

Minutes for August 2nd, 2004

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062772 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 2, 2004 at 9:00 a.m.** Les Wigen, Chairman, Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

062772A 1. Items discussed included DOE letter, Whitcom fund transfer and Hazardous Mitigation. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance/Board Business Continued.

Present: Tammy Lewis.

D062772B 2. Motion by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

062773 3. Claims/Payroll warrants numbered **165782** and **165785-165836** for **\$121,457.10** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	7,987.68
102	Building & Development	4.75
103	Countywide Planning	62.35
110	County Roads	1,258.59
117	Boating Safety	30.98
118	Inmate Welfare	54.81
119	Emergency Services	135.16
127	Drug Enforcement	14,350.04
142	Whitcom-911	8,087.34
400	Solid Waste	14,635.98
410	Solid Waste Reserve	43.21
501	Equipment Rental & Revolving	74,026.35
511	Unemployment Insurance	105.75
513	Communications Revolving	674.11

062774 4. July 26, 2004 minutes approved.

062775-062777 5. Personnel board orders approved.

10:05 a.m. - Sharron Cunningham and Jodie Hamilton.

062778 6. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve the Solid Waste investment resolution.

RESOLUTION NO. 062778

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, August 2, 2004; and

WHEREAS, the Financial Director has determined that the current investment policy regarding the Solid Waste Fund (400.400.000) as addressed in Resolution 059219 on January 28, 2002 should be discontinued; and

WHEREAS, a policy of investing by the County Treasurer would allow Solid Waste to direct their own investments and retain all interest involved with those investments beginning August 1, 2004.

NOW, THEREFORE, THIS BOARD HEREBY RESOLVES that the Solid Waste Fund will invest their own monies and retain all interest from those investments beginning August 1, 2004.

ADOPTED this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062779 7. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve the signature authorization resolution for investments, warrant cancellations and fund transfers.

RESOLUTION NO. 062779

WHEREAS, the Whitman County Commissioners' Office authorizes the individuals below to sign instruments including investments, warrant cancellations and fund transfers on behalf of the Whitman County Commissioners.

Authorized Signatures:

Beverly Welch _____

Finance/Information Services Director

Dane Dunford

Public Works Director

Sharron Cunningham

Administrative Services Director

Maribeth Becker

Clerk of the Board

Dated this 2nd day of August 2004 and effective retroactive to July 1, 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062780 **8. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve the sick leave conversion revision board order for non-represented employees.

062781 **9. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the 2004 cooperative agreement with Pine Creek Conservation District for the local agricultural burn permitting program.

062782 **10. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to relieve Aaron Lawhead of his appointment on the Solid Waste Advisory Committee.

062783 **11. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to appoint Dave Patterson to a 3-year term on the Solid Waste Advisory Committee expiring 05/31/07.

062784 **12. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to publish notice of the CDBG-General Purpose closeout hearing.

062785 13. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form for Whitcom was signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried**.

062786 14. A request for exception to the per diem rate was received from the Auditor for herself and Joe Reynolds. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve said request.

062787 15. The Chairman signed the annual federal certification report for the Quad Cities Drug Task Force.

D062787A 16. Commissioners' pending list reviewed.

10:30 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Tammy Lewis.

Action Items:

062788 1. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to initiate the county road bridge project for the Zarbach Bridge be signed as presented.

RESOLUTION NO. 062788

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington.

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3605-00.19(2), Project No. XFB47.

IT IS HEREBY RESOLVED that the Zarbach Bridge, County Bridge No. 3605-00.19 be improved as follows:

This contract provides for the replacement of the Zarbach Bridge with an 18-foot wide, 40-foot long concrete bridge.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 29,000.00
Right-of-Way	1,000.00
Contract	<u>120,000.00</u>
TOTAL	\$150,000.00

BOCC MINUTES-08/02/04

This project will be amended into the official adopted annual road program.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: June 1, 2008

ESTIMATED date of completing work: October 15, 2008

ADOPTED this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062789 2. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to initiate the county road bridge project for the Neel Bridge be signed as presented.

RESOLUTION NO. 062789

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington.

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 7005-07.44(2), Project No. XFB45.

IT IS HEREBY RESOLVED that the Neel Bridge, County Bridge No. 7005-07.44 be improved as follows:

This contract provides for the replacement of the Neel Bridge with a 32-foot wide, 90-foot long concrete bridge.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$149,000.00

BOCC MINUTES-08/02/04

Right-of-Way	1,000.00
Contract	<u>550,000.00</u>
TOTAL	\$700,000.00

This project will be amended into the official adopted annual road program.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: June 1, 2008

ESTIMATED date of completing work: October 15, 2008

ADOPTED this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062790 **3. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to initiate the county road bridge project for the Four Mile #5 Bridge be signed as presented.

RESOLUTION NO. 062790

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington.

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 5000-12.27(7), Project No. XFB44.

IT IS HEREBY RESOLVED that the Four Mile No. 5 Bridge, County Bridge No. 5000-12.27 be improved as follows:

This contract provides for the replacement of the Four Mile No. 5 Bridge with a 32-foot wide, 60-foot long concrete bridge.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

BOCC MINUTES-08/02/04

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$139,000.00
Right-of-Way	1,000.00
Contract	<u>285,000.00</u>
TOTAL	\$425,000.00

This project was included in the official adopted annual road program as Item No. 18.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: June 1, 2007

ESTIMATED date of completing work: October 15, 2007

ADOPTED this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062791 4. Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to initiate the county road bridge project for the Henderson Mill Bridge be signed as presented.

RESOLUTION NO. 062791

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington.

In the matter of initiating a county road bridge project designated as C.R.B.P. No. 3300-01.05(2), Project No. XFB30.

IT IS HEREBY RESOLVED that the Henderson Mill Bridge, County Bridge No. 3300-01.05 be improved as follows:

This contract provides for the replacement of Henderson Mill Bridge with a 28 foot wide, 140 foot long prestressed concrete girder bridge.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070)

IT IS FURTHER RESOLVED that an appropriation from the official adopted county road fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 119,000.00
Right-of-Way	1,000.00
Contract	<u>1,080,000.00</u>
TOTAL	\$1,200,000.00

This project will be amended into the official adopted annual road program.

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.

ESTIMATED date of commencing work: June 1, 2003

ESTIMATED date of completing work: October 15, 2005

ADOPTED this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

062792 5. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to award the bid for the Looney Bridge project to A&R Construction for a total bid amount of \$424,114.71.

10:35 a.m. - Mark Bordsen.

062793 6. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the interlocal agreement with the Town of Lamont for building inspector services be signed as presented.

Planning Division:

062794 7. The commissioners reviewed a resolution that would allow for the closure of inactive planning projects when they cease to have any activity after 180 days. Mark Bordsen pointed out this timeline would be consistent with the timeline imposed by the Building Department. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** that the resolution to allow closure of inactive files in the Planning Division be signed as presented.

RESOLUTION NO. 062794

RESOLUTION REGARDING INACTIVE PLANNING PROJECTS

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the matter of terminating indefinitely suspended applications.

WHEREAS, at the present time, a planning application may be suspended indefinitely by the applicant at any point before the approval of the application; and,

WHEREAS, it is costly and inefficient for the Whitman County Planning Office to maintain an indefinitely suspended application and an open billing account; and,

WHEREAS, applications submitted for land uses should be resolved within a specified period of time.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Whitman County Planning Office will contact, via certified mail, the applicant for any project that has been inactive for a period of one hundred and fifty (150) days. The County will notify said applicant that the application in question will be terminated unless within thirty (30) days of notification the applicant provides notice that the project will be resumed and provides a mutually acceptable timetable for completion; and

BE IT FURTHER RESOLVED that the applicant will have a period of one hundred and eighty (180) days, starting at the time at which the applicant first responds to the County's notification letter, to complete the project application and supply all required information. If these requirements are not met within this time period, the application in question will be terminated; and,

BE IT FURTHER RESOLVED that, upon termination of an application, any unused portion of fee deposits will be returned to the applicant and that a new application must be submitted should the applicant choose to reopen the proposal.

Adopted this 2nd day of August 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G. R. Finch, Commissioner

Solid Waste Division:

D062794A 8. The Director commented with WSU gearing up for the start of fall classes in three weeks, he anticipated the Transfer Station would go through its annual increase in material.

Engineering Division:

D062794B 9. Mr. Storey had no new information to report on the Palouse Cove Road project. The Engineering Division continues to work on future RAP projects. The contractor should begin the Looney Bridge project within the next 2 weeks.

Maintenance Division:

D062794C 10. The crews completed seal coating last week.

10:45 a.m. - Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane Dunford, Sharron Cunningham and Bev Welch.

D062794D 17. Items discussed included administrative cost allocation. No action taken.

3:00 p.m. - Adjournment.

D062794E Commissioner Partch **moved** to adjourn the **August 2, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 9, 2004**. The foregoing action made this **2nd** day of **August 2004**.

ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners