

Minutes for July 18, 2005

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064235 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **July 18, 2005 at 9:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell.

064236 1. Items discussed included: Personnel Files Policy, Telephonic Communications Policy and Workplace Violence Prevention Program, auditor's request, CRI meeting update, liquid nutrition letter, ADO letter and CERB request for support by Port of Whitman. No action taken.

9:30 a.m. - Sharron Cunningham and Kelli Campbell.

D064236A 2. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with the above individual(s) until 10:00 a.m. for personnel matters.

10:00 a.m. - Return to Open Session/Pledge of Allegiance.

Present: Tammy Lewis, Bob Lothspeich and Nikki Pfaff.

D064236B 3. **Motion** by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

064237 4. Claims/Payroll warrants numbered **178997-179173** for **\$548,163.15** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	6,860.20	40,904.65	221.34	988.09	105,042.37
101	Self Insurance					7,560.36
102	Building & Development		1,211.20			23.03
103	Countywide Planning		1,178.80			34.19
110	County Roads	4,050.00	15,432.60	350.00	17.12	3,187.02
118	Inmate Welfare				10.13	368.10
127	Drug Enforcement					284.44
129	House Bill 3900					20.25
134	Elections Reserve Fund			135.16		
300	Capital Projects					1,287.90
400	Solid Waste		2,862.80		1,914.04	2,872.55
501	Equipment Rental & Revolving	450.00	4,505.60	103.24	232.84	135,903.04
510	Photocopier Revolving					839.03
513	Communications Revolving			160.39		615.67
658	Rural Library		322.32			
660	Whitcom-Grant Funding-001				46,612.21	
660	Whitcom-Capital Projects-002				1,776.81	8,330.60

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690	Clearing & Suspense					151,495.06
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064238 5. July 18, 2005 minutes approved.

064239-064244 6. Personnel board orders approved.

10:05 a.m. - Kelli Campbell and Kim Kopf.

064245 7. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the designation of a Public Disclosure Officer for each department as presented (and required by law).

064246 8. Nikki Pfaff said the Oakesdale Park and Recreation District #4 is seeking an interfund loan of \$59,000 to cover their general operating expenses. The loan will be repaid in 2 payments after second half taxes are collected in October. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the request.

RESOLUTION NO. 064246

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 18th day of July 2005; and,

WHEREAS, Oakesdale Park and Recreation District #4 has requested an interfund loan to cover General Fund expenses; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, the interfund loan will be repaid in two payments after the second half property tax is collected in October at 0% interest rate due to a County error.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$59,000.00 is loaned to Oakesdale Park and Recreation District #4 from the Whitman County Current Expense Fund, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 18th day of July 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

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064247 9. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign DSHS Juvenile Accountability Block Grant contract #0563-77152 for the intensive tracking program.

10. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign four (4) juvenile services professional services agreements as presented:

064248 John Schrader (polygrapher)

064249 Palouse River Counseling Center (chemical dependency dispositions)

064250 Valley Treatment Specialties (sex offender provider)

064251 Terry Peterson (sex offender provider)

064252 11. The Port of Whitman responded to the commissioners' letter concerning the ADO contract stating they would not be pursuing renewal of the contract for the 2005-06 biennium.

064253 12. A follow up letter was sent to Archie Neal, Chair of the ADO Committee updating him on the status of the ADO contract.

064254 13. An email was received from the Whitcom Director regarding a cellular 911 call from a man involved in a rollover accident. The call came in with latitude and longitude and plotted exactly on the map where the man was located and aid was dispatched.

064255 14. A letter was received from the Port of Whitman County requesting support for the Port's Community Economic Revitalization Board (CERB) grant and loan to expand Isothermal Systems Research facility (ISR) in Pullman. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** that the Chairman writes a letter of support.

064256 15. The Hangman Creek Watershed Planning Unit submitted for the Board's consideration and approval the Hangman Creek Water Resources Management Plan. A copy of the plan was forwarded to the County Engineer and Rob Buchert of Palouse Conservation District for review and response to the Board.

064257 16. Information was received from the County Auditor regarding increased recording fees effective August 1, 2005 as adopted by the legislature.

064258 17. A letter of appreciation was sent to DSHS Secretary Robin Arnold-Williams thanking her for temporarily suspending the July 1st implementation date for the new liquid enteral nutrition guidelines and forming an advisory committee to better understand the implications.

064259 18. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to adopt the 2006 budget calendar. The 2006 budget call letter from the commissioners was later distributed to all departments.

064260 19. An executed copy of the Juvenile Justice Advisory Committee contract #1-100-02305 was received.

D064260A 20. Commissioners' pending list reviewed.

10:50 a.m. - Recess.

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11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Cindi Lepper and Dan Gladwill.

Action Items:

064260B 1. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to that the contracts between Whitman County and Harry Johnson Plumbing and Excavation for the Judson Bridge project be signed as presented.

Solid Waste Division:

D064260C 2. Cindi Lepper received notification from DOE that Whitman County will be receiving \$150,436 for the 2006-07 CPG grant cycle. A base amount of \$100,000 was awarded. Using Whitman County's 2004 population of 41,700 and multiplying that amount by \$1.20 a per capita amount of \$50,436 was added to the base grant. This award is 6% less than the last cycle. DOE is confident the funding would be restored in which case Whitman County would receive the 6% lost plus an additional \$11,000 to equal the original grant request of \$172,071.

Dane Dunford explained DOE intends to go before the legislature requesting a supplement to obtain their original request. Only if approved by the legislature would Whitman County receive the additional funding.

Building Division:

064261-064262 3. The Building Department 1st and 2nd quarter reports were received and reviewed.

Engineering Division:

D064262A 4. The Engineer provided an update on the Peterson, White Elephant, Judson and Klemgard Bridges. Staff is completing paperwork on the Palouse Cove and Carothers Road projects.

Maintenance Division:

D064262B 5. The seal coating program is continuing.

Finance Division:

D064262C 6. Staff is working on the 2006 preliminary budget and the State Auditor's performed their single audit for large Public Works projects.

11:30 a.m. - Sharron Cunningham, Administrative Services Director.

Present: Bev Welch, Joe Reynolds, Eunice Coker, Kelli Campbell, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Bob Lothspeich, Peggy Wright, Bob Reynolds, Eileen Roe, and Cari Brooks.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Fran Martin.

064263 The June 2005 ending financial report provided by Ms. Cunningham.

June 2005 Cash Balance - \$1,524,706
June 2004 Cash Balance - \$1,674,897

June 2005 Revenue - \$4,488,220 - 46.32% of budget.

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June 2004 Revenue - \$4,297,686 - 47.38% of budget.

June 2005 Expenditures \$4,494,947 - 45.07% of budget.

June 2004 Expenditures \$4,367,519 - 43.74% of budget.

12:00 p.m. - Recess.

2:10 p.m. - Board Business Continued/BOCC Workshop.

Present: Bev Welch and Sharron Cunningham.

D064263A 21. The computer system RFP's discussed. No action taken.

2:30 p.m. - Ken Olson, Palouse Economic Development Council (PEDC).

Present: Kris Bunch.

0642640-064265 Discussion concerning the county's ADO contract addressed. Mr. Olson agreed to compile a proposal by the end of the month.

3:15 p.m. - Recess.

D064265A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **July 19, 2005 at 2:00 p.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board of Health.

Present: Fran Martin, Shannon Hatley and Robin Cocking.

D064265B 1. Ms. Martin talked about the Environmental Health tour John Skyles and Greg Partch went on within the county. As a result of that tour, Environmental Health is working on a plan whereby car bodies would be picked up and crushed.

D064265C 2. Interviews were conducted today for an Environmental Health Specialist.

D064265D 3. According to the Director, the Rosalia site and development plan for the 100 Year Motorcycle Rally scheduled for August 20th in Rosalia was received. More detailed information is needed before the Health Officer can make a decision. Once Rosalia is notified their plan was not sufficient, they will have 15 days to respond. The Director was asked to coordinate this event with Spokane County Public Health due to Rosalia's close proximity to the Spokane County line.

D064265E 4. Ms. Martin said it is a requirement of WIC that a dietician be on staff. The current full time dietician is leaving the county's employ in mid-August. Ms. Martin requested and was authorized to reduce this position to half time status.

064266-064267 5. The Director explained her objections to portions of the revised Pullman Public Health office lease agreement with the owner, Pullman Memorial Hospital Foundation. After much discussion, Commissioner Finch offered to

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contact Pullman Memorial Hospital Administrator, Scott Adams, in an effort to resolve these unacceptable issues.

D064267A 6. The Director noted that the State Auditors are currently auditing Emergency Management.

D064267B 7. The next Board of Health meeting is August 16th.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Sharron Cunningham, Dane Dunford, Bob Lothspeich, Pete Martin and Denis Tracy.

D064267C 22. Items discussed involved the 2006 preliminary budget and revenue enhancement. No action taken.

5:00 p.m. - Adjournment.

D064267D Commissioner Finch **moved** to adjourn the **July 18 and 19, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **July 25, 2005**. The foregoing action made this **19th** day of **July 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners