

BOCC MINUTES-06/19/17

079047 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 19, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was unavailable.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Bob Reynolds, Kelli Campbell (9:00 a.m.), Chris Nelson (9:25 a.m.) and Troy Henderson (9:55 a.m.).

079048-0790450 1-3. The following items were discussed but no action was taken.

- Fairground Restrooms
- 2018 CIP
- Jail Generator
- District Court Generator
- OPMA Court Ruling
- State Shutdown
- Odyssey Software/Training
- Court Security
- 2017 Budget Amendment #1

10:05 a.m. - Flag Salute.

Present: Bill Tensfeld, Janel Goebel, Paul Spencer and Jana Mathias.

D079050A 4. Pledge of Allegiance.

Consent Agenda:

D079050B 4A. Motion by Commissioner Kinzer **seconded** by Commissioner Swannack and **carried** to accept the consent agenda.

079051 5. Treasurers Wire Transfers/Check Report for **\$745,956.22**, Payroll warrants numbered **329924-329931** for **\$543,936.38** and General claim warrants numbered **330107-330204** for **\$166,134.15** approved.

079052 6. June 5, 2017 minutes approved.

079053-079056 7. Personnel change orders approved.

079057 8. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize publishing a notice for small works.

079058 9. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve a resolution transferring Parks and Developmental Services under the direction of the Emergency Management-Emergency Communications Director.

**RESOLUTION NO. 079058
BEFORE THE BOARD OF WHITMAN COUNTY, WASHINGTON COMMISSIONERS
REORGANIZATION OF THE WHITMAN COUNTY
PARKS, DEVELOPMENTAL SERVICES AND
EMERGENCY MANAGEMENT/EMERGENCY COMMUNICATIONS DEPARTMENTS**

WHEREAS, the Board of Whitman County Commissioners, State of Washington, met in regular session on June 19, 2017; and,

WHEREAS, the Whitman County Commissioners recognize the need to reorganize certain departments to improve the workings of county government; and,

WHEREAS, on May 15, 2017 resolution #078946 was adopted by the Whitman County Commissioners temporarily transferring the responsibility of the County Parks Department to the direct supervision of the Developmental Services County Coordinator, effective June 1, 2017; and,

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WHEREAS, the Whitman County Commissioners now deems it necessary to transfer the responsibilities of the County Parks and Developmental Services Departments to the Director of Emergency Management/Emergency Communications who reports directly to the Board of County Commissioners.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Whitman County Commissioners that the responsibility of the County Parks and Developmental Services Departments are hereby transferred to the Director of Emergency Management/Emergency Communications as of July 1, 2017.

Dated this 19th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079059 **10.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2018 goals and priorities letter. The Chairman mentioned, due to the lack of attendance by the general public, there will not be an evening hearing for the 2018 budget.

CORRESPONDENCE:

D079059A **11.** The following correspondence was received:

079060 **11A.** Notice of a marijuana license application filed by Eugene and Caroline Demesa and Robert Courville Cloud 9 Smoke & Ale, LLC, Pullman, WA was received from the Washington State Liquor and Cannabis Board.

079061 **11B.** Notice of marijuana licenses due to expire 10/31/17 was received from the Washington State Liquor and Cannabis Board.

079062 **11C.** Notice of marijuana licenses due to expire 11/30/17 was received from the Washington State Liquor and Cannabis Board.

079063 **11D.** An executed copy of the revised EOC17-172 Web EOC User agreement for Whitman County was received.

079064 **12.** Commissioners' pending list reviewed.

10:15 a.m. - Recess.

10:30 a.m. - Gary Petrovich, Sharron Cunningham, Ginger Dvorak, Janel Goebel, Bill Tensfeld, Paul Spencer and Jana Mathias.

079065 **13.** At 10:30 a.m. the regular meeting was reconvened and recessed and the hearing convened by the Chairman for budget amendment #1.

Staff report provided by Gary Petrovich as follows:

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CURRENT EXPENSE DEPARTMENTS	2017		2017 Amended	
	Adopted Budget	BA #1 Revenues	BA #1 Expenditures	Budget After BA #1
Administrative Services	196,864			196,864
Assessor	418,695			418,695
Auditor	825,531	-	-	825,531
Child Support Enforcement	135,000			135,000
Clerk	240,223		16,662	256,885
Commissioners	359,886	-		359,886
General Government	3,857,316	75,000	75,000	3,932,316
Coroner	169,924		6,000	175,924
District Court	764,360		3,000	767,360
Emergency Management	233,109			233,109
Extension	122,783			122,783
Facilities Management	759,422	-	-	759,422
Fair	299,388	16,000		299,388
Health	828,041			828,041
Human Resources	209,838	-	4,975	214,813
Information Technology	220,453			220,453
Juvenile	612,815			612,815
Parks & Recreation	243,743			243,743
Prosecuting Attorney	622,545		11,981	634,526
Sheriff	3,692,855		30,300	3,723,155
Superior Court	175,857	-	7,700	183,557
Treasurer	371,425		8,209	379,634
Weed	100,429			100,429
	15,460,502	91,000	163,827	15,624,329

Net Difference

72,827

NON CURRENT EXPENSE DEPARTMENTS	2017		2017 Amended	
	Adopted Budget	BA #1 Revenues	BA #1 Expenditures	Budget After BA #1
Quad-City	360,000	38,700	38,700	398,700
Elections Reserve, General	87,100	27	27	87,127
Elections Reserve, Spec	-	27	27	27
Emergency Communications	1,160,000	548,502	548,502	1,708,502
Debt Service	86,890	85,650	85,650	172,540
Capital Projects	1,246,463	-	-	1,246,463
Total	2,940,453	672,906	672,906	3,613,359

The hearing was opened to public comment.

Mr. Petrovich commented with the difference in revenue/expenditures amounting to approximately \$90,000, there is only \$10,000 remaining in Operating Reserves for current expense amendments for the remainder of the year.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

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It was agreed to leave the Treasurer's amendment as submitted even though he assured the Board he would not need the full amendment.

079066 **14.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to adopt budget amendment #1.

RESOLUTION NO. 079066
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON
BUDGET AMENDMENT #1

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, June 19, 2017; and,

WHEREAS, any and all taxpayers appearing at the hearing held June 19, 2017, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2017.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2017 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 19th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

CURRENT EXPENSE FUNDS	2017 Adopted Budget	BA #1 Revenues	BA #1 Expend.	2017 Amended Budget After BA #1
Admin Services	196,864			196,864
Assessor	418,695			418,695
Auditor	825,531			825,531
Child Support	135,000			135,000
Clerk	240,223		16,662	256,885
Commissioners	359,886			359,886
Coroner	169,924		6,000	175,924
District Court	764,360		3,000	767,360
Emergency Management	233,109			233,109
Extension	122,783			122,783

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Facilities Management	759,422			759,422
Fair	299,388	16,000		299,388
General Government	3,857,316	75,000	75,000	3,932,316
Human Resources	209,838		4,975	214,813
Information Technology	220,453			220,453
Juvenile	612,815			612,815
Parks & Recreation	243,743			243,743
Prosecuting Attorney	622,545		11,981	634,526
Public Health	828,041			828,041
Sheriff	3,692,855		30,300	3,723,155
Superior Court	175,857		7,700	183,557
Treasurer	371,237		8,209	379,634
Weed	100,429			100,429
TOTAL	15,460,502	91,000	163,827	15,624,329
NON CURRENT EXPENSE FUNDS				
101 Self-Insurance	25,000			25,000
102 Building & Development	256,245			256,245
103 Countywide Planning	366,265			366,265
104 Developmental Services	905,324			905,324
106 Extension Publications	200			200
108 Veterans Relief	85,600			85,600
109 Homeless Housing Plan	350,000			350,000
110 County Roads	19,464,499			19,464,499
112 Public Facilities Improve	3,806,556			3,806,556
115 Hotel/Motel Tax	42,352			42,352
116 Domestic Violence	906			906
117 Boating Safety	106,600			106,600
118 Inmate Welfare	34,000			34,000
120 Historic Preservation/Program	38,500			38,500
122 Sheriff K-9 Unit	12,500			12,500
123 Paths & Trails	215,276			215,276
125 Donations & Planned Giving	345,779			345,779
126 Treasurer O&M	14,522			14,522
127 Quad City Drug Task Force	360,000	38,700	38,700	398,700
128 Crime Victims/Witness	120,183			120,183
130 Inter-Local Drug Fund	17,500			17,500
132 Auditor's Document Preservation	180,900			180,900
133 Commissioners Special Revenue	300,000			300,000
134 Elections Reserve	87,100	27	27	87,127
135 Prosecutor STOP Grant	26,119			26,119
136 District Court Funds	47,250			47,250
138 Federal Equitable Sharing	250,500			250,500
141 WA Housing SHB 2060	30,000			30,000
143 Trial Court Improvement	130,523			130,523
144 Emergency Communication System	1,160,000	548,502	548,502	1,708,502
200 Debt Service-External	166,892			166,892
210 Debt Service-County-Inside	86,890	85,650	85,650	172,540
300 Capital Projects-General Fund	1,246,463			1,246,463
320 Capital Projects-Outside Source	124,994			124,994
400 Solid Waste	6,268,000			6,268,000
410 Solid Waste Reserve	1,688,500			1,688,500
501 Equipment Rental & Revolving	6,573,650			6,573,650
511 Unemployment Insurance Revolving	215,000			215,000
515 IT Operations-General Revolving	1,323,110			1,323,110

10:45 a.m. - Recess.

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11:00 a.m. - Public Works.

Present: Mark Storey, Phil Meyer, Alan Thomson, Katrin Kunz, Paul Spencer and Garth Meyer.

079067 14A. The following Public Works related issues approved/updated:

ACTION ITEMS:

079068 15. The official transmittal for proposed amendments to the Zoning Ordinance and Comprehensive Plan was received and reviewed by the County Planner.

079069 16. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish a notice to set a public hearing on amending the Whitman County Zoning ordinance, Chapters 19.10, 19.12 and the Comprehensive Plan.

079070 17. No action taken for the contract between the Whitman County and A&R Construction for the Prefab concrete wall project.

079071 18. The regular meeting was recessed and the hearing convened by the Chairman for the Six-Year Transportation Improvement Program (2018-2023). Staff report provided by Mark Storey as follows:

- | | |
|-----------------------------------|---------------------------|
| 1. Small Road and Bridge Projects | 7. Hume Road |
| 2. Farmington Road | 8. Lamont and Hardy Roads |
| 3. Almota Road | 9. Country Club Road |
| 4. Sand Road | 10. Warner Road |
| 5. Almota Road | 11. Pullman Airport Road |
| 6. 2017 County Safety Program | |

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

079072 19. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution adopting the 2018-2023 Six-Year Transportation Improvement Program.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Six Year)	
Transportation Improvement)	RESOLUTION NO. <u>079072</u>
Program (2018-2023))	

WHEREAS, the Public Hearing was held on the 19th day of June, 2017; and

WHEREAS, notice of the Public Hearing was published according to law and all present wishing to speak for or against said program have been heard; and

WHEREAS, the County Engineer's Annual Bridge Report and the Road Priority Arrays were available to the Board of County Commissioners and were consulted during the preparation of the program in accordance with WAC 136-14-050 and WAC 136-20-060.

IT IS HEREBY RESOLVED that the attached Six Year Transportation Improvement Program be adopted as presented.

DATED this 19th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

- | | |
|-----------------------------------|---------------------------|
| 1. Small Road and Bridge Projects | 7. Hume Road |
| 2. Farmington Road | 8. Lamont and Hardy Roads |
| 3. Almota Road | 9. Country Club Road |
| 4. Sand Road | 10. Warner Road |
| 5. Almota Road | 11. Pullman Airport Road |
| 6. 2017 County Safety Program | |

079073 20. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to publish a notice for a public hearing amending the 2017-2022 Six-Year Transportation Improvement Program.

DIVISION UPDATES:

D079073A 21. The following division updates were provided by Public Works staff.

Finance Division:

D079073B 21A. Mark Storey gave an overview of the Whitman County, Pullman and Moscow joint meeting regarding the drafting of common language for the airport overlay zone and protecting the FAA and 2 cities from having land use problems later. This means limiting land use in the airport overlay zone to compatible uses with the airport, i.e. animals, and business.

D079073C 21B. Alan Thomson advised the commissioners the Planning grants will be expiring 06/30/17.

Maintenance Division:

D079073D 21C. Mr. Meyer said sealcoating is in progress and part of next week.

Engineering Division:

D079073E 21D. The Director gave an update on the status of the Sand Road, Edmondson Bridge and Safety projects.

D079073F 22. Approved documents signed throughout the course of today's meeting.

11:30 a.m. - Board Business Continued/Executive Session.

Present: Eunice Coker, Denis Tracy and Gary Petrovich.

079074 23. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 12:10 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to pending or potential litigation. Executive session was extended for 15 minutes.

12:10 p.m. - Return to Open Session/Board Business Continued.

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079074A **24.** No action required following the executive session.

12:00 p.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

079075 **25.** Mr. Berney reviewed the regular meeting held on June 1, 2017 of the Greater Columbia Behavioral Health Organization (GCBH) Board of Directors.

D079075A **25A. Funding and Fiscal Operations Committee Report:**

The Committee did meet at the end of May, forwarded recommendations in two areas to the Board of Directors, and had one new update to report.

- Recommendation related to the GCBH Operating Budget for FY 16/17.
 - The State incorrectly included Medicaid funding for American Indians/Alaska Natives (AI/AN) in payments to Greater Columbia since July 2016. They will be deducting these amounts before the end of the current biennium. Recommended that this recoupment be taken out of reserves and then rebuild the reserves over time. This will lessen the impact on services to clients.
- Recommendation related to the GCBH Operating Budget for FY 2018/2019 that the Board approved the budget as presented.
 - A public hearing was advertised and held regarding this budget. There was no public comment.
 - The Committee is recommending that GCBH not update its Funding Policy until the State budget is passed.
- Updates included:
 - GCBH will be releasing Eastern State Hospital Reconciliation (Penalty) Funding prior to the end of the biennium.
 - There was mistake made when some additional substance use disorder funds were released to the provider network recently. The mistake is being corrected in May and June of this year.

Whitman County voted in favor of all recommendations and all motions passed unanimously. Commissioner Largent voted on the budget on behalf of Whitman County.

D079075B **25B. Regional Office update:**

- From the Director:
 - No luck in convincing the State that they are misinterpreting the statute setting up the Regional Support Networks. The easiest fix seems to be to establish a Limited Liability Corporation. North Sound BHO has been one for 1.5 years. This format may be advantageous as Greater Columbia moves into the future. It was recommended that the attorney draft proposed language for review by the member Counties.
 - Counties may need to weigh in again on how full integration will look in our area. There is a push for more areas to be early adopters. See item under "Other Issues".

Whitman County in favor of the recommendation and the vote was unanimous.

D079075C **25C. Discussion regarding 10 bed loan request:**

The Spokane Behavioral Health Organization is requesting that Greater Columbia continue to loan them 10 beds at Eastern State Hospital (ESH) during the next biennium. Commissioner Small and Mr. Wilson meet with Commissioner O'Quinn and Ms. Barrada prior to the April Board meeting. Ms. Barrada and a staff person were on the phone during the discussion of this agenda item. The Board Chair established an Ad Hoc Committee to develop a variety of options for the Board to consider at their May meeting. In the June meeting the GCBH attorney

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presented a draft letter for final consideration by the Board. The Committee considered a continuum of options. The recommendation is to again loan the 10 beds if Spokane BHO will:

- Agree to a fixed term with an out clause for the Memorandum of Understanding
- Agree to a freeze on the current allocation of beds at ESH.
- Agree to support a change with admissions to ESH such that if a BHO is over their allocation then the next available bed goes to the most acute person from a BHO that is under their allocation.

Whitman County voted in favor of sending the letter. The vote was unanimous.

D079075D 25D. Affordable Communities of Health/Mid-Adopters issue discussed.

2:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell and Gary and Valerie Hunt.

079076 26. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. in accordance with RCW 42.30.140(4) (a) for matters related to negotiations.

2:30 p.m. - Return to Open Session/Recess.

D079076A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 26, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D079076B 27. Approved consent agenda items signed.

079077-079078 28. Treasurers Wire Transfers and Check Report for **\$267,309.29**, and General/Veterans' Relief warrants numbered **330242-330348** for **\$421,732.73** approved.

079079 29. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey and Kelli Campbell.

079080 30. The following items were discussed but no action was taken.

- SRSRB Executive Director
- Martin Hall
- Voluntary Stewardship Program
- Litigation
- Palouse CD Letter
- WSAC Shared Revenue Letter
- State Government Shutdown
- Estimated County Population
- Fair/Facilities Update
- Avista Powerline Easement
- Family Leave
- HIPAA Forthcoming Update
- PWD Staffing
- Chip Sealing
- Edmondson Bridge Brass Plaque
- Sand Road
- Safety Project
- Transfer Station Effluent
- Palouse Basin Aquifer Comm.
- 2018 Position Budgeting
- New World Automation for HR

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10:40 a.m. - Adjournment.

D079079A Commissioner Kinzer **moved** to adjourn the **June 19** and **26, 2017** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 3, 2017**. The foregoing action made this **26th** day of **June 2017**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners