

Minutes for June 9, 2008

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068250 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 9, 2008** at **9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham (9:00 a.m.), Denis Tracy (9:05 a.m.) and Fran Martin and Joe Smillie (9:10 a.m.).

068251 Not used.

D068251A 1. Items discussed included the Prosecutor and Public Health Department staffing levels. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Colfax Fire Chief Ralph Walter.

D068251A 2. Motion by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

068252 3. Claims/Payroll warrants numbered **216275-216370** for **\$958,958.80** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	51,227.79
101	Self Insurance	251.01
103	Countywide Planning	42.00
104	Developmental Services	1,003.36
110	County Roads	2,507.00
111	CETC Building	14.46
114	Bulk Purchasing	2,450.33
117	Boating Safety	185.81
118	Inmate Welfare	151.20
123	Paths & Trails-BCPT-123.310.001	160.00
144	Emergency Communications-144.260.001	336.10
300	Capital Projects Asset Acq.-300.010.001	125.87
300	Capital Projects Computer-300.010.003	1,253.27
400	Solid Waste	20,275.07

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501	Equipment Rental & Revolving	349,923.38
510	Photocopier Revolving	317.52
513	Communications Revolving	1,197.55
660	Whitcom-General-660.911.000	67,284.21
660	Whitcom-Grant Funding-660.911.001	450.97
690	Clearing Fund 690.005.000	12,265.95
ET	Electronic Transfer	447,535.95

068253 4. June 2, 2008 minutes approved.

068254-068259 5. Personnel board orders approved.

10:05 a.m. - Joe Smillie.

068260 6. Colfax Fire Chief Ralph Walter gave an update on the Mobilization resources for the state and county. In an effort to resolve incidents in 3-4 days, the state has now verified the funds for all hazard incident management. Type 1, 2 and 3 teams are assigned around the state. Type 3 teams are responsible for mitigating an incident in 3-4 days. If that can be accomplished, there is no need to mobilize a Type 1 or Type 2 team which is much more costly for the state. Incidents are not just for wildland fires, but for all hazard incident management, i.e. hazardous material spills, riots or any type of resources the county may need. If an incident is not mobilized, there is no reimbursement for the affected department.

When an incident occurs in the unincorporated areas of the county, Chief Walter, as the Northeast Region (Spokane, Stevens, Lincoln, Pend Oreille and Whitman County) Area Coordinator is notified by the Washington State Patrol Mobilization Division (Dan Johnson) to begin looking into the incident.

Chief Walter was asked to provide this same information to the Whitman County Emergency Management (EM) Director. The Chief indicated the County's EM Director has been involved with the Whitman Emergency Support Team (WEST) used for Sprint Boat Races, Rosalia Bike Rally, Lentil Festivals, Lamont festival, etc. where "What If" plans were developed for all these events.

068261 7. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a resolution revising the countywide petty cash accounts.

RESOLUTION NO. 068261

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **9th** day of **June 2008**; and,

BOCC MINUTES-06/09/08

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, /revolving and advance travel accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

**PETTY CASH/CASH DRAWER, PETTY CASH STAMP,
REVOLVING CASH/ADVANCE TRAVEL ACCOUNTS**

PETTY CASH/CASH DRAWER ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.70.02	PUBLIC HEALTH – COLFAX – FRONT DESK	Tanya Charles	\$70.00
001.000.000	111.70.021	PUBLIC HEALTH – COLFAX – FRONT DESK	Judy Roberts	\$140.00
001.000.000	111.70.022	PUBLIC HEALTH – COLFAX - ENV. HEALTH	Pauline Anderson	\$50.00
001.000.000	111.70.023	PUBLIC HEALTH – PULLMAN	Shannon Hatley	\$199.00
001.000.000	111.70.024	PUBLIC HEALTH – PULLMAN	Shannon Hatley	\$70.00
001.000.000	111.70.03	DISTRICT COURT – COLFAX	Marlynn Markley	\$50.00
001.000.000	111.70.031	DISTRICT COURT - PULLMAN	Virginia Walker	\$50.00
001.000.000	111.70.04	PARKS & RECREATION – COLFAX OFFICE	Janel Goebel	\$100.00
001.000.000	111.70.041	PARKS & RECREATION – KAMIAK BUTTE	Roger Marcus	\$25.00
001.000.000	111.70.042	PARKS & RECREATION - WAWAWAI	Jeremy Cross	\$25.00
001.000.000	111.70.05	AUDITOR – COLFAX – AUTO LICENSING	Eunice Coker	\$400.00
001.000.000	111.70.052	AUDITOR – COLFAX – LEGAL FILING	Eunice Coker	\$100.00
001.000.000	111.70.08	FAIR – COLFAX OFFICE	Terry Jefferies	\$125.00
001.000.000	111.70.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.70.13	CLERK	Shirley Bafus	\$50.00
001.000.000	111.70.15	DEVELOPMENTAL SERVICES	Janel Goebel	\$25.00
Total Current Expense Petty Cash/Cash Drawer Accounts				\$1,579.00
106.240.000	111.70.07	EXTENSION - PUBLICATIONS	Sheri Hatley	\$50.00
110.400.000	111.70.10	PUBLIC WORKS – COUNTY ROAD	Judy McMurray	\$150.00
400.400.000	111.70.17	SOLID WASTE – LANDFILL	Ruth McGillic	\$400.00
999.000.000	111.70.21	TREASURER	Donna Poland	\$900.00
Total Other Funds Petty Cash/Cash Drawer Accounts				\$1,500.00
TOTAL PETTY CASH/CASH DRAWER ACCOUNTS				\$2,980.00

PETTY CASH STAMP ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
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001.000.000	111.77.03	DISTRICT COURT	Marlynn Markley	\$96.00
001.000.000	111.77.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.77.20	SUPERIOR COURT	Eileen Roe	\$33.00

TOTAL CURRENT EXPENSE PETTY CASH STAMP ACCOUNTS \$229.00

REVOLVING ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.01.972	AUDITOR	Eunice Coker	\$5,000.00
001.000.000	111.77.01	SHERIFF (01505-718)	Brett Myers	\$400.00
127.140.000	111.77.01	SHERIFF –DRUG TASK FORCE (01514-371)	Brett Myers	\$30,000.00
Total Revolving Accounts				\$35,400.00

ADVANCE TRAVEL ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
999.000.000	111.74.21	TREASURER-ADVANCE TRAVEL	Lana Cloaninger	\$15,000.00
Total Advance Travel Accounts				\$15,000.00

TOTAL REVOLVING ACCOUNTS & ADVANCE TRAVEL \$50,400.00

Total Petty Cash/Cash Drawer Accounts	2,979.00
Total Petty Cash Stamp Accounts	229.00
Total Revolving Cash/Advance Travel Accounts	\$50,400.00
Total Cash Accounts to BOCC Resolution	\$53,708.00

Signed this 9th day of June 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068262 8. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the 2008 Capital Improvement Program (CIP) project change as presented for the parking lot adjacent to Colfax City Hall.

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068263 9. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to authorize the Chairman to sign and complete the appropriate information not opposing the request for a liquor license for Cougar Restaurant Enterprises, Inc. (WSU Golf Course) received from the Washington State Liquor Control Board (WSLCB).

068264 10. The commissioners talked about the Public Employees Retirement System (PERS) rate change passed by the legislature effective 07/01/08. Commissioner Finch pointed out not many people understand the impact of this change. It not only affects the employer but also the employee. Several years ago the legislature lowered the contribution rate to help the counties and employees and now the account is so underfunded the state has had to raise the rates drastically. That action resulted in a short-term fix for a long-term problem. This is one example of how state agencies are killing local government.

Commissioner Partch said employee-wise, the increased PERS contributions will just about wipe out the cost of living raise given to the employees this year. This rate increase will cost the county \$62,000 ever 6 months or \$124,000/year just for the general fund and approximately \$248,000/year countywide. This is another unfunded state mandate.

Commissioner Finch added it is his understanding the state will continue to raise the contribution rate each year until they get the retirement account back into good shape financially. This is one of the reasons it is so important for the county to grow because it cannot add tax to cover this expense.

11. The following executed documents were received:

- 068265** Administrative Office of the Courts #IAA08340
- 068266** Hawkins Development Agreement
- 068267** Hawkins Will Serve Agreement
- 068268** Hawkins Tax Guarantee Agreement

068269 12. Commissioners' pending list reviewed.

10:35 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Joe Smillie.

ACTION ITEMS

Solid Waste Division:

068270 1. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to publish the notice of call for bids for one (1) new 2008, 15" capacity brush chipper.

Engineering Division:

068271 2. Commissioner Finch moved Commissioner Partch seconded the motion and it carried that the resolution to initiate the County Road Bridge Project for the Allert Bridge be signed as presented.

RESOLUTION NO. 068271

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3660-00.26(3), Project No. XFB0800.

IT IS HEREBY RESOLVED that the Allert Bridge, County Bridge No. 3660-00.26 be improved as follows:

This project provides for the replacement of the Allert Bridge with a 28 foot wide, 25 foot long prestressed concrete superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	\$90,000.00
TOTAL	\$94,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 15, 2008
ESTIMATED date of completing work: October 15, 2008

ADOPTED this 9th day of June 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068272 **3.** Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** that the resolution to initiate the County Road Bridge Project for the Dump Bridge be signed as presented.

RESOLUTION NO. 068272

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 4375-02.55(2), Project No. XFB0801.

IT IS HEREBY RESOLVED that the Dump Bridge, County Bridge No. 4375-02.55 be improved as follows:

 This project provides for the replacement of the Dump Bridge with two 84" arch culverts.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$50,000.00</u>
TOTAL	\$54,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 15, 2008
ESTIMATED date of completing work: October 15, 2008

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ADOPTED this 9th day of June 2008.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

068273 4. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the public notice for Day Labor on the Allert and Dump Bridges.

068274 5. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to award the Henderson Mill Bridge project to N.A. Degerstrom, Inc. for a total bid amount of \$761,003.45.

068275 6. A copy of the "Notice to Proceed" sent to Harry Johnson Plumbing & Excavating for the Harlan Bridge was received.

Solid Waste Division:

D068275A 7. As has been the past practice and unless the Board has any objections, Mr. Storey said the Transfer Station will be closed Friday July 4th and Saturday, July 5th. The closure will be advertised and posted. The commissioners voiced no objections.

Maintenance Division:

D068275B 8. Director Storey stated Flightline Drive was originally scheduled to receive an oil penetration shot this week. However, due to the weather, that has been postponed until next week.

Building Division:

D068275C 9. Mr. Storey shared a thank you note received from Gary Shank, Chair of the Washington State Association of Building Officials (WSABO) for allowing Dan Gladwill to participate in the Association.

11:20 a.m. - Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Mark Storey, Denis Tracy, Bob Lothspeich and Joe Smillie.

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D068275D 13. The JPAC tax sharing issue was discussion. No action taken.

2:00 p.m. - Recess.

3:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Sharron Cunningham and Bev Divine (3:30 p.m.) and Kara Riebold (4:00 p.m.).

D068275E 14. Items discussed included financial issues and the draft LIFT grant. No action taken.

5:00 p.m. - Adjournment.

D068275F Commissioner Finch **moved** to adjourn the **June 9, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 16, 2008**. The foregoing action made this **9th** day of **June 2008**.

ss/ GREG PARTCH, COMMISSIONER

ss/ G.R. FINCH, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners