

Minutes for May 30, 2006

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065512 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **May 30, 2006 at 9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham (9:00 a.m.).

065513 1. Items discussed included jail security, lodging tax request, Island Street house, .08 letter responses and medical benefits letter. No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Bob Lothspeich.

D065513A 2. Motion by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

065514 3. Claims/Payroll warrants numbered **190891, 190904-190905, 190552** and **190555-191012** for **\$76,824.40** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	14,764.16
101	Self Insurance	1,000.00
102	Building & Development	31.93
103	Countywide Planning	160.72
110	County Roads	970.88
123	Paths & Trails	176.03
135	Prosecutor's Stop Grant	299.26
300	Capital Projects Asset Acq.-300.010.001	109.12
400	Solid Waste	195.57
501	Equipment Rental & Revolving	17,189.54
660	Whitcom-General-660.911.000	290.60
660	Whitcom-Grant Funding-660.911.001	10,803.38
690	Clearing Fund 690.002.000	238.02
690	Clearing Fund 690.003.000	30,595.19

065515 4. May 22, 2006 minutes approved.

065516-065521 5. Personnel board orders approved.

10:05 a.m. - Kelli Campbell and Thinh Nguyen.

065522 6. Whitman County is a member of the Washington Counties Select Retrospective Rating Pool for industrial insurance. The pool has two programs; one is the retrospective group that receives refunds or assessments based on experience each year and the other is the safety alliance program. Currently, Whitman County only participates in the safety alliance program. Before the Board are two documents', a memorandum of understanding membership agreement and an application to become a participant in the retrospective program that receives refunds or assessments. Ms. Campbell recommended Whitman County join the second program. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the recommendation to sign the memorandum of understanding membership agreement and application with the Washington Counties Select Retrospective Rating Program.

065523 7. Bob Lothspeich stated in February 2006 rather than going to trial, the Department of Revenue (DOR) and Qwest reached a \$14 million settlement agreement on property tax appeals for the years 2002, 2003, 2004 and 2005.

The DOR is the agency that actually assesses all utilities in the state, not the local county assessors. When they settled, DOR sent out a distribution notice to all counties of the amount required of them plus interest. The establishment of a fund sets up the mechanism that the money can be moved into for distribution to Qwest. Through a refunding process, the Treasurer has charged all of the various districts their share of the property tax refund and has billed the cities for the interest portion of the refund. A journal voucher will be used to charge all other districts. The property tax must be kept separate from the interest and that is what this resolution does. The total refund for Whitman County including cities and districts is \$30,595.19 with interest through May 31, 2006. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a resolution establishing a property tax refund fund.

RESOLUTION NO. 065523
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, May 30, 2006; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Property Tax Refund Fund to account for

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the Qwest property tax and interest refund payable and receivable for 2002 through 2005; and

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues and expenditures.

NOW, THEREFORE, IT IS HEREBY RESOLVED that a Property Tax Refund Fund numbered 690.003.000 be hereby created.

PASSED, APPROVED AND ADOPTED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065524 **8.** According to the Treasurer, the purpose of the second resolution is to establish a refund method for those entities outside of the county system. Once the monies are received, another journal voucher will transfer the funds back to Current Expense. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the resolution as presented.

RESOLUTION NO. 065524

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, Washington, are aware of the property tax refund settlement made between the Department of Revenue and Qwest Corporation for Tax years 2002, 2003, 2004, and 2005; and

WHEREAS, the total Qwest property tax refund responsibility for taxing districts, cities, schools, and Whitman County amounts to \$29,464.07 plus interest; and

WHEREAS, RCW 84.68.030 requires Whitman County to issue a warrant to pay Qwest the agreed upon property tax refund plus interest on behalf of all responsible parties; and

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WHEREAS, payments made by Whitman County taxing districts, schools and departments affected by the Qwest property tax refund will pay their portion of the property tax refund including interest to Whitman County through the use of accounting processes; and

WHEREAS, Whitman County cities and the affected Adams County, Asotin County and Spokane County School Districts will be billed for the interest portion of the Qwest property tax refund; and

WHEREAS, the Qwest refund fund will require a cash advance from Whitman County Current Expense to cover the interest receivable from the cities and Adams County, Asotin County and Spokane County School Districts in the amount of \$203.02.

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of County Commissioners that a cash advance of \$203.02 be placed into the refund fund to provide for the cities' and aforementioned counties' interest portion of the Qwest Corporation property tax refund for tax years 2002, 2003, 2004, and 2005.

Dated this 30th day of May 2006 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D065524A 9. Commissioners' pending list reviewed.

10:25 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Joe Smillie.

Action Items:

Engineering Division:

065525 1. Commissioner Wigen moved, Commissioner Partch seconded the motion and it carried to initiate a county road crushing project designated as Colfax Stockpile Site be signed as presented.

RESOLUTION NO. 065525

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a County Road Crushing Project designated as Colfax Stockpile Site, C.R.C.P. No. 142, Project No. XFC61.

IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R. & R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 1,000.00
Inspection	\$ 6,000.00
Stockpiling	<u>\$220,000.00</u>
TOTAL ER&R FUND	\$227,000.00

IT IS FURTHER RESOLVED that the stockpiling is to be accomplished by contract in accordance with RCW 36.77.020 et seq.

ESTIMATED date of commencing work: August 1, 2006
ESTIMATED date of completing work: December 1, 2006

DATED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065526 2. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to initiate a county road crushing project designated as Morasch Quarry be signed as presented.

RESOLUTION NO. 065526

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a County Road Crushing Project designated as Morasch Quarry, C.R.C.P. No. 143, Project No. XFC60.

IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R. & R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 2,000.00
Inspection	\$ 8,000.00
Crushing/Stockpiling	<u>\$210,000.00</u>
TOTAL ER&R FUND	\$220,000.00

IT IS FURTHER RESOLVED that the crushing and stockpiling is to be accomplished by contract in accordance with RCW 36.77.020 et seq.

ESTIMATED date of commencing work: August 1, 2006
ESTIMATED date of completing work: December 1, 2006

DATED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065527 **3.** Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** that the resolution to initiate a county road bridge project for Wilhelm Bridge be signed as presented.

RESOLUTION NO. 065527

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3220-01.87(2), Project No. XFB64.

IT IS HEREBY RESOLVED that the Wilhelm Bridge, County Bridge No. 3220-01.87 be improved as follows:

 This project provides for the replacement of the Wilhelm Bridge with a 28-foot wide, 25-foot long pre-stressed concrete superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$85,000.00</u>
TOTAL	\$89,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2006
ESTIMATED date of completing work: October 15, 2006

ADOPTED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065528 **4.** Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the resolution to initiate a county road bridge project for Brink Bridge be signed as presented.

RESOLUTION NO. 065528

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 8150-02.18(2), Project No. XFB61.

IT IS HEREBY RESOLVED that the Brink Bridge, County Bridge No. 8150-02.18 be improved as follows:

 This project provides for the replacement of the Brink Bridge with a 28-foot wide, 25-foot long pre-stressed concrete superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$85,000.00</u>
TOTAL	\$89,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

 ESTIMATED date of commencing work: June 1, 2006
 ESTIMATED date of completing work: October 15, 2006

ADOPTED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065529 5. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** that the resolution to initiate a county road bridge project for Pine North Bridge be signed as presented.

RESOLUTION NO. 065529

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3280-01.06(2), Project No. XFB62.

IT IS HEREBY RESOLVED that the Pine North Bridge, County Bridge No. 3280-01.06 be improved as follows:

This project provides for the replacement of the Pine North Bridge with a 60-foot long, 120-inch arch culvert pipe.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$42,000.00</u>
TOTAL	\$46,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

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ESTIMATED date of commencing work: June 1, 2006
ESTIMATED date of completing work: October 15, 2006

ADOPTED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065530 **6.** Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the resolution to initiate a county road bridge project for Countryman Bridge be signed as presented.

RESOLUTION NO. 065530

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3185-02.11(1), Project No. XFB63.

IT IS HEREBY RESOLVED that the Countryman Bridge, County Bridge No. 3185-02.11 be improved as follows:

 This project provides for the replacement of the Countryman Bridge with a 60-foot long, 108-inch arch culvert pipe.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$40,000.00
TOTAL	<u>\$44,000.00</u>

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This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 1, 2006

ESTIMATED date of completing work: October 15, 2006

ADOPTED this 30th day of May 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

065531 7. The Engineer said approval was received today from the state to commence the Almota Road project therefore the notice of call for bids was forwarded to the legal publisher. The bid opening date is June 26th.

Maintenance Division:

D065531A 8. The crews continue to crack seal, perform hot mix repair work and spot sealing. Seal coating will take place on the Pullman-Albion Road and the east end of the Pullman Airport Road during June in advance of the regular July seal coating program.

D065531B 9. The Director noted that the engineer and he attended the pre-construction meeting held in Spokane for the SR 270 project. The contractor's tentative start up date is mid-June. June 7th is the groundbreaking date and June 15th is scheduled for the public open house in Pullman.

D065531C 10. Public Works is awaiting word from the Farband Bridge contractor on an exact start up date. Once that information is received, Public Works will notify everyone on Sunshine Road regarding the road closure.

11:20 a.m. - Recess.

11:30 a.m. - Board Business Continued/BOCC Workshop.

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Present: Kelli Campbell and Sharron Cunningham.

D065531D 10. Discussion concerning employee benefits held. No action taken.

12:00 p.m. - Recess.

1:08 p.m. - Trial Court Improvement Account.

Present: Tinh Nguyen.

D065531E The Chairman convened the hearing for the proposed establishment of a Trial Court Improvement Account. The hearing was recessed due to the unavoidable absence of key staff members.

1:10 p.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Bob Reynolds.

D065531F 11. Items discussed included Lodging Tax Advisory Committee and Scenic Byways Committee request. No action taken.

2:00 p.m. - Recess.

2:30 p.m. - Trial Court Improvement Account Hearing Continued.

D065531G Hearing reconvened by Chairman Finch. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to recess the hearing to Monday, June 5th at 1 p.m.

2:32 p.m. - Board Business Continued.

065532 12. In response to the letter from members of the Hospital District #2 Board regarding the April 25th Blue Ribbon Advisory Task Committee (BRATC) meeting Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign and forward their answer.

065533 13. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign and forward a letter to Jim Hudak, Chairman of BRATC enclosing a copy of the above response.

065534 14. The Chairman signed DSHS Consolidated program agreement contract amendment #0563-84585(01) for 2005-2007 Juvenile Services.

2:35 p.m. - Adjournment.

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D065534A Commissioner Partch **moved** to adjourn the **May 30, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 5, 2006**. The foregoing action made this **30th** day of **May 2006**.

ss/ Greg PARTCH, Commissioner

ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners