

BOCC MINUTES-06/16/14

075571 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 16, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Mark Storey, Gary Petrovich, Kelli Campbell, Bill Spence, Sally Ousley, Anthony Kuipers (9:00 a.m.) and Kelli Campbell (9:05 a.m.).

075572 1. Items discussed included Mader airstrip, RTP/SEWEDA, Palouse Knowledge Corridor representative, Local Planning/OPMA update, Strategic Planning, GFOA proposal, SAO proposal, Classification Committee proposal, Patriotic Campaign, Volunteer committees, WSDOT SR 276 bypass right-of-way, Mathis personnel change order, Position budgeting, 2015 budget initialization at 2014 level, 2015 budget goals and priorities, Joint Planning/County Commissioner workshop, Veterans assistance and 2015 pre-budget meetings. No action taken.

10:00 a.m. - Flag Salute.

Present: Sally Ousley.

D075572A 2. Pledge of Allegiance.

Consent Agenda:

D075562B 3. Motion by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

075573-075574 4. General Claims/Veterans' Relief/Payroll warrants numbered **310839-310866** for **\$282,811.13** and **310878-311029** for **\$353,297.03** approved.

075575 5. June 02, 2014 minutes approved.

075576-075579 6. Personnel change orders approved. See D075586A for additional information regarding personnel change order #075579 not approved through the consent agenda.

075580 7. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of the special meeting notice (June 25/26, 2014).

075581 8. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice seeking small works, contractors and professional service vendors.

Correspondence:

075582 9. The commissioners received the Citizens' Commission on Salaries for Elected Officials 2015 Findings and Conclusions.

075583 9A. A letter was received from the Palouse Land Trust informing the commissioners that they are applying for grant funding through the state's Washington Wildlife and Recreation Program for acquisition of an agricultural

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conservation easement on the property owned by Tom and Cheryl Kammerzell in Colfax.

075584 9B. The preliminary April 2014 population estimates segregated by county were received from the Office of Financial Management listing Whitman County's preliminary population at 46,500.

075585 10. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

10:30 a.m. - Classification Committee.

Present: Dan LeBeau, Eunice Coker, Gary Petrovich, Sally Ousley, Bill Spence and Anthony Kuipers.

075586 11. Dan LeBeau advised the Classification Committee is seeking continuation of the 3-year proposal for 2015 as noted in their recommendations of June 9th. Depending upon what the state does, Chairman Swannack said the Board can't guarantee anything until the 2015 budget is actually adopted. However, position budgeting will include the 3rd year adjustment for non-represented employees.

10:35 a.m. - Kelli Campbell.

D075586A 12. While the Auditor was still in attendance the Commissioners asked about a personnel change order she submitted for out-of-class wages for one of her employees. The Chairman pointed out the dates on the order did not coincide and the order also indicated an amendment would be needed but was not included in budget amendment #1. Auditor Coker said the employee has already been working out-of-class in order to be trained and to get the work done. Therefore, she was unable to wait for the personnel change order to be approved. The employee will continue to work out-of-class until the position is filled, as promised by a former board. Upon inquiry by Commissioner Kinzer the Auditor said it is her intention that this employee will work out-of-class through the end of the year and she would be submitting a request for an amendment later in the year. Both members concurred supporting the request through 2014 at an estimated cost of \$6,000 but more discussion would be needed for 2015. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** approve the personnel change order (**#075579**) presented by the Auditor.

10:50 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Alan Thomson, Cheryl Holcomb and Sally Ousley.

ACTION ITEMS

075587 13. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the authorization to call for bids for the Hatley Bridge rehabilitation when federal approval is received.

075588 14. Commissioner Kinzer moved Commissioner Swannack seconded the motion and it carried to approve the authorization for initiating a county road bridge project designated as CRBP No. 3130-00.03(2) Project No. XFB1400 for Swannack Bridge construction.

RESOLUTION NO. 075588
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3130-00.03(2), Project No. XFB1400.

IT IS HEREBY RESOLVED that the Swannack Bridge, County Bridge No. 3130-00.03 be improved as follows:

This project provides for the replacement of the Swannack Bridge with two 50 foot long, 84 inch round culverts.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

Table with 2 columns: PURPOSE, AMOUNT OF APPROPRIATION. Rows include Engineering (PE & CE) \$ 4,000.00, Construction \$33,000.00, TOTAL \$37,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 23, 2014
ESTIMATED date of completing work: October 15, 2014

ADOPTED this 16th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075589 15. Commissioner Kinzer moved Commissioner Swannack seconded the motion and it carried to approve the authorization for initiating a county road bridge project designated as CRBP No. 3080-05.10(2) Project No. XFB1402 for North Imbler Bridge construction.

RESOLUTION NO. 075589
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3080-05.10(2), Project No. XFB1402.

IT IS HEREBY RESOLVED that the North Imbler Bridge, County Bridge No. 3080-05.10 be improved as follows:

This project provides for the replacement of the North Imbler Bridge with two 50 foot long, 95 inch by 67 inch arch culverts.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

Table with 2 columns: PURPOSE and AMOUNT OF APPROPRIATION. Rows include Engineering (PE & CE) for \$4,000.00, Construction for \$36,000.00, and TOTAL for \$40,000.00.

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 23, 2014
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ADOPTED this 16th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
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Michael Largent, Commissioner

075590 16. Commissioner Kinzer moved Commissioner Swannack seconded the motion and it carried to approve the authorization for initiating a county road bridge project designated as CRBP No. 3630-00.11(2) Project No. XFB1404 for Kile Approach Bridge construction.

RESOLUTION NO. 075590
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3630-00.11(2), Project No. XFB1404.

IT IS HEREBY RESOLVED that the Kile Approach Bridge, County Bridge No. 3630-00.11 be improved as follows:

This project provides for the replacement of the Kile Approach Bridge with a 24 foot wide, 48 foot long prestressed concrete superstructure on a steel substructure.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 4,000.00
Construction	<u>\$120,000.00</u>
TOTAL	\$124,000.00

This project was included in the official adopted annual road program as Item No. 1.

IT IS FURTHER RESOLVED that the construction is to be accomplished by county forces in accordance with RCW 36.77.065 and WAC 136-18.

ESTIMATED date of commencing work: June 23, 2014
ESTIMATED date of completing work: October 15, 2014

ADOPTED this 16th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075591 17. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing the notice of county forces construction as presented.

DIVISION UPDATES

Solid Waste Division:

D075591A 18. Work on the new Solid Waste Transfer Station building is progressing.

Engineering Division:

D075591B 18A. A major part of the countywide overlays #2 are completed. Shoulder work, graveling and paint striping still needs to be done.

D075591C 18B. The Director said he will be testifying this week regarding new survey rules proposed by the Board of Registration for Professional Engineers and Surveyors.

Maintenance Division:

D075591D 18C. Chip sealing is beginning as well as the Emergency Management building at the Colfax Shop.

Planning Division:

D075591E 18D. A joint Planning Commission/County Commissioner workshop has been confirmed for July 23rd at 7 p.m. to discuss the potential expansion of the cluster residential district zone.

Administrative Division:

075592 18E. The 2013 annual Public Works Report was received from the Director.

11:35 a.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued.

D075592A 19. Approved documents signed.

D075592B 20. No need for Tuesday, June 17, 2014 workshop.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

D075592C 21. Commissioner Swannack asked about the shift in reimbursement rates from state to Medicaid dollars. Mr. Berney said it is a problem everyone, but at GCBH they are in a much better position than other RSN's and it mostly affects the Chemical Dependency program.

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075593 21A. Mr. Berney reviewed issues addressed at the June 5th GCBH Board meeting.

D075593A 21B. Recommendations from Funding Committee:

The GCBH Funding Committee brought two recommendations to the Board of Directors.

- 1) To increase by \$400,000 per month the amount of Medicaid money being distributed to provide services. This will mean that a total of an additional 1.4 Million dollars per month will be distributed for Medicaid services. The reason for this motion is that these funds have been building up at the Regional Office more quickly than had been anticipated. The Committee felt that given the amount of "new" Medicaid funds that are coming in this was still a conservative and sustainable release of these funds.
- 2) For GCBH to fund for 6 months the difference between the WISE program State determined case rate and the State determined cost per case (approximately \$400 per approved WISE case). As a reminder the WISE program is an intensive set of services for children that came about due to the State settling a lawsuit regarding services to children in State care. This recommendation is also supported by the GCBH Children's Committee.

There was discussion on both recommendations. Each recommendation was addressed in a separately and Whitman County voted in favor of both motions passing unanimously.

D075593B 21C. Recommendations from Personnel Committee:

In anticipation of Greater Columbia having responsibility to contract for chemical dependency as well as mental health services the Committee was asked to review whether staff should be authorized to develop a job description/salary range for a Chemical Dependency Services Manager and where the funding for the position would come from. Greater Columbia received an email from the State saying it was permissible to use mental health funds for this kind of position. The Committee recommended staff be authorized to develop a job description/salary range for Board review. Whitman County voted in favor of the motion which passed unanimously.

D075593C 21D. Quality Management Oversight Plan:

Each Regional Support Network is required to have a current Quality Management Plan. The Board was being asked to approve review of last year's plan and the goals for next year. Whitman County voted in favor of approving the review and goals. The motion passed unanimously.

D075593D 21E. GCBH Regional Office Update:

- 1) Follow up to the letter to the Adult Behavioral System Task Force (ABHS) requesting they consider designating the current 10 counties of GCBH as a Regional Service area and to express GCBH's intent to apply for Behavioral Health Organization status was signed by the Chair. Only minor changes were made from the draft letter previously reviewed by the Board of Whitman County Commissioners.
- 2) The Chair was requested to sign contract amendments (3) between Greater Columbia and Central Washington Comprehensive Mental Health to reflect that they will begin providing services in Walla Walla County on July 1st. Whitman County voted in favor of authorizing the Chair to sign these amendments.

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D075593E 21F. Eastern State Hospital (ESH) Report:

ESH administration will be traveling around GCBH at the end of May. They were in Whitman County at Palouse River Counseling on Thursday, May 29th from 1 to 3 p.m. Representatives from Palouse River Counseling and both hospitals in the County were present at the meeting.

075594 21F. A copy of the Palouse River Counseling audit report was received from the Director.

1:55 p.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell and Gary and Valerie Hunt.

075595 22. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

2:30 p.m. - Return to Open Session/Recess.

075596 23. The June 17, 2014 workshop was cancelled.

D075596A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 23, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D075596B 24. Approved documents signed.

075597 24A. General/Veterans' Relief/Payroll warrants numbered **311056-311135** for **\$1,863,668.32**.

075598-075604 24B. Personnel change orders.

D075604A 25. No need for Tuesday, 06/24/14 workshop.

9:15 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey and Chris Nelson.

075605 26. Items discussed included Veterans Relief workshop, Palouse Basin Aquifer Committee, CGI video, North bypass r/w letter, lobbyist contract 2015-16, Red Cross Heroes nominations, WSAC Reinvestment Task Force, Recertification of 2014 taxes, Tom Kammerzell agricultural support letter, USDA economic growth grants, Tax sharing, 6-Year Transportation Improvement Program, Board of Registration, DNR surveyor legislation, Hatley Bridge, COA&HS, Volunteers OPMA training, Fiber optic lease, 2015 budget, Review of previous weeks business, Strategic planning and 2013 audit. No action taken.

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075606 27. Tuesday, June 24, 2014 workshop cancelled.

11:30 a.m. - Adjournment.

D075606A Commissioner Kinzer **moved** to adjourn the **June 16** and **23, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 30, 2014**. The foregoing action made this **23rd** day of **June 2014**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners

SPECIAL MEETING

D075606B THE BOARD OF WHITMAN COUNTY COMMISSIONERS held a **Special Meeting** in the Board Room at Residence Inn in Pullman, Washington on **Wednesday, June 25, 2014 at 12:30 p.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

12:30 p.m. - Convene Special Meeting/Board Business/BOCC Workshop.

Present: Bill Spence, Anthony Kuipers and Sally Ousley.

075607 28. The item discussed was long-term strategic planning. No action taken.

5:00 p.m. - Recess.

SPECIAL MEETING CONTINUED

D075607A THE BOARD OF WHITMAN COUNTY COMMISSIONERS held a **Special Meeting** in the Board Room at Residence Inn in Pullman, Washington on **Thursday, June 26, 2014 at 8:10 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:10 a.m. - Reconvene Special Meeting/Board Business Continued/BOCC Workshop.

Present: Rachel Dubrovin, Bill Spence, Anthony Kuipers (8:10 a.m.), Alucia Knudsen (10:35 a.m.) and Sally Ousley (11:15 a.m.).

075608 29. The item discussed was long-term strategic planning. No action taken.

12:20 p.m. - Adjournment.

D075608A Commissioner Kinzer **moved** to adjourn the **June 25 and 26, 2014** special meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 30, 2014**. The foregoing action made this **26th** day of **June 2014**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners