

Minutes for June 20, 2005

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064110 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **June 20, 2005 at 9:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Janet Schmidt (9:00 a.m.), Sharron Cunningham and Maribeth Becker (9:30 a.m.) and Kelli Campbell.

064111 1. Items discussed included Extension temporary help, E2SSB 5454, vote by mail, BOCC job descriptions, anonymous kee complaint, Greater Columbia Behavior Health status report, janitorial maintenance positions, Planning letter and Children's Services letter. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Megan Doyle and Jerry Jones.

D064111A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

064112 3. Claims/Payroll warrants numbered **177850-177872** and **177875-178048** for **\$425,063.84** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	41,451.05	6,455.20	57,860.17	459.13
102	Building & Development	1,211.20		34.56	
103	Countywide Planning	1,178.80		934.69	
104	Developmental Services			33,504.25	
110	County Roads	16,662.40	4,050.00	139,827.26	
117	Boating Safety			117.49	
118	Inmate Welfare			378.07	12.64
123	Paths & Trails				1.68
127	Drug Enforcement			9,404.77	
136	Electronic Monitoring			385.25	
300	Capital Projects			247.25	
400	Solid Waste	2,862.80		3,882.74	2,096.21
501	Equipment Rental & Revolving	4,505.60	450.00	26,840.88	237.00
510	Photocopier Revolving			8,822.87	
513	Communications Revolving			2,496.34	5.13
658	Rural Library	322.32			
660	Whitcom-General-690.911.000			45,219.97	
660	Whitcom-Grant Funding-690.911.001			13,146.12	

064113 4. June 13, 2005 minutes approved.

064114-064122 5. Personnel board orders approved.

10:05 a.m. - Ting Nguyen and Kelli Campbell.

064123 6. Ms. Campbell explained the need to revise the Employee Solicitation policy was for clarification of existing language. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the revised Employee Solicitation policy.

RESOLUTION NO. 064122

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF the action of the adoption for the Whitman County Policy Employee Solicitation;

WHEREAS, this action is necessary and in the best interest of Whitman County and its employees,

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above is approved as the attached POL-0403-HR EMPLOYEE SOLICITATION.

Dated this 20th day of June 2005 and effective as of July 1, 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

Les Wigen, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Effective Date: July 1, 2005

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POLICY

Cancels: Res. 061092

Approved by: BOCC

See Also:

Res. #

POL-0403-HR EMPLOYEE SOLICITATION

This policy applies to all Whitman County employees unless otherwise addressed in a bargaining unit agreement.

1. Solicitation Shall be Limited to Non-Profit Activities.

Employees who solicit the sale of products and/or services to other employees during regular business hours shall be limited to non-profit activities.

2. Management Shall Determine What Scope of Solicitation is Appropriate.

Solicitation among employees may be disruptive to a department's operation. Department Heads/Elected Officials shall determine what time involvement is appropriate. Employees must obtain the permission of the appropriate Department Head/Elected Official before soliciting in other departments. The permission of the Board of County Commissioners must be obtained to solicit in public areas. Disregard for such determination shall be grounds for discipline.

3. Direct Sales of Products/Services During Regular Working Hours is Not Allowed.

Employees shall conduct sales before or after their workday or during their designated lunch period.

4. Solicitation via the County's E-mail and/or Internet Systems is Prohibited.

Unless performed in the course of an employee's regular duties, solicitation is prohibited over the County's e-mail and internet systems.

064124 7. Ms. Campbell noted that the Spokesman Review is offering Whitman County a reduced advertising rate for at least 300 lines/year. In 2004, the county used 400 lines. Any lines under 300/year will be charged at the regular rate. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize the Chairman to sign the Spokesman Review contract.

064125 8. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to authorize the Chairman to sign the FY05 E911 Regionalization contract #E05-293 in the amount of \$54,352.

064126 9. The commissioners resigned interlocal agreement #E05-072 with Spokane County for Emergency Management.

064127 10. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the Prosecutor's grant application data form for the DSHS child support program.

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064128 11. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to authorize the publishing of a notice of cancellation of the Tuesday, July 5th Whitman County Commissioners' meeting.

064129 12. The preliminary April 2005 population determinations were received from the Office of Financial Management. Whitman County's 2005 estimated population is 42,400.

064130 13. The Washington Courts forwarded information pertaining to the implementation of E2SSB 5454 with respect to the state sharing the cost of limited jurisdiction courts statewide. A dedicated fund will be established for this purpose as required by law.

064131 14. Robert N. Grunewald sent the Board a follow up letter concerning tax/fees on use of Whitman County parks. A letter of acknowledgment was returned to Mr. Grunewald.

064132 15. A postcard was received from Phyllis J. Stueckle of Lacrosse voicing her support for the Parents Television Council's (PTC) nationwide campaign to win "Cable Choice" for families and asking the commissioners to do the same. Commissioner Finch once again pointed out this must be handled through the local cable company franchise and the city/town.

16. An executed copy of the following document received:

064133 Business Associate agreement with Whitman County Library.

D064133A 17. Commissioners' pending list reviewed.

10:30 a.m. - Janitorial Service Bids.

Present: Bob Reynolds, Megan Doyle and Ting Nguyen.

D064133B The following bids for janitorial services received, opened and read aloud. Facilities Management will review the bids and make a recommendation for award on June 27th at 10:30 a.m.

<u>BIDDER</u>	<u>AMOUNT</u>
LT Carpet Care, Endicott, WA	\$62,380
ServiceMaster, Moscow, ID	\$33,696
Colfax Building Center, Colfax, WA	\$39,996

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen, Alan Thomson, Megan Doyle and Ting Nguyen.

Action Items/Planning Division:

064134 1. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to accept the Planning Commission's recommendation to approve the zone change of 20 acres for Gary Cochran from Agricultural District to a Limited Heavy Industrial District.

ORDINANCE NO. 064134

AN ORDINANCE AMENDING THE WHITMAN COUNTY ZONING MAP TO CHANGE THE ZONING FROM AGRICULTURAL DISTRICT TO A LIMITED HEAVY INDUSTRIAL DISTRICT.

BE IT ORDAINED and enacted by the Board of County Commissioners of Whitman County, State of Washington, it having been determined by the Board after hearing the Recommendations and Findings of Fact of the Whitman County Planning Commission that these should be accepted and this action is consistent with the Whitman County Comprehensive Plan.

Change the zoning of the Gary Cochran 20 acres from the Agricultural District to a Limited Heavy Industrial District as may be allowed by the Whitman County Zoning Ordinance, Chapter 19.04. The uses allowed in this zone are rock quarrying, asphalt batch plant and concrete batch plant. All other uses listed in the Whitman County Heavy Industrial District are not allowed. The site of this proposed rezone is about ¾ of a mile north of Colfax, to the east of SR 195, within the N ½ of Section 1, Township 16 N., Range 43 E., W.M.

PASSED AND APPROVED by the Board of Whitman County Commissioners of

Whitman County, Washington, on the 20th day of June 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

Engineering Division:

D064134A 2. The Peterson Bridge construction project is due to get underway the week of July 5th.

D064134B 3. Due to weather, the Carothers Road/Landfill Road overlay was not completed last week as planned, but should be finished later today.

Maintenance Division:

D064134C 4. Districts 1 and 3 will spot seal until the end of the week; District 2 is laying hot mix and will begin spot sealing next week; the seal coating season starts July 11th beginning with Lancaster Road; 2 small projects are being done for Colfax and Oakesdale; the deck for Babbitt Bridge is due to arrive today; it will be set and approach work done this week so the bridge can re-open next week.

11:15 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Administrative Services Director.

Present: Bev Welch, Joe Reynolds, Eunice Coker, Janet Schmidt, Mike Werner, Kelli Campbell, Kim Kopf, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Bob Lothspeich, Bob Reynolds, Eileen Roe and Ting Nguyen.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Fran Martin.

064135 The May 2005 ending financial report provided by Ms. Cunningham.

May 2005 Cash Balance - \$1,787,500

May 2004 Cash Balance - \$1,915,392

May 2005 Revenue - \$3,880,165 - 40.05% of budget.

May 2004 Revenue - \$3,744,646 - 41.28% of budget.

May 2005 Expenditures \$3,626,483 - 36.36% of budget.

May 2004 Expenditures \$3,609,798 - 36.16% of budget.

11:45 a.m. - Recess.

1:00 p.m. - Steve Martin, Salmon Recovery Board (SRB).

Present: Ting Nguyen.

064136 1. Mr. Martin said the draft Salmon Recovery Plan has been completed. The plan is now going through a transitional period allowing for public comment before finalized in December. He now asked the commissioners to sign a letter of support addressed to the co-chairs of the Snake River SRB that will later be forwarded to the Governor. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a letter of support for the Salmon Recovery Plan.

D064136A 2. Mr. Martin advised the commissioners that he was offered a position in the Governor's office to work on salmon recovery but declined the offer until this recovery plan is completed. However, the SRB believes it would be in their best interest to have local representation in the Governor's office. Therefore, he has tentatively accepted the

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position in a part-time capacity working out of Dayton rather than Olympia. He will also continue his part-time position with the SRB.

1:30 p.m. - Mike Werner and Tim Myers.

Present: Ting Nguyen.

D064136A 1. The Human Services Building lease was tabled to June 27th due to some last minute revisions.

D064136B 2. The DSHS Terms/Conditions contract will undoubtedly require other contract extension.

D064136C 3. Both Tim and Mike will be visiting with the Developmental Services Regional Administrator in Spokane.

D064136D 4. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve developmental services vendors (CARES-1 program/PALOUSE INDUSTRIES-4 programs) subject to final negotiations.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Bev Welch (2:00 p.m.), Karl Johanson, Gail Griggs, Denis Tracy, Dane Dunford and Sharron Cunningham (2:30 p.m.), Joe Reynolds and Bev Welch (3:15 p.m.) and Judy McMurray and Sharron Cunningham (4:00 p.m.).

D064136E 18. Items discussed included a computer system update, a special needs transportation authority, Public Works issues, 2006 budget projections and the Safety Committee survey recommendations. No action taken.

5:00 p.m. - Recess.

D064136F THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **June 21, 2005 at 11:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

11:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Mike Berney (11:00 a.m.) and Dane Dunford, Mark Storey and Mark Bordsen (11:30 a.m.).

D064136G 19. Items discussed included Greater Columbia Behavior Health Regional Support Network and Public Works related issues. No action taken.

12:00 p.m. - Recess.

2:05 p.m. - Board of Health.

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Present: Fran Martin, Dr. Moody and John Skyles.

D064136H 1. A discussion held about the National Custom Motorworks, "The Next 100 Years of Motorcycles" event planned to take place in Rosalia August 20th with an estimated 20,000 in attendance. Also discussed were the fees and requirements involved and the affected county departments. The events Activities Planning Committee must submit their proposed plan to Dr. Moody by July 20 (30 days prior to the event).

D064136I 2. According to John Skyles, a coyote pup entered someone's home in the Hay area through a pet door, bit the homeowner and later died. The coyote tested negative for rabies.

D064136J 3. Dr. Moody talked about 3 active TB cases the department is currently working on all associated with an index case at WSU. Commissioner Partch said the county would very much like to address our concerns about the student population and request the university provide a student fee to support these types of issues brought to the county via the university.

Dr. Moody said WSU Health Services has been very cooperative and help out where they can. The area he thought should be addressed is more targeted screening of hybrid populations. Public Health needs to work with WSU for a workable policy after these incidents are completed and documented.

4. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the 2005-06 contracts with the Whitman County school districts as presented:

- 064137** Colfax
- 064138** Colton
- 064139** Endicott
- 064140** Garfield
- 064141** Guardian Angel/St. Boniface
- 064142** Lacrosse
- 064143** Oakesdale
- 064144** Palouse
- 064145** Rosalia
- 064146** Steptoe
- 064147** St. John
- 064148** Tekoa

064149 5. Ms. Martin said the Prosecutor has reviewed the lease between Whitman County Public Health-Pullman office and the Pullman Regional Hospital Foundation. There still some unresolved issues, but the parties are working towards mutual resolution. Public Health's current lease expires July 31st.

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D064149A 6. The Director talked about recent and future training in the area of Public Health and Emergency Management.

D064149B 7. A copy of an MOU between Whitman County Emergency Management and Glenn Johnson, Public Information Officer was received and reviewed.

D064149C 8. The next Board of Health meeting is scheduled for July 19th.

2:45 p.m. - Adjournment.

D064149D Commissioner Finch **moved** to adjourn the **June 20 and 21, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **June 27, 2005**. The foregoing action made this **21st** day of **June 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners