

Minutes for June 30th, 2003

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061313 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **June 30, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Partch was not available.

10:00 a.m. - Board Business.

D061313A 1. Call to Order/Pledge of Allegiance.

Present: Brett Bosse and Tammy Lewis.

D061313B 2. Motion by Commissioner Wigen to approve the Consent Agenda. Motion **seconded** by Commissioner Finch and **carried**.

061313 3. Claims/Payroll warrants numbered 150700-150798 for \$259,688.64 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	39,817.83
102	Building & Development	22.25
110	County Roads	210.62
118	Inmate Welfare	11.78
123	Paths & Trails	654.69
129	HB 3900	110.95
137	Web Site Development	59.48
320	Cap. Project/Outside Sources (Bond)	145,247.48
400	Solid Waste	3,318.47
501	Equipment Rental & Revolving	68,795.28
510	Photocopier Revolving	632.83
513	Communications Revolving	806.98

061314 4. June 23, 2003 minutes approved.

061315-061322 5. Personnel board orders approved.

061323 6. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign a proclamation proclaiming July 10, 2003 as "*Parent Trust for Washington Children Day in Whitman County*".

P R O C L A M A T I O N

WHEREAS, on July 10, 2003 Parent Trust for Washington Children will celebrate its 25th anniversary of working to prevent child abuse and neglect by strengthening families in Washington State; and,

WHEREAS, Parent Trust for Washington Children, originally founded as Parents Anonymous of Washington State, holds the distinction of being the first recognized family support program in our state; and,

WHEREAS, the Agency's philosophy is:

- Parenting is hard work and that at some time, all families need a little help;
- That our first job should always be to build on a family's strengths and work to keep it healthy and intact;
- Children are our most precious resource;
- All families deserve a chance to thrive, grow, and be free of violence; and,

WHEREAS, since its founding in 1978, Parent Trust's statewide programs have worked with parents, caregivers, children, community leaders, government officials and interested parties in every county in the state to prevent child abuse, break the cycle of violence and make a real difference in the lives of families; and,

WHEREAS, in the last 25 years:

- Parent Trust has hosted over 230,000 family member visits to the Parent Trust *Family Support Network* of parenting education and support groups and programs for parents/caregivers, teens and children.
- Over 40,000 calls to the toll-free, statewide *Family Help Line* for support, resource referral and crisis intervention.
- Over 350,000 parenting resource materials and tip sheets distributed.
- Over 90,000 hours donated by volunteers across the state dedicated to keeping families strong and preventing child abuse and neglect.

NOW, THEREFORE, in honor of this achievement, and the achievement of the thousands of families and volunteers who have made this possible, the Whitman County Commissioners do hereby proclaim **THURSDAY, JULY 10, 2003** as:

"PARENT TRUST FOR WASHINGTON CHILDREN DAY IN WHITMAN COUNTY"

PROCLAIMED this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

Les Wigen, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

061324 **7. Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign a resolution approving an Elections postage due petty cash fund.

RESOLUTION NO. 061324

OF

**THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish a petty cash/postage-due account independent of the petty cash/postage-stamp account within the Whitman County Auditor Elections Department; and,

WHEREAS, it is necessary to set the Whitman County Auditor Elections Department petty cash/postage-due fund at \$150.00;

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that the Whitman County Auditor Elections Department petty cash/postage-due fund #001.000.000.111.70.051 shall be established and maintained in the amount of \$150.00;

BE IT FURTHER RESOLVED that this fund is entrusted to Debbie Hooper, Whitman County Auditor Elections Supervisor, with the responsibility of overseeing and rectifying the petty cash amount.

Done this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D061324A 8. Commissioners' pending list reviewed.

10:10 a.m. - Recess.

10:30 a.m. - Mike Berney, Palouse River Counseling Services.

Present: Brett Bosse and Tammy Lewis.

061325 1. A letter was received from Mr. Berney informing the commissioners that as of June 30, 2003, Mary Lou Bennington will no longer be acting as a County Designated Mental Health Professional (CDMHP) for Whitman County due to her upcoming retirement. Ms. Bennington's name will be removed from the list of CDMHP's.

2. Mr. Berney in turn presented 4 resolutions appointing County Designated Mental Health Professionals, all who have met the state requirements. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign resolutions appointing Rebecca Adams, Alicia Powell, Teresa Schotzko, and Gregory L. Wilson as CDMHP's for Whitman County.

**IN THE MATTER OF APPOINTING
COUNTY DESIGNATED MENTAL**

RESOLUTION NO. 061326

HEALTH PROFESSIONALS UNDER

R.C.W. 71.05

WHEREAS, Whitman County has responsibility for implementation of R.C.W. 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned the Board to appoint Rebecca Adams as County Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Rebecca Adams be appointed a County Designated Mental Health Professional.

Done this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

Les Wigen, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

**IN THE MATTER OF APPOINTING
COUNTY DESIGNATED MENTAL**

RESOLUTION NO. 061327

HEALTH PROFESSIONALS UNDER

R.C.W. 71.05

WHEREAS, Whitman County has responsibility for implementation of R.C.W. 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned the Board to appoint Alicia Powell as County Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Alicia Powell be appointed a County Designated Mental Health Professional.

Done this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

**IN THE MATTER OF APPOINTING
COUNTY DESIGNATED MENTAL**

RESOLUTION NO. 061328

HEALTH PROFESSIONALS UNDER

R.C.W. 71.05

WHEREAS, Whitman County has responsibility for implementation of R.C.W. 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned the Board to appoint Teresa Schotzko as County Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Teresa Schotzko be appointed a County Designated Mental Health Professional.

Done this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

**IN THE MATTER OF APPOINTING
COUNTY DESIGNATED MENTAL**

RESOLUTION NO. 061329

HEALTH PROFESSIONALS UNDER

R.C.W. 71.05

WHEREAS, Whitman County has responsibility for implementation of R.C.W. 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned the Board to appoint Gregory L. Wilson as County Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Gregory L. Wilson be appointed a County Designated Mental Health Professional.

Done this 30th day of June 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

061330 3. A copy of DSHS third quarter Chemical Dependency report for the 2001-2003 biennium received for review. The Center can now fully draw down all funds allocated to Whitman County for the 2001-2003 biennium.

061331 Mr. Berney reviewed some of the changes made to the 2003-2005 biennium contract.

061332 4. Two contracts for the new biennium were also received from the Director. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign the 2003-2005 biennium contract as recommended by the Director.

D061332A 5. One of the new requirements of the Chemical Dependency program is to track the amount of people that begin and stop treatment, thereby establishing a treatment completion rate. In reviewing Whitman County's data, they have had a treatment completion rate of 60% since 1999. Mr. Berney's recommendation for Whitman County is to increase that figure to 65% by the end of the biennium. The Board voiced no objections with this goal.

D061332B 6. With respect to mental health, because many decisions were not made until very late in the legislative session, contracts between Palouse River Counseling Center and the Regional Support Network were amended to the end of September 2003. The new biennial contracts will begin October 1, 2003.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Cynthia Lepper, Brett Bosse, and Tammy Lewis.

Engineering Division:

061333 1. A call for bids for the Wassum Bridge project was now ready for advertising since the state paperwork has now been received.

D061333A 2. The Director noted the contractor began mobilization today on the Endicott Road project. There should not be traffic delays until next week.

Solid Waste Division:

D061333B 3. The commissioners welcomed Cynthia Lepper, Recycling Coordinator to the county family.

Maintenance Division:

D061333C 4. Sealcoating begins July 7th and should be completed by July 14th.

D061333D 5. Due to a fire in Steptoe Canyon, Whitcom contacted Public Works to request closure of the Steptoe Canyon Road for traffic control purposes. The road was closed at the Schlee Road intersection and at the river until the fire is out.

11:15 a.m. - Recess.

11:30 a.m. - Bob Reynolds, Palouse Empire Fair Manager.

Present: Tim Myers, Tom Miller, and Tammy Lewis.

061334 1. Mr. Reynolds advised the commissioners that the contract for the gazebo at the fairgrounds has been postponed because the Board of Adjustment has not yet issued the conditional use permit. They will proceed with some site preparation work that does not require a conditional use permit. It was recommended by the Board that the gazebo and RV Park be separated into two applications. This will be done and the applications will go before the Board of Adjustment again on July 10th.

In October 2001 the Fair Board passed a comprehensive plan for all projects needed at the fairgrounds for the next two years. This will be included in the Whitman County Parks and Recreation Comprehensive Plan and the Board of Adjustment would like the county to officially accept the plan. Therefore, Mr. Reynolds requested the county commissioners officially recognize this list as the Palouse Empire Fair Comprehensive Plan. Tim Myers added that the Parks and Recreation Plan, which is also part of the countywide Comprehensive Plan, is being updated and will include the Fairgrounds information.

Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to accept the Comprehensive Plan recommendations for the Palouse Empire

Fairgrounds. Mr. Reynolds will meet with the Board again after the July 10th Board of Adjustment hearing to sign the contract with Tomco Construction.

D061334A 2. According to Tim Myers, the Department of Ecology (DOE) requires all public wells to be metered. He has worked with DOE through a grant process to obtain 85% matching funds. The Fairgrounds well was inadvertently left out of the process. They hope to submit the Fairgrounds well for funding next year. Two wells were submitted for funding at Klemgard Park and one at Kamiak Butte Park. The cost is as follows:

\$1,057.10 - DOE's share
\$ 186.54 - Whitman County's share
\$1,243.64 - Total project costs

Mr. Myers said he would sign a contract entering into agreement with the DOE to have the meters installed.

D061334B 3. Mr. Reynolds said he is awaiting a call from the Department of Revenue regarding local tourism promotion dollars. He recently learned the state has made some decisions for counties with populations over 40,000. He will report back to the Board when he has more information.

061335 4. Mr. Miller said Facilities Management asked Galen Mertsching to do some extra work at the Courthouse, i.e. removal of window frames, removal of old vent pipe, and removal of plastic framing. Mr. Mertsching submitted a change order invoice for \$376.60. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to authorize \$376.60 to Galen Mertsching General Contractor.

D061335A 5. Mr. Myers gave an update on the HVAC system project. There will be additional costs due to the fire corridors, additional abatement and ceiling work performed in District Court and the Probation office. The project is now nearing the $\frac{3}{4}$ completion point. They are awaiting delivery of the boiler and once it arrives, the contractor will be sent the 3rd of 4 payments.

D061335B 6. Tom Miller said he received a request for work from Commissioner Wigen and the supplies have been ordered.

D061335C 7. Mr. Myers noted Tom and he have been working on repairing the Harrison Building roof. They will probably hire a roofing contractor to install the flashing on the edge of the roof against the Public Service Building.

11:50 a.m. - Recess.

1:00 p.m. - Patty Von Bargen, Whitcom Manager.

061336 1. The new state grants/contracts for fiscal year 2003-2004 that begins July 1, 2003 was received from Ms. Von Bargen for E911 services as follows:

061337 Wireline - \$728,658

061338 Wireless Implementation - \$53,380

061339 Wireless Operations - \$175,020

Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign the 3 contracts for E911 services.

1:30 p.m. - Mike Werner, Developmental Services Coordinator.

D061339A 1. Mr. Werner requested a 120-day extension of the current provider contracts beyond the June 30, 2003 date or until a new state contract can be executed. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to extend County contract #058802 dated October 22, 2001 with Palouse Industries, Inc. and County contract #058803 dated October 22, 2001 with CARES for 120 days or until a new contract can be executed with funding at the 1/12 average level of the county contract reference point for fiscal year 2003.

061340 2. An executed copy of the Developmental Services program agreement #0163-26395 in the amount of \$800,780.00 was received from the Director.

061341 3. The revised regional DDD field service telephone listing was received from Mr. Werner.

D061341A 4. The Director received notice that the joint Latah/Whitman County grant application submitted to NACo for \$7,500 was successful for investing in Early Childhood and School Readiness on the Palouse.

D061341B 5. Following on the heels of that, Eric Hoyle of Palouse Industries would be happy to give the Board a formal presentation about a new grant opportunity under the federally funded Learning Opportunity Act for participation in another collaborative project with Latah County who has already endorsed this. The bottom line is that it would allow for First Steps, a developmental resource information program to families. They talk about ages and stages of young children and how they are progressing and if there are any delays they are identified.

This is a cooperative effort with Gritman Hospital and they are looking for this to be cooperative with Pullman Memorial Hospital as well.

The second part of the proposal is for agrees 3-6. Families would receive the same type of support monitoring a child for any developmental delays. That way they can plug into the 3-6 school year program if somehow it is missed in Whitman County's birth-2 program.

The program is currently based in Latah County. There would be a Latah/Whitman County Council established. Whitman County would seek representation on the council. Palouse Industries is the lead agency for administration. This grant could be upwards of \$700,000 for several years.

If this joint Latah/Whitman Council proposal is endorsed, other grant opportunities seeking money for the Early Learning Opportunity Act would go through the Council.

Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to consider recognition of the Latah Council as the Latah/Whitman County Council for the Early Learning Opportunity Act grant acquisition.

061342 6. Mr. Werner received an email from Mike Ahern of DSHS stating the advance payments working capital for FY 2004 is not going to change at this time.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane Dunford and Mark Storey (2:00 p.m.), Kelli Campbell (2:30 p.m.), and Hillary Hamm (2:40 p.m.).

061343 9. Items discussed included Bob Scholz lot in Steptoe, disability insurance, sick leave policy, sick bank policy, and health insurance quotes. No action taken.

3:15 p.m. - Adjournment.

D061343A Commissioner Wigen **moved** to adjourn the **June 30, 2003** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 7, 2003**. The foregoing action made this **30th** day of **June 2003**.

ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners