

BOCC MINUTES-08/04/14

075721 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 4, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Kelli Campbell, Bob Reynolds, Chris Nelson, Sally Ousley and Anthony Kuipers.

075722 1. Items discussed included:

- Data files storage server
- Financial RFQ
- ADA construction update
- CIP ranking
- Fair credit/debit cards
- Colfax PBAC involvement
- Pullman Marijuana initiative
- Micki Terrell's retirement
- Salary Commission appointment
- United Grain terminal security
- Workshop with Port
- Tax sharing agreement
- Accounting policies

No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Reconvene/Flag Salute.

Present: Sally Ousley and Anthony Kuipers.

D075722A 2. Pledge of Allegiance.

**Consent Agenda:**

D075722B 3. Commissioner Kinzer **moved** Commissioner to strike item #7 from the agenda and add item #9A. Motion **seconded** by Commissioner Largent and **carried**.

D075722C 3A. **Motion** by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

075723 4. General Claims/Veterans' Relief/Payroll warrants numbered **311767-311777** for **\$220,414.52** approved.

075724 5. July 21, 2014 minutes approved.

075725-075731 6. Personnel change orders approved.

075732 7. The 2015 Capital Improvement Plan rankings removed from the agenda.

075734 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a resolution agreeing to the revised renewal dates for WRCIP.

**RESOLUTION NO. 075734**  
**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**  
**A RESOLUTION REGARDING CHANGES TO THE**  
**BY-LAWS AND INTERLOCAL AGREEMENT TO THE**  
**WASHINGTON RURAL COUNTIES INSURANCE PROGRAM (WRCIP)**

RECITALS:

WHEREAS; Whitman County is a member of the Washington Rural Counties Program (WRCIP).

WHEREAS; The Washington Rural Counties Insurance Program (WRCIP) is authorized under RCW 48.62 to develop and administer a program which provides an opportunity for members to

**BOCC MINUTES-08/04/14**

jointly pool and self-insure their liability losses, jointly purchase property insurance, and reinsurance as well as jointly utilize administrative and other services.

WHEREAS; the WRCIP wishes to change its fiscal year.

WHEREAS; the Board of Directors at their regular meeting on May 21<sup>st</sup>, 2014 voted to notify its members, as well as the Washington State Department of Enterprise Services of a meeting on July 18, 2014 to vote on said Amendment to the By-Laws and Interlocal Agreement to change its fiscal year.

WHEREAS; The Board of Directors at their regular meeting on July 18, 2014 conducted said vote and the Amendments to the By-Laws and Interlocal Agreement were approved by the membership.

NOW, THEREFORE BE IT HEREBY RESOLVED:

1. Article 14 of the By-Laws is amended to read as follows:

Article 14  
Fiscal Year

The fiscal year of the corporation shall be from **December 1<sup>st</sup> through November 30<sup>th</sup>**, of the next calendar year or as set by Resolution of the Board of Directors.

2. Section 3.8.10 of the Interlocal Agreement is amended to read as follows:

3.8.10 The Board of Directors shall establish and annual budget for the Pool. The Administrator shall submit a proposed budget for the following fiscal year sixty days prior to the end of each fiscal year to the Board of Directors. Fiscal years for the Pool shall be from **December 1<sup>st</sup> through November 30<sup>th</sup>** of the next calendar year. The Board of Directors shall determine the estimated expenses and cost to be incurred by the Pool for the next fiscal year and shall adopt a budget derived from the Administrator's proposed budget. The budget shall be in a form to provide the following information for the Pool as a whole: (1) beginning and ending unreserved fund balance, (2) anticipated revenues in detail, and (3) appropriations in detail. The Board of Directors shall apportion that budget cost among the Members. All payments due the Pool from Members upon the basis of each budgeted assessment shall be paid as invoiced for the fiscal year for which the assessment is made.

3. Section 3.13 withdrawal. A Member may withdraw only at the end of the Pool's fiscal year (**November 30<sup>th</sup>**) and only after it has given the Pool written notice prior to December 31 of the preceding calendar year of its intent to withdraw from this Agreement.

BE IT FURTHER RESOLVED THAT Whitman County hereby acknowledges the appropriate changes to the By-Laws and Interlocal Agreement to accomplish said change.

DATED the 4<sup>th</sup> day of August, 2014.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

---

Maribeth Becker, CMC  
Clerk of the Board

---

Michael Largent, Commissioner

075734 9. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution supporting the WSAC fiscal sustainability initiative.

**RESOLUTION NO. 075734**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**IN THE MATTER OF SUPPORTING THE WASHIKGTON STATE ASSOCIATION OF COUNTIES (WSAC)  
FISCAL SUSTAINABILITY INITIATIVE**

**WHEREAS**, county governments across the State of Washington are facing a financial and service delivery crisis; and,

**WHEREAS**, the cost of providing essential public services is outpacing the growth of revenue, leaving counties with few options other than cutting services to the public; and,

**WHEREAS**, under the Constitution and laws for the State of Washington, many state programs are administered and carried out by counties for residents of both incorporated and unincorporated areas including: administering arid-operating civil and criminal justice systems; running elections; assessing and collecting property taxes to support schools, cities, fire districts and other functions in addition to county operations; developing plans including Growth Management and Shoreline Management plans; delivering public health services as well as programs for the mentally ill, developmentally disabled; and addressing the need for low-income housing; and,

**WHEREAS**, counties also provide a primary government services for residents of unincorporated areas including law enforcement, transportation (both roads and transit), land use and zoning, parks, animal control, stormwater control; and,

**WHEREAS**, unlike states and cities, counties are financed primarily by two sources of revenue: property taxes and sales and use taxes. However, property tax growth is capped at 1% plus the value of new construction, and sales tax collections have become increasingly challenging with the Growth Management Act allowing cities to annex large tax-paying businesses into their jurisdictions; and,

**WHEREAS**, in addition to revenue limitations, counties are challenged with a host of regulatory requirements that are increasingly complex and expensive, expanding liability costs, and increasing employment costs, regardless of a county's ability to pay; and,

**WHEREAS**, WSAC launched its Fiscal Sustainability Initiative in an effort to educate lawmakers about the services counties provide, advance new revenue generation and cost containment options to improve the fiscal health of county governments, and to advance legislation in support of those options.

**NOW THEREFORE, BE IT RESOLVED** that the Whitman County Commissioners hereby express support for the Washington State Association of Counties Fiscal Sustainability Initiative and willingness to work with WSAC and other county officials across the state to advance the initiative.

Approved this 4<sup>th</sup> day of August 2014.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

---

Arthur D Swannack, Chairman

**BOCC MINUTES-08/04/14**

ATTEST:

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**075734A 9A.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve an Information Technology emergency purchase for a file storage server (\$10,000-\$15,000 State Contract).

**075735 10.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve financial RFQ as revised.

**075736 11.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize publishing a comprehensive financial system assessment RFQ.

**Correspondence:**

**D075736A 12.** The following correspondence was received:

**075737 12A.** A response to Munir Daud & Associates to the requested assistance for the Town of Colton was received from Public Works Director Mark Storey.

**075738 12B.** A letter was received from Timber Products Manufacturers Association concerning misinformation being distributed to counties regarding the proposed draft rulemaking.

**075739 12C.** An executed copy of the Himark Transport, Inc. provider agreement for Developmental Services received (06/30/15).

**075740 13.** Commissioners' pending list reviewed.

**10:30 a.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued.**

**D075740A 14.** Approved documents signed.

**1:30 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Kelli Campbell and Gary and Valerie Hunt.

**075741 15.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:45 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**2:45 p.m. - Return to Open Session/Recess.**

**3:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: John Love, Dan Boone, Tom Kammerzell and Gary Petrovich.

**075742 16.** Items discussed included:

- United Grain Terminal security
- Waters of the U.S. proposal
- WDFW hydraulic permits
- Rosalia Railroad Training School
- PIT WEST update
- Fiber optics update
- Pullman/Moscow Regional Airport/.09 funds
- Port of Wilma update
- Cattlemen/Corps of Engineers

**BOCC MINUTES-08/04/14**

- PRTPO re-organization
- Planned river outages

No action taken.

**3:50 p.m. - Recess.**

**D075742A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 11, 2014** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was unavailable.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D075742B 17.** Approved documents signed.

**075743 17A.** General/Veterans' Relief/Payroll warrants numbered **3011783-311810** for **\$284,014.71** and **311816-311904** for **\$317,050.92**.

**075744 17B.** Personnel change orders.

**9:15 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Kelli Campbell, Bill Spence, Bill McKee and Sally Ousley.

**075745 18.** Items discussed included:

- Sheriff's HVAC
- Courthouse fiber optics
- ADA project update
- Courthouse elevator
- CIP August 13<sup>th</sup> meeting
- Fair update
- IT update/server
- Grasshopper infestation
- ALTCEW
- PRTPO
- PBAC/Colfax involvement
- Port/Airport/.09 money
- DOL survey rules
- Solid Waste transfer building
- Contract roads striped
- Indigent Defense

No action taken.

**11:30 a.m. - Adjournment.**

**D075745A** Commissioner Kinzer **moved** to adjourn the **August 4** and **11, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 18, 2014**. The foregoing action made this **11<sup>th</sup>** day of **August 2014**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners