

BOCC MINUTES-07/18/16

**077981 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 18, 2016** at **9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Gary Petrovich, Cinnamon Brown, Debra Parent, Mark Storey and Kelli Campbell (9:00 a.m.).

**077982 1.** The following items were discussed but no action was taken.

- Emergency Management Staff
- Restricted Cash Reserve
- Agenda Change
- Colfax MPD
- WSAC-LSC
- Budget Amendment #1
- Check Scanning Software
- Time Clock Software
- ERP Software
- 2016-17 CDBG-PS Subrecipient
- Hourly Conversion
- Trainings-Free/Not Free
- Crane Repairs
- PBAC
- Winona Building
- SR 276 Right/Way
- Palouse RTPO

**10:00 a.m. - Recess.**

**10:15 a.m. - Flag Salute.**

Present: Kara McMurray.

**D077982A 2. Pledge of Allegiance.**

**D077982B 2A.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to amend the agenda adding item #12A-Whitcom Contract.

**Consent Agenda:**

**D077982B 3. Motion** by Commissioner Swannack to approve the consent agenda as amended. Motion **seconded** by Commissioner Kinzer and **carried**.

**077983 4.** General Claims/Veterans' Relief/Payroll warrants numbered **324174-324181** and **324193** for **\$525,013.88** and **324194-324329** for **\$616,528.17** approved.

**077984 5.** July 5, 2016 minutes approved.

**077985-077990 6.** Personnel change orders approved.

**077991 7.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the publishing of a notice of hearing for the 2016 Whitman County Budget Amendment #1.

**10:20 a.m. - Bill Tensfeld, Gary Petrovich and Tim Myers.**

**077992 8.** A recommendation was received from the Emergency Communications Advisory Board recommending an increase to the Emergency Communications Radio Manager's wage by 2% in 2017. This item was tabled for further budget discussion.

**077993 9.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the County program agreement amendment with the Developmental Disabilities Administration for County Services #1563-44671-01 (06/30/17).

077994 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the County provider program agreement amendment with Boost Collaborative (06/30/17).

077995 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** approve the County provider program agreement amendment with Himark Transport, Inc. (06/30/17).

077996 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution increasing the restricted cash fund balance by \$50,000 in 2017.

077997 12A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Whitcom operations contract as presented with the WA Military Department #E17-036 (08/15/17).

**CORRESPONDENCE:**

D077997A 13. The following correspondence was received:

077998 13A. A complete soft bound transcript and CD-ROM of the record of proceedings in connection with the 2016 Limited Tax General Obligation Bond was received from K&L Gates.

077999 14. Commissioners' pending list reviewed.

10:35 a.m. - Gary Petrovich and Kelli Campbell.

D077999A 14A. A workshop was confirmed for July 25<sup>th</sup> to discuss internal equity/wages.

10:45 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Phil Meyer, Dan Gladwill, 3 bidders and Garth Meyer.

078000 14A. The following Public Works related issues discussed/approved:

**ACTION ITEMS:**

078001 15. The County Engineer's report for a speed limit change request for Old Moscow Road #9070 was received. The Engineer recommended extending the reducing speed limit on a portion of the Old Moscow Road to 35 MPH.

Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to reduce the speed limit on a portion of Old Moscow Road.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of establishing	)	<b>RESOLUTION No. <u>078001</u></b>
Speed Limits for an Improved	)	
for an improved County Road,	)	
Old Moscow Road # 9070,	)	<b>ORDER ESTABLISHING SPEED LIMITS</b>
Whitman County, Washington	)	

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of changing the speed limit on a certain county road pursuant to R.C.W. 46.61.415;

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WHEREAS, the BOARD has received a request from a citizen residing on the Old Moscow Road to consider changing the posted speed limit on the road, and

WHEREAS, the County Engineer has assessed the character and use of the road with respect to the existing posted speed limit, and,

WHEREAS, the BOARD has considered and accepted the recommendations of the County Engineer summarizing that the geometry, character, and intended use of the road are such that setting the posted speed to 35 mph would be consistent with good engineering principles and transportation management,

IT IS HEREBY RESOLVED that the maximum speed limit for the Old Moscow Road #9070, MP2.21 to MP 3.55, shall be set at 35 mph. The change shall be implemented on September 1, 2016. It is further resolved that the road shall be posted with fixed signs indicating the maximum speed.

ADOPTED this 18<sup>th</sup> day of July, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**078002** 16. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the notice and set the hearing for the 6-Year Transportation Improvement Plan hearing.

**11:10 a.m.** - Dean Cornelison.

**078003** 17. At 11:15 a.m. the following bids were received for the Sand Road project.

<b>BIDDER</b>	<b>AMOUNT</b>
M.L. Albright & Sons, Inc., Lewiston, ID	\$2,322,798.89
Western Construction of Lewiston, Inc., Lewiston, ID	\$2,163,437.00
M.A. DeAtley Construction, Inc., Clarkston, WA	\$1,816,621.00

The commissioners will make an award at 2:00 p.m.

**DIVISION UPDATES:**

**D078003A** 18. The following division updates provided by Public Works staff.

**Building Division:**

**078004** 18A. The 2<sup>nd</sup> quarter Building Department activity report was received from and explained by Dan Gladwill.

**D078004A** 18B. Mr. Gladwill commented the state recently revised the State Building Codes and as a result of that, the county updated the County Building Code. Some of the areas he was most concerned about have now proven to be less of a concern.

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Mr. Gladwill said they are considering using a 3<sup>rd</sup> party consultant for commercial energy code compliance for structures over 10,000 or 20,000 square feet (threshold not yet determined). Mark Storey added once that is done if the Energy Codes provisions are incorporated into the plans then L&I will inspect it for compliance with the Energy Code when constructed.

**D078004B 18C.** Public Works will be using engineers from the professional services roster to assess the Winona project situation. After the engineering is completed a new bid proposal will be prepared.

**Maintenance Division:**

**D078004C 18D.** According to Phil Meyer, crews are completing asphalt work, grading and repairing damaged pavement.

**D078004D 19.** Approved documents signed.

**11:25 a.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued.**

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH) and Troy Henderson.

**078005 20.** Mr. Berney reviewed the July 7<sup>th</sup> regular meeting of the Greater Columbia Behavioral Health (GCBH) Board of Directors.

**D078005A 20A. Funding and Fiscal Operations Committee Report:**

- The Committee was asked to develop a recommendation regarding how to deal with the fact that the State seems to pick the same provider agencies to visit for special audits. Typically they visit those agencies that are large and/or easy to get to. The two concepts put forth so far are pay those chosen or "share the love".
- The Committee reported on a significant increase in inpatient claims throughout the region that they will continue to watch to see if it becomes a trend.

**D078005B 20B. Information Services Committee Report:**

Future Medicaid rates are based on the number of services provided and reported (to the State) by the entire provider network. The Federal Government requires that rates be actuarially sound. The integration between Mental Health and Chemical Dependency that began April 1<sup>st</sup> requires that new providers begin to send data to Greater Columbia and that everyone begin to send additional data elements. Different providers are at different places at being able to send data to Greater Columbia. To date some providers are sending actual data, some are sending test data, and some have sent nothing. The Committee felt that having some goals for everyone to work towards would be helpful in making progress in this area. The Committee recommended that test data would start to be sent no later than July 29<sup>th</sup> and that actual (production) data begin to be sent no later than August 31. The Funding or Compliance Committee will be asked to develop a recommendation regarding possible penalties if these goals are not met. Whitman County voted in favor of the recommendation that passed unanimously.

**D078005C 20C. Regional Office Update:**

- The Regional Office was notified on July 6<sup>th</sup> that Substance Use Disorder (SUD) State-only funding will be significantly reduced from the amounts in the contract amendments that we signed 3 weeks ago. The Funding Committee will be asked to look into this further.
- A State contractor is requiring that changes be made in Greater Columbia's (and everyone else's) Corporate Compliance Plan in the areas of fraud, waste, and abuse. The Corporate Compliance Officer will change and will report directly to the chief executive. In addition a new 1-800 number will be added so people can report possible fraud, waste, or abuse.

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- The Wraparound with Intensive Services (WISe) Program has begun in all but one GCBH County. GCBH is the only region in the State that is currently expanding this program.
- A report received from Commissioner Bouchy regarding the State's healthcare reform efforts. The State and the Health Care Authority are on much different paths/models.

**1:46 p.m. - Recess.**

**2:05 p.m. - Reconvene/Board Business Continued.**

Present: Mark Storey, Dean Cornelison, Troy Henderson, Michael Baker, Jeff Wilmoth, Chris Skidmore, Meg Gallagher and Kara Bates.

**078006 21.** Mark Storey advised the Commissioners that approval has not yet been received from the State Department of Labor & Industries for the Sand Road project. Therefore, he requested the bid award be delayed until tomorrow at approximately 10:30 a.m. The Board having no objections agreed to amend the agenda to allow for the bid award.

**D078006A 21A.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to amend the agenda for a bid award tomorrow at 10:30 a.m.

**2:10 p.m. - Recess.**

2:15 p.m. - Convened/Board of Health.

Present: Troy Henderson, Michael Baker, Jeff Wilmoth, Chris Skidmore, Meg Gallagher and Kara Bates.

**DIVISION UPDATES:**

**Board of Health Minutes:**

078007 22. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the May 16, 2016 Board of Health minutes.

**Health Officer:**

D078007A 23. Director Henderson reported 650 pregnant women have been diagnosed with the Zika virus.

**Environmental Health:**

078008 24. Michael Baker provided Environmental Health written activities report.

- Staff is now working on a regional basis. They hope this will reduce travel time, associated costs and multi-tasking opportunities.
- The Food Program have stayed consistently the same; seeing the same types of violations. The Food Advisory Committee met and the biggest thing the restaurants are concerned about is notification in the event of an emergency. Staff is working on a better notification process.
- There were recently 2 on-site sewage failures; one in Rock Lake and another in Pullman.
- The Snake River area has had increased solid waste issues. Cities/towns are also asking the county for help with solid waste issues. There is possible grant funding to rewrite this portion of the County Code and for the county to act as a liaison/aide for the cities/towns on these issues. The Prosecutor is providing staff to help assist with this.
- Forty years of septic records dating back to 1975 have been digitally scanned into a database for easy access/locate.
- Environmental Health hosted a GIS training and utilized grant funds for the trainer.

078009 24E. Septic pumper fees and comparable county information reviewed.

**Personal Health:**

D078009A 25. Troy Henderson said he visited with various department heads and elected officials regarding the possibility of a mental health court. The Superior Court Judge-Elect is interested in discussing this issue further.

078010 25A. Kara Bates gave a summarized report on Adverse Childhood Experiences (ACEs). ACEs involves abuses, household challenges and neglect and their impacts later in life.

**Administrative:**

D078010A 26. Troy Henderson thanked the Board, his staff and Dr. Baker for filling in for him during his absence. The Director also noted Dr. Baker will be leaving Whitman County's employ at the end of the month.

**Next Meeting/Adjournment:**

D078010B 27. The Board of Health adjourned at 3:00 p.m. The next Board of Health meeting is September 19, 2016.

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**D078010C THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, July 19, 2016 at 10:25 a.m.** Chairman Michael Largent and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Swannack was unavailable.

**10:25 a.m. - Reconvene/Board Business Continued.**

Present: Mark Storey.

**078011 27B.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the recommendation of the Public Works Department for the Sand Road project and award the bid to M.A. DeAtley Construction, Inc., Clarkston, WA for \$1,816,621.00.

**10:30 a.m. - Recess.**

**D078011A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, July 25, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D078011B 28.** Approved consent agenda items signed.

**078012-078013 29.** General/Veterans' Relief/Payroll warrants numbered **324340-324389** for **\$102,507.60.**

**078014-078016 30.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Dean Cornelison, Brandon Johnson, Kelli Campbell (9:05 a.m.).

**078017-078018 31-33.** The following items were discussed but no action was taken.

- Department Head Workshop
- Auditor's Workshop Request
- Martin Hall SAO Audit
- Colfax Trail
- Assistant Planner
- 6-Year TIP (2017-2022)/Bridge/Roads
- USACE/Largent Visit w/Col. Delarozza
- Internal Equity

**10:50 a.m. - Recess.**

**11:00 a.m. - Reconvene/Board Business Continued/Workshop.**

Present: Gary Petrovich, Kelli Campbell, Mark Storey, Troy Henderson, Bill Tensfeld, Chris Nelson, Tim Myers and Josh Babcock.

**078019 34.** The following item was discussed but no action was taken.

- Department Head Evaluation Process

**11:40 a.m. - Recess.**

3:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Kelli Campbell and Eunice Coker.

078019A 35. The following item was discussed but no action was taken.

- Auditor's Office Staffing

3:30 a.m. - Adjournment.

D078019B Commissioner Swannack **moved** to adjourn the **July 18** and **25, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 1, 2016**. The foregoing action made this **25<sup>th</sup>** day of **August 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER

ss/ DEAN KINZER, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners