVENUE TOTALS	99,648.00	.00	99,648.00	4,125.00	.00	47,357.41	52,290.59	48	131,907.92
	EXPENSE TOTALS	99,648.00	.00	99,648.00	.00	.00	26,594.21	73,053.79	27	74,903.97
Fund Name	128 - Crime Victims/Witness Totals	\$0.00	\$0.00	\$0.00	\$4,125.00	\$0.00	\$20,763.20	(\$20,763.20)		\$57,003.95
Fund Name	129 - Juvenile Special Revenue Totals									
	REVENUE TOTALS	79,985.00	.00	79,985.00	.00	.00	4,247.00	75,738.00	5	79,943.72
	EXPENSE TOTALS	79,985.00	.00	79,985.00	155.71	.00	3,738.20	76,246.80	5	53,088.65
Fund Name	129 - Juvenile Special Revenue Funds Totals	\$0.00	\$0.00	\$0.00	(\$155.71)	\$0.00	\$508.80	(\$508.80)		\$26,855.07
Fund Name	130 - Inter-Local Drug Fund Totals									
	REVENUE TOTALS	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	.00
	EXPENSE TOTALS	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	.00
Fund Name	130 - Inter-Local Drug Fund Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Fund Name	132 - Auditors Document Preservation F Totals									
	REVENUE TOTALS	284,000.00	.00	284,000.00	655.60	.00	6,621.05	277,378.95	2	65,266.96
	EXPENSE TOTALS	284,000.00	.00	284,000.00	3,663.34	.00	10,069.74	273,930.26	4	106,448.63
Fund Name	132 - Auditors Document Preservation F Totals	\$0.00	\$0.00	\$0.00	(\$3,007.74)	\$0.00	(\$3,448.69)	\$3,448.69		(\$41,181.67)
Fund Name	133 - Commissioners Special Revenue Totals									
	REVENUE TOTALS	103,352.00	.00	103,352.00	.00	.00	.00	103,352.00	0	600.00
	EXPENSE TOTALS	103,352.00	.00	103,352.00	.00	.00	.00	103,352.00	0	389,319.48
Fund Name	133 - Commissioners Special Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$388,719.48)
Fund Name	134 - Elections Totals									
	REVENUE TOTALS	64,500.00	.00	64,500.00	570.40	.00	9,870.11	54,629.89	15	22,584.14
	EXPENSE TOTALS	64,500.00	.00	64,500.00	6,102.39	22,055.49	32,728.62	9,715.89	85	388,490.02
Fund Name	134 - Elections Totals	\$0.00	\$0.00	\$0.00	(\$5,531.99)	(\$22,055.49)	(\$22,858.51)	\$44,914.00		(\$365,905.88)
Fund Name	135 - Prosecutor STOP Grant Totals									
	REVENUE TOTALS	32,584.00	.00	32,584.00	.00	.00	6,248.92	26,335.08	19	27,185.53

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	<b>EXPENSE TOTALS</b>	32,584.00	.00	32,584.00	.00	.00	8,587.26	23,996.74	26	26,134.44
Fund Name	135 - Prosecutor STOP Grant Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,338.34)	\$2,338.34		\$1,051.09
Fund Name	136 - District Court Funds Totals									
	<b>REVENUE TOTALS</b>	361,015.00	.00	361,015.00	.00	.00	.00	361,015.00	0	57,901.10
	<b>EXPENSE TOTALS</b>	361,015.00	.00	361,015.00	.00	.00	.00	361,015.00	0	.00
Fund Name	136 - District Court Funds Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$57,901.10
Fund Name	138 - Federal Equitable Sharing Totals									
	<b>REVENUE TOTALS</b>	250,500.00	.00	250,500.00	.00	.00	1,457.26	249,042.74	1	30,035.80
	<b>EXPENSE TOTALS</b>	250,500.00	.00	250,500.00	.00	.00	.00	250,500.00	0	30,532.56
Fund Name	138 - Federal Equitable Sharing Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,457.26	(\$1,457.26)		(\$496.76)
Fund Name	141 - Washington Housing SHB 2060 Totals									
	<b>REVENUE TOTALS</b>	25,867.00	.00	25,867.00	1,168.50	.00	11,582.40	14,284.60	45	29,931.70
	<b>EXPENSE TOTALS</b>	25,867.00	.00	25,867.00	.00	.00	6,338.10	19,528.90	25	24,437.94
Fund Name	141 - Washington Housing SHB 2060 Totals	\$0.00	\$0.00	\$0.00	\$1,168.50	\$0.00	\$5,244.30	(\$5,244.30)		\$5,493.76
Fund Name	143 - Trial Court Improvement Totals									
	<b>REVENUE TOTALS</b>	114,753.00	.00	114,753.00	.00	.00	5,999.00	108,754.00	5	27,995.00
	<b>EXPENSE TOTALS</b>	114,753.00	.00	114,753.00	.00	.00	1,853.47	112,899.53	2	15,080.25
Fund Name	143 - Trial Court Improvement Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,145.53	(\$4,145.53)		\$12,914.75
Fund Name	144 - Emergency Communication System Totals									
	<b>REVENUE TOTALS</b>	601,706.00	245,470.00	847,176.00	.00	.00	197,433.07	649,742.93	23	725,534.18
	<b>EXPENSE TOTALS</b>	601,706.00	245,470.00	847,176.00	12,266.56	.00	321,113.31	526,062.69	38	658,902.90
Fund Name	144 - Emergency Communication System Totals	\$0.00	\$0.00	\$0.00	(\$12,266.56)	\$0.00	(\$123,680.24)	\$123,680.24		\$66,631.28
Fund Name	200 - Debt Service-External Totals									
	<b>REVENUE TOTALS</b>	208,037.00	.00	208,037.00	.00	.00	2.94	208,034.06	0	209,726.90
	<b>EXPENSE TOTALS</b>	208,037.00	.00	208,037.00	.00	.00	.00	208,037.00	0	209,719.48
Fund Name	200 - Debt Service-External Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.94	(\$2.94)		\$7.42
Fund Name	300 - Capital Projects Totals									
	<b>REVENUE TOTALS</b>	238,039.00	.00	238,039.00	.00	.00	39,268.71	198,770.29	16	566,940.68
	<b>EXPENSE TOTALS</b>	238,039.00	.00	238,039.00	.00	.00	10,878.57	227,160.43	5	603,137.84
Fund Name	300 - Capital Projects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,390.14	(\$28,390.14)		(\$36,197.16)
Fund Name	310 - Capital Projects Totals									
	<b>REVENUE TOTALS</b>	18,500.00	.00	18,500.00	.00	.00	9.92	18,490.08	0	25.02
	<b>EXPENSE TOTALS</b>	18,500.00	.00	18,500.00	.00	.00	.00	18,500.00	0	1,801.08
Fund Name	310 - Capital Projects Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.92	(\$9.92)		(\$1,776.06)
Fund Name	320 - Capital Projects-Outside Sources Totals									
	<b>REVENUE TOTALS</b>	576,883.00	.00	576,883.00	.00	.00	289.19	576,593.81	0	15,720.49
	<b>EXPENSE TOTALS</b>	576,883.00	.00	576,883.00	.00	.00	.00	576,883.00	0	.00
Fund Name	320 - Capital Projects-Outside Sources Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$289.19	(\$289.19)		\$15,720.49
Fund Name	400 - Solid Waste-PW Totals									

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	REVENUE TOTALS	6,740,130.00	.00	6,740,130.00	7,723.92	.00	912,064.04	5,828,065.96	14	3,211,859.94
	EXPENSE TOTALS	6,740,130.00	.00	6,740,130.00	22,753.23	326.39	949,013.33	5,790,790.28	14	3,636,107.57
Fund Name	400 - Solid Waste-PW Totals	\$0.00	\$0.00	\$0.00	(\$15,029.31)	(\$326.39)	(\$36,949.29)	\$37,275.68		(\$424,247.63)
Fund Name	410 - Solid Waste Reserve Totals									
	REVENUE TOTALS	1,382,000.00	.00	1,382,000.00	6,650.00	.00	26,474.72	1,355,525.28	2	73,314.94
	EXPENSE TOTALS	1,382,000.00	.00	1,382,000.00	.00	.00	5,760.00	1,376,240.00	0	7,078.04
Fund Name	410 - Solid Waste Reserve Totals	\$0.00	\$0.00	\$0.00	\$6,650.00	\$0.00	\$20,714.72	(\$20,714.72)		\$66,236.90
Fund Name	501 - Equipment Rental & Revolving Totals									
	REVENUE TOTALS	7,359,251.00	.00	7,359,251.00	15,500.00	.00	729,445.94	6,629,805.06	10	3,690,331.42
	EXPENSE TOTALS	7,359,251.00	.00	7,359,251.00	117,747.67	127.32	1,452,604.19	5,906,519.49	20	3,692,171.28
Fund Name	501 - Equipment Rental & Revolving Totals	\$0.00	\$0.00	\$0.00	(\$102,247.67)	(\$127.32)	(\$723,158.25)	\$723,285.57		(\$1,839.86)
Fund Name	511 - Unemployment Insurance Revolving Totals									
	REVENUE TOTALS	370,000.00	.00	370,000.00	.00	.00	.00	370,000.00	0	.00
	EXPENSE TOTALS	370,000.00	.00	370,000.00	.00	.00	9,533.81	360,466.19	3	16,234.10
Fund Name	511 - Unemployment Insurance Revolving Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$9,533.81)	\$9,533.81		(\$16,234.10)
Fund Name	515 - Information Technology Operation Totals									
	REVENUE TOTALS	645,740.00	.00	645,740.00	.00	.00	236,279.36	409,460.64	37	863,028.56
	EXPENSE TOTALS	645,740.00	.00	645,740.00	11,686.47	2,437.44	190,492.81	452,809.75	30	678,716.98
Fund Name	515 - Information Technology Operation Totals	\$0.00	\$0.00	\$0.00	(\$11,686.47)	(\$2,437.44)	\$45,786.55	(\$43,349.11)		\$184,311.58
	REVENUE GRAND TOTALS	59,582,803.00	231,410.00	59,814,213.00	1,853,857.16	.00	66,665,058.86	(6,850,845.86)	111	194,003,922.10
	EXPENSE GRAND TOTALS	59,582,803.00	231,410.00	59,814,213.00	1,625,727.99	10,887.94	57,862,145.51	1,941,179.55	97	190,797,753.73
		\$0.00	\$0.00	\$0.00	\$228,129.17	(\$10,887.94)	\$8,802,913.35	(\$8,792,025.41)		\$ 3,206,168.37

**11:50 a.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued.**

**D074236A 36.** Approved documents signed.

**1:30 p.m. - Workshop.**

Present: Tim Myers (1:30 p.m.), Bob Reynolds, Kelli Campbell and Michael & Laura Beaman, Chris Nelson, Craig Wines, Gary Petrovich. (2:00 p.m.).

**074237-074238 37-38.** Items discussed included Commissioners tour, Human Services Award Banquet and scope of proposed ADA project restart. No action taken.

**3:15 p.m. - Recess.**

**D074238A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, May 21, 2013 at 9:00 a.m.** Arthur Swannack and Dean Kinzer, Commissioners and Elinor Huber, Recording Clerk of the Board attended.

9:00 a.m. - Meeting Reconvened/Board of Health Convened.

Present: Fran Martin, Dr. Brad Bowman, Michael Baker, Scott Paradis, and Phil Hagihara, Mindy White, Cinnamon Brown.

074239 39. Board of Health convened by Commissioner Swannack.

074240 40. Hearing convened by Commissioner Swannack for a proposed amendment to Whitman County Code 8.05-Food Service.

Staff report provided by Scott Paradis as follows:

The Washington State Food Code was adopted into law by the State Board of Health on May 1, 2013. We have been preparing new educational materials to be ready for the change. All the information on the online food handler test website has been updated.

There being no public comment, the hearing was adjourned.

074241 41. Commissioner Kinzer moved Commissioner Swannack seconded the motion and it carried to approve the revisions to Whitman County Code 8.05-Food Service, as presented. (The full ordinance is available in the Commissioners' office.)

ORDINANCE NO. 074241  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Whitman County Board of Commissioners met in their Chambers on this 21<sup>st</sup> day of May 2013; and,

WHEREAS, a public hearing was conducted May 21, 2013 to consider revisions to the Whitman County Code, Title 8, Chapter 8.05, Food Service.

NOW, THEREFORE, BE IT HEREBY ORDAINED that the Whitman County Board of Commissioners duly approves the attached addition to the Whitman County Code, Title 8, Chapter 8.05 as attached.

PASSED, APPROVED AND ADOPTED THIS 21ST DAY OF MAY 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

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**D074241A 42.** Health Officer Update: Dr. Brad Bowman stated there was not much influenza in the county. There were a few rabies concerns at the WSU vet clinic. It turned out not to be valid. The county is pretty quiet.

**D074241B 43.** Environmental Health Update: Michael Baker introduced Scott Paradis as the Washington State Environmental Health Association Eastern Region Vice President. Scott Paradis reported there was a bat submitted for testing from Colfax but not found to be rabid. It has been slow on animal bites and exposure but as it warms up people will be spending time outside. I've been working on inspections in the restaurants and school kitchens. We are increasing the number of inspections since our workloads have dropped with the students leaving.

**D074241C 44.** Personal Health Update: Phil Hagihara reported we have been working with on-site sewer and septic programs and working with Planning and Building on rural housing projects. We have been working with the Port of Wilma on their drain field, inspecting at the landfill and working with WSU on their composting facility.

Michael Baker said there are a couple of big projects with the on-site sewer system. The McCoy Silo by Rosalia has a pressurized drip system. It is an engineered system and the first drip system in Whitman County. The engineer is also involved with the James Toyota site and their on-site sewage system. He talked about Group B wells meeting the state code. Ecology has dug several monitoring wells. Commissioner Swannack stated this is to figure out the water table elevation. Michael Baker stated this was the first one in the county to monitor water quality.

**D074241D 45.** Administrative Update: Cinnamon Brown talked about insurance checks going directly to the patients instead of to the Health Department. She is working on contracts with Premera, Tri-Care West and Assuris. Fran Martin stated they can now charge private insurance to cover the cost of immunizations and TB skin tests.

Mindy White stated she is working with Bob Reynolds and the Fair Board to have two designated smoking areas at opposite ends of the Fairgrounds. We have a grant to cover signage along with the cigarette butt receptacles.

**D074241E 46.** Fran Martin reported one of the nurses will be out 6-8 weeks and her jobs have been divided between the staff. Fran has arranged for Mr. Henderson and Mr. Tensfeld to attend orientation and visit the various departments next week. She is also in the process of recruiting for an Environmental Health position. She doesn't expect any changes in the school health for next year. Their department is paid by the contracts from ESD and also personal agreements with the schools for their hours. Next Board of Health Meeting June 18<sup>th</sup>.

**D074241F 47.** Board of Health adjourned.

**10:00 a.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Denis Tracy, Gary Petrovich and Mark Storey.

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074242 48. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to litigation.

12:00 p.m. - Return to Open Session.

D074242A 49. Approved documents for 05/28/13 signed.

074242B 49A. Claims/Payroll warrants numbered 303623-303642 for \$275,013.48 and 303649-303726 for \$385,313.13.

074243-074244 49B. Personnel change orders.

Adjournment.

D074244A Commissioner Kinzer **moved** to adjourn the **May 20** and **21, 2013** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 3, 2013**. The foregoing action made this **21st** day of **May 2013**.

ss/ ARTHUR SWANNACK, COMMISSIONER  
ss/ DEAN KINZER, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners