

BOCC MINUTES-08/07/17

079176 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 7, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Kelli Campbell Bill Tensfeld and Janel Goebel and Kara McMurray.

079177 1. The following items were discussed but no action was taken.

- Parks Staffing
- Malden Fire
- Martin Hall
- JPAC
- TSA ID Rules
- .09 Loans
- Fair/Facilities/CIP
- ALTCEW
- Coal Ash
- Steptoe Canyon #2
- Steptoe Old Vehicles
- Landfill/Electrical
- Almota Road Phase 4
- CDBG-PS Reimbursements
- CGI

9:45 a.m. - Recess.

10:00 a.m. - Flag Salute.

Present: Kara McMurray.

D079177A 2. Pledge of Allegiance.

Consent Agenda:

079178 3. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the consent agenda as presented.

079179-079180 4. Treasurer's Wire Transfers and Check Report in the amount of **\$103,335.81**, and General Claims/Veterans' Relief warrants numbered **330993-331075** for **\$146,681.34** approved.

079181 5. July 3, 2017 minutes approved.

079182-079190 6. Personnel change orders approved.

079191 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to increase credit card limit from \$500-\$1,500 for the Deputy Coroner, Annie Pillers.

079192 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve revising the Treasurer's Cash Drawer fund as presented.

079193 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve revising the countywide petty cash funds as presented.

CORRESPONDENCE:

D079193A 10. The following correspondence was received:

079194 10A. Notice of a marijuana license approval for Ryse, LLC, Pullman, WA was received from the Washington State Liquor and Cannabis Board.

0791945 11. Commissioners' pending list reviewed.

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10:35 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Dean Cornelison, Marc LaVanway, 1 bidder and Garth Meyer.

079196 11A. The following Public Works related issues approved/updated:

ACTION ITEMS:

079197 12. The following bids were received for the Farmington Road Overlay project.

BIDDER

AMOUNT

Central Washington Asphalt, Moses Lake, WA	\$ 979,756.94
POE Asphalt Paving, Post Falls, ID	\$1,180,942.53

The commissioners will make an award today at 2:00 p.m.

DIVISION UPDATES:

D079197A 13. The following division updates provided by Public Works staff.

Maintenance Division:

D079197B 13A. Brandon Kruger talked about staffing within the Maintenance Division and routine maintenance work being performed.

Engineering Division:

D079197C 13B. Mark Storey gave a brief update on the Steptoe Canyon #2 Bridge.

D079197D 13C. Marc LaVanway is working on the SEPA for the Oakesdale project.

D079197E 13D. Dean Cornelison noted Department of Ecology has identified 4 potential wetland areas for the Almota Phase 4 project.

D079197F 14. Approved documents signed.

11:15 a.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued.

Present: Mark Storey, Dean Cornelison and Gary Petrovich.

079198 15. According to Mr. Storey, there are no problems with the bids. However, the Gazette did not follow the legal advertising directions and only published the notice in the Gazette and Daily News once each. For that reason, the bid cannot be awarded today. This oversight by the newspaper has caused Public Works to be non-compliant with the law. The department must re-advertise and open bids on September 5th. Mr. Storey said he is also awaiting a call from the State Department of Transportation regarding this issue. He requested the commissioners amend their agenda to authorize the advertising.

Amend Agenda.

D079198A 15A. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to amend the agenda to include authorization to publish a notice of call for bids for the Farmington Road Overlay project.

079199 15B. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the publishing of a notice of call for bids for the Farmington Road Overlay project.

2:20 p.m. - Recess.

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D079199A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 14, 2017 at 10:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Reconvene/Board Business Continued.

Present: Dean Cornelison, Janel Goebel, Gary Petrovich, Troy Henderson and Kara McMurray.

Amend Agenda.

D079199B 15C. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to amend the agenda adding items #18A, 18B and 20A.

D079199C 16. Approved consent agenda items signed.

079200 17. Treasurers Wire Transfers and Check Report in the amount of **\$1,087,503.38**, Payroll warrants numbered **331084-331094** for **\$563,626.91** and General/Veterans' Relief warrants numbered **331103-331273** for **\$159,423.02**.

079201-079204 18. Personnel change orders.

079205 Not used.

079206 18A. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to rescind the authorization to publish a call for bids for the Farmington Road Overlay project.

079207 18B. Mr. Storey said the Department of Transportation is allowing Whitman County to award the bid for the Farmington Road Overlay project rather than re-advertising. **Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to award the bid for the Farmington Road Overlay project to Central Washington Asphalt in the amount of \$979,756.94 (base bid).

10:05 a.m. - BOCC Workshop.

Present: Janel Goebel, Gary Petrovich, Kara McMurray (10:05 a.m.), Pete Martin and Annie Pillers (10:35 a.m.).

079208-079209 19-20. The following items were discussed but no action was taken.

- Parks Dept. Staffing
- Employee Golf Tourney
- Coroner's Update
- 2018 Budget
- WCIF Medical Ins.

11:15 a.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued.

Present: Molly Mors, Jonna Davis, State Examiners;

Departments Represented included:

Auditor - Eunice Coker, Sharron Cunningham, Monica Kraus, Cynthia Hayward
Fair/Facilities Management - Bob Reynolds and Melissa Leinweber
Treasurer - Mark Clinton and Lana Cloaninger
Public Works - Mark Storey and Evon Jones
Administrative Services - Gary Petrovich
Assessor - Joe Reynolds and Robin Jones
Human Resources - Michele Beckmann
Public Health - Troy Henderson

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Prosecutor - Kristina Cooper
County Clerk - Jill Whelchel
Sheriff-Brett Myers

Gazette Reporter - Kara McMurray

079210 20A. State Auditor's entrance conference presented by Molly Mors, Assistant Audit Manager. Ms. Mors said the scope of the 2016 audit includes an Accountability, Financial Statement and Federal audit. A plan will be designed to determine the individual departments that will be audited. Once the plan is completed, the Auditor and Commissioners will be notified. Other areas discussed included:

- Engagement Letter
- Levels of Reporting
- Confidential Information
- Audit Costs
- Expected Communications
- Audit Dispute Process
- Audit Survey
- Loss Reporting
- Peer Review for State Examiners
- Changes to Bid Laws
- 2018 Billing Rate Increase
- Local Government Performance Center Tools
- Available Resources
- Audit Team Qualifications

2:15 p.m. - Recess.

3:00 p.m. - BOCC Workshop.

Present: John Love, Kristine Meyer, Tom Kammerzell, Gary Petrovich and Kara McMurray.

079211 21. The following items were discussed but no action was taken.

- Port of Wilma Road Repairs
- Almota Grade/Road Phase IV
- Public Facilities (.09)
- Fiber to Tekoa
- Port Development at Albion/SR27
- SR 95 Development
- SR 195 Passing Lanes
- Hume Road
- Airport Fly-In
- Smoke at Columbia River
- McCoy Railroad/Repairs/Upgrades
- Legislative and Budgets

3:45 p.m. - Adjournment.

D079211A Commissioner Kinzer **moved** to adjourn the **August 7 and 14, 2017** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on August 21, **2017**. The foregoing action made this **14th** day of **August 2017**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners