

Minutes for August 29, 2005

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064407 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **August 29, 2005** at **10:00 a.m.** G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Call to Order/Pledge of Allegiance/Board Business.

Present: Janet Schmidt and Tammy Lewis.

064408 Not used.

D064408A 2. Motion by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

064409 3. Claims/Payroll warrants numbered **180612-180692** for **\$381,558.97** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	\$32,324.04
101	Self Insurance	3,105.33
102	Building & Development	545.00
103	Countywide Planning	42.00
104	Developmental Services	26.15
110	County Roads	89,489.01
114	Bulk Purchasing	4,604.42
119	Emergency Services	13.98
123	Paths & Trails	43.63
127	Drug Enforcement	619.70
134	Elections Reserve Fund-000	2,763.84
134	Elections Reserve Fund-001	2,248.96
135	Prosecutor's Stop Grant	1,283.08
300	Capital Projects	237.44
320	Cap. Project/Out. Sources (Bond)	5,351.32
400	Solid Waste	78,395.97
501	Equipment Rental & Revolving	44,179.02
510	Photocopier Revolving	7.97
660	Whitcom-General-660.911.000	97,028.71
660	Whitcom-Grant Funding-660.911.001	4,122.70
690	Clearing & Suspense-005	15,126.70

064410 4. August 22, 2005 minutes approved.

064411-064421 5. Personnel board orders approved.

10:05 a.m. - Bob Lothspeich, Nikki Pfaff, Janel Goebel, Kris Bunch, Walt Edelen, Keith Holiday and Cheryl Morgan.

064422 6. Ms. Pfaff stated Tekoa Parks & Recreation District #6 is seeking a \$15,000 loan to cover general operating expenses pending receipt of tax revenues. The loan would be repaid on or before November 30, 2005 at a rate of 3.21%. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign the resolution.

RESOLUTION NO. 064422

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 29th day of August 2005; and,

WHEREAS, Tekoa Parks and Recreation #6 has requested an interfund loan to cover General Fund expenses; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, the interfund loan will be repaid in one payment on or before November 30, 2005 at an interest rate equal to the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$15,000.00 is loaned to Tekoa Parks and Recreation #6 from the Whitman County Current Expense Fund, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 29th day of August 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

064423 7. Janet Schmidt requested a WSU-Extension petty cash fund of \$50 to make change for publication sales. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the petty cash resolution.

RESOLUTION NO. 064423
OF
THE BOARD OF COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish a petty cash account and a special revenue fund within the WSU-Whitman County Extension Office; and,

WHEREAS, the WSU-Whitman County Extension Office needs to establish a \$50.00 petty cash fund for making change for publication sales and handling revenues generated from publications sales; and,

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners that the WSU-Whitman County Extension Office Petty Cash Account #001.000.000.111.70.07 shall be established and maintained in the amount of \$50.00; and,

BE IT FURTHER RESOLVED that this fund is entrusted to Sheri Hatley, Office Manager of the WSU-Whitman County Extension Office, with the responsibility of overseeing and rectifying the petty cash fund.

Dated this 29th day of August 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

064424 8. Ms. Schmidt said the second resolution is necessary to account for the WSU-Extension publication sales revenue. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign the resolution.

RESOLUTION NO. 064424

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, August 29th, 2005; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Special Revenue Fund to account for the handling of publication sales by the WSU-Whitman County Extension Office; and,

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for the new procedures and revenues.

NOW, THEREFORE, IT HEREBY RESOLVED that a WSU-Whitman County Extension Office Special Revenue Fund numbered 106.240.000.341.70.09 is hereby created.

PASSED, APPROVED AND ADOPTED this 29th day of August 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

064425 9. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign the resolution revising the countywide petty cash/cash drawer/revolving funds.

RESOLUTION NO. 064425

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **29th** day of **August 2005**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer/revolving accounts in all county funds; and,

WHEREAS, the responsibility for the various petty cash/cash drawer/revolving accounts must be entrusted to specific individuals.

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NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer/revolving accounts for Whitman County:

DEPARTMENT	AMOUNT	FUND NO.	BARS CODE	CUSTODIAN	PURPOSE
Auditor	\$5,000.00	001.000.000	111.00.10	Eunice Coker	Revolving
Auditor, Auto Licensing	\$400.00	001.000.000	111.70.05	Eunice Coker	Cash Drawer
Auditor, Elections	\$200.00	001.000.000	111.77.05	Debbie Hooper	Petty Cash/Postage
Auditor, Legal Filing	\$100.00	001.000.000	111.70.052	Eunice Coker	Cash Drawer
Clerk	\$50.00	001.000.000	111.70.13	Shirley Bafus	Cash Drawer
Developmental Services	\$25.00	001.000.000	111.70.15	Janel Goebel	Cash Drawer
District Court	\$96.00	001.000.000	111.77.03	Kristina Cooper	Petty Cash/Postage
District Court, Colfax	\$50.00	001.000.000	111.70.03	Kristina Cooper	Cash Drawer
District Court, Pullman	\$50.00	001.000.000	111.70.031	Virginia Walker	Cash Drawer
Facilities Management	\$50.00	001.000.000	111.70.06	Terry Jeffries	Cash Drawer
Fair-Office	\$125.00	001.000.000	111.70.08	Terry Jeffries	Cash Drawer
Fair-RV	\$25.00	001.000.000	111.70.081	Craig Danielson	Cash Drawer
Parks and Rec-Office	\$100.00	001.000.000	111.70.04	Janel Goebel	Cash Drawer
Parks and Rec-Kamiak Butte	\$25.00	001.000.000	111.70.041	Roger Marcus	Cash Drawer
Parks and Rec-Wawawai	\$25.00	001.000.000	111.70.042	Bart Dearborn	Cash Drawer
Prosecutor	\$100.00	001.000.000	111.77.09	Sonya Miller	Petty Cash/Postage
Prosecutor	\$100.00	001.000.000	111.70.09	Sonya Miller	Petty Cash
Public Health, Colfax	\$70.00	001.000.000	111.70.020	Robin Cocking	Front Desk/Petty Cash
Public Health, Colfax	\$140.00	001.000.000	111.70.021	Judy Roberts	Front Desk/Cash Drawer
Public Health, Colfax	\$50.00	001.000.000	111.70.022	Pauline Anderson	Cash Drawer
Public Health, Pullman	\$100.00	001.000.000	111.70.023	Shannon Hatley	Petty Cash
Public Health, Pullman	\$70.00	001.000.000	111.70.024	Shannon Hatley	Cash Drawer
Public Health, Pullman	\$99.00	001.000.000	111.77.026	Shannon Hatley	Petty Cash/Postage
Public Health, Environ. Health	\$50.00	001.000.000	111.70.025	Marge Crowder	Cash Drawer
Public Works	\$150.00	110.400.000	111.70.10	Judy McMurray	Petty Cash
Sheriff	\$400.00	001.000.000	111.77.01	Brett Myers	Revolving
Sheriff, Drug Task Force	\$30,000.00	127.140.000	111.77.01	Brett Myers	Revolving
Solid Waste	\$300.00	400.400.000	111.70.17	Ruth McGillic	Cash Drawer
Superior Court	\$33.00	001.020.000	111.77.20	Eileen Roe	Petty Cash/Postage
Treasurer	\$900.00	999.000.000	111.70.11	Donna Poland	Cash Drawer
Treasurer, Advance Travel	\$15,000.00	999.000.000	111.00.21	Lana Cloaninger	Revolving
WSU-Extension	\$50.00	001.000.000	111.70.07	Sheri Hatley	Petty Cash

Signed this 29th day of August 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G.R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

064426 10. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign an interlocal agreement between the Town of Lacrosse and Whitman County for the adjudication of infractions.

D064426A 11. Kris Bunch said the Web Committee's goal has been to host the county's webpage on our site. The county currently pays a company to host it's website. If hosted in-house, it would allow much more flexibility to service our citizens better. With the Board's concurrence, the Web Committee would like to move forward with its goal and purchase the necessary hardware for approximately \$4,800, which has been budgeted. The commissioners encouraged staff to move ahead.

064427 Not used.

064428 12. A letter of appreciation was sent to Lynne Gearhart thanking her for her years of service on the Whitman County Water Conservancy Board.

064429 13. Commissioner Finch sent a letter to the Secretary of the Washington State Department of Transportation expressing his concerns regarding state highway signage laws.

064430 14. The commissioners signed a letter to the upcoming graduating Reserve Deputies on successfully completing the Reserve Deputy Academy.

064431 15. The Chairman earlier signed the Federal Annual Certification Report for the Quad Cities Drug Task Force funding.

064432 16. Information was received from the Department of Revenue regarding implementation of HB 1048 pertaining to the submittal of local government tax estimates to county legislative authorities.

D064432A 17. Commissioners' pending list reviewed.

10:30 a.m. - Water Resources Inventory Area (WRIA) 56.

Present: Walt Edelen, Keith Holiday of DOE and Watershed lead for WRIA 56, Dane Dunford, Mark Story, Rob Buchert, Cheryl Morgan and Tammy Lewis.

064433 Vice Chair Finch convened the hearing for the proposed WRIA 56 Plan in accordance with the Watershed Planning Act of 1998. He pointed out

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the Board would only be taking testimony today and will not be making any decision.

Walt Edelen Spokane County Conservation District Water Resources Program Manager and facilitator of the WRIA 56 (Hangman Creek) Watershed Plan indicated this has been an on-going project since 1999. The idea for the Watershed Planning Act of 1998 is to look at water quantity, the amount of water being utilized in each basin, what is available and what is going to be needed for future uses. In doing so, the WRIA 56 Planning Unit has gone through 3 different phases.

Phase 1 - Planning Unit formed in 2000.

Phase 2 - Development of the watershed assessment (completed between 2001-2003).

Phase 3 - Development of recommendations for a Watershed Management Plan (completed in 2004). They are now moving forward for adoption with the Spokane and Whitman County Commissioners and the reason for today's hearing.

Phase 4 - After adoption, a Watershed Implementation Team will begin developing a detailed plan to execute the watershed management plan, determine where the funding will be derived and who will be committed to do what.

The Hangman Creek Watershed is 430,000 acres; dry land agriculture is the primary land use (60%). There is very little water available during the summer in this watershed. According to the gage installed by the USGS since 1948, there is less than 1 CFS (cubic feet per second) during the summer months and as high as 20,000 CFS during other months.

With respect to water rights, if everyone utilized their water rights to the extend allowed, there would be no water in Hangman Creek which tells them the creek is not being fully utilized. However, on paper, the water is completely allocated.

The Planning Unit has also worked on instream flows but did not reach a consensus. They will continue to work on this over the course of the next year. If they cannot come to consensus, it will be turned over to DOE for a decision within a 2-year period.

They also looked at water storage, habitat, water quality and total maximum daily load (TMDL) for Hangman Creek that won't be completed for one more year. This project will coordinate with the Hangman Creek TMDL and the Spokane River TMDL processes.

Other highlights of the Plan include water conservation coordinated with other WRIA's in Spokane County, developing water availability information for land use planning, reclamation, conservation and reuse strategies,

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development of a drought management plan, studying and monitoring groundwater connections, habitat improvement in riparian areas, as well as water quality issues.

One thing the commissioners should keep in mind is that this Plan, in its current format involves no financial burden to Whitman or Spokane County in the form of resources, funds or commitments. Those will be put together over the course of the next year.

There are no new ordinances to be passed at this time. The Plan does have an 18-month review period meaning at the end of 18-months they will review where they are and determine if amendments need to be made.

Vice Chair Finch opened the hearing to comments from those in attendance.

Rob Buchert said speaking in support of the Plan he saw this as a potential opportunity for gaining new resources to address water availability and conservation issues, not only in WRIA 56 but also in WRIA 34, which will have a much greater impact on Whitman County.

Walt Edelen said one thing that needs to be done to move forward with the Plan is to have a joint session with the Spokane County Commissioners for an adoption session. Vice Chair Finch asked Mr. Edelen to coordinate the meeting pointing out that the Whitman County Commissioners would be willing to travel to a location in Spokane County.

There being no further comments, the hearing was adjourned.

10:50 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey and Tammy Lewis.

Maintenance Division:

D064433A 1. Mr. Dunford said the county bridge crew would begin work on the Wigen Road Bridge (culvert) in 1-2 weeks.

D064433B 2. Due to high winds, the chip-sealing project for the City of Colfax was postponed to Wednesday and likewise, the chip-sealing project for the Town of Oakesdale was postponed to Thursday.

D064433C 3. Paint striping on 1/3 of county paved roads will commence after Labor Day and continue through the month of September.

D064433D 4. Crews will be doing some ditching work and in late September they will begin hauling rock around the county.

Engineering Division:

D064433E 5. Mr. Storey gave an update on the White Elephant, Peterson and Judson Bridge projects.

11:00 a.m. - Recess.

6:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Commissioners from the quad counties, Robin Arnold-Williams, State Representative Ruth Peggy and Jean Wessman.

D064433F 18. Items discussed included DSHS and legislative issues. No action taken.

8:00 p.m. - Adjournment.

D064433G Commissioner Wigen **moved** to adjourn the **August 29, 2005** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 6, 2005**. The foregoing action made this **29th** day of **August 2005**.

ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, VICE-CHAIRMAN
Board of County Commissioners