

**BOCC MINUTES-07/01/19**

**081758 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 1, 2019 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Connie Ellis, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Sandy Jamison, Mark Storey, Gary Petrovich, Bill Tensfeld, Brandy Dean, Denis Tracy, Wraylee Flodin, Lance Bishop, John Chaplin, Bill Spence, and Madison McLain (9:00 a.m.).

**081759 1.** The following items were discussed but no action was taken.

- Martin Hall Contract Increase
- Capital Improvement Plan/Clarif.
- Palouse River Counseling Contract
- Proposed GCBH Agreement
- PSB Microphone System
- Board of Adjustment/Members needed
- Front Office Safety Training
- 2020 Budget Goals/Priorities
- Airport Grant Support Letter
- Medical Insurance Decisions
- Workshop on McKinstry Proposal
- Pullman District Court

**10:00 a.m. - Recess.**

**10:15 a.m. - Flag Salute.**

Present: Gary Petrovich, Evan Ellis, Lance Bishop, Bill Spence, Madison McLain, Sandy Jamison, John Chaplain, Brandy Dean and Paul Spencer(9:00 a.m.).

**D081759A 2. Pledge of Allegiance.**

**Consent Agenda:**

**081760 3.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**081761 4.** Treasurer's Wire Transfers and Check Report in the amount of **\$1,183,332.18**, Payroll warrants numbered **343585-343595** for **\$452,321.73** and General Claims/Veterans' Relief warrants numbered **34362-343680** for **\$518,136.68** approved.

**081762 5.** June 17, 2019 minutes approved.

**081763-081772 6.** Personnel change orders approved.

**081773 7.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the Bridgeview Consulting, LLC for the consulting contract for the Whitman County All Hazard Mitigation Plan update.

**081774 8.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the IT cabling for the Courthouse and Public Service Building camera system.

**081775 9.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a resolution ending the Facilities Management declaration of emergency.

**RESOLUTION NO. 081775**  
**OF**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

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**WHEREAS**, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, July 1, 2019; and,

**WHEREAS**, on April 15, 2019, the Board agreed that a state of emergency existed in the basement of the Whitman County Jail Building from raw sewage that backed up and flooded the coroner's office, adjacent meeting room, old IT room, storage room and boiler room; and,

**WHEREAS**, immediate action was needed to protect the safety of employees, and to remove and repair contaminated components of the facility amenities; and,

**WHEREAS**, the Board declared a state of emergency to exist with respect to the unhealthy and damaged condition of the Whitman County Jail Building basement; and,

**WHEREAS**, emergency repairs have now been completed to the Whitman County Jail Building basement, rendering it once again to be safe for county operations;

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the emergency no longer exists, and Whitman County employees may now resume normal operations.

**PASSED, APPROVED AND ADOPTED** this 1st day of July 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**081776**      **10.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the 2020 Capital Improvement Program Rankings/Approval as received this day.

**081777**      **11.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve and sign the 2019-2020 Community Development Block Grant Contract.

**081778**      **12.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve and sign Department of Children, Youth and Families Agreement.

**081779**      **13.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve and sign the 2019 Public Health Signature Authorization Delegation.

**081780**      **14.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to appoint Sandy Jamison, County Auditor, Annie Pillers, County Coroner, Janel Goebel, County Fair/DS Coordinator, Lance Bishop, Information Technology Director, Ginger Devorak, Superior Court Administrator and Peggy Wright, Noxious Weed Board Director to never-ending terms on the Space Allocation Committee.

**081781**      **15.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion to reappoint Gary Petrovich, Administrative Services Director, Robin Jones, County Assessor, Jill Whelchel, County Clerk, Michael Largent, County Commissioner, Marlynn Markley, District Court Administrator, Bill Tensfeld, EM/EC/Parks Director, Janet Schmidt, WSU Extension Agent, Troy Henderson, Public Health Director, Kelli Campbell, Human Services Director, Chris Nelson, County Treasurer, Sherri Aune, Juvenile Services Director, Denis Tracy

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(Kristina Cooper), Prosecutor's Office, Mark Storey, Public Works Director, and Brett Myers to never-ending terms on the Space Allocation Committee.

Commissioner Largent **amended** his motion to add Denis Tracy in place of Kristina Cooper. Commissioner Kinzer **seconded** the motion. Motion **carried**.

**081782**        **16.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint Sandy Jamison, County Auditor, Brandy Dean, Facilities Management and Chris Nelson, County Treasurer to never-ending terms on the Space Allocation Vault Subcommittee.

**081783**        **17.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to reappoint Robin Jones, County Assessor, Jill Whelchel, County Clerk, Maribeth Becker, Clerk of the Board, Marlynn Markley, District Court Administrator, Kelli Campbell, Human Resources Director and Kristina Cooper, Prosecutor's Office never-ending terms on the Space Allocation Vault Subcommittee.

**081784**        **18.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the 2020 budget calendar.

**081785**        **19.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the 2020 budget goals and priorities.

**081786**        **20.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a letter of support to the USDOT Small Community air Service Development Program (SCASDP) Director supporting the Pullman-Moscow Regional Airport's application for grant funds.

**081787**        **21.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize payment for 50% (\$176) of the mileage and registration fees for one Safety Committee member to attend training in Spokane.

**081788**        **22.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize Chairman Swannack to write and sign a letter responding to the City of Pullman's letter regarding Whitman County District Court. Commissioner Kinzer asked Chairman Swannack to have the Prosecutor, Denis Tracy, review the letter to confirm factual issues before sending.

**CORRESPONDENCE:**

**D081789A**      **23.**    The following correspondence was received:

**081789**        **23B.**    Notice of approval by the Washington State Liquor and Cannabis Board was received for the Alto Buddha, LLC marijuana license.

**081790**        **23C.**    An executed copy of the interlocal agreement between the Town of Colton and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081791**        **23D.**    An executed copy of the interlocal agreement between the Town of Lamont and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081792**        **23E.**    An executed copy of the interlocal agreement between the Town of Oakesdale and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081793**        **23F.**    An executed copy of the interlocal agreement between the Town of Palouse and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081794**        **23G.**    An executed copy of the interlocal agreement between the Town of Rosalia and Whitman County 2019-2024 Solid Waste Management Plan was received.

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**081795**      **23H.** An executed copy of the interlocal agreement between the Town of Endicott and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081796**      **23I.** An executed copy of interlocal agreement between the Town of Colfax and Whitman County for the 2019-2024 Solid Waste Management Plan was received.

**081797**      **24.** Commissioners' pending list reviewed.

**10:55 a.m. - Recess.**

**11:00 a.m. - Public Works.**

**081798**      **25A.** The following Public Works related issues approved/updated:

Present: Mark Storey, Dan Rogers, Andrew Kuhle, Dean Cornelison, Paul Spencer, Garth Meyer, John Chaplin, Brandy Dean, Evan Ellis, Bill Spence, Madison McLain, and Lance Bishop.

**D081798A**    **25.** John Chaplin, resident of the Beeson Cut-Off Road #5320 was in to discuss the condition of the road. He began by providing his background in Whitman County. He stated Beeson Cut-Off Road has a high volume of traffic and he is concerned for several reasons. Although the county does grade the road often, it is simply not effective and does not last. He also stated with the volume of traffic, it creates a large amount of dust that remains stagnant making vision a real problem. He acknowledged the county had repaired the bridge with twin pipes. However, 18-wheelers and the graders cannot easily make the turn, and therefore tear it up. He expressed his most serious concern is regarding the top of the hill. There is a significant drop. With the amount of dust and traffic, he fears something serious will happen. He suggested if the county cannot pave Beeson Cut-Off Road, and will not oil it, that a blinking light be placed alerting drivers to the speed limit.

Public Works Director, Mark Storey, agreed that there is a higher volume of traffic on Beeson Cut-Off Road, as it is the shortcut between Viola and Pullman. He stated his department would like to act, but funding is always an issue. That stretch of road is 4 miles long. Magnesium Chloride would cost \$12,000. He reported it does get graded more than most roads in the county. Traffic samplings were done in 2012 and 2014. Beeson Cut-Off Road averaged approximately 100 vehicles per day. By contrast, there were a few other county roads which averaged 150-200 vehicles per day. Out of that sampling, only 1-2% of those were large trucks. Mark Storey reported in the last five years, the county has spent \$56,000 on maintaining Beeson Cut-Off Road along with \$140,000 on Estes Road, totaling approximately \$190,000. He reported a blinking sign would cost \$3,400.

Chaplain added there was also a water drainage issue by the new culvert. He reiterated he would not be around for another 50 years, so he was petitioning the commissioners one last time.

Commissioner Swannack recapped the county would conduct another traffic count this fall, take another look at the hilltop to assess what could be done, and to evaluate why water is backing up near the newly dug culvert. Mark Storey agreed that more effort will be applied due to the volume of traffic.

**ACTION ITEMS:**

**081799**      **26.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the interlocal agreement between the Town of St. John and Whitman County pertaining to the Solid Waste Management Plan as presented.

**081800**      **27.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve signing the interlocal agreement between the Town of Lacrosse and Whitman County pertaining to the Solid Waste Management Plan as presented.

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**D081800A 28.** The interlocal agreement between the Town of Albion and Whitman County pertaining to the 2019-2024 Solid Waste Management Plan was not available.

**081801 29.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the interlocal agreement between the Town of Garfield (noted on the agenda as Farmington) and Whitman County pertaining to the Solid Waste Management Plan as presented.

**081802 30.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the contract between Road Products Inc. and Whitman County pertaining to the Safety Project for pavement markings and rumble strips as presented.

**D081802A 31.** The M2 Industrial Guardrail Safety Project agreement was not available.

**DIVISION UPDATES:**

**D081802B 32.** The following division updates provided by Public Works staff.

**Solid Waste Division:**

**D081802C 32A.** The estimate for the solid waste office building is \$131,000. This is close to the agreement, with the exception of the addition of a couple of doors.

**Engineering Division:**

**D081802D 32B.** The department will have to go through the title company on all four parcels of the Almota four. It should be in the Department of Transportation's possession next week. Cornelison reported that they are hoping to have the project looked at first. Once they have the certification, they can proceed with the specifications.

**D081802E 32C.** The GIS agreement is in Pullman's hands. The county is using the same agreement, and therefore is consistent with Pullman.

**D081802F 32D.** In spite of the contract being approved today, Frontier Communications may not be able to proceed with the guardrail safety project until September when phone lines can be moved. Currently there is no franchise agreement. The county may wish to push for a franchise the next time Frontier Communications wishes to put in fiber optics.

**Maintenance Division:**

**D081802G 32E.** The chip seal on Farmington Road is complete. The department also completed work for the City of Tekoa. They began to chip seal Parvin Road and expect to be finished today.

**D081802H 32F.** Thornton Depot Bridge was tore out last week. The deck will be set on the new bridge July 9, 2019.

**D081802I 32G.** On April 29, 2019 the commissioners gave approval for a new Yard Goat truck for the Landfill. The approved budget was \$200,000. The crew did not like the newer version and decided to rebuild the old truck for \$30,000. It has dual tires on the back, which the newer version does not have. The crew is happy with the decision.

**D081802J 32H.** The litter crew backed the van into a ditch and broke the driveline. It is undecided whether it is worth repairing due to the current value of the van.

**D081802K 33.** Approved documents signed.

**12:00 p.m. - Recess.**

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**1:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Aaron Roepke, Roy Druffel, Debbie Druffel, Denis Tracy, Mark Storey, Alan Thomson, Shelley Bennett, Anthony Kuipers and Tom Stirling (1:30 p.m.), Lance Bishop and Gary Petrovich (3:00 p.m.).

**081803-081804 34-35.** The following items were discussed but no action was taken.

- Sand Road Bucklers 2 Proposed Development
- Information Technology Security Issues

**4:15 p.m. - Recess.**

**D081804A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 8, 2019** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D081804B 36.** Approved consent agenda items signed.

**081805-081806 37.** Treasurers Wire Transfers and Check Report in the amount of **\$622,221.83** and General/Veterans' Relief/Payroll warrants numbered **343689-343817** for **\$73,182.17** approved.

**D081806A 38.** No personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Jessica Jensema, Chris Nelson, Jana Mathias, (9:05 a.m.).

**081807 39.** The following items were discussed but no action was taken.

- Pullman Dist. Ct. Response
- JLARC Public Records Report
- WC GIS Data Sharing Agrmt.
- PWD Revised Organiz. Chart
- Thornton Depot Bridge
- PSB Foundation Work
- 2020 Budget Called
- 2019 Budget Amend. #3
- Facilities Mgmt. Updates
- Tax Title Property
- Foreclosures Sale On-Line
- Time Entry System RFP's
- Cabling Work-Cameras/Wireless

**9:50 a.m. - Adjournment.**

**D081807A** Commissioner Largent **moved** to adjourn the **July 1** and **8, 2019** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 15, 2019**. The foregoing action made this **8th** day of **July 2019**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners