

Minutes for June 20, 2011

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509) 397-5240.

071962 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 20, 2011** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was not available.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Joe Smillie and Kelly Hadley.

071963 1. Items discussed included financial update, 2012 budget process, Auditor's financial position, Martin Hall bed numbers, and WSACE meeting. No action taken.

9:20 a.m. - Recess.

10:00 a.m. - Board Business Continued/Pledge of Allegiance.

Present: Joe Smillie and Kelly Hadley.

D071963A 2. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

071964 3. Claims/Payroll warrants numbered **256193-256281** and **056292** for **\$147,760.02** approved.

071965 4. June 6, 2011 minutes approved.

071966-071973 5. Personnel change orders approved.

071974 6. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to reappoint Bob Reynolds and Judi Dunn-Gray to 2-year appointments on the Classification Committee. Terms expire 08/01/13.

071975 7. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to publish a notice for the small works, vendors and professional service rosters.

071976 8. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the publishing of a call for bids for the Scenic Byways Gateway signs.

BOCC MINUTES-06/20/11

071977 9. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve special occasion liquor licenses for Guardian Angel-St. Boniface School (Red Barn Farms) on July 7, 21, August 4 and 18, 2011.

071978 10. Commissioners' pending list reviewed.

10:15 a.m. - Recess.

11:05 a.m. - Mark Storey, Public Works Director.

Present: Alan Thomson, Iris Mayes and Kelly Hadley.

ACTION ITEMS

Engineering Division:

071979 11. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the notice for publishing the 6-Year Transportation Improvement Program be signed as presented.

071980 12. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** that the resolution establishing the 2011 sealcoating project be signed as presented.

RESOLUTION NO. 071980

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington

In the matter of initiating a county force county road project designated as 2011 Sealcoating, C.R.P. No. 0150 ET AL, Project No. XFL11.

IT IS HEREBY RESOLVED that the Selected Countywide Roads be improved as follows:

Preleveling and Sealcoating approximately 28 miles of County Roads.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted road fund budget and based on the county engineers estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering	\$ 500.00
Maintenance	<u>\$499,500.00</u>
TOTAL (Road Fund)	<u>\$500,000.00</u>

ESTIMATED date of commencing work: June 27, 2011

ESTIMATED date of completing work: August 31, 2011

ADOPTED this 20th day of June, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

071981 13. All bidders were notified DeAtley Crushing Company was awarded the bid for the Union Center Quarry crushing project.

Solid Waste Division:

071982 14. The 2011 summer Landfill closure dates received.

D071982A 15. The Director advised the Board that the Town of Albion will be closing their recycling center.

Maintenance Division:

D071982B 16. The 2011 sealcoating program begins June 27th and the annual contracted weed spraying program begins June 24th.

D071982C 17. According to Mr. Storey, the Wawawai Road railroad crossings work is now completed and work is progressing on a number of county bridges.

Administrative Division:

D071982D 18. Mr. Storey shared with the Board the award he received at the Washington State Association of Counties Engineer's (WSACE) meeting for his involvement as President of the Association for 2010-2011.

Planning Division:

071983 19. Alan Thompson noted the Planning Commission is currently working on ordinance revisions for signage in the North/South Corridors and grain bins/elevators in the Agricultural District.

D071983A 20. Iris Mayes said she has been attending the Pullman-Moscow Regional Airport meetings concerning revisions to the Master Plan. The

BOCC MINUTES-06/20/11

county, City of Pullman and WSU all have similar ordinances covering what can/cannot be built around the airport. Proposed improvements to the Airport are being 95% funded by the Federal Aviation Administration.

BOCC MINUTES-06/20/11

11:35 a.m. - Monthly Financial Review.

Present: Brett Myers, Chris Nelson, Cinnamon Brown, Denis Tracy, Doug Robinson, Esther Wilson, Fran Martin, Gary Petrovich, Greg Partch, Iris Mayes, Janet Schmidt, Kelli Campbell, Kim Kopf, Mark Storey, Marlynn Markley, Michael Baker, Pat O'Neill, Pete Martin, Robin Cocking, Sonya Miller, Gary and Valerie Hunt, Joe Smillie and Kelly Hadley.

Excused: Eunice Coker, Michael Largent and Bob Lothspeich.

071984 21. Mr. Petrovich provided the January-May 2011 Current Expense only, month-end financial report.

January-May 2011 Cash Balance - \$ 2,493,349
January-May 2010 Cash Balance - \$ 3,954,204

January-May 2011 Revenue - \$ 4,998,765 or 42.5%
January-May 2011 Budgeted - \$11,767,920

January-May 2011 Expenditures - \$ 4,358,566 or 35.4%
January-May 2011 Budgeted - \$12,306,932

Estimated 2011 Budget Deficit - \$ 539,012

Commissioners Restricted Cash - \$ 1,119,029

12:05 p.m. - Recess.

1:05 p.m. - Board Business Continued/BOCC Workshop.

Present Tim Myers.

071984A 22. Parks and Developmental items discussed included June 30th Human Services Award program, Bids for Scenic Byways Gateway signs, Klemgard Park shelter roof, Metro Park District, Wawawai Park Ranger Station house tour, Boyd grain bin moved/removed and weed spraying on the trail. No action taken.

1:35 p.m. - Board of Health.

Present: Fran Martin, Michael Baker and Phil Hagihara.

D071984B 1. Mr. Hagihara talked about a possible multi-state salmonella outbreak in Montana, Northern Idaho and Eastern Washington with one confirmed case in Pullman.

D071984C 2. Michael Baker spoke about Q-Fever commonly found in goats and is one agent listed as a bio-terrorism alert. A farm in Grant County

BOCC MINUTES-06/20/11

has show goats and the show goats were sold from Grant County into Canada. While WSU veterinarians and students were investigating the situation they may have come into positive contact with Q-Fever. Since the goats on the farm are regulated by the Washington State Department of Agriculture (WSDA), WSDA has zero concerns with Q-Fever because it occurs in livestock all the time. The State Department is concerned because it is a disease that can be passed onto humans by animals, especially pregnant women. A communication problem is occurring between the State Department of Health, WSDA and Grant County. It is a political mess impacting Whitman County via WSU. Q-Fever does have some potential serious health risks associated with it.

D071984D 3. Ms. Martin indicated Public Health Officer, Dr. Moody is moving to California. Whitman County's options include:

- Entering into a professional services contract with Dr. Moody for the interim by the use of current technology. However, Dr. Moody is not interested in a contract.
- Continuing to employ Dr. Moody as a part-time county employee, as does Adams County, through December 31st but reducing his salary. The question is can he be employed by Whitman County while living in California and will the Labor and Industry laws prohibit this. Ms. Martin recommended this option. If this method proves not to work well for the county, hire or contract with another physician.
- Hire or contract with a local physician now.

Commissioner Partch expressed concern about not having a local physician available. Ms. Martin explained there is a local doctor that could be trained if necessary.

Commissioner O'Neill supported Ms. Martin's recommendation. Commissioner Partch said he was not opposed to the Director's recommendation, but wondered if the county could forge a contractual alliance with WSU during the interim. Ms. Martin will follow up on this issue.

D071984E 4. Mr. Hagihara stated Sharon Ferguson from the Food & Drug Administration (FDA) will be visiting the Department next week to review standards. He is currently working on a program that tracks inspection violations that he hopes to complete prior to Ms. Ferguson's visit.

D071984F 5. Another item Mr. Hagihara has been working on is Hazardous Waste Operations and Emergency Response, i.e. chemical spills, etc.

D071984G 6. Mr. Baker advised the Board that a restaurant in Pullman was posted as closed by order of the Health Department for non-payment of fees once again since January 1st. Upon payment of permit fees and an

BOCC MINUTES-06/20/11

inspection if required, the restaurant can re-open. Mr. Baker also noted that the county code will be updated to address stringent violations.

D071984H 7. Mr. Baker indicated Killian Condon is the lead on the large church near the Pullman-Moscow Regional Airport. The structure currently has an occupancy hold due to on-going leaks in the system.

D071984I 8. According to Mr. Baker, the department is working with DOE to purchase a GIS suitable to map down to 3 meters. This device would be used for all Environmental Health programs and is being purchased with Department of Ecology CPG grant funds.

D071984J 9. The Director advised the Board the department received a grade of 70% for its Public Health standards. Staff was quite disappointed because they spent a great deal of time on the standards and provided exemplary information.

071985 10. A copy of the 2010 Women, Infants and Children (WIC) program facts for Whitman County was received from Ms. Martin.

071986 11. Information pertaining to the upcoming National Association of Local Boards of Health annual conference was received from the Director.

D071986A 12. WSU School of Pharmacy is partnering with the Health Department to promote health at community events. Along with their instructors, Pharmacy students will be performing bone density, blood sugar and blood pressure testing. Public Health will also be participating in the Lentil Festival and parade.

D071986B 13. As required by law tobacco compliance checks were recently conducted.

D071986C 14. Guardian Angel/St. Boniface School in Colton has chosen not to renew their school nurse contract. They have opted to use a local nurse volunteer to fulfill this requirement. Ms. Martin is working on revisions to the Colfax school nurse contract.

D071986D 15. Letters were written on behalf of Whitman County about two grants; 1) Case Management for HIV and 2) Needle Exchange program for \$5,000. The first grant was denied and the 2nd grant was lost to Walla Walla County. Ms. Martin talked to Marie Flack at the Secretary of Health's office about this. She also copied her letter about the needle exchange program to the needle exchange program people. Whitman County's grant was compared to larger program counties rather than counties with programs of equal size.

D071986E 16. The next Board of Health meeting is July 19th.

2:20 p.m. - Board Business Continued.

Present: Fran Martin, Michael Baker and Phil Hagihara.

Emergency Management:

D071986F 23. Last year Emergency Management purchased two (2) inventory scanners. Since the maintenance agreement is \$2,500 per year/per scanner, Ms. Martin is checking with Information Services to determine if this equipment can be maintained in-house.

D071986G 24. Pullman Police Department, WSU, Emergency Management and Public Health are working together to combine everything into one Comprehensive Emergency Management plan.

D071986H 25. Emergency Management is also working on a Multiple Casualty plan with EMS and the hospitals.

D071986I 26. The commissioners' letter concerning Hazard Mitigation plans were sent out. Very few responses have been received to date.

2:30 p.m. - Recess.

2:45 p.m. - Board Business Continued/Executive Session.

Present: Denis Tracy.

071987 27. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. in accordance with RCW 42.30.110(1)(i) for a matter related to litigation.

3:00 p.m. - Return to Open Session/Recess.

D071987A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, June 27, 2011** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Meeting Reconvened/Board Business Continued/Workshop.

Present: Gary Petrovich, Maribeth Becker and Kelly Hadley.

071988 28. Items discussed included year-end financial work, bank reconciliation, flow charting, Auditor's financial position, 2011 budget, 2012 budget/narrative, WSAC survey and CGI video. No action taken.

BOCC MINUTES-06/20/11

9:30 a.m. - Recess.

071989 29. Claims/Payroll warrants numbered **256360-256430** for **\$764,024.97** approved.

071990-071993 30. Personnel change orders approved.

071994 31. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign Teamsters Local #690 Correction Officers/Support Staff 2011 agreement (12/31/11).

071995 32. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to enter into a renewal stockpile lease agreement #60-B64114 with the Department of Natural Resources for the Repp Quarry (08/31/21).

071996 33. An executed copy of DSHS contract amendment #0963-68002-03 for developmental services was received.

10:10 a.m. - Recess.

11:00 a.m. - Board Business Continued/BOCC Workshop.

Present: Chris Nelson and Esther Wilson.

071997 34. Items discussed included New World project to date, financial status, policies and procedures and current major issues. No action taken.

12:00 p.m. - Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop.

Present: David Goldsmith, Vyrle Hill and Gary Petrovich (1:30 p.m.).

Commissioner Largent was unavailable.

071998 35. Items discussed included the Washington Counties Risk Pool (WRCP). No action taken.

2:00 p.m. - Adjournment.

D071998A Commissioner O'Neill **moved** to adjourn the **June 20** and **27, 2011** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 5, 2011**. The foregoing action made this **27th** day of **June 2011**.

BOCC MINUTES-06/20/11

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners