

**BOCC MINUTES-05/20/19**

**081623 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, May 20, 2019 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Mark Storey, Bill Tensfeld, Janel Goebel, Jessica Jensema, Sandy Jamison, Sharron Cunningham, Chris Nelson, Wraylee Flodin, Lana Cloaninger, Glenda Scheideman, Lance Bishop, Bill Spence, Jana Mathias and Madysen McLain (9:00 a.m.).

**081624-081626 1-3.** The following items were discussed but no action was taken.

- Sweeping Interest
- Credit Card Processing Fees
- 2020 CIP Process
- Ideal Options Lease
- Website/Policy
- 2020 PBAC Dues
- Financial Report Interest
- Airport Financial Request
- 2020 Census Construction Prog.
- GIS Status
- Foreclosure Notices
- CRAB Report
- Elections Filing Week

**10:05 a.m. - Recess.**

**10:30 a.m. - Flag Salute.**

Present: Bill Tensfeld, Kelli Campbell, Chris Nelson, Wraylee Flodin, Debbie Kilpatrick, Bill Spence, Paul Spencer and Garth Meyer (9:00 a.m.).

**D081626A 4. Pledge of Allegiance.**

**Consent Agenda:**

**D081626B 5.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**081627 6.** Treasurer's Wire Transfers and Check Report in the amount of **\$149,468.83**, Payroll warrants numbered **342645-342652** for **\$606,074.70** and General Claims/Veterans' Relief warrants numbered **342828-342940** for **\$280,292.28** approved.

**081628 7.** May 6, 2019 minutes approved.

**081629-081633 8.** Personnel change orders approved.

**081634 9.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to enter into a memorandum of understanding regarding Karen Hensley, temporary employee.

**081635 10.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the updated "Complying with the Americans with Disability Act" and "Providing Reasonable Accommodations" policies as presented.

**RESOLUTION NO. 081635  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**IN THE MATTER OF** the adoption for the Whitman County Policies **Complying with the Americans with Disabilities Act; and Providing Reasonable Accommodation;**

**WHEREAS,** these policies have been updated for clarification and compliance purposes,

WHEREAS, this action is necessary and in the best interest of Whitman County and its employees,

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above is approved as the attached POL-1000-HR Complying with the Americans with Disabilities Act; and POL-1001-HR Providing Reasonable Accommodation.

Dated this 20th day of May 2019 and effective as of May 20, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner



**COMPLYING WITH THE AMERICANS WITH DISABILITY ACT**

Policy: POL-1000-HR • Effective Date: • Res. # 081635  
Cancels: Res # 069916 • Reference: POL-1001-HR; PRO-1001-1 HR;  
PRO-1001-2-HR

Unless otherwise stated in a union contract, this policy applies to all Whitman County employees, qualified individuals with disabilities and authorized agents.

**Definitions:**

**ADA** - Americans with Disabilities Act

**Applicant** - For the purposes of this policy an applicant is an individual with a disability needing accommodation.

**Individual with a Disability** - Any person who has physical or mental impairment as defined by federal and Washington State law.

**Reasonable Accommodation** - Modification or adjustment to a program, service, job or work environment that will enable a qualified individual with a disability to participate in a program, service or job. Reasonable accommodation also includes adjustments to assure that a qualified individual with a disability has rights and privileges equal to those of individuals without disabilities. Reasonable accommodation includes, but is not limited to: making facilities accessible; providing assistive devices, including interpreters for the hearing impaired and readers for the sight impaired or learning disabled; modifying written or oral material; adjusting work schedules; or restructuring jobs. All applicants/employees are to be made aware of the reasonable accommodation policy.

**Undue Hardship** - An action requiring significant difficulty or expense when considered in light of a number of factors. These factors include the nature and cost of the accommodation in relation to the size, resource, nature and structure of the operation.

**1. Whitman County Operates in Accordance with the ADA.**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA) of 1990 and Washington State law. Whitman County and its contractors will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. It is the County's goal to assure disabled persons the opportunity to participate in or benefit from County services.

Nor does Whitman County discriminate on the basis of disability in its hiring or employment practices. It strives to comply with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

All Whitman County departments administering Section 504 contracts whereupon the contractor, other than another government entity, provides programs, services, or activities to the public, shall require the contractor to comply with the Section 504/ADA requirements applicable to governments. The contracting county department shall monitor respective contracts for compliance with Section 504/ADA.

**2. Whitman County Shall Provide Reasonable Accommodation.**

The County will, upon request, provide appropriate aids and services leading to effective communication for qualified individuals with disabilities so they can participate equally in County programs, services and activities. Accommodations may include, but are not limited to interpreters, readers, assisted listening devices, text telephones, large print materials, audio tape, assistance in filling out forms, and other similar services and actions. Disabled persons may request auxiliary aids and services of their choice, which will be given primary consideration. Reasonable accommodations shall be determined by each department with consultation from Human Resources as needed. (See Policy POL-1001-HR)

Whitman County will make reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities.

Anyone who requires accommodation should contact the Whitman County Human Resources Department at:

Kelli Campbell  
ADA Coordinator  
Whitman County Human Resources  
400 N. Main Street  
Colfax, WA 99111  
(509) 397-6205  
[www.whitmancounty.org](http://www.whitmancounty.org)

Requests must be made as soon as possible but no later than five (5) working days before the scheduled event.

The ADA does not require Whitman County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Whitman County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy.

**3. Personnel Actions and Committee Volunteer Decisions Shall Be Made in Accordance with ADA.**

Whitman County has a commitment to ensure that we provide equal opportunities for disabled persons to participate on our boards, commissions and as employees. All board meetings will be held in accessible locations, reasonable accommodations for

auxiliary aids will be provided, upon request, and our application and interview processes will be held in accessible locations. Requests for accommodation during the application/interview will be sought and reasonable accommodation provided. Through our recruitment process, we will actively seek and invite the participation of individuals who are disabled.

4. **Future Construction/Renovation of County Facilities Shall Be in Accordance with State and Federal Standards.**

To the extent feasible and practicable all future construction and renovation of County-owned buildings and facilities will be carried out in accordance with Washington State Barrier-Free Code regulations and ADA Accessibility Guidelines (ADAAG).

5. **The County Will Provide Proper Posting of its Compliance.**

Communication of accessibility will be included with the County's employment posters. It shall also be included with public advertising, applications and other publicity announcements.

During a comprehensive self-evaluation process, an ADA consultant may be called in and an advertisement inviting public participation will be made. Public participation and the resulting responses will be coordinated, reviewed and maintained by the ADA Coordinator.

6. **Grievances May Be Made Through the ADA Coordinator.**

In the event citizens and other participants in the County's programs, services, and activities feel the County has violated their rights under the ADA, this policy provides for a grievance procedure for handling such complaints. (See procedure PRO-1001-2-HR)

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by Whitman County. The County's Personnel Policy governs employment-related complaints of disability discrimination.

Complaints shall be addressed to:

Kelli Campbell  
ADA Coordinator  
Whitman County Human Resources  
400 N. Main Street  
Colfax, WA 99111  
(509) 397-6205  
[kellie@co.whitman.wa.us](mailto:kellie@co.whitman.wa.us)

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

A complaint shall be filed within thirty (30) calendar days after the complainant becomes aware of the alleged violation. An investigation shall be conducted within fifteen (15) working days of receiving the complaint. It shall afford all interested persons and their representatives, if any, an opportunity to meet about and/or submit information relevant to such investigation. A determination shall be made in writing, and where appropriate, in a format accessible to the complainant, within thirty (30) working days of the complaint, unless additional time is required. If dissatisfied, the complainant may request a reconsideration of the determination from the Board of County Commissioners or their designee. The Board shall investigate and respond in writing, or other needed format, within thirty (30) working days. If additional time

for any step of the grievance procedure is needed, the complainant shall be notified of how much time is required.

The right of a person to have a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of an ADA complaint with the responsible federal department or agency. Use of the grievance procedure is an administrative remedy the result of which may be appealed to the Superior Court.

The ADA Coordinator shall maintain the files and records of Whitman County relating to complaints filed for three years.

**7. Violators May Be Subject to Discipline.**

These rules shall be construed to: protect the substantive rights of interested persons; to meet appropriate due process standards; and to comply with the ADA and implementing regulations.

Violators of this policy may be subject to discipline up to and including termination. Retaliation for reporting violators and/or making grievances in accordance with the policy is prohibited.



**PROVIDING REASONABLE ACCOMMODATION**

Policy: POL-1001-HR - Effective Date: Res. # **081635**  
Cancels: Res. #069917 - Reference: POL-1000-HR; PRO-1001-1-HR

Unless otherwise stated in a union contract, this policy applies to all Whitman County employees, qualified individuals with disabilities and authorized agents.

**Definitions:**

**ADA** - Americans With Disabilities Act

**Applicant** - For the purposes of this policy an applicant is an individual with a disability needing accommodation.

**Individual with a Disability** - Any person who has physical or mental impairment as defined by federal and Washington State law.

**Reasonable Accommodation** - Modification or adjustment to a program, service, job or work environment that will enable a qualified individual with a disability to participate in a program, service or job. Reasonable accommodation also includes adjustments to assure that a qualified individual with a disability has rights and privileges equal to those of individuals without disabilities. Reasonable accommodation includes, but is not limited to: making facilities accessible; providing assistive devices, including interpreters for the hearing impaired and readers for the sight impaired or learning disabled; modifying written or oral material; adjusting work schedules; or restructuring jobs. All applicants/employees are to be made aware of the reasonable accommodation policy.

**Undue Hardship** - An action requiring significant difficulty or expense when considered in light of a number of factors. These factors include the nature and cost of the accommodation in relation to the size, resource, nature and structure of the operation.

**1. Whitman County Provides Reasonable Accommodation to Qualified Individuals.**

Whitman County provides reasonable accommodation for qualified individuals with disabilities for services, programs and employment. The County adheres to applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required providing equal opportunity to qualified individuals with disabilities. Reasonable accommodation shall be provided in a timely and cost-effective manner.

The need and provision of reasonable accommodation must be made on a case by case basis. Each individual is unique. Generalizations about specific disabilities and accommodations must be avoided. A decision to grant or deny an accommodation should only be made after obtaining all necessary information. The applicant shall be contacted before a decision is made.

This policy shall be implemented as part of Whitman County's Equal Employment Opportunity and ADA policies.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Whitman County, should contact the county department hosting the event or Kelli Campbell, ADA Coordinator, 400 N. Main St., Colfax, WA 99111. (509) 397-5243. [kellie@co.whitman.wa.us](mailto:kellie@co.whitman.wa.us). Fax: (509) 397-6355. Contact needs to be made within five working days of the scheduled event or as soon as possible thereafter.

The ADA does not require Whitman County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Whitman County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

**2. Analysis of County Functions May Be Made.**

As requested, managers and supervisors shall prepare analyses of services, programs or jobs within their units, which might include self-evaluations, defining environmental issues, or essential functions, elements and tasks involved in job activities, services or programs. Such documentation shall be developed for the ADA Coordinator and be updated and reviewed as needed. This shall include an inspection of the workplace to insure that no barriers exist that would prevent the disabled individual from doing his/her job.

**3. Personnel Actions Shall Be Made In Accordance with the ADA.**

In considering a person with a disability for services, program, employment, promotion or in any personnel action, the existence of a disability should not adversely affect the decision. Opportunities shall not be denied to anyone because of the need to consider reasonable accommodation. However, this policy does not create or imply a contract. Job applicants and/or current employees are subject to withdrawal of offers or termination at any time, except as otherwise required by law. Nor does reasonable accommodation negate the requirements for good job performance, training, acceptable behavior or supervisory instruction.

Accommodations may be denied if: (1) the accommodation would impose an undue hardship for the County; (2) the applicant's/employee's qualifications with accommodation does not make him/her the best qualified candidate; or (3) the applicant/employee would impose a threat of substantial harm to the health or safety of other employees.

**4. Determining Undue Hardship**

The ADA generally requires employers to provide reasonable accommodations to those with a disability unless the employer can demonstrate an undue hardship. Undue hardships

will be determined on a case-by-case basis by an elected official or department head in cooperation with Human Resources. A decision determining undue hardship will be made in writing and provided to the client within five working days.

General conclusions are not sufficient enough to claim undue hardship. It must be based on an individualized assessment of current circumstances that show a specific accommodation would cause significant difficulty or expense.

If the department head/elected official determines an accommodation cannot be provided based on budgetary considerations, and if it is determined that the request of a variation thereof may be accommodated without undue financial hardship to the institution as a whole, then the Administrative Director will be contacted to discuss funding options.

In determining whether an accommodation would cause an undue hardship, the department head or elected may consider the impact of an accommodation on the ability of other employees to do their jobs. However, they may not claim undue hardship solely because providing an accommodation has a negative impact on the morale of other employees; nor can an employer claim undue hardship because of "disruption" due to employee's fears about, or prejudices toward, a person's disability. For example: If restructuring a job to accommodate an individual with a disability creates a heavier workload for other employees, this might constitute an undue hardship. But if other employees complain because an individual with a disability is allowed to take additional unpaid leave or to have a special flexible work schedule as a reasonable accommodation such complaints or other negative reactions would not constitute an undue hardship.

The following factors must be considered when determining an undue hardship:

The nature and net cost of the accommodation, taking in to consideration tax credits or outside funding;

The overall financial resources of the facility making the reasonable accommodation; the number of people employed at the facility; the effect on expenses and resources of the facility;

The overall financial resources, size, number of employees and type and location of facilities of the employer (if the facility involved in the reasonable accommodation is part of a larger entity);

The type of operation of the employer, including the structure and functions of the workforce, the geographic separateness, and the administrative or fiscal relationship to the facility involved in making the accommodation to the employer; and

The impact of the accommodation on the operation of the facility.

**5. A Request for Medical Verification May Be Required.**

A request for medical verification of a disability may be required before reasonable accommodation is made to employees. The verification is meant to: confirm the disability; determine if the employee is able to perform the essential functions of the job; and to assist the County in determining the most appropriate accommodation. The County reserves the right to obtain updated medical verification at any time.

**6. Grievances May Be Filed With the ADA Coordinator.**

If an applicant for accommodation wishes to challenge an action related to reasonable accommodation, they can appeal it through the ADA Coordinator. (See procedure PRO-1001-2-HR);

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services,

activities, programs, or benefits by Whitman County. The County's Personnel Policy governs employment-related complaints of disability discrimination.

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(509) 397-6205  
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The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

A complaint shall be filed within thirty (30) calendar days after the complainant becomes aware of the alleged violation. An investigation shall be conducted within fifteen (15) working days of receiving the complaint. It shall afford all interested persons and their representatives, if any, an opportunity to meet about and/or submit information relevant to such investigation. A determination shall be made in writing, and where appropriate, in a format accessible to the complainant, within thirty (30) working days of the complaint, unless additional time is required. If dissatisfied, the complainant may request a reconsideration of the determination from the Board of County Commissioners or their designee. The Board shall investigate and respond in writing, or other needed format, within thirty (30) working days. If additional time for any step of the grievance procedure is needed, the complainant shall be notified of how much time is required.

The right of a person to have a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of an ADA complaint with the responsible federal department or agency. Use of the grievance procedure is an administrative remedy the result of which may be appealed to the Superior Court.

The ADA Coordinator shall maintain the files and records of Whitman County relating to complaints filed for three years.

**7. Violators of This Policy May Be Subject to Discipline.**

These rules shall be construed to: protect the substantive rights of interested persons; to meet appropriate due process standards; and to comply with the ADA and implementing regulations.

Violations of this policy will be cause for disciplinary action, up to and including termination. Any employee who feels he or she has been a victim of harassment in violation of this policy should bring this concern to his/her Department Head/Elected Official or the ADA Coordinator for appropriate action. (See procedure PRO-1001-2-HR)

Retaliation for reporting violators and/or making grievances in accordance with the policy is prohibited.

10:35 a.m. - Sandy Jamison.

081636 11. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the Dynamic Collectors contract as presented.

081637 12. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the revised IT signature delegation authorization.



**BOCC MINUTES-05/20/19**

**081638** 13. The contract with Colfax Cable for back-up internet service was not available.

**081639** 14. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to award the RFP for the All Hazard Mitigation Plan consultant to Bridge View Consulting in the amount of \$48,750.

**081640** 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize Facilities Management credit card request.

**081641** 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice for the 2019 Board of Equalization meeting dates.

**081642-081648** 17. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the property tax refund for Gary Dark.

**081649** 18. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint Lance Bishop and Brandy Dean to the Capital Improvement Program Committee.

**081650** 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint Marcia Saneholtz and Heidi Clarke to the Citizens' Commission on Salaries for Elected Officials representing District III.

**081651** 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint Chris Skidmore to the Community Action Center Board representing the public sector.

**081652** 21. The lease agreement with Ideal Options for office space at the Pullman Public Health office was removed from the agenda.

**CORRESPONDENCE:**

**D081652A** 22. The following correspondence was received:

**081653** 22A. Information pertaining to the 2020 Census New Construction Program.

**081653** 22B. Notice of the 10/31/19 expiration date for "Seattle Sound" marijuana license was received from the Washington State Liquor and Cannabis Board.

**081654** 23. Commissioners' pending list reviewed.

**11:00 a.m. - Public Works.**

Present: Mark Storey, Brandon Kruger, Dean Cornelison, Marc LaVanway, Paul Spencer, Garth Meyer and 3 bidders.

**081655** 23A. The following Public Works related issues approved/updated:

**ACTION ITEMS:**

**081656** 24. The following bids were received for the countywide safety project for guardrail.

<b>BIDDER</b>	<b>AMOUNT</b>
Frank Gurney, Inc., Spokane Valley, WA	\$407,867.50
Petersen Brothers, Inc., Sumner, WA	\$465,705.31
M-2 Industrial, Inc., Ellensburg, WA	\$386,419.00

**BOCC MINUTES-05/20/19**

The commissioners will make an award June 3rd.

**081657**      **25.**    The following bids were received for the countywide safety project for pavement markings and rumble strips.

<b>BIDDER</b>	<b>AMOUNT</b>
Stripe Rite, Inc., Kennewick, WA	\$431,289.08
Pavement Surface Control, Kennewick, WA	\$312,091.42
Road Products, Inc., Spokane, WA	\$227,594.54

The commissioners will make an award June 3rd.

**081658**      **26.**    **Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to approve the resolution initiating the County Forces 2019 Sealcoating Project as presented.

**RESOLUTION NO. 081658**  
**BEFORE THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON**

In the matter of initiating a county force county road project designated as 2019 Sealcoating, C.R.P. No. 1000 ET AL, Project No. XFL19.

IT IS HEREBY RESOLVED that the Selected Countywide Roads be improved as follows:

Preleveling and Sealcoating approximately 18 miles of County Roads.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted road fund budget and based on the county engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering	\$ 1,000.00
Maintenance	<u>\$340,000.00</u>
TOTAL (Road Fund)	\$341,000.00

ESTIMATED date of commencing work: June 1, 2019  
ESTIMATED date of completing work: August 31, 2019

ADOPTED this 20th day of May, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**081659**      **27.**    Chairman Swannack presented the Director with the 2018 Certificate of Good Practice from the County Road Administration Board.

**DIVISION UPDATES:**

**D081659A** 28. The following division updates provided by Public Works staff.

**Maintenance Division:**

**081660** 28A. Mr. Storey said some damage occurred to a fence during snow removal. Staff has been in contact with the owner who was not interested in the county's resolution of the problem. The owner asked that the right-of-way be confirmed. Upon doing so it was determined 75% of the fence was within the county's right-of-way. A letter of resolution for more than 25% of the fencing had already been sent to the owner prior to determining the exact amount outside the right-of-way. However, Mr. Storey requested the Board still honor the letter.

**D081660A** 28B. Public Works is also experience with right-of-way waivers for the Thornton Depot Bridge replacement project best detour.

**D081660B** 28C. Crews are working on grading, asphalt work and road stabilization.

**D081660C** 28D. If it rains hard on Thursday, crews are being asked to volunteer to work on Fridays/Saturdays.

**Solid Waste Division:**

**D081660D** 28E. Mr. Storey reminded the Board of the Solid Waste Moderate Risk Waste Facility kick-off scheduled for May 29<sup>th</sup> at the Transfer Station.

**Engineering Division:**

**D081660E** 28F. The Department has secured all but 4 of the 12 right-of-way documents for the Almota Road Phase IV project. At the end of next week a determination will be made whether or not the department can proceed with the project in its entirety.

**D081660F** 29. Approved documents signed.

**12:00 p.m. - Recess.**

**1:45 p.m. - Reconvene/Board Business Continued.**

Present:

**081661** 30. The Countywide Safety Project bid award for guardrail was tabled to June 3rd.

**081662** 31. The Countywide Safety Project for pavement markings and rumble strips was tabled to June 3rd.

**2:00 p.m. - 3:00 p.m. - BOCC Workshop.**

Present: Kelli Campbell, Bailey Wiedmer, Corey Eisele, Evon Jones, Bill Tensfeld, Sharron Cunningham, Jessica Jensema, Brandon Kruger, Lance Bishop, Cynthia Hayward, Jeff Stehr, Mike Vorderbruegen, Jimmy Bennett and Madysen McLain (2:00 p.m.).

**081663** 32. The following items were discussed but no action was taken.

- 2020 Employee Medical Insurance

**3:00 p.m. - Recess.**

**BOCC MINUTES-05/20/19**

**D081663A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, May 28, 2019** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D081663B 33.** Approved consent agenda items signed.

**081663C 34.** Treasurers Wire Transfers and Check Report in the amount of **\$357,700.79**, Payroll warrants numbered **342950-342957** for **\$430,418.98** and General/Veterans' Relief/Payroll warrants numbered **342962-343073** for **\$278,95440** approved.

**081664-081668 35.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Sandy Jamison, Chris Nelson, Wraylee Flodin, Lance Bishop, Madysen McLain and Bill Spence (9:05 a.m.).

**081669 36.** The following items were discussed but no action was taken.

- Lamont Vacant Council Positions
- Inland NW Partners Meeting
- Lodging Tax Advisory Committee
- Proposed Shooting Range
- Sand Road Buckers 2 Development
- Outdoor Amusement Ord./Applic.
- Liability Insurance
- Driving on County Business Pol.
- 2020 Census/New Construction
- Alta Budda Marijuana License
- Almota Road Phase IV
- GIS Status
- Radar Speed Limit Sign/Port
- County Grading Progress
- McKinstry Phase IV
- WSAC/Unfunded Mandates
- BOE Fees
- 2018 Financials
- District Court staffing

**10:05 a.m. - Recess.**

**10:35 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Marlynn Markley.

**081670 37.** The following item was discussed but no action was taken.

- District Court Staffing

**11:15 a.m. - Adjournment.**

**D081670A** Commissioner Largent **moved** to adjourn the **May 20 and 28, 2019** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 3, 2019**. The foregoing action made this **28th** day of **May 2019**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners