

075746 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 18, 2014** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Bob Reynolds, Bob Lothspeich, Mark Storey, Chris Nelson, Bill Spence, Anthony Kuipers and Sally Ousley.

075747 1. Items discussed included:

- IT Building HVAC
- Investment Software
- Data File Storage Server
- Palouse Knowledge Corridor Retreat
- Rural Transp. Planning Org. Update
- WDFW Hydraulic Permits
- Yellow Billed Cuckoo
- Eagle Scout Ceremony
- Sally Commission Appointment
- Cathy McMorris-Rogers' Visit
- Water Conservancy Board Membership
- PBAC/Colfax Withdrawal
- Transfer Station Construction
- Tire Purchasing
- Airport/O'Donnell Road Turn Lane
- Hatley Bridge

No action taken.

9:40 a.m. - Recess.

10:00 a.m. - Commissioner Largent excused himself from the remainder of today's meetings.

10:00 a.m. - Reconvene/Flag Salute.

Present: Bill Spence, Sally Ousley and Anthony Kuipers.

D075747A 2. Pledge of Allegiance.

Consent Agenda:

D075747B 3. Motion by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

075748 4. General Claims/Veterans' Relief/Payroll warrants numbered **311913-312040** for \$482,172.61 approved.

075749 5. August 4, 2014 minutes approved.

075750-075761 6. Personnel change orders approved.

075762 7. Commissioner Kinzer moved Commissioner Swannack **seconded** the motion and it **carried** to appoint Ron Rockness to the Capital Improvement Planning Committee.

075763 8. This item has been deferred until September 2, 2014.

075764 9. Commissioner Kinzer moved Commissioner Swannack **seconded** the motion and it **carried** to approve a resolution establishing acceptance of electronic payments (credit/debit, etc.) per R.C.W. 36.29.190.

RESOLUTION NO. 075764
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

BOCC MINUTES-08/18/14

WHEREAS, the state legislature through R.C.W. 36.29.190, authorized county treasurers to accept credit cards, charge cards, debit cards, smart cards, stored value cards, federal wire and automatic clearinghouse system transaction, or other electronic communication, for payment of any kind including but not limited to taxes, fines, interest, penalties, special assessments, fees, rates, charges or money due counties; and,

WHEREAS, state law also authorizes counties to absorb fees charged by electronic payment processing companies for electronic transaction of specifically identified categories of non-tax payments if the county's legislative body finds that it is in the best interests of the county to do so; and,

WHEREAS, acceptance of such payments is in the best interest of the county because it allows money to be deposited into the bank faster, which generates more investment interest than could be earned with manual receipting methods, saves staff time and offers citizens a convenient way of paying for county services and products and may increase the use and purchase of certain revenue-generating services and products.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The Whitman County Commissioners finds that acceptance of electronic payments is in the best interests of the county because it allows money to be deposited into the bank faster, which generates more investment interest than could be earned with manual receipting methods, save staff time and offers citizens a convenient way of paying for county services and products and may increase the use and purchase of certain revenue-generating services and products.
2. That the county treasurer is authorized to accept credit cards, charge cards, debit cards, smart cards, stored value cards, federal wires, automated clearinghouse transaction or other electronic communication for any payment of any kind including, but not limited to taxes, fines, interests, penalties, special assessments, fees, rates, charges or moneys due the county.
3. The costs of processing credit cards, charge cards, debit cards, smart cards, stored value cards, federal wires, automated clearinghouse transactions or other electronic communication shall be the responsibility of the payer in an amount determined by the treasurer consistent with R.C.W. 36.29.190, except with respect to transaction processing costs specified in Section 4, which transaction processing costs may be paid from the General Fund. Court fees and other financial obligations are subject to R.C.W. 36.23.100 requiring the payer to bear the costs of processing electronic payment transactions and are not subject to exclusions listed in Section 4.
4. The county commissioners specifically finds that it is in the best interest of the county not to charge transaction processing costs made for the following categories of non-tax payments due the county:
 - a. Fines
 - b. Interest not associated with taxes
 - c. Penalties not associated with taxes
 - d. Special assessments
 - e. Fees

- f. Rates
- g. Charges

BE IT FURTHER RESOLVED that any department considering acceptance of electronic payments (credit cards, etc.) per R.C.W. 36.29.100 or R.C.W. 36.23.100 shall notified the Board of Whitman County Commissioners prior to implementing any such program.

Adopted this 18th day of August 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075765 10. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2015 holiday schedule.

075766 11. Commissioner signed a resolution previously approved (08/04/14) for the emergency purchase of a data file storage server.

RESOLUTION NO. 075766
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, August 4, 2014; and,

WHEREAS, the Board agrees that a state of emergency existed on August 4, 2014 at the Whitman County Information Technology Department as a result of a server hardware failure leading to the inability to access critical user and departmental files; and,

WHEREAS, the purchase of a new server needed to be processed immediately due to the time needed to obtain and install a new server; and,

WHEREAS, it is agreed that the Director of the Whitman County Information Technology Department responded appropriately to this situation; and,

WHEREAS, the Board agrees with the Director that the temporary solution is inadequate to properly address county technology needs.

NOW THEREFORE, BE IT RESOLVED AND IT IS ORDERED that an emergency existed and the Competitive Bid process be waived due to the critical nature of the server infrastructure to meet County operational requirements and the bid process would be time-consuming and costly to a project of this size as provided for in R.C.W. 36.32.270 Competitive Bids-Emergency purchases.

PASSED, APPROVED AND ADOPTED this 18th day of August, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

075767 **12.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** the approval of the purchase agreement with Trebron Company for the 45-month extension of Sophos Endpoint Protection software and authorize the Chair of the Board of County Commissioners to sign on behalf of the Board on the purchase agreement.

075768 **13.** A request for a marijuana license application #12 filed by Patrick Gordon of St. John was received. The commissioners took no action on the application.

10:15 a.m. - Gary Petrovich.

075769 **14.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint/reappoint Scott Kruse, Rick McNanny, Chris Tenant for 3-year terms on the to the Emergency Communications Advisory Committee. Terms will expire 06/30/17. Letters of appreciation were sent to Randy Schmick and Mark Janowski for their service on the Committee.

075770 **15.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Bruce Frazier and Dan Leonard to 6-year terms on the Parks Board. Terms will expire 12/31/20.

075771 **16.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2014 Community Action Center subrecipient agreement for the CDBG-PS grant as presented by Gary Petrovich.

Correspondence:

D075771A **17.** The following correspondence was received:

075772 **17A.** The 2015 motor vehicle fuel tax allocation factors and County Arterial Preservation Program allocation factors was received from the County Road Administration Board.

075773 **17B.** A copy of a letter sent to Dennis McDonald was received from Nick Beamer welcoming Mr. McDonald to the Aging & Long Term Care of Eastern Washington Planning and Management Council.

075774 **17C.** An executed copy of the Boost Collaborative Developmental Services provider agreement was received (06/30/15).

075775 **17D.** An executed copy of DSHS #1463-15646 Developmental Services program agreement was received.

075775A **17E.** Two Financial Assessment RFQ's were received: 1) GFOA and 2) Carmel Minogue CPA. No action taken.

BOCC MINUTES-08/18/14

075776 18. Commissioners' pending list reviewed.

D075776A 22. Approved documents signed.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Dan Gladwill and Alan Thomson.

ACTION ITEMS

075777 19. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the Rural Arterial Program (RAP) Final Prospectus for the Alмота Road Phase III project as presented.

075778 20. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the Rural Arterial Program (RAP) Final Prospectus for the Farmington Road project as presented.

DIVISION UPDATES

Building Division:

D075778A 21A. The 2nd quarter Building Division report was presented by Dan Gladwill.

Planning Division:

D075778B 21B. The Planner advised the commissioners that the new owner of the Garage Mahal in the Corridor is requesting signage size flexibility; the Department of Ecology has extended the deadline for revisions to the Critical Areas Ordinance to January 1st.

11:35 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

075779 23. Briefing related to the regular GCBH Board meeting that was held on August 7, 2014.

1:45 p.m. - Bill Spence.

D075779A 23A. No Executive Session necessary.

D075779B 23B. GCBH Funding Committee:

The GCBH Funding Committee brought a number of recommendations to the Board of Directors.

- Recommendation to distribute, one-time-only, an additional 2 Million in Medicaid funding that has accumulated at the Regional Office.
- Discussion of the disproportionate State-only funding cut to Greater Columbia. GCBH has 10% of the State's general population but was assigned 29% of the reduction of these funds. It appears that the reduction was assigned in a way not in keeping with the enabling legislation. A motion was offered to have the Chair sign a letter that had been drafted asking for clarification of this issue. On August 8th GCBH received a letter (attached) from the State responding to our concern regarding this issue. Additional follow up is being planned.
- The Funding Committee met as GCBH's Corporate Compliance Committee in July. No investigations/findings for the past year.
- Presentation and request from Reliance Health Systems for GCBH to support their application to build a privately funded Evaluation and Treatment Center in Richland, WA. The request was sent to the Funding Committee for further analysis and recommendation.

Whitman County voted in favor of the motion to distribute an additional \$2M in Medicaid funding. The motion passed unanimously.

D075779C 23C. Chelan-Douglas Regional Support Network (CDRSN) Request:

About a year ago CDRSN attended a GCBH Board meeting to see if they might join our Regional Support Network (RSN). At that time they were in severe financial difficulty, their hospitalizations were very high, their governance structure was disorganized, and they clearly wanted to be their own RSN. With the upcoming shift to Behavioral Health Organizations, the State has clearly told CDRSN that they are not large enough (covered lives) to stand alone. At the August GCBH Board meeting CDRSN Governing Board representatives and staff reported that they have reorganized their governance structure, their financial situation has stabilized (due in part to additional funding from the State) and they are doing better in using the hospital appropriately. See letter from CDRSN for more detailed information. Chelan-Douglas would prefer to remain their own RSN but understand that is not a viable option and thus they are formally requesting to merge with GCBH. Their other option would be to join Spokane RSN. A motion was made to form a special committee to review this request from CDRSN. Whitman County voted in favor of the motion which passed unanimously.

D075779D 23D. GCBH Regional Office Updates:

A motion was made to approve 5 policies related to client rights. Whitman County voted in favor of adopting all 5 policies.

2:00 p.m. - BOCC Workshop.

Present: Eunice Coker, Marlynn Markley, Gary Petrovich and Bill Spence.

075780 24. Indigent defense discussed. No action taken.

075781 25. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it carried to approve a resolution transferring indigent defense expenses from the District Court fund to the General Government fund 001.010.000.

**RESOLUTION NO. 075781
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on August 18, 2014; and,

WHEREAS, Whitman County has chosen to comply with the standards for public defense required by RCW 10.101.030 using the contracting model; and,

WHEREAS, the Board of Whitman County Commissioners, the Whitman County Superior Court and the Whitman County District Court agree that the Whitman County Criminal Indigent Defense Services contract is a function of the County's General Government fund, rather than any individual court's responsibility;

NOW, THEREFORE, BE IT RESOLVED that beginning with the 2015 budget year the contracted amount for legal services for indigent persons in Whitman County courts will be budgeted, receipted and expended through Whitman County's General Government fund #001.010.000. All State reports and records needed for compliance with RCW will remain with the individual courts.

PASSED, APPROVED AND ADOPTED this 18th day of August, 2015

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

2:30 p.m. - Recess.

3:00 p.m. - BOCC Workshop.

Present: Tony Bean, Kevin Mulcaster, Glenn Johnson, Gary Petrovich and Bill Spence.

075782 27. The Pullman-Moscow Regional Airport proposed realignment project discussed. No action taken.

3:45 p.m. Recess.

D075782A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 25, 2014** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D075782B 27. Approved documents signed.

075783 27A. General/Veterans' Relief/Payroll warrants numbered **312076-312203** for \$1,250,184.63 and **312221** for **\$3,770.34**.

075784-075785 27B. Personnel change orders.

075786 27C. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a petty cash fund for Human Resources as presented.

RESOLUTION NO. 075786
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish a petty cash account and a special revenue fund with the Human Resources Office; and,

WHEREAS, the Human Resources Office needs to establish a \$3,600 petty cash fund for making cash incentive awards to employees who complete Wellness Incentive requirements;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners that the Human Resources Office Petty Account #001.000.000.111.70.22 shall be

established and maintained up to the amount of \$3,600. This is a special project to begin in September 2014 and end on November 30, 2014; and,

BE IT FURTHER RESOVLED that this fund is entrusted to Kelli Campbell, Director of the Human Resources Office, with the responsibility of overseeing and rectifying the petty cash fund.

Dated this 25th day of August 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Bob Reynolds and Chris Nelson.

075787 28. Items discussed included:

- Fairgrounds Fire
- Network Infrastructure
- Financial RFQ
- 2015 Budget Reviews
- Mayors Roundtable
- 2015 IEM Training
- Indigent Defense
- Prosecutor's Diversion Program
- Grasshopper Infestation
- Salary Commission Appointment
- Tax Sharing Agreement
- Public Facilities (.09) Strategic Planning
- ALTCEW Executive Director Candidates
- First Approved Whitman County Marijuana License
- 2013 State Audit

No action taken.

10:30 a.m. - Adjournment.

D075787A Commissioner Kinzer **moved** to adjourn the **August 18** and **25, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 2014**. The foregoing action made this **25th** day of **August 2014**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners