

Minutes for June 14th, 2004

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062616 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **June 14, 2004 at 9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell.

062617 1. Items discussed included security, Incident Team, quarterly regional breakfast, correction officer vacancy and the retrospective rating pool conference call. No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

D062617A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

062618 3. Claims/Payroll warrants numbered **163661-163698, 163736-163768** and **163812-163950** for **\$746,565.43** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	31,945.63
101	Self Insurance	4,094.49
102	Building & Development	106.98
103	Countywide Planning	262.46
104	Developmental Services	27.278
110	County Roads	1,342.67
118	Inmate Welfare	7.57
119	Emergency Services	75.49
123	Paths & Trails	6,866.80
129	House Bill 3900	5.66
141	Washington Housing SHB 2060	5,650.44
142	Whitcom-911	1,486.19
300	Capital Projects	3,378.67
320	Cap. Project/Outside Sources (Bond)	5.69
400	Solid Waste	6,751.37
501	Equipment Rental & Revolving	81,18.12
510	Photocopier Revolving	798.19
513	Communications Revolving	2,119.47
690	Clearing & Suspense	243,060.29
ET	Electronic Transfer	357,391.47

BOCC MINUTES-06/14/04

062619 4. June 7, 2004 minutes approved.

062620-062624 5. Personnel board orders approved.

10:05 a.m. - Tammy Lewis.

062625 See after 062634.

062626 6. A response to Mike Werner's letter concerning the Working Age Adult policy was received from Linda Rolfe, Director of the Division of Developmental Disabilities.

062627 7. Information associated with the grantee performance closeout report for the Lead Base grant was received from the Department of Community, Trade and Economic Development. A hearing is forthcoming for closeout of this grant.

062628 8. A letter concerning the state's condemnation action for property located on SR 270 in Whitman County was received from the Prosecutor's office.

10:10 a.m. - Maggie Breshears.

062629 9. A letter was received from Linda Kirk Fox, Acting Dean and Director of WSU Extension officially notifying the commissioners that Janet Schmidt has been appointed to serve as Whitman County Director effective July 1st.

10. Executed copies of the following documents received:

- 062630** Medical insurance business associate agreement with WC Library,
- 062631** RAP/RATA funding of \$42,778 for Pleasant Valley Bridge,
- 062632** RAP/RATA funding of \$1,246,700 for Almota Road, and
- 062633** Travis Anderson contract #2 with Information Services.

D062633A 11. Commissioners' pending list reviewed.

10:15 a.m. - Recess.

10:30 a.m. - Doug Robinson, District Court Judge.

Present: Marlynn Markley and Tammy Lewis.

D062633B 1. Judge Robinson touched base with the commissioners on District Court's budget since both Marlynn and he are unable to attend today's monthly financial meeting.

D062633C 2. Commissioner Finch said the trustees painting the Courthouse are doing a good job and he told them so.

BOCC MINUTES-06/14/04

D062633D 3. In response to Commissioner Finch's inquiry, Ms. Markley said District Court is getting along very well with the new recording systems.

D062633E 4. With respect to the criminal vacate program, Judge Robinson said he probably signs one vacate order weekly.

D062633F 5. Judge Robinson explained the newly enacted counter mitigation process for paying fines was initiated with a tiered fee schedule. This gives the person fined the opportunity to pay the fine (at a reduced rate in most cases) and not go to court. The program has proven to be very helpful to the person fined, staff and reduced the mitigation docket considerably. Since enacted, District Court has not gone past 5 p.m.

10:45 a.m. - Jodi Hamilton, Sheriff's Office.

Present: Tammy Lewis.

062634 On behalf of the Sheriff who is attending a funeral, Sergeant Hamilton requested authorization to refill a part-time corrections officer position (79 or less hours/month). **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to authorize refilling the vacant part-time correction officer position.

10:50 a.m. - Recess.

11:00 a.m. - Donna Poland, Treasurer's Office.

Present: Tammy Lewis.

062625 Ms. Poland presented a resolution listing outstanding warrants over 18 months totaling \$2,531.00 was reviewed. An attempt was made to contact every payee on the list. A new warrant can be reissued by the Auditor's office if any payee brings in the old warrant. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign a resolution canceling outstanding warrants.

WHITMAN COUNTY COMMISSIONERS

RESOLUTION TO CANCEL OUTSTANDING WARRANTS

Resolution Number 062625

A resolution authorizing the Whitman County Treasurer, in accordance with Title 36.22.100 R.C.W., to cancel the following outstanding warrants:

<u>Date Issued</u>	<u>Warrant #</u>	<u>Payee</u>	<u>Amount</u>
07/22/02	137615	COLFAX AUTO PARTS	\$1.00
08/19/02	138362	ADMIN OFFICE OF	\$1,837.67

BOCC MINUTES-06/14/04

08/19/02	138433	CITY PARCEL SERVICE	\$4.04
08/19/02	138527	GOEBEL, SALLY	\$20.95
09/20/02	139655	DEAL, AMANDA	\$27.30
09/20/02	139751	MARTIN, FRANCES	\$20.00
09/23/02	140265	MEACHAM, THERESA	\$4.89
09/27/02	140397	ACE HARDWARE	\$7.49
10/09/02	140645	NATIONWIDE ADVISORY	\$50.00
10/14/02	140748	BEDNAR, ANNETTE	\$34.60
10/14/02	140920	LINDSEY, MIKE	\$46.50
10/14/02	140998	REMALEY, ERIC	\$21.68
10/21/02	141310	LARSEN, ELEANOR	\$112.12
10/21/02	141351	PERRY, HELEN	\$96.60
10/18/02	141548	CLOANINGER, LESLIE	\$24.00
11/12/02	141964	MORASCH, SHIRLEY	\$57.58
11/25/02	142852	JUSSAUME, RAYMOND	\$21.68
01/13/03	144576	BLUMENSHEIN, CINDY	\$4.00
01/29/03	145461	MORRIS, KEITH	\$13.50
01/29/03	145462	PEDROZA, PABLO	\$5.63
01/29/03	145477	ZIMMER, STEVE	\$25.88
02/18/03	145974	GUILFORG, TROY	\$23.87
03/10/03	146645	CHAZELL, STAR	\$23.80
03/10/03	146665	DUSTIN, RYLEE	\$18.97
03/17/03	146943	SHALES, TYLER	\$27.25

Resolution Number 062625 passed and approved this 14th day of June 2004 by the Commissioners of Whitman County of the State of Washington.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

11:05 a.m. - Recess.

11:20 a.m. - Bev Welch, Finance Director/Information Services Manager

Present: Dane Dunford and Kelli Campbell.

062635 1. According to Ms. Welch, Fran Martin received a CPG grant to purchase a new personal computer (PC) and color printer. The state grant will pay 75% of the total including tax of \$4,400 (\$3,300); Whitman County would be responsible for 25% (\$1,100). **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to authorize expending \$1,100 from the Asset Acquisition fund to purchase one PC and a color printer for the Health Department.

062636 2. The May 2004 ending financial report provided by Ms. Welch.

Present: Eunice Coker, Kelli Campbell, Denis Tracy, Dane Dunford, Bob Lothspeich and Think Nguyen.

The following individuals contacted the Clerk of the Board regarding their absence from today's financial meeting Tim Myers, Peggy Wright, Brett Myers, Marlynn Markley, Doug Robinson and Tom Miller.

May 2004 Cash Balance - \$1,915,392

May 2003 Cash Balance - \$2,246,259

May 2004 Revenue - \$3,744,643 - 42.62% of budget.

May 2003 Revenue - \$4,013,719 - 46.73% of budget.

May 2004 Expenditures \$3,609,798 - 37.82% of budget.

May 2003 Expenditures \$3,320,230 - 38.66% of budget.

12:00 p.m. - Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Chad Connors (2:00 p.m.) and Bob Lothspeich (3:00 p.m.).

D062636A 12. Items discussed included juvenile services related issues and the vacancy in the Treasurer's Office. No action taken.

3:30 p.m. - Recess.

D062636B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **June 17, 2004 at 10:30 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:30 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

BOCC MINUTES-06/14/04

Present: Michael Beamen, Architect, W. Robert Glass Consultant, Bob Lothspeich, Eunice Coker, Marlynn Markley, Jim Hawkes and Denis Tracy.

062637 13. The item of discussion was space allocation in county buildings.

12:00 p.m. - Adjournment.

D062637A Commissioner Partch **moved** to adjourn the **June 14** and **17, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 21, 2004**. The foregoing action made this **17th** day of **June 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners