

## Minutes for August 20, 2012

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**073263 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 20, 2012 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/Workshop.**

Present: Gary Petrovich and Holly Bowen.

**073264 1.** Items discussed included the 2012 CDBG-PS grant, Public Works Trust Fund loan application, municipal bonds, Martin Hall and JPAC tax sharing. No action taken.

**9:10 a.m. - Recess.**

**9:15 a.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Gary and Valerie Hunt and Kelli Campbell. Commissioner Largent is attending the Canvas Board meeting.

**073265 2.** Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to go into executive session with the above individuals until 9:50 a.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**9:50 a.m. - Return to Open Session/Recess.**

**10:00 a.m. - Reconvene/Board Business Continued/Pledge of Allegiance.**

Present: Chris Nelson, Karen Johnson, Bill Tensfeld and Holly Bowen.

**D073265A 3.** Commissioner Partch congratulated Bill Tensfeld and Art Swannack on the primary election and encouraged them to attend the weekly commissioner meetings and to be involved in the 2013 budget process.

**D073265B 4. Motion** by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

**073266 5.** Claims/Payroll warrants numbered **264639-264663** and **264784-264884** for **\$430,078.18** approved.

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**073267-073271** 6. Veterans Relief claim approved.

**073272** 7. August 6, 2012 minutes approved.

**073273** 8. Personnel change orders approved.

**073274** 9. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2013 county holiday schedule.

**073275** 10. Chris Nelson said in 2008 Adam Roberts received an email from New World Systems regarding the incorporation of the Business Analytics software at no cost to the county. When New World was implemented in 2010 it was installed and has been very useful for Financial Management and Human Resources. While attending a New World conference this year, Ms. Nelson learned there had been an upgrade to the Business Analytics software and requested the upgrade. According to New World Systems they had no documentation about Whitman County's licensing for this module. After a significant amount of conversations with senior staff at New World, an understanding was reached regarding the licensing for this product that the county has been using for the past 2 years and the annual maintenance fee that has been budgeted. Ms. Nelson recommended the Board sign the New World additional software license agreement as presented. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the New World Business Analytics module software license agreement.

**073276** 11. A memo was received from the Prosecutor stating St. John Telephone is requesting an easement from the county for property located in Colfax for the installation of telephone and cable lines. Upon review of the request, the Prosecutor saw no reason not to grant the request and recommended the Board's approval. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve an easement between Whitman County and St. John Telephone.

**073277** 12. An executed copy of the 2012 CDBG-PS grant contract #12-65400-011 received (06/30/13).

**073278** 13. Commissioners' pending list reviewed.

**10:20 a.m. - Recess.**

**11:00 a.m. - Mark Storey, Public Works Director.**

Present: Phil Meyer, Alan Thomson, Jerry Basler, Karen Johnson, Bill Tensfeld, Joe Smillie, Bill Spence and Holly Bowen.

**ACTION ITEMS**

**Engineering Division:**

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**073279**     **14.** Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the resolution to close L. West Road for bridge maintenance on Tournbow Flat and Robinson Bridges be signed as presented.

RESOLUTION NO. 073279

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of closing a certain county road/bridge pursuant to R.C.W. 47.48.010;

IT IS HEREBY RESOLVED that the following road/bridge will be closed to vehicular traffic: County Road No. 5210, the L West Road from MP 00.69 to MP 01.28 on September 4, 2012 to September 13, 2012 or until completion of the Tournbow Flat and Robinson Bridge Maintenance.

ADOPTED this 20th day of August, 2012.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

\_\_\_\_\_  
Patrick J. O'Neill, Commiss.

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**073280** 15. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to publish the notice of road closure of L. West Road for bridge maintenance on Tournbow Flat and Robinson Bridges.

**073281** 16. Following receipt of a list of equipment, Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to publish a notice of hearing/intent to dispose of surplus county property.

**073282** 17. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the resolution of authority to sell surplus items under \$2,500 without advertising be signed as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

In the Matter of Establishing ) RESOLUTION No. 073282  
A Policy Regarding the Intent )  
To Sell Surplus Property )  
Whitman County, Washington ) Surplus Property Advertising  
) Policy

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of establishing a policy regarding the value of surplus property requiring the publication of the intention to sell;

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WHEREAS, it is recognized that various County departments occasionally need to sell surplus property valued at less than \$2500, and

WHEREAS, RCW 36.34.020 allows the Board of County Commissioners to exempt surplus property (real or personal) from advertisement requirements if the value is less than \$2500, and

WHEREAS, in the opinion of the Board of County Commissioners, it is in the best interest of the County,

IT IS HEREBY RESOLVED that the Whitman County Board of County Commissioners authorizes the various departments to dispose of surplus property at the discretion of the department manager, if its individual value does not exceed \$2500, without publishing an intent to sell.

ADOPTED this 20th day of August, 2012.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Greg Partch, Chairman

ATTEST:

\_\_\_\_\_  
Patrick J. O'Neill, Commiss.

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Maribeth Becker, CMC  
Clerk of the Board

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Michael Largent, Commissioner

**073283** 18. Having reviewed a draft of the newly proposed Solid Waste Disposal Regulation ordinance Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to publish a notice of hearing for the newly proposed Solid Waste Disposal Regulation ordinance.

**Planning Division:**

**073284** 19. The official transmittal for proposed amendments to the Comprehensive Plan and Zoning Ordinance as it relates to front yard administrative variances was received.

**073285** 20. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Comprehensive Plan and Zoning Ordinance Chapter 19.06, 19.10, 19.15 and 19.16 for front yard administrative variances in Heavy Commercial, Light Industrial, Highway/Waterway Commercial and Heavy Industrial Districts; allow non-residential accessory buildings to be short platted as a permitted use and also allow short plats for non-agricultural uses such as a well or private wind turbine; allow private companies to develop energy facilities powered by natural

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gas; and allow owners of existing houses in both the North and South Pullman/Moscow Corridor Districts to build an accessory dwelling unit subject to the same requirements as written in the Agricultural District code to be held in this room at 11:00 a.m. on September 10, 2012.

**Solid Waste Division:**

**073286 21.** A quote for Biaxial Geogrid BX 1200 was awarded through the small works roster process to White Cap Construction Supply of Spokane for \$10,863.75 without tax for use at the Landfill.

**Maintenance Division:**

**D073286A 22.** Many crew members are on leave for harvest; some are working at the Landfill, grading and preparing for paint striping county roads.

**11:25 a.m. - Recess.**

**11:30 a.m. - Reconvene/Board Business Continued/Monthly Financial Review.**

Present: Bob Lothspeich, Bob Reynolds, Cinnamon Brown, David Ledbetter, Esther Wilson, Eunice Coker, Fran Martin, Gary Petrovich, Kelli Campbell, Mark Storey, Robin Cocking, Tim Myers, Karen Johnson, Bill Tensfeld, Bill Spence, Joe Smillie and Holly Bowen.

Excused:

**073287 23.** The monthly financial report provided by Mr. Petrovich and Mr. Ledbetter.

2012 Revenue thru 07/31/12 - \$ 7,821,016 - 56%  
2011 Revenue thru 12/31/11 - \$11,658,666

2012 Current Expense Expenditures thru 07/31/12 - \$7,052,195.43 - 50%  
2011 Current Expense Expenditures thru 12/31/12 - \$12,385,066.80

**11:40 a.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich and Kelli Campbell (1:00 p.m.) and Tim Myers (1:30 p.m.).

**073288 24.** Items discussed included a health care consultant, Klemgard Park bollards replaced, restaining/resealing tables/benches/etc. at all parks, all parks and gravel pits sprayed for weeds, Kamiak Butte trail work, booth at Lentil Festival, increased weddings/parties at county parks and firearms at county parks. No action taken.

**1:45 p.m. - Recess.**

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**2:00 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Denis Tracy, Gary Petrovich and Mark Storey.

**073289 25.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:50 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to litigation.

**2:50 p.m. - Return to Open Session/Recess.**

**D073289A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 27, 2012 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Meeting Reconvened/Board Business Continued/Workshop.**

Present: Gary Petrovich, Bob Reynolds, Bob Lothspeich and Holly Bowen.

**073290 26.** Items discussed included update on new IT building AC, Jail Chiller, possible sale of CETC building, surplus equipment, 2013 budget, 2011 audit, sales tax sharing agreement, CEDS, and Martin Hall. No action taken.

**9:20 a.m. - Recess.**

**10:00 a.m. - Reconvene/Board Business Continued.**

Present: Karen Johnson, Joe Smillie and Holly Bowen.

**073291 27.** Claims/Payroll warrants numbered **264924-265113** for **\$654,457.72** approved.

**073292-073293 28.** Veterans' relief claims approved.

**073294-073300A 29.** Personnel change orders approved.

**073301 30.** Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve DSHS Contract amendment #1263-043047(1) for Juvenile Services (06/30/13).

**10:10 a.m. - Recess.**

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**11:00 a.m. - Reconvene/Board Business Continued.**

Present: Mark Storey, Phil Meyer, Gary Petrovich, Jeff Marshall, Dean Cornelison, 6 bidders, Karen Johnson, Joe Smillie.

**073302 31.** The following bids were received for the Colfax Airport Road construction project.

<b>BIDDER</b>	<b>AMOUNT</b>
Murphy Bros., DBA Shamrock Paving, Inc., Airway Heights, WA	\$3,696,673.50
M.A. DeAtley Construction, Inc., Clarkston, WA	\$2,599,431.25
Apollo, Inc., Kennewick, WA	\$3,557,563.62
Scarsella Bros., Inc., Seattle, WA	\$2,830,024.65
Goodfellow Bros., Inc., Portland, OR	\$3,199,442.00

The commissioners will make an award no later than September 4<sup>th</sup>.

**11:10 a.m. - Recess.**

**2:00 p.m. - Board Business Continued/Executive Session.**

Present: Denis Tracy, Milton Rowland and Commissioner Largent (via phone), Gary Petrovich and Mark Storey.

**073303 32.** Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:45 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to litigation.

**2:45 p.m. - Return to Open Session/Board Business Continued.**

Present: Mark Storey.

**073304 33.** Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to provisionally accept and award a bid to M.A. DeAtley Construction, Inc., Clarkston, WA for the Colfax Airport Road, CRP No. 8010-2 project in the amount of \$2,599,431.25 pending approval by WSDOT Local Programs Regional Engineer.

**2:50 p.m. - Adjournment.**

**D073304A** Commissioner O'Neill **moved** to adjourn the **August 20 and 27, 2012** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 4, 2012**. The foregoing action made this **27th** day of **August 2012**.

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ss/ PATRICK J. O'NEILL, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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GREG PARTCH, CHAIRMAN  
Board of County Commissioners