

**Minutes for July 17, 2006**

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**065645 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **July 17, 2006** at **9:00 a.m.** Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Kelli Campbell.

**D065645A 1.** Items discussed included the Spokesman Review contract. No action taken.

**D065645B 2.** Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with the above individual until 10:00 a.m. for negotiation matters.

**10:00 a.m. - Return to Open Session/Pledge of Allegiance.**

Present: Kelli Campbell and Thinkh Nguyen.

**D065645C 3. Motion** by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

**065646** Not used.

**065647 4.** Claims/Payroll warrants numbered **192263-192254, 192313-192345, 192801-192818** and **192600-192798** for **\$959,866.90** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	45,719.20	7,376.80	37,589.60	61,248.16
102	Building & Development	1,229.20		1,229.20	
103	Countywide Planning	1,196.40		1,196.40	320.00
104	Developmental Services				2,921.03
110	County Roads	15,992.40	2,550.00	13,570.80	562.53
118	Inmate Welfare				9.42
123	Paths & Trails				781.98
127	Drug Enforcement-Quad City	400.00		400.00	
132	Auditor's Document Preservation				49.78
137	Web Site Development				999.00
141	Washington Housing SHB 2060				1,418.16
300	Capital Projects Asset Acq.-300.010.001				290.41
300	Capital Projects 300.310.001				37,251.30
400	Solid Waste	3,800.40		3,828.40	6,472.59
501	Equipment Rental & Revolving	4,994.80	450.00	4,544.80	54,036.48
510	Photocopier Revolving				923.49
513	Communications Revolving				122.13

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660	Whitcom-General-660.911.000				104.09
660	Whitcom-Grant Funding-660.911.001				29,487.04
690	Clearing Fund 690.002.000	4,424.07			
690	Clearing Fund 690.005.000				12,913.80
ET	Electronic Transfer	382,404.76			

**065648** 5. July 10, 2006 minutes approved.

**065649-065660** 6. Personnel board orders approved.

**065660A** 7. Ms. Campbell recommended renewing the 2006-07 classified ad printing contract with the Spokesman Review. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the contract as presented.

**065661** 8. A letter was received from the Department of Ecology extending the 2005 agricultural burning delegation order through 12/31/06. In so doing, Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to extend the local conservation districts cooperative agreements through 12/31/06.

**065662** 9. Upon request for a visa card by the Assessor, Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the Assessor's \$5,000 credit card limit request.

**065663** Not used.

**065664** 10. A letter was received from Judge David Frazier notifying the commissioners of the authorized 2006 increase for Superior Court indigent defense in accordance with contract language.

**065665** 11. A letter of appreciation was received from Mitch Chandler for the county's \$5,000 allocation towards the Palouse Scenic Byway supporting upcoming projects.

**065666** 12. Arden Whitehead responded to the commissioners' letter declining their invitation to meet in Colfax for clarification of her water concerns.

13. Executed copies of the following documents received:

**065667** Washington State Military Department Homeland Security #E05-210B

**065668** Washington State Military Department Homeland Security #E06-049A

**065669** DSHS 2005-2007 Juvenile Consolidated program #0563-84585-01

**065670** DSHS Developmental Services program agreement #0563-82288-02

**065671** DSHS Developmental Services working capital advance #0663-95537

**065672** WSDOT agreement SR 270 project #GCA 4795

**D065672A** 14. Commissioners' pending list reviewed.

**10:25 a.m. - Tammy Lewis, PEDC/ADO.**

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Present: Thinh Nguyen and Ryan Bentley.

**065673** Ms. Lewis reported on the following ADO projects and issues:

- Recruitment campaign test
- Rate Study workshop
- Building inventory
- Quarterly newsletter
- Marketing
- Advertising
- Rosalia Visitor' Center
- Amplicon Express
- Whitman County B&B listing
- WSU Research Park
- Cities/Towns
- Conference and meetings

**065674** 2. A copy of a PEDC newsletter and new brochures reviewed.

**10:55 a.m. - Recess.**

**11:30 a.m. - Sharron Cunningham, Administrative Services.**

Present: Bev Welch, Joe Reynolds, Janet Schmidt, Kelli Campbell, Dane Dunford, Brett Myers, Bob Lothspeich, Eileen Roe, Fran Martin, Eunice Coker, Tim Myers, Bob Reynolds, Mark Storey, Thinh Nguyen and Ryan Bentley.

**065675** The June 2006 ending financial report provided by Ms. Cunningham.

June 2006 Cash Balance - \$2,058,802

June 2005 Cash Balance - \$1,524,706

June 2006 Revenue - \$5,160,958 - 45.11% of budget.

June 2005 Revenue - \$4,488,220 - 44.77% of budget.

June 2006 Expenditures \$4,954,185 - 44.27% of budget.

June 2005 Expenditures \$4,494,947 - 44.25% of budget.

**11:50 a.m. - Recess.**

**2:00 p.m. - Board of Health.**

Present: Fran Martin, John Skyles, Michael Baker and Martha Brooks.

**D065675A** 1. Fran Martin introduced Martha Brooks who is working on the financials for Columbia County, Emergency Management and CETC.

**2:05 p.m. - Thing Nguyen.**

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**D065675B 2.** The Director said staff has been working on potential exposures to rabies, but nothing is brewing at this time. There have been an inordinate amount of animal bites.

**D065675C 3.** John Skyles mentioned some frustration with the Department of Ecology (DOE) with respect to their solid waste permit.

**D065675D 4.** Another DOE issue involves an inert demolition waste fill permit submitted by Gary Kopf two months ago to accommodate some of the waste (concrete and asphalt) generated by the SR 270 project in the corridor. Mr. Skyles immediately forwarded the application to DOE for their concurrence. He explained an inert demolition fill is not a complex issue. There are no siting requirements other than not creating unstable land forms and avoiding impacts to waterways or groundwater. After 2 months, Mr. Skyles contacted DOE who informed him they had not yet reviewed the application. Therefore, Mr. Skyles recommended granting Mr. Kopf permission to proceed while the county works with DOE because there are no impacts related to this application. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the recommendation.

**D065675E 5.** Mr. Skyles informed the Board neighbors of Mr. Harston in Thornton contacted KREM 2 news regarding Mr. Harston's solid waste issue. The owner has cleared a path to his front door but still has a long way to go. The Prosecutor will be providing Mr. Harston with one final short deadline.

**065676 6.** Mr. Baker said Ben Tarbutton has been performing the majority of the routine inspections freeing up much time for John and him to work on program development. One of the programs they are working toward is the ServSafe Certification for managers. It is an advance food safety and handling training course that results in a 5-year ServSafe certification card. The managers then train their own employees rather than Public Health. This change was issued in the Food Code revisions last year. The National Restaurant Association Education Foundation has a program called ServSafe. It is a 2-day class open to whoever wants to attend. Supplies can be ordered through the Association for approximately \$100 per person. It is anticipated a fee of \$140 per person for the class would cover all materials and training. Once certified, an individual would be eligible to take the Washington State Food Handler's class resulting in a 5-year Food Handler's certification card. According to the Administrator, the fee will be added to the Public Health fee schedule in October when all other fees are re-evaluated. In doing so, the department will have a better idea whether or not the estimated \$140 covers all the expenses.

**D065676A 7.** Ms. Martin said State Department of Health Environmental Health representatives agreed Whitman County has one of the best food protection programs in the state because of the work John and Michael have done. The state is always looking for a "best practice" to share with other

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county departments and they selected the Whitman County Environmental Health website designed by Michael Baker.

**D065676B 8.** Mr. Baker said there has been a recent increase in random salmonella cases. He is looking into determining if there is a common source.

**D065676C 9.** Mr. Baker will install mosquito traps in Columbia County next week.

**D065676D 10.** A tabletop exercise was conducted last month while State evaluators were present to determine how prepared Whitman County is should there be a pandemic influenza outbreak. One area addressed was the need for education and communication between Public Health, hospitals, emergency management, police and the public. Therefore, the department will be pushing educational materials explaining what individuals and businesses can do to prepare for such an event.

**065677 11.** Vonnie Mulrony, Oral Health Coordinator submitted a letter of resignation to the commissioners. The Director stated Vicki Cochrane has assumed this position and Ms. Mulrony has contracted for a couple hours each month for temporary assistance with the program.

**065678 12.** Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve a resolution writing off \$100 of uncollectible debt.

**RESOLUTION NO. 065678**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, acting as the Board of Health met on July 17, 2006 in regular session; and,

WHEREAS, the Whitman County Public Health has contracts that prohibit denials based on an ability to pay and provides limited funding for serving those priority individuals who cannot pay the full fee.

WHEREAS, attempts have been made to collect the past due amounts of the Public Health accounts listed:

<b>Client Name</b>	<b>Service</b>	<b>Amount</b>
Burger King of Pullman Invoice #12383	Critical Violation	\$100.00

NOW, THEREFORE BE IT RESOLVED that the listed accounts be declared not collectible and removed from the accounting records of Whitman County Public Health accounts.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of July 2006.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

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Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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Les Wigen, Commissioner

13. Ms. Martin presented the 2006-07 school health contracts for the Board's approval with the exception of Lacrosse that is expected soon. She said a representative from the State Department of Health and an individual performing a fellowship for the Center for Disease Control in Atlanta were visiting various jurisdictions. They were happy to learn Public Health nurses are still involved in the schools because it is a way of providing contact with each community at least one day each week.

Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the recommendation to sign the 2006-07 school health contracts as presented.

- 065679 Colfax
- 065680 Colton
- 065681 Endicott
- 065682 Garfield
- 065683 Guardian Angel
- 065684 Oakesdale
- 065685 Palouse
- 065686 Rosalia
- 065687 Steptoe
- 065688 St. John
- 065689 Tekoa

065690 14. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign a grant application data form as presented. This grant is for purchasing \$27,229 in used Defense System equipment for Emergency Management.

D065690A 15. "The Next 100 Years of Motorcycles" rally is again taking place in Rosalia August 18-20. Mr. Skyles indicated he has received the plan of action, which is very similar to last years' plan.

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**D065690B 16.** The Director commented that an interim records system grant report was submitted to the state. She continues to work with Information Services noting all funds must be expended by the end of the year.

**D065690C 17.** The next Board of Health meeting is August 15<sup>th</sup>.

**D065690D 18.** Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with Ms. Martin until 3:00 p.m. for personnel matters.

**3:00 p.m. - Return to Open Session/Adjourn.**

**D065690E** Commissioner Partch **moved** to adjourn the **July 17, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 24, 2006**. The foregoing action made this **17th** day of **July 2006**.

ss/ Greg PARTCH, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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Les Wigen, VICE-CHAIRMAN  
Board of County Commissioners