

**Minutes for August 11, 2008**

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**068516 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 11, 2008 at 9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Fran Martin and Joe Smillie (9:00 a.m.) and Marlynn Markley and Mary Shaw.

**068517 1.** Items discussed included Public Health/Emergency Management staffing, county parking lot, open space, annual leave, Palouse Basin Water Summit, draft LIFT executive summary, Hawkins water overview and Columbia County Public Health. No action taken.

**9:30 a.m. - Recess.**

**10:00 a.m. - Pledge of Allegiance.**

Present: Bev Divine and Joe Smillie.

**D068517A 2. Motion** by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

**068518 3.** Claims/Payroll warrants numbered **218444-218483, 218512-218533** and **218551-218665** for **\$1,088,502.10** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	54,274.60	38,706.04
102	Building & Development	1,579.60	21.74
103	Countywide Planning	2,552.40	247.00
110	County Roads	14,815.80	235,281.78
111	CETC Building		7.54
117	Boating Safety		508.02
118	Inmate Welfare		451.34
127	Drug Enforcement-Quad City	400.00	
128	Crime Victims/Witnesses	350.00	
135	Prosecutor's Stop Grant	150.00	
144	Emergency Communications-144.260.001	3,393.00	892.27
400	Solid Waste	1,250.00	7,521.20
501	Equipment Rental & Revolving	4,984.00	39,536.78

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510	Photocopier Revolving		44.68
655	Hospital Districts	400.00	
660	Whitcom-General-660.911.000		73,440.79
660	Whitcom-Grant Funding-660.911.001		7,128.92
690	Clearing Fund 690.002.000	244,286.09	
690	Clearing Fund 690.005.000		12,265.95

**068519 4.** August 4, 2008 minutes approved.

**068520-068527 5.** Personnel board orders approved.

**10:05 a.m.** - Sharron Cunningham and Bob Reynolds.

**068527A 6.** The final payment for the Jail Security high voltage work in the amount of \$11,825.66 was received from Mr. Reynolds. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the final payment to Greg's Electric.

**068528 7.** Two change orders for the Detention Facility Security project received from ECS in the amount of \$1,319 for replacement of a camera and \$270 to replenish spare parts. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** for the Chairman to sign the change orders. Mr. Reynolds noted all old equipment removed will be made available to Martin Hall.

**068529 8.** Mr. Reynolds presented an amendment (Phase III) to the Beaman Architecture, Ltd. ADA project agreement for the Harrison Building bringing the total renovations package to \$75,020. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign the contract amendment between Whitman County and Beaman Architecture, Ltd. as presented by Mr. Reynolds.

**10:15 a.m.** - Paul Spencer.

**068529A 9.** The proposal from Dingus, Zarecor & Associates, PLLC for financial services was reviewed. Ms. Divine summarized the services to date.

- \$10,000 expended in 2008 for the 2006 financials;
- \$15,000-\$18,000 estimated for the 2007 financials payable in 2008; This amount will vary depending upon how much work can be done in-house and a \$20,000 budget amendment will be necessary later in the year.
- \$15,000 estimated for the 2008 financials payable in 2009

All estimates are based on the following rates:

- \$145/hour for first accountant

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- \$ 95/hour for second accountant
- \$ 40/hour travel time

Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to authorize the Chairman to sign the scope of work agreement with Dingus, Zarecor & Associates, PLLC. Commissioner Partch requested periodic financial updates on the cost associated with this service.

**068530** 10. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to authorize the publishing of a notice cancelling the September 2<sup>nd</sup> regular meeting of the Board.

**068531** 11. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to reappoint Sharron Cunningham, Sharon Roberts and Ken Arthur to 2-year terms on the Classification Committee. Ms. Cunningham and Ms. Roberts's terms will expire 06/01/10 and Mr. Arthur's term will expire 10/01/10.

12. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the Sheriff's grant application data forms as follows:

- 068532** Safer Boating for \$6,318.00 for 07/01/08-06/30/09
- 068533** Safer Boating for \$6,318.00 for 07/01/08-06/30/09
- 068534** Drug Interdiction for \$100,863.00 for 07/01/07-06/30/09
- 068535** Drug Interdiction for \$100,863.00 07/01/07-06/30/09

13. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign the School Health Services contracts for 2008-2009 as follows:

- 068536** Colfax School District
- 068537** Garfield School District

**068538** 14. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the reappointment of Bruce Frazier and Dan Leonard to 6-year terms on the Whitman County Park Board. Both terms will expire 06/30/14.

**068539** 15. Chairman Largent signed the revised Community Economic Revitalization Board (CERB) Local Infrastructure Financing Tool (LIFT) competitive program grant.

**068540** 16. A letter regarding the provision of municipal water to the Hawkins Stateline Development project was received from Gary Riedner, Moscow, Idaho City Administrator.

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**068541** 17. A letter was received from the Department of Community, Trade and Economic Development regarding the closeout performance report for the county's CDBG-PS grant #07-64007-011. The project is now completed and the state report agrees with the county's report.

**068542** 18. Information pertaining to the 2008 Public Defense Funding process was received from the Washington State Office of Public Defense.

**068543** 19. The 2009 Regular Motor Vehicle Fuel Tax and County Arterial Preservation Program allocation factors (CAPP) were received from the County Road Administration Board.

**068544** 20. Commissioners' pending list reviewed.

**10:45 a.m. - Recess.**

**11:00 a.m. - Mark Storey, Public Works Director.**

Present: Phil Meyer, Paul Spencer and Joe Smillie.

**ACTION ITEMS**

**068545** 1. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to award the bid for an aluminum box culvert with full invert and toe walls for the Pleasant Valley Bridge to ConTech Construction Products, Airway Heights, WA in the amount of \$103,923.75 without tax. A contract with ConTech was also signed.

**Planning Division:**

**068546** 2. Notice of County Planner, Mark Bordsen's retirement was received from the Director. Mr. Bordsen's last day will be September 30<sup>th</sup> and he will be sorely missed.

**Maintenance Division:**

**D068546A** 3. Phil Meyer reported a gully washed out last Friday night on Thorn Creek Road. Crews are working today to clean the mud off the road.

**Engineering Division:**

**D068546B** 4. Mr. Storey said he has been told the county will be receiving oil next week to finish Flightline Drive and other work for the City of Tekoa.

**11:25 a.m. - Adjournment.**

**D068546C** Commissioner Finch **moved** to adjourn the **August 11, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse,

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Colfax, Washington, on **August 18, 2008**. The foregoing action made this **11th** day of **August 2008**.

ss/ GREG PARTCH, COMMISSIONER

ss/ G.R. FINCH, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners