

**Minutes for June 07, 2010**

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**070768 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 7, 2010** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Laurie Line, Kelli Campbell, Evan Ellis, Sarah Mason (9:00 a.m.), Jeff Mannix (9:25 a.m.), Joe Smillie (9:35 a.m.) and Chris Nelson (9:45 a.m.).

**070769 1.** Items discussed included Assessor's staffing, Finance staffing, Finance liaison, Information Technology staffing-System Analyst, non-represented employees step freezes, Emergency Communications property purchase in Lamont and New World lead. No action taken.

**9:50 a.m. - Recess.**

**10:15 a.m. - Pledge of Allegiance.**

Present: Bob Reynolds, Chris Nelson, Kelli Campbell, Joe Smillie, Sarah Mason, Jeff Mannix and Evan Ellis.

**D070769A 2. Motion** by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner O'Neill and **carried**.

**070770 3.** Claims/Payroll warrants numbered **240139-240160** and **240312-240500** for **\$518,406.43** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	2,736.86	101,620.72
102	Building & Development	1.21	
103	Countywide Planning	3.04	52.93
106	Extension Publications		7.20
108	Veterans Relief		13,951.30
110	County Roads	28,992.10	4,756.79
111	CETC Building		329.24
117	Boating Safety		787.10
118	Inmate Welfare		474.38
121	County Bulk Purchasing		1,645.87
123	Paths/Trails-Park 123.310.000		11.31

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127	Drug Enforcement-Quad City		14,119.28
135	Prosecutor's Stop Grant		1,074.62
136	Electronic Monitoring		253.50
141	Washington Housing SHB 2060		5,547.96
143	Trial Court Improve 143.030.000		2,075.25
144	Emerg. Communicat. 144.260.001		4,177.85
300	CIP Asset Acquis. 300.010.001		494.98
300	CIP Cap. Projects 300.010.005		10,050.89
310	CIP Fair 310.300.001		1,940.40
400	Solid Waste	2.41	7,510.16
501	Equipment Rental & Revolving	46,738.35	49.59
660	Whitcom-General 660.911.000		69,691.13
660	Whitcom-Grant 660.911.001		11,144.75
690	Clearing Fund 690.005.000	188,165.26	

**070771** 4. June 1, 2010 minutes approved.

**070772** Not used.

**070773-070780** 5. Personnel board orders approved.

**10:15 a.m.** - Brett Myers and Bob Lothspeich.

**D070780A** 6. Chairman Partch said the Information Technology (IT) System Analyst position was brought to the Board maybe two months prior specifically related to New World.

Chris Nelson explained this is a new position within the IT Department that would facilitate support of systems particularly the financial New World system through implementation and beyond. There will be additional responsibilities rolled into that position including basic office management and training. The goal is to provide the county with someone who has expertise in financial-accounting type information as well as a good foundation in IT to act as good interface between staff, programmers and the company itself. Many other cities/counties have positions such as this to help support that, which is not to take away the duties of an auditor or finance department, but to provide the technical support and backend for the software contract. Ms. Nelson confirmed the immediate need is to help with New World.

Chairman Partch asked what will happen after New World is implemented. Ms. Nelson said New World will continue on and this position will continue to support it and she hoped to eventually roll that position into support of some of the county's other major applications, such as Terra Scan, LaserFiche, FTR and a number of other applications used throughout the county.

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Commissioner O'Neill **moved** and Commissioner Largent **seconded** the motion to open a System Analyst or System Administrator position.

Commissioner Largent suggested by **motion** to table this issue until such time as the Board could schedule a workshop specifically for this position. The only discussion he recalled having about this position was after receiving a proposal from Ms. Nelson that involved a lot of things. At that point in time he expressed had concerns about the detail of the plan, particularly in light of the fact in workshop whether or not the Board is going to examine new models for finance, he thought it would be appropriate that they actually begin having those discussions and look at this position as part of its integration into the whole. New World is moving along and he didn't see this position at this point in time as critical to the implementation of New World. He reiterated recalling only one brief discussion/presentation whereby the Board did not discuss this position specifically. He suggested the commissioners sit down for a length of time and discuss it in relations to the other issues going on in the county right now.

Commissioner O'Neill said he is opposed to tabling this motion for the simple reason he has read the information that was presented to them about this position, about the whole procedures to move forward with New World. He has gone through it, he has had personal questions; he's asked questions about the job, about the whole procedure, he's received his answers and he thought it critical that this position be approved today for the simple reason New World is coming on the 21<sup>st</sup> and this person has to be in place so we can get New World up and running in the very near term and not a year or two from now. We need to get this program up and running; its way over due and he believed the way it has been laid out, this is the quickest way to get the job done.

Commissioner Largent asked Commissioner O'Neill to explain to him how this position is critical to New World's implementation. Commissioner O'Neill said what is critical about it is called "communications". This person is going to communicate with all the department heads/electeds/account liaisons that are going to work with this computer system and if they have questions about the system they will be able to talk one-on-one and come to a better understanding of how this thing is going to work. In the meantime, she will be like the middle person between the guy that come out from New World and how all this is going to work. There has been no communications from what he has seen, hardly at all in the last several years as far as what New World is supposed to do. It has been indicated by you (Largent) it is all a numbers thing. Commissioner O'Neill disagreed that this was from the get-go, communications is one leg of a 3-legged stool and it has to be done. This is the only way we are going to move forward is to bring everybody to the table so they have a stake in getting this program on-board. Once that happens, he believed it will bear fruit enormously as far as getting the program running and getting

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the job done. We have to get away from the way we did business the past several years. It was very evident to him it did not work.

Commissioner Largent said "didn't we designate New World communications lead 2 or 3 sessions ago and Commissioner O'Neill said "that is correct." Commissioner Largent asked if that is not working." Commissioner O'Neill said it has worked very well as far as her (Nelson) getting some information out to some people but we they also going to need a technical side that understands finance and communications and those two, the communications lead-Chris Nelson and this person will work together as a team and go out there to the different departments and to the electeds and it will be a team effort to get this done.

Commissioner Largent asked if the Board has a position analyst or job description in front of them that was put out to them prior to this consideration at a public meeting.

Chairman Partch said they did have one and Commissioner O'Neill indicated it had been sent to them by email.

Kelli Campbell interjected that would have come from Chris Nelson. She received a copy for classification purposes.

Commissioner Largent said there had not been any discussions about this that included him and he would be particularly interested in knowing if the other members had a person in mind prior to this and whether discussion with regard to a particular person, either amongst yourselves or with Chris Nelson and how that plays into the decision right now.

Chairman Partch felt it was important to move forward on this. The goal is to make sure the county is on line or at least in the process by January 1<sup>st</sup>. That was the latest timeline they are shooting for and have to do everything possible, here it is almost the middle of June. He wanted to move forward on this and thought it is the other part of that. However, they don't have a position analyst. He asked Commissioner O'Neill if in fact the position analyst had been received and Commissioner O'Neill said he thought he had received it but wasn't certain.

Chairman Partch was willing to table this today for two weeks although he didn't want to, but since there is no position analyst he thought Commissioner Largent is correct in that they really need to have a workshop first.

Commissioner O'Neill asked for a compromise; have a workshop this week and take action next week (06/14/10) because this position has to be on board prior to 06/21/10 when New World representatives will be here. That is critical for this to go forward. Chairman Partch stated he could agree to that, but in fairness to what Commissioner Largent said the position

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analyst should be reviewed, a workshop held and a decision. He clarified the position would not be filled on the 14<sup>th</sup>, but the process would begin.

Commissioner Largent asked the following questions:

1. Why didn't he receive a copy of the position analyst?
2. As an observation, he hasn't seen any evidence that this is critical to New World moving forward.
3. Is there a particular person in mind that has been discussed, amongst yourselves or with IT that bears into this position criteria?

Chairman Largent thought all Commission Largent's questions could be answered in workshop and Commissioner Largent requested the above 3 items be included in the workshop. The Chairman requested the Clerk schedule this item for action on 06/14/10. At Commissioner O'Neill's inquiry, Chairman Partch confirmed the decision would be made on 06/14/10. Motion **seconded** by Chairman Partch and **carried**.

**D070780B 7.** Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion to designate Chris Nelson as the New World Project Lead and that this designation will be permanent.

Commissioner Largent said he would like to make a suggestion that an amendment to the motion be made to simply designate Chris Nelson as project lead. This board has a chance to make any decision that we investigate finance models and how they relate to IT in the future. To suggest that this designation be permanent in light of any contingencies that might arise in the Finance Department he thought would be putting the cart ahead of the horse. Therefore he **moved** an amendment to the main motion to simply say they designate Chris Nelson as project lead for New World.

Commissioner O'Neill said he would be okay with that provided Chris Nelson follows through on New World until its implementation. They have to get that thing up and running no matter what as soon as possible.

Chairman Partch felt Chris Nelson could be designated as project lead (without "permanent" in the motion).

Commissioner O'Neill thought he was trying to split hairs as far as how we go forward from here. New World we know is not only communications, it is also finance and that is why they need a system administrator that knows both the finance and IT side, knows computers and knows systems. Therefore he believed they were splitting hairs over something that doesn't need to be done.

Chairman Partch thought Commissioner O'Neill was actually pushing it down. He would agree with Commissioner Largent just appointing Chris Nelson as

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the New World project lead and leaving it at that. That is a global thing and everything is covered under that. If they start getting into specifics they run into problems.

Commissioner O'Neill agreed to accept the friendly amendment and **seconded** the motion. Motion **carried**.

**D070780C 8.** Chairman Partch said with the changes last week with the termination of the Finance Director followed by the resignation of the Assistant Finance Director (Sharron Cunningham) there are two staff people remaining who are performing the day-to-day work.

As of last Thursday, Chairman Partch thought Ms. Cunningham would remain in the county's employ, but she later decided to resign. At that time he began meeting with everyone involved for the near term. As it turns out, the two remaining staff members were doing almost the bulk of the day-to-day work. Ms. Cunningham and Ms. Divine were so wrapped up over the last number of years in getting the financials out for the state that virtually all of the smaller projects and day-to-day work was being handled by the other two employees who have assured him that there would be very little problems. He didn't believe the county was in a crisis mode and will move forward as much as they can. The commissioners have set up two workshops for tomorrow and Wednesday to begin working towards that.

Bob Reynolds asked if he was correct that several commissioners conferred with the Finance Committee involving the Treasurer and Auditor. Chairman Partch responded, they have not and the reason to begin holding workshops in the morning but someone must have signature authority. The **motion** would be to assign the Chair as temporary head of the Finance Department with signature authority. Commissioner Largent **moved** and Commissioner O'Neill **seconded** the motion.

Commissioner O'Neill wanted to read it just to emphasize about the Finance Department. Commissioner O'Neill **moved** to designate the Chair as the official liaison speaking for the Board in all manners in the Finance Department including signature authority. He also wanted to emphasize the recommitment to customer service and the importance of maintaining strong communications between the Finance Department and all the other departments in the county.

Commissioner Largent said until such time, according to Parliamentary Procedure, the first motion is either not seconded or turned down the second motion would be out of order. Chairman Largent said he thought there was a second on the motion and Commissioner O'Neill said there not. **Motion failed** for the lack of a second.

Commissioner O'Neill restated his motion. Commissioner O'Neill **moved** to designate the Chair as the official liaison speaking for the Board in all manners in the Finance Department including signature authority. He also

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wanted to emphasize the recommitment to customer service and the importance of maintaining strong communications between the Finance Department and all the other departments in the county. Motion **seconded** by Chairman Partch.

Commissioner Largent asked if the Chairman had seen the motion and he responded no. Commissioner Largent then asked if the Board was including the editorializing in the motion. Chairman Partch said that was the way the motion was made and seconded.

Commissioner O'Neill and Chairman Partch voted **aye** and Commissioner Largent voted **nay**. Motion **carried**.

Due to some confusion, these motions will be clarified 06/21/10.

**D070780D 9.** Commissioner Largent said today in workshop the Board discussed the possibility of authorizing him to contact Sharron Cunningham to see if there was any possibility of her continuing employment with the county given institutional knowledge. That opportunity has not yet arisen for action. However, under this he would like a couple of motions related to the Finance Department that may be more housekeeping.

Commissioner Largent **moved** that the IT Department be instructed to maintain all computers and documents as they have been left with the resignation of one employee and termination of another, particularly Sharron Cunningham's computer and Bev Divine's computer until such time as the Board of County Commissioners should wish to examine it.

Chairman Partch said he was not going to second that because he thought it was standard operating procedure. He saw no need for redundancy but it doesn't hurt to remind IT that on sensitive issues discussion that we need to do that.

Commissioner O'Neill did not wish to second the motion believing that is already in the procedures as to how the county does business as far as IT backing up computers to the servers and all that should all be on there. There is no reason why a separate motion has to be made. He thought this was standard procedure.

Commissioner Largent asked Commissioner O'Neill which official procedure he was referring to. The Chairman asked Chris Nelson for policy clarification. Commissioner Largent said he was particularly interested in the county policy.

Chris Nelson believed there was no specific written policy as to the procedures for when an employee leaves employment, either termination or resignation. Her standard procedure is to maintain the system as it was. If there is a questions that there are files on the system that are not on

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the server which is backed up, her responsibility is to ensure that any files that are not there are put on the server so there is a backup to those files in case there is a hard drive failure. In this particular instance, specifically Ms. Divine's laptop, there was a question about files not being available and she did take the time to ensure that any files she found on that system were placed on the server so they were accessible by anybody in the Finance Department.

Commissioner Largent asked Ms. Nelson if she examined any of those files. Ms. Nelson said other than to look at them and determine that they were county-related.

Commissioner Largent clarified so all files that were on that computer are completely, as a matter of fact the hard drive was ghosted. Ms. Nelson said it was not ghosted. There is no reason to ghost the drive. Ghosting would include the operating system, etc. What she did do was look at the profile and determine if there was anything in "My Documents" which normally defaults to a server and then she looked at Ms. Divine's "Desktop", because people often put files on their Desktop. What she did was copy the contents of the Desktop to the server.

Commissioner Largent asked if there were any files missing on the server that were on the laptop, any and Ms. Nelson said not that she was aware of. Commissioner Largent said he would still like that computer maintained until further notice from the commissioners. Ms. Nelson said there is no reason not to maintain it. Commissioner Largent inquired as at what point in time would that computer be recycled. Ms. Nelson said at the point the determination is made that it either needs to be used in another position because of the need for equipment or a new Finance Director. Commissioner Largent asked who makes that determination and Ms. Nelson said normally it would be her.

Chairman Partch said until Ms. Nelson hears from the commissioners she should make sure that particular laptop is stored securely and not to recycle it.

Ms. Nelson said she was certainly cognizant of the situation and the fact if there is any question about a system she would much rather have the system secured so that it is not accessible by anybody other than herself or whomever is designated than have it sitting in the open. She has done this with other instances when there has been a question about the integrity of an employee or about their actions or use of equipment. This is just the way she operates. If there is a question about her integrity than she believed the Board needs to address that with her.

Commissioner Largent said there has been no question of integrity with either Ms. Divine or Ms. Cunningham. Ms. Nelson said she was not implying there is. She was saying there have been instances in her experience in

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the past where she has made efforts to pull a system. She is cognizant of this situation and the fact of its volatility and therefore she will take appropriate action to ensure that laptop is not placed in any sort of danger.

Chairman Partch said the Canfield insurance Risk Manager has offered to visit Whitman County and ensure everything is being done correctly. **Motion failed** for the lack of a second.

**D070780E 10.** Commissioner Largent **moved** that the IT Director be directed to provide to the Board of County Commissioners any requests for computer monitoring this year, names and that she be directed to retain the data from that computer monitoring. He would like to know the names of who was requested to be monitored as well as who authorized it and ensure that those monitor records remain in place. **Motion failed** for the lack of a second.

Commissioner Largent asked the Chairman if that means the commissioners don't have the right to know who is monitored. Chairman Partch suggested Commissioner Largent visit Ms. Nelson about this. He didn't believe the issue raises to the level of a board order. Commissioner Largent said he would make a personal request and if not answered he would bring it back to the Board and the Chairman felt that was certainly Commissioner Largent's prerogative.

**070781 11.** Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a resolution appointing Cinnamon Brown Whitman County Website Chair.

**IN THE MATTER OF APPOINTING** ) **RESOLUTION NO. 070781**  
**WHITMAN COUNTY WEBSITE** )  
**COMMITTEE CHAIR** )

WHEREAS, the Whitman County Web Policy POL-001-IS requires the Board of County Commissioners to establish a Website Committee that will oversee the operation of the Whitman County Web Site, making sure that the county is well represented by web pages done in a professional manner.

WHEREAS, Michael Baker submitted a resignation letter as the Chair of the Whitman County Website Committee effective May 18, 2010.

WHEREAS, the Whitman County Website Committee met on May 18, 2010 and selected Cinnamon Brown of the Whitman County Public Health Department as a skilled candidate for the Board of County Commissioners to consider as the new chair.

BE IT HEREBY RESOLVED by the Board of County Commissioners that Cinnamon Brown be appointed Whitman County Website Committee Chair.

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Done this 7<sup>th</sup> day of June 2010.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

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Greg Partch, Chairman

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Patrick J. O'Neill, Commiss.

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner

**070782 12.** The non-represented employee step freeze issue was tabled on 06/01/10 pending some information. Chairman Partch read an excerpt from a 05/30/10 email from Sharron Cunningham concerning calculations on non-represented employee step increases retroactive to 11/1/09.

Current Expense total for 2010 - \$ 23,062.34

Of this amount \$3,682.99 is already included in 2010 budget and \$19,379.35 needs to be added to 2010 budget. The cost of these step increases in 2011 will be \$31,048.00.

Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to take the original motion off the table.

Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize lifting the non-represented step freeze effective retroactive to 11/01/09. The Board reserves the right to reconsider this decision at a future date.

**D070782A 13.** Emergency Communications property purchase in Lamont. No action necessary.

**070783 14.** Bob Reynolds presented the contract for reroofing the Corrections Building noting it has been reviewed by the Prosecutor. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign the contract with COBRA, Inc. for the Corrections Facility reroof project.

**070784 15.** Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize a notice of hearing for budget amendment #2. The hearing will be held June 21<sup>st</sup> at 10:45 a.m.

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**070785** 16. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to enter into agreement with the City of Lamont for to handle Lamont's civil violations.

**070786** 17. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve a liquor license request for Red Barn Farms.

**070787** 18. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve a Superior Court grant application data form for GAL Services to Indigent Parties in the amount of \$1,290.00.

**070788** 19. The Board recognized Civil Service Commissioner Steve Watts desire to resign from the Commission as of June 30, 2010.

**070789** 20. A letter was received from Pullman Civic Trust concerning a 50-foot right-of-way along the Bill Chipman Palouse Trail that should be retained for trail purposes rather than leasing it long-term for unrelated business purposes.

**070790** 21. Commissioners' pending list reviewed.

**11:05 a.m. - Mark Storey, Public Works Director.**

Present: Alan Thomson, Iris Mayes, Joe Smillie, Sarah Mason, Evon Ellis and Jeff Mannix.

**ACTION ITEMS**

**Engineering Division:**

**070791** 1. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the annual construction program for 2010 be approved as presented.

**D070791A** 2. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** that Public Works proceed with preparation of engineering and permitting documents for possible construction of a new cell at the Solid Waste Transfer Facility.

**Planning Division:**

**070792** 3. Alan Thomson stated he was seeking authorization today to send a letter to the Planning Commission along with proposed changes for use of a hearing examiner. The Planning Commissioner will have to decide by July 9<sup>th</sup> if they want to hold their own hearing. Procedural actions are exempt from SEPA. If approved by the Planning Commission, the Clerk of the Board would then set up a timeline for the County Commissioners to proceed. Commissioner Largent **moved** Commissioner O'Neill **seconded** the

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motion and it **carried** to authorize a letter be sent to the Planning Commission along with proposed changes for use of a hearing examiner.

**Solid Waste Division:**

**070793** 4. The 2010 upcoming holiday schedule at the Transfer Station received.

**070794** 5. Information pertaining to July 10<sup>th</sup> Tire Amnesty Day received.

**Maintenance Division:**

**D070794A** 6. Maintenance crews are trying to do some asphalt work today; chip seal work is scheduled to begin in 2 weeks.

**11:15 a.m. - Recess.**

**11:30 a.m. - Board Business Continued/BOCC Workshop.**

Present: ATM Core Committee members Robin Cocking, Janel Goebel, Evon Jones, Kelli Campbell, Brian Beason, Kelli Campbell and Christina Thompson.

**070795** 22. ATM related issues discussed. No action taken.

**12:00 p.m. - Recess.**

**2:00 p.m. - Cheryl Morgan, Pullman.**

Present: Mark Storey and Phil Meyer.

**070796** Ms. Morgan stated she was representing the residents of Hayward Road, a dead end road serving 10 homes. The homeowners are long-time residents, some in excess of 40 years. For many years non-resident, delivery drivers have used excessive speed on this road. Several years ago former Public Works Director Dane Dunford authorized a "dead-end" sign and "15 MPH" cautionary sign. Since installation of these signs, the residents have continually asked delivery people to adhere to the caution sign for the protection of the safety and welfare of the resident and visiting children. Some speeders slow down for a short time and others have made it known the yellow caution sign is only recommended and not enforceable.

On May 24<sup>th</sup> Mr. Morgan contacted Sheriff Myers regarding the process to request a posted 15 MPH speed limit sign to replace the cautionary sign. A petition was also signed by the Hayward Road residents requesting the same. Ms. Morgan requested the Board's approval for the installation of a 15 MPH speed limit sign as a proactive approach for the protection of the residents.

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Mark Storey explained state law does not allow the Board to reduce the speed limit below 20-25 MPH and not before an engineering study has been conducted on a particular road.

After further discussion, Commissioner Largent **moved** and Commissioner O'Neill **seconded** the motion and it **carried** to instruct the county engineer to make a study of Hayward Road for a reduced speed limit consistent with other traffic on similar roads.

**2:30 p.m. - Board Business Continued/BOCC Executive Session.**

Present: Mark Storey.

**070797 23.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. in accordance with RCW 42.30.110(1) (g) for matters related to employee performance.

**3:00 p.m. - Return to Open Session/Recess.**

**D070797A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, June 8, 2010** at **8:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.**

Present: Kelli Campbell, Sarah Mason (8:00 a.m.) and Joe Smillie (8:10 a.m.) and Tom Pickett via phone (8:10 a.m.).

**070798 24.** Items discussed included the Finance and Information Technology Departments staffing level. No action taken.

**9:30 a.m. - Recess.**

**D070798A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, June 9, 2010** at **8:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.**

Present: Elias Siriani and Robert Sanders of Anderson Peretti and Co., Kelli Campbell, Jeff Mannix and Sarah Mason.

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**070799 25.** Items discussed included the Finance and Information Technology Departments staffing level. No action taken.

**9:00 a.m. - Recess.**

**D070799A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 14, 2010** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Meeting Reconvened/Rural Heritage Courthouse Exhibit Dedication.**

Present: Kristie Kirkpatrick and 7 other interested residents.

**D070799B** The commissioners participated in the Rural Heritage Courthouse exhibit dedication funded by Whitman County Public Facilities monies.

**9:15 a.m. - Board Business Continued/BOCC Workshop.**

Present: Jeslyn Lemke, Sarah Mason and Kelli Campbell (9:15 a.m.).

**070800 26.** Items discussed included the Finance Department and E-911 tax legislation. No action taken.

**9:40 a.m. - Recess.**

**11:00 a.m. - Board Business/New-Old Business Continued.**

Present: Kelli Campbell, Chris Nelson, Sarah Mason, Jeslyn Lemke, Evan Ellis.

**070801 27.** Chairman Partch noted the Information Services System Administrator position description has now been reviewed by the commissioners. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to take the motion for creating the System Administrator position off the table.

**11:03 a.m. - Kirk Suess and Jodie Hamilton.**

Commissioner O'Neill **moved** Chairman Partch **seconded** the motion to create and fill the position for System Administrator (job title) System Analyst (Job Family) that will be under the Information Technology Department. Commissioners Partch and O'Neill voted **aye** and Commissioner Largent voted **nay**. Motion **carried**.

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**070802** 28. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to authorize the notice of a call for bids for the Wawawai-Pullman Road overlay project upon state/federal approval.

**11:05 a.m. - Recess.**

**2:00 p.m. - Board Business Continued/BOCC Executive Session.**

Present: Kelli Campbell and Gary and Valerie Hunt.

**070803** 29. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 3:00 in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**3:00 p.m. - Return to Open Session/Adjourn.**

**D070803A** Commissioner O'Neill **moved** to adjourn the **June 7, 8, 9 and 14, 2010** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 21, 2010**. The foregoing action made this **14th** day of **June 2010**.

ss/ PATRICK J. O'NEILL, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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GREG PARTCH, CHAIRMAN  
Board of County Commissioners