

BOCC MINUTES-07/05/16

077954 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, July 5, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Evon Jones (9:00 a.m.), Bob Reynolds (9:05 a.m.), Mark Storey (9:10 a.m.) and Troy Henderson (9:40 a.m.).

077955 1. The following items were discussed but no action was taken.

- ERP/Accounting System
- Payroll
- Cluster Housing
- Surplus Sale
- Colfax MPD

10:00 a.m. - Flag Salute.

Present: Tim Myers, Kara McMurray and Paul Spencer.

D077955A 2. Pledge of Allegiance.

**Agenda Modification:**

D077955B 2A. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to amend the agenda by adding #6A-authorization for signatures in response to the Colfax Metropolitan Park District (MPD) request.

**Consent Agenda:**

D077955C 3. **Motion** by Commissioner Swannack to accept the consent agenda as presented. Motion **seconded** by Commissioner Kinzer and **carried**.

077956-077957 4. General Claims/Veterans' Relief/Payroll warrants numbered **323871-323885** for **\$381,482.50** and **323979-324029** for **\$135,675.35** approved.

077958 5. June 20, 2016 minutes approved.

077959-077962 6. Personnel change orders approved.

077962A 6A. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize signing a response to the City of Colfax for their Metropolitan Park District request.

077963 7. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize Chairman to sign the 2016-2<sup>nd</sup> quarter PDC lobbyist report.

077964 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the publishing of a notice seeking small works and professional service rosters vendors.

077965 9. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution establishing sub-fund 200.010.003.

**RESOLUTION NO. 077965**

**OF**

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, July 5, 2016; and

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WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Debt Service-External Subfund to account for the 2016 LTGO bond principle and interest payments; and

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues/expenditures.

NOW, THEREFORE, IT HEREBY RESOLVED that a dedicated Subfund named 2016 LTGO Bond (PSB/CH/Jail) and numbered 200.010.003 be and is hereby created.

PASSED, APPROVED AND ADOPTED this 5<sup>th</sup> day of July, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**077966** 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution establishing sub-fund 320.010.003.

**RESOLUTION NO. 077966**

**OF**

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Tuesday, July 5, 2016; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Capital Projects-Outside Source Subfund to account for the 2016 LTGO Bond; and

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues/expenditures.

NOW, THEREFORE, IT HEREBY RESOLVED that a dedicated subfund named 2016 LTGO Bond-CIP numbered 320.010.003 be hereby created.

PASSED, APPROVED AND ADOPTED this 5th day of July, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

Maribeth Becker, CMC  
Clerk of the Board

Dean Kinzer, Commissioner

**077967** 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to reappoint Nancy Belsby to a 6-year term, expiring 07/16/2022, on the Water Conservancy Board.

**RESOLUTION NO. 077967  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

IN THE MATTER OF REAPPOINTING A MEMBER TO THE WHITMAN COUNTY WATER CONSERVANCY BOARD.

WHEREAS, water conservancy boards were authorized pursuant to SHB-1272 in 1997 and later amended by the legislature in 2001 to allow Water conservancy Board member to be increased from three to five; and,

WHEREAS, Whitman County is in need of refilling a position on the local Water Conservancy Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Whitman County Commissioners hereby reappoints:

**Nancy Belsby (Whitman County Resident) to a six-year term; and,**

This term begins **July 17, 2016** and expires **July 16, 2022**. The Water Conservancy Board will function within the geographical borders of Whitman County, exercising administrative powers enumerated within Title 90 R.C.W. and the attached bylaws; and,

Dated this **5th** day of **July 2016** and effective as of July 17, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

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Arthur D Swannack, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**CORRESPONDENCE:**

**D077967A** 12. The following correspondence was received:

**077968** 12A. A copy of the request for change of corporate officers/stockholders application for Ag Grow, Pullman, WA was received from the Washington State Liquor and Cannabis Board.

**077969** 12B. A notice of a marijuana license approval thru 10/31/16 for Seattle Sound, Pullman, WA was received from the Washington State Liquor and Cannabis Board.

**077970** 13. Commissioners' pending list reviewed.

**10:30 a.m. - Recess.**

11:00 a.m. - Public Works.

Present: Mark Storey, Phil Meyer, Dan Gladwill, Paul Spencer and Garth Meyer.

077971 13A. The following Public Works related issues discussed/approved:

**ACTION ITEMS:**

077972 14. No bids were received for the Winona Abatement project. The Director advised the commissioners other options would be explored to resolve this issue.

077973 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the Frank Gurney, Inc. contract for the Green Hollow and Pine City-Malden Guardrail project.

077974 16. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the Frank Gurney, Inc. contract for the Sand Road Guardrail project.

D077974A 17. The resolution changing the Old Moscow Road speed limit was tabled to July 18<sup>th</sup>.

**DIVISION UPDATES:**

D077974B 18. The following division updates provided by Public Works staff.

**Engineering Division:**

077975 18A. Having received the funding approval for the 2016 countywide seal coating work, the notice of a call for bids previously authorized for advertising was completed.

D077975A 18B. Mr. Storey attended a County Road Administration Board (CRAB) meeting regarding Rural Arterial Program funding. Whitman County's Hume Road and Lamont Road scored well. However, it could be 2 years before the Department will know if funding was secured for these roads.

D077975B 18C. Two bridge projects are currently being held up by federal agencies; Edmondson Bridge and Steptoe #2 Bridge. The girders ordered for these bridges had to be paid but the manufacturer, Old Castle Pre-Stress will store the girders for free until the county can install them.

**Maintenance Division:**

D077975C 18D. Many breakdowns have occurred during this year's seal coating work. There is still 2 days of work to complete. In the meantime other work is taking place i.e. grading.

**Solid Waste Division:**

D077975D 18E. A third bolt has broken on crane at Transfer Station. Luckily, they have an extra bolt from previous bolts breaking. Trucks will have to use the old facility for 1-2 days while repairs are made in the new facility.

**Planning Division:**

D077975E 18F. A workshop will be scheduled with the Board regarding cluster housing.

D077975F 19. Approved documents signed.

11:30 A.m. - Recess.

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1:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

077976 20. The following item was discussed but no action was taken.

- Department Head Evaluations

077977 21. The Winona abatement bid award was cancelled due to the lack of bids.

2:00 p.m. - Recess.

D077977A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 11, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D077977B 22. Approved consent agenda items signed.

077978 23. General/Veterans' Relief/Payroll warrants numbered **324043-324169** for \$611,390.95.

077979 24. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey (9:05 a.m.), Bill Tensfeld (9:10 a.m.), Kelli Campbell (10:25 a.m.), Mark Storey and Alan Thomson (10:40 a.m.) and Troy Henderson (11:00 a.m.).

077980 25. The following items were discussed but no action was taken.

- Colfax MPD
- Speeder Car Tour
- VSP
- Martin Hall
- ALTCEW
- County GIS
- PRTPO
- SEWEDA-Startup 365
- Avista-ALICE Report
- 2017 Non-Rep. Wages
- Chip Spreader
- Old Moscow Road Speed
- Financial Policies
- Emergency Financial Actions
- Hourly Tracking
- Auditor's Staffing
- Cluster Residential

11:40 a.m. - Adjournment.

D077980A Commissioner Swannack **moved** to adjourn the **July 5 and 11, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 18, 2016**. The foregoing action made this **11<sup>th</sup>** day of **July 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ DEAN KINZER, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners