

## Minutes for August 19<sup>th</sup>, 2002

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200

**059996 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 19, 2002 at 10:00 a.m.** Greg Partch, Chairman, Jerry Finch (morning) and Les Wigen, (afternoon) Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Wigen is attending the Lacrosse Strawboard groundbreaking ceremony.

**10:00 a.m. - Board Business.**

**D059996A 1. Call to Order/Pledge of Allegiance.**

Present: Tim Myers, Tom Miller, Chris Anderson, and Dean Ferguson.

**D059996B 2. Motion** by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Partch and **carried**.

**059997 3. Claims/Payroll warrants numbered 138324-138349 and 138352-138836 for \$450,419.63 approved.**

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	\$34,538.50	\$5,949.60	\$200,720.09
101	Self Insurance			575.23
102	Building & Development	1,000.00	200.00	157.08
103	Countywide Planning		200.00	275.19
104	Developmental Services			4,045.94
105	Mental Health	8,150.40	250.00	34,632.18
107	Chemical Dependency	1,463.40		3,819.07
110	County Roads	14,843.00	4,797.20	27,565.40
112	Public Facilities Improvement			4,323.60
117	Boating Safety			30.69
118	Inmate Welfare			1,238.60
123	Paths & Trails			1,119.29
127	Drug Enforcement			635.52
132	Auditor's Document Preserv.			69.13
133	Commiss. Special Revenue			9,869.24
135	Prosecutor's Stop Grant			12.43
136	Electronic Monitoring			195.50
137	Web Site Development			634.58
138	Federal Equitable Sharing			3,000.00
300	Capital Projects			2,971.78
400	Solid Waste	1,750.00		156.25
501	Equipment Rental & Revolving	3,983.00	1,197.20	53,466.97
510	Photocopier Revolving			1,748.97
511	Unemployment Insurance			1,235.81
513	Communications Revolving			3,943.89
521	Family Svc. Ctr. Revolving			5,971.33

658	Rural Library	522.38		
690	Clearing & Suspense			9,161.19

**059998** 4. August 12, 2002 minutes approved.

**059999-060009** 5. Personnel board orders approved.

**060010** 6. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to sign the Whitman County Emergency and Disaster Management Plan resolution (plan presented and approved July 15, 2002) to become effective August 1, 2002.

**Whitman County Board of County Commissioners**

**Resolution 060010**

WHEREAS the Board of Whitman County Commissioners recognizes the need for an organized plan of action in case of emergency or disaster; accept the recommendations of the Whitman County Safety Committee;

BE IT HEREBY RESOLVED that the Board of County Commissioners adopts the Whitman County Emergency and Disaster Management Plan presented July 15, 2002 to become effective August 1<sup>st</sup>, 2002; and,

BE IT FURTHER RESOLVED that copies of the Plan will be copied and distributed to all departments in the County.

Signed this 19<sup>th</sup> day of July 2002.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

ATTEST:

\_\_\_\_\_  
G. R. Finch, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**060011** 7. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** to authorize publishing the notice of a call for bids for the Courthouse windows.

**060012** 8. The Walla Walla County Commissioners wrote regarding the organization of the Greater Columbia Behavioral Health Regional Support Network. This item was addressed with Mike Berney later in the day.

**060013** 9. A crop base and yield fact sheet for county owned property was received from the US Department of Agriculture.

**060014** 10. Copies of correspondence between the LEOFF I Disability Board and Ronald E. Rogers, a LEOFF I member, was received regarding Mr. Rogers not providing minimum claims compliance for his medical co-pays.

**060015** 11. A copy of a letter sent to Governor Locke was received from Senator Patty Murray concerning the proposed closure of four Eastern Washington state parks.

**060016** 12. An email was received from Ginger Druffel notifying the commissioners that Dane Dunford, Public Works Director was great to work with on a road oiling issue.

**D060016A** 13. Commissioners' pending items reviewed.

**D060016B** 14. The Chairman opened the meeting to comments from the floor.

**10:30 a.m. - Mark Storey, Public Works Engineer.**

Present: Phil Meyer and Dean Ferguson.

**Action Items:**

**060017** 1. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the HES project certification for Blair Road and SR 272 be signed as presented.

**060018** 2. **Motion** by Commissioner Finch **seconded** by Commissioner Partch and **carried** that the School Safety Enhancements Program application for the Steptoe School Sidewalk project be signed as presented.

**Engineering Division:**

**D060018A** 3. Staff provided an update on the reconstruction status of the Warner, Fitzgerald, Darden, Steptoe, South Bachelor, and Logan bridges, and the Green Hollow Road project.

**D060018B** 4. Mr. Storey advised the Board that traffic counts are being conducted on various roads around the county.

**Planning Division:**

**D060018C** 5. Upcoming Board of Adjustment and Planning Commission meetings mentioned by the Engineer.

**10:45 am. - Randy Baldree and Janet Schmidt, WSU Cooperative Extension.**

Present: Dean Ferguson.

**D060018D** 1. Randy gave a general update on the following:

- Harvest and current prices,
- Preparations for the Palouse Empire Fair,
- Last years' plot tours,
- Farmer's seminar on September 19<sup>th</sup>,
- Satellite broadcast on August 27<sup>th</sup> for cattle producers,

- Natural Resources Advisory Committee (NRAC) meeting on September 25<sup>th</sup>,
- Beef Carcass Evaluation program on October 2<sup>nd</sup>, and,
- Palouse Local Work Group meeting on September 12<sup>th</sup>.

**D060018E 2.** Janet reported on the following:

- Summer day camps in cooperation with the Parks Department,
- 4-H Clothing Clinic held at WSU,
- Annual Fashion Review,
- CETC selected as the Washington State Grange Rural Access to Technology project which will provide 3 computers stations for training,
- 4-H Centennial Celebration events held this past year, and,
- Quality Assurance Certification program.

**11:15 a.m. - Mike Berney, WCCS Director.**

Present: Dean Ferguson.

**060019 1.** Due to the resignation of the Community Mobilization and Substance Abuse (CMASA) and Violence Prevention Coordinator, Mr. Berney requested and was authorized to proceed with refilling the position.

**060020 2.** Mr. Berney indicated that he signed an extension to the annual contract for Community Mobilization that will expire June 30, 2003. Chairman Partch signed the signature authorization form for contract #MO2-67001136.

**060021 3.** The Board approved a grant application data form for the Chemical Dependency program.

**D060021A 4.** Mr. Berney said this is the time of year WCCS completes the quarterly reports for Mental Health and Chemical Dependency. The Mental Health report was submitted and has been accepted by the Regional Support Network and the last federal block grant allocation was received.

**D060021B 5.** The Director said WCCS was able to once again contract with a Therapeutic Foster Home in Pullman.

**D060021C 6.** A diversion bed was purchased with the additional dollars received from the Regional Support Network as an alternative to hospitalization for mentally ill and developmentally delayed individuals. The diversion bed is located at Paul's Place in Colfax.

**D060021D 7.** WCCS completed and the Director signed the contract amendment for Chemical Dependency. The vendor rate increase anticipated at 2.3% was reduced by the legislature to 1.5%. This change reflected a minor impact on the current budget.

**D060021E 8.** Staff is also working on the Chemical Dependency quarterly report due Augusts 30<sup>th</sup>. Mr. Berney said typically, there would be contract amendments after the report is submitted so that the contract matches the service hours in each category.

**D060021F 9.** Mr. Berney said while attending a meeting of County Coordinators in Region I, there was discussion about the establishment of Local Sentencing Committees in each county. This is the first he heard about this subject as well as the Board. The commissioners directed him to visit with Chad Connors, Chair of the Law & Justice Committee for coordination.

**D060021G 10.** Another meeting with the Director was scheduled for September 3<sup>rd</sup> to discuss the letter from Walla Walla County concerning the Greater Columbia Behavioral Health Regional Support Network.

**11:25 a.m. - Mike Werner, Developmental Services.**

Present: Bev Welch and Kelli Campbell.

**060022** Mr. Werner presented a resolution requesting an interfund loan for Developmental Services. There being no objections, **motion** was made by Commissioner Finch **seconded** by Commissioner Partch and **carried** to authorize a \$10,000 interfund loan from Current Expense to the Developmental Services fund.

**RESOLUTION NO. 060023**  
**OF**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, August 19, 2002; and,

WHEREAS, the Board approved DSHS contract #7000-060804(2) to provide appropriate services to people with developmental disabilities; and,

WHEREAS, these services have been provided with the need to make appropriate payment for services; and,

WHEREAS, the Developmental Services Budget, 104.340.000 needs an interfund loan of \$10,000.00 to complete the total payment for services; and,

WHEREAS, this request is within the existing state contract budget and the county budget for 2002; and,

WHEREAS, this shortage is necessitated due to the reimbursable basis of the state contract and the transition between billing procedures/process at the state level; and,

WHEREAS, the interfund loan will be repaid with an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE BE IT RESOLVED AND IT IS ORDERED that an interfund loan of \$10,000.00 to be transferred from Current Expense to the Developmental Services budget to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 19<sup>th</sup> day of August 2002.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

ATTEST:

\_\_\_\_\_  
G. R. Finch, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

**11:30 a.m. - Bob Lothspeich, County Treasurer.**

Present: Naomi Daubert, Randy Baldree, Mike Berney, Mike Werner, Fran Martin, Kelli Shrope, Bev Welch, Chad Connors, Tim Myers, Marlynn Markley, Tom Miller, Bob Reynolds, Eileen Roe, and Dean Ferguson.

The following individuals contacted the Treasurer regarding their absence from today's meeting: Jim Kaufman, Dane Dunford, Peggy Wright, and Joe Reynolds.

**060023** The July 2002 ending financial report provided by Lothspeich.

July 2002 Cash Balance - \$1,486,037

July 2001 Cash Balance - \$1,496,249

July 2002 Revenue - \$4,496,860 - 52.31% of budget.

July 2001 Revenue - \$4,584,735 - 54.89% of budget.

July 2002 Expenditures \$4,722,374 - 52.14% of budget.

July 2001 Expenditures \$4,652,989 - 52.95% of budget.

**12:00 p.m. - Recess.**

**2:00 p.m. - Small Towns Road Work Bid Opening.**

Present: Julie Banks, Mark Storey, Phil Meyer, and 4 bidders.

**060024** The following bids were received for the following projects.

**WHITMAN STREET, TOWN OF ROSALIA**

Poe Asphalt \$214,000.00

Hereford Const. \$256,192.30

**TOWN OF ROSALIA, SMALL CITY PRESERVATION PROGRAM**

Poe Asphalt \$ 21,860.00

**TOWNS OF COLTON AND UNIONTOWN, SMALL CITY PRESERVATION PROGRAM**

Herco, Inc. \$ 99,941.00  
Poe Asphalt \$ 86,150.00  
Steelman-Duff, Inc. \$117,500.00

All bids will be reviewed and awarded by the cities/towns.

**2:05 p.m. - Board Business Continued.**

**060025 14.** The Board acknowledged a District Court claim filed by David G. Repp, former County Auditor.

**2:10 p.m. - Recess.**

**D060025A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 20, 2002 at 2:00 p.m.** Greg Partch, Chairman, Jerry Finch, Les Wigen, Commissioners, and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Finch is attending a methamphetamine meeting in Spokane.

**2:00 p.m. - Reconvene/Board of Health.**

Present: Fran Martin, John Skyles, Chelsea Leslie, Carol Featherman, and Patrick O'Dell.

**D060025B 1.** Newly hired Public Health employees Chelsea Lesley, Registered Dietician, Carol Featherman, Garfield and Palouse Community Health Nurse, and Patrick O'Dell, Environmental Health Specialist were introduced. Each of the new hires gave a brief run-down of their backgrounds and Public Health duties and responsibilities. Other new staff members include Cindy McSweeney, contracted Dental Hygienist to work 2-days per month with the Community of Hope dental program, Kathleen Stine-Wand, Colfax Community Health Nurse, and Marissa Wallinga, clerical worker.

**D060025C 2.** The Community of Hope wrote a grant for Whitman County to obtain funding to train medical professionals to varnish youth teeth three times per year.

**D060025D 3.** John Skyles stated the City of St. John is still working on their asbestos removal project. The City has submitted their SEPA checklist, declared a declaration of non-significance, and are waiting for the August 22<sup>nd</sup> public comment period to expire before they can proceed any further.

**060026 4.** Mr. Skyles distributed information on the status of the West Nile virus. The virus is not transmitted from person to person, but rather from the bite of a mosquito who received the virus from an infected bird. The virus is then spread to humans, horses, and other birds. Public Health

is watching for dead birds and is under instruction to contact the State Department of Health if the local Health Department is notified of a dead jay, crow, magpie, or raven. To date, one bird in Washington has been sent to the state for testing. The virus is moving westerly and should be in Washington shortly. Mosquito traps have also been set up and are being monitored.

**2:15 p.m.** - Marissa Wallinga.

**D060026B** 5. Ms. Wallinga gave a brief description of her Public Health duties and responsibilities.

**D060026C** 6. Mr. Skyles reported on the solid waste and sewer issue inspection he made today in Malden.

**2:20 p.m.** - Commissioner Finch joined the meeting.

7. Ms. Martin presented nursing services contracts with the school districts. Guardian Angel School will now be contracting again with the county. The fees for this service were increased this year for all districts from \$20 to \$25 per hour. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** for the Chairman to sign contracts between Whitman County Public Health and the school districts for nursing services.

**060027** Colfax  
**060028** Colton  
**060029** Endicott  
**060030** Garfield  
**060031** Lacrosse  
**060032** Lamont  
**060033** Oakesdale  
**060034** Palouse  
**060035** Rosalia  
**060036** St. John  
**060037** Steptoe  
**060038** Tekoa

**060039** 8. Ms. Martin presented a professional services agreement between the Sheriff's Office and Public Health for setting priorities, developing mutual aid agreements, and assisting with the drafting of the county's emergency response plan for bioterrorism that fits into the county's existing plan. In addition, the Sheriff's Office will assist Public Health in conducting a tabletop or other practical exercise by March 31, 2003. Public Health will pay the Sheriff's Office \$1,000/month from August 15, 2002 thru April 15, 2003 to provide this service. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the interlocal agreement between Public Health and the Sheriff's Office.

**060040** 9. Women and Infant Children (WIC) notified Ms. Martin that the program has \$4,170 available if Public Health had a project. After talking to Dan Brown of Information Services, he recommended a tape backup and server be purchased for the email system totaling \$4,173. The \$3 cost

difference would be covered by Public Health. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the purchase.

**060041 10.** Draft amendment #2 to the agreement between WSU and Public Health was received for the Board's review. This is a mutual aid agreement for assistance with any type of hazard in exchange for \$6 from each food handler's card. This agreement also confirms Dr. Moody is the County Health Officer on and off campus.

**D060041A 11.** Ms. Martin reported on the teamwork provided by county employees to assist with claims and elections in the Auditor's office.

**D060041B 12.** The Director updated the Board on the status of the claim filed against Grey Hound Bus Lines by Public Health.

**D060041C 13.** Ms. Martin spoke with the Deputy Prosecutor about the lease at the Pullman Public Health office and the required \$1,200 for the sign. The Deputy agreed it was not the county's responsibility to pay for the sign nor could the rent be increased until August 2005. Ms. Martin said Deputy Shirley is going to write a letter to the landlord stating the same.

**D060041D 14.** Public Health is considering forming a partnership with the Palouse Alliance and the Whitman County Business & Development Association to establish a portion of the Community Education Training Center (CETC) as a private vocational school.

**D060041E 15.** The next Board of Health meeting is September 17<sup>th</sup>.

**2:45 p.m. - Recess.**

**D060041F THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 21, 2002 at 10:00 a.m.** Greg Partch, Chairman, and Jerry Finch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**10:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Jennifer Snead, Kelli Shrope, and Diana Dawson.

**060042** Items discussed included WA-CERT process, judges' fringe benefits, WSAC conference, WRIA 35, Palouse Empire Fair parade, Risk Pool letter, dignitary invitations to the Fair/box seats, August 23<sup>rd</sup> meeting with Naomi Daubert, Sheriff's vehicles, burn ban, Walla Walla County letter regarding RSN, photocopier fund, methamphetamine meeting, and PERS 3 update. No action taken.

**12:00 p.m. - Recess.**

**D060042A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 23, 2002 at**

**11:00 a.m.** Greg Partch, Chairman, Jerry Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**11:00 a.m. - Reconvene/Board Business Continued.**

Present: Kelli Campbell and Naomi Daubert.

**D060042B Motion** by Commissioner Finch to go into Executive Session with the above individuals for discussion of personnel matters until 12:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

**12:00 p.m. - Return to Open Session/Recess.**

**1:30 p.m. - Board Business Continued.**

Present: Gary Hunt and Kelli Campbell.

**D060042C Motion** by Commissioner Finch to go into Executive Session with the above individuals for discussion of personnel matters until 2:30 p.m. **Seconded** by Commissioner Wigen and **carried**.

**2:30 p.m. - Return to Open Session/Adjourn.**

**D060042D** Commissioner Finch **moved** to adjourn the **August 19, 20, 21, and 23, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **August 26, 2002**. The foregoing action made this **23rd** day of **August 2002**.

ss/ JERRY FINCH, Commissioner  
ss/ LES WIGEN, Commissioner

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

GREG PARTCH, Chairman  
Board of County Commissioners