

Minutes for August 5th, 2002

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059941 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 5, 2002 at 9:30 a.m.** Greg Partch, Chairman, Jerry Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:30 a.m. - Call to Order/Board Business.

Present: Dane Dunford and Mark Bordsen.

D059941A 1. Motion by Commissioner Finch to go into Executive Session with the above individuals for discussion of personnel matters until 10:00 a.m. **Seconded** by Commissioner Wigen and **carried**.

10:00 a.m. - Return to Open Session/Pledge of Allegiance.

Present: Tim Myers, Tom Miller, Jennifer Snead, and Chris Anderson.

D059941B 2. Motion by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

059942 3. Claims/Payroll warrants numbered **138060-138094** for **\$269,857.04** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	\$ 2,887.41
102	Building & Development	39.70
110	County Roads	179,223.95
123	Paths & Trails	4,200.00
139	"911" Emergency Service	16,364.60
400	Solid Waste	1,790.36
410	Solid Waste Reserve	800.00
501	Equipment Rental & Revolving	64,481.60

059943 4. July 29, 2002 minutes approved.

059944-059945 5. Personnel board orders approved.

059946 6. A settlement agreement for the purchase of the Nolan Building was approved in the amount of \$67,984.20 after a **motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried**.

D059946A 7. The Chairman shared the results of the annual audit conducted by the State Auditors Office. The exit conference was held on July 24th at which time the State Examiner announced the county had no findings, was in excellent shape, and among the top counties in the state that had a clean exit conference. They were also advised 50% of all audit costs could be

charged to federal grants because the federal government requires single audits for each federal grant, thereby saving the county approximately \$30,000/year.

Commissioner Wigen said this audit is a real plus for Whitman County and speaks well of our department heads and elected officials. Commissioner Finch said this audit also speaks very highly of the caliber of people Whitman County employs even with restrictive financial resources.

10:10 a.m. - Evan Ellis.

D059946B 8. The following quotes were sought through the Small Works Roster for Engineering the Courthouse/Jail HVAC system.

CTA Architects	\$22,580.00
NW Energy Services, Inc.	\$19,452.00

Staff will make a recommendation for award on August 12th at 10:30 a.m.

059947 9. A response was received from Undersheriff Anderson concerning Courthouse security after hours.

059948 10. Dave Repp's official (hard copy) resignation as County Auditor was received.

059949 11. A letter was forwarded to Dave Repp accepting his resignation and scheduling an exit conference with the Board on July 31st.

059950 12. A copy of a letter sent to the Whitman County Republican Central Committee PCO's was received from John Brabb, Chairman, in regard to the Auditor's resignation.

059951 13. A letter was received from Dane Dunford, Public Works Director notifying the Board that the Road Department will require a budget amendment for depreciation expenses as a result of the GASB 34 requirements.

059952 14. The Board sent letters to all Washington State Congress senators/representatives requesting support for the continued operation of the state parks slated for closure.

059953 15. Whitcom, the City of Pullman, and WSU were notified that Greg Partch would represent Whitman County as the primary on the Whitcom Executive Committee and Jerry Finch will be the alternate. The Sheriff or his designee will represent Whitman County on the Whitcom Administrative Board.

059954 16. Letters of appreciation were forwarded to Bev Welch, Bob Lothspeich, and Dane Dunford for their contributions associated with the search for an Administrative Director.

059955 17. An executed copy of DSHS contract amendment #0163-04945(01) for juvenile services was received.

D05995A 18. Discussion was accepted from the floor concerning the Auditor's resignation, Auditor's office inventory, and the letter scheduling an exit conference,

10:30 a.m. - Pam Kelly, Port of Whitman County Consultant.

Present: Debbie Shephard, Pam Kelley, Joe Tortorelli, Jennifer Snead, Chris Anderson, and Evan Ellis.

059956 Debbie Shephard announced that the Port has hired Jennifer Snead as the Economic Development Coordinator. Ms. Snead will begin her new duties August 12th.

Both Ms. Kelley and Mr. Tortorelli gave a brief description of their experience in the economic and community development area. The consultants explained they are working 20 hours/month as a team for the Port to assist with the economic development program. They will also work with and train Jennifer.

Ms. Kelley invited the commissioners to the Port's economic development meeting on August 13th. The meeting is designed to seek broad representation and discuss the formation and expectations of the ADO Resource Board.

10:45 a.m. - Dane Dunford.

The commissioners were excited about the hiring of the Coordinator and the plans for promoting economic development in Whitman County.

Chairman Partch would like the Coordinator and consultants to coordinate with the County's Blue Ribbon Advisory Task Committee on .08 funds, the WA-CERT process, and the possibly of a long-term revolving loan fund using .08 funds. Mr. Tortorelli advised the commissioners it would be more cost-effective for the county to allocate and leverage this money with an existing revolving loan fund program, i.e. Trico Economic Development District. In this way, Whitman County would not have to pay the administrative costs.

The commissioners thanked the consultants for coming in and looked forward to working with them.

10:55 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Julie Fox, Julie Banks, Aaron Johnson, and Dan Hart representing Almota Elevator.

Action Items:

059957 1. The Chairman convened the hearing for the 6-Year Transportation Improvement Program (2003-2008). After a staff report by the Director, the hearing was opened to comments from the floor.

Mr. Johnson inquired about anticipated plans for the Almota Road listed as items 22, 23, and 24. Mr. Dunford explained the reason the Almota Road is split into 3 projects is because the entire project would never qualify for funding. He also explained the competitive ranking process that Whitman County competes against 10 other counties in the northeast region for dollars. Whitman County submits \$4.5 million worth of road and bridge projects each year.

Julie Banks noted funding for approved projects may not be released to the county for several years and all projects submitted must be included on the 6-year plan in order to be considered for funding.

Mr. Johnson asked if there were any other funds available for road improvements. Mr. Dunford said there are only two sources of funding available for road and bridge projects, the federal highway TEA21 Program and the state Rural Arterial Program. State and federal funding is the only way road and bridge improvements are made in Whitman County.

Commissioner Partch commented that the local property taxes collected are only enough for maintenance purposes such as grading, snow plowing, ditching, etc.

Mr. Anderson appreciated everything the county has done and will do in the future for the Almota Road for the safety of his family and Almota Elevator.

There being no further comments, the hearing was closed.

059958 **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** that the resolution adopting the Six Year Road Plan be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Six-Year)
Transportation Improvement) **RESOLUTION No. 059958**
Program (2003-2008))

WHEREAS, the Public Hearing was held on 5th day of August, 2002; and,

WHEREAS, Notice of the Public Hearing was published according to law and all present wishing to speak for or against said program have been heard; and,

WHEREAS, the County Engineer's Bridge Condition Report and the Road Priority Arrays were available to the Board of County Commissioners and were consulted during the preparation of the program in accordance with WAC 136-14-050 and WAC 136-20-060.

IT IS HEREBY RESOLVED that the attached Six-Year Transportation Improvement Program be adopted as presented.

DATED this 5th day of August 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G. R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

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|------------------------------------|-------------------------|
| 1. Miscellaneous Construction | 33. Warner Bridge |
| 2. STP Planning | 34. Fitzgerald Bridge |
| 3. Endicott Road | 35. Darden Bridge |
| 4. Wassum Bridge | 36. Johnson Road Safety |
| 5. Green Hollow Road Grade | |
| 6. Palouse Cove Road | |
| 7. Looney Bridge | |
| 8. Palouse Cove Road Safety | |
| 9. Rock Lake Road | |
| 10. Judson Bridge | |
| 11. Pleasant Valley Bridge | |
| 12. Peterson Bridge | |
| 13. Colfax Airport Access Road | |
| 14. Fairbanks Road | |
| 15. Old Moscow Road | |
| 16. Wawawai Road | |
| 17. Colfax Airport Road | |
| 18. Johnson Road | |
| 19. Green Hollow Road Curve | |
| 20. Johnson Road | |
| 21. Wawawai Road | |
| 22. Almota Road | |
| 23. Almota Road | |
| 24. Almota Road | |
| 25. Blair Cut Off Road | |
| 26. Green Hollow Road Intersection | |
| 27. Hume Road | |
| 28. Hume Road | |
| 29. Hume Road | |
| 30. Country Club Road | |
| 31. Sand Road | |
| 32. Scholz Road-Sidewalk | |

Solid Waste Division:

059959 2. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** that the contract for reimbursement funding for the Town of Garfield be signed as presented.

D059959A 3. The fall cleanup is scheduled for September 23-28 at the reduced tipping fee for residential waste only.

D059959B 4. Julie Fox talked about the possibility of two collections next summer, 1) tires, 2) junk cars. Both items are still under consideration.

11:45 a.m. - Recess.

D059959C **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 6, 2002 at 11:00 a.m.** Greg Partch, Chairman, Jerry Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

11:00 a.m. - Reconvene/BOCC Workshop.

059960 19. Items discussed included the .08 project completion deadline, missing items from the Auditor's office, Whitcom meeting, Port of Whitman Economic Development Coordinator selection, Public Works budget letter, ruling on benefits for Superior Court judges, budget amendment for the bond, lifting the 3-year zoning requirement, and the strawboard groundbreaking in Lacrosse on August 19th. No action taken.

11:55 a.m. - Board Business Continued.

059961 20. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Auditor's Office, signed by the Board and forwarded to the Auditor's office.

12:00 p.m. - Recess.

D059961A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 7, 2002 at 2:00 p.m.** Greg Partch, Chairman, Jerry Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board Business Continued.

059962 21. The Board signed documents associated with the purchase of the Nolan Building.

1:15 p.m. - Adjournment.

D059962A Commissioner Finch **moved** to adjourn the **August 5, 6, and 7, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 12, 2002**. The foregoing action made this **7th** day of **August 2002**.

ss/ JERRY FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, Chairman
Board of County Commissioners