

Minutes for August 29, 2011

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072168 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 29, 2011 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Bill Spence (9:00 a.m.), Monica Krause, Susan Nelson, Kelli Campbell, Denis Tracy (9:15 a.m.), Gary and Valerie Hunt, Brett Myers and Jerry Jones (9:20).

072169 1. Items discussed included budget amendment #1 incorporation, month-end cut-offs, 2010 accounting incorporation, 2010 cash basis audit, 2012 budget, 2012 county employee medical insurance, Pullman vision meeting, WSP program, Water Conservancy Board appointment. No action taken.

10:30 a.m. - Board Business Continued/Pledge of Allegiance.

Present: Jerry Jones.

D072169A 2. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

072170 3. Claims/Payroll warrants numbered 257737-257830 for **\$442,133.58** approved.

072171 4. August 15, 2011 minutes approved.

072172-072175 5. Personnel change orders approved.

072176 6. Commissioner O'Neill **moved** Commissioner Largent **seconded** to appoint Nannette Bolyard as Chair of the Web Site Development Committee.

072177 7. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to dissolve the Superior Court Stamp Fund.

RESOLUTION NO. 072177
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

BOCC MINUTES-08/29/11

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 29th day of August 2011; and,

WHEREAS, the Board of County Commissioners regulate the various petty cash/cash drawer revolving accounts; and,

WHEREAS, Whitman County Superior Court is documented to have one petty cash stamp account in the amount of \$33.00; and,

WHEREAS, there is no petty cash stamp account for Whitman County Superior Court in the amount of \$33.00 and has not been in existence since each department did their own postage through the county postage machine.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following listed petty cash stamp account be removed from Whitman County's cash.

DEPARTMENT	AMOUNT	FUND NO.	BARS CODE	LISTED CUSTODIAN	PURPOSE
Superior Court	\$33.00	001.020.000	111.77.19	Sonya Miller	Petty Cash

Dated this 29th day of August 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

072178 8. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to revise the countywide petty cash funds.

RESOLUTION NO. 072178
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **29th** day of **August 2011**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts in all county funds; and,

BOCC MINUTES-08/29/11

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

**PETTY CASH/CASH DRAWER, PETTY CASH STAMP,
REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS**

PETTY CASH/CASH DRAWER ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.70.02	PUBLIC HEALTH - COLFAX - FRONT DESK	Fran Martin	\$70.00
001.000.000	111.70.021	PUBLIC HEALTH - COLFAX - FRONT DESK	Judy Roberts	\$140.00
001.000.000	111.70.022	PUBLIC HEALTH - COLFAX - ENVIRONMENTAL HEALTH	Cinnamon Brown	\$50.00
001.000.000	111.70.023	PUBLIC HEALTH - PULLMAN	Shannon Hatley	\$199.00
001.000.000	111.70.024	PUBLIC HEALTH - PULLMAN	Shannon Hatley	\$70.00
001.000.000	111.70.03	DISTRICT COURT - COLFAX	Marlynn Markley	\$50.00
001.000.000	111.70.031	DISTRICT COURT - PULLMAN	Virginia Walker	\$50.00
001.000.000	111.70.04	PARKS & RECREATION - COLFAX OFFICE	Janel Goebel	\$100.00
001.000.000	111.70.041	PARKS & RECREATION - KAMIAK BUTTE	Todd Heitstuman	\$25.00
001.000.000	111.70.042	PARKS & RECREATION - WAWAWAI	Dave Mahan	\$25.00
001.000.000	111.70.05	AUDITOR - COLFAX - AUTO LICENSING	Eunice Coker	\$400.00
001.000.000	111.70.052	AUDITOR - COLFAX - LEGAL FILING	Eunice Coker	\$100.00
001.000.000	111.70.08	FAIR - COLFAX OFFICE	Terry Jefferies	\$125.00
001.000.000	111.70.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.70.13	CLERK	Shirley Bafus	\$50.00
001.000.000	111.70.15	DEVELOPMENTAL SERVICES	Janel Goebel	\$25.00
Total Current Expense Petty Cash/Cash Drawer Accounts				<u>\$1,579.00</u>
106.240.000	111.70.07	EXTENSION - PUBLICATIONS	Sheri Hatley	\$50.00
110.400.000	111.70.10	PUBLIC WORKS - COUNTY ROAD	Judy McMurray	\$150.00
400.400.000	111.70.17	SOLID WASTE - LANDFILL	Ruth McGillic	\$400.00
999.000.000	111.70.21	TREASURER	Glenda Scheideman	\$900.00
Total Other Funds Petty Cash/Cash Drawer Accounts				<u>\$1,500.00</u>
TOTAL PETTY CASH/CASH DRAWER ACCOUNTS				<u>\$3,079.00</u>

PETTY CASH STAMP ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.77.03	DISTRICT COURT	Marlynn Markley	\$96.00
001.000.000	111.77.09	PROSECUTOR	Kristina Cooper	\$100.00
Total Current Exp. Petty Cash Stamp Accounts				<u>\$196.00</u>

BOCC MINUTES-08/29/11

REVOLVING CASH ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.00.972	AUDITOR	Eunice Coker	\$5,000.00
001.000.000	111.77.01	SHERIFF (718)	Brett Myers	\$400.00
127.140.000	111.77.01	SHERIFF - DRUG TASK FORCE (371)	Brett Myers	\$30,000.00
Total Revolving Cash Accounts				<u>\$35,400.00</u>

ADVANCE TRAVEL ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
999.000.000	111.74.21	TREASURER-ADVANCE TRAVEL	Lana Cloaninger	\$15,000.00
Total Advance Travel Accounts				<u>\$15,000.00</u>

Total Petty Cash/Cash Drawer Accounts	\$3,079.00
Total Petty Cash Stamp Accounts	\$196.00
Total Revolving Cash Accounts	\$35,400.00
Total Advance Travel Accounts	<u>\$15,000.00</u>
TOTAL CASH ACCOUNTS	<u>\$53,675.00</u>

Signed this 29th day of August 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

072179 9. Notice was received from the Department of Revenue stating they will be making their annual countywide appraisals of selected personal property parcels in Whitman County.

072180 10. Notice of liquor licenses expiring 11/30/11 was received from the Washington State Liquor Control Board.

072181 11. Commissioners' pending list reviewed.

10:45 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Jeff Marshall, Jim Rockwell and Gary Petrovich.

ACTION ITEMS

Engineering Division:

072182 12. Chairman Partch convened the hearing for the proposed Emerson Road vacation and requested a staff report.

Mr. Storey indicated this road is the former state highway at the top of the Lewiston Grade. Through advertising and discussion with the property owners there is property to the south that uses this road for access to a residence and farmland. At this time, the department is not interested in vacation the entire road, only one-half of the road. The engineer's report was read stating the same.

The Chairman opened the hearing to public comments. There being none, the hearing was adjourned.

Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the resolution to vacate and abandon a portion of Emerson Road and retain a portion from mile post 0.0 to mile post 0.15 be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>072182</u>
Vacate and Abandon the Emerson)	
Road, County Road No. 9370 in)	
The SW ¼ and the SE ¼ of Section)	
33, all in Township 12 North)	
Range 46 East, W.M., Whitman)	RESOLUTION VACATING
County, Washington)	

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon the Emerson Road, County Road No. 9370 on the 18th day of July, 2011.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve the Emerson Road, County Road No. 9370 for the county transportation system and therefore recommended the vacation of said Emerson Road, County Road No. 9370.

BOCC MINUTES-08/29/11

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 29th day of August, 2011, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of a portion of said Emerson Road, County Road No. 9370 is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that a portion of the Emerson Road, County Road No. 9370 located in the SE ¼ and SW ¼ of Section 33, in Township 12 North, Range 46 East, W.M., in Whitman County, Washington, more particularly described as follows: All that portion of the Emerson Road, County Road No. 9370 beginning at mile post 0.15 thence northeast to the intersection with the southerly right of way of SR 195, be vacated and passed to the owners of record of the adjoining land. The portion of said Emerson Road from mile post 0.00 to mile post 0.15 will not be vacated and shall remain as a County Road.

DATED at Colfax, Washington, this 29th day of August, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:05 a.m. - Jerry Jones.

072183 13. Chairman Partch convened the hearing for the proposed Old Winona-West Road vacation and requested a staff report.

Mr. Storey reported this road was replaced by a new county alignment in 1961. It is a remnant road currently being farmed and he recommended it be vacated. The engineer's report was received stating the same.

Upon the Chairman opening the hearing to public comments, Mr. Jim Rockwell stated he was in favor of the vacation. There being no further comments, the hearing was adjourned.

Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the resolution to vacate and abandon a portion of the old Winona -West Road be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>072183</u>
Vacate and Abandon a Portion of)	
The Old Winona-West Road, all in)	
Section 24, Township 17 North)	
Range 40 East, W.M., Whitman)	RESOLUTION VACATING
County, Washington)	

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon a portion of the old Winona-West Road, lying northerly and outside the existing right of way of County Road No. 4000, the Endicott Road on the 18th day of July, 2011.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve the said portion of the old Winona-West Road for the county transportation system and therefore recommended the vacation of said portion of said road.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 29th day of August, 2011, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said portion of said old Winona-West Road is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that the portion of the old Winona-West Road located in the SE ¼ of Section 24, Township 17 North, Range 39 East, and in the SW ¼ of Section 19, Township 17 North, Range 40 East, W.M., Whitman County, Washington, more particularly described as follows All that portion of the old Winona-West Road lying northerly and outside the existing right of way of County Road No. 4000, the Endicott Road, be vacated and passed to the owners of record of the adjoining land.

DATED at Colfax, Washington, this 29th day of August, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

072184 **14.** Chairman Partch convened the hearing for the proposed TW Walters Road vacation and requested a staff report.

Mr. Storey said this road is located by Green Hollow Road and SR 26. When the realignment was done 12 years prior, Jones Truck and Implement was not interested in abandoning the road at that time, but they now wish to do so.

The Chairman opened the hearing to public comments. There being none, the hearing was adjourned.

Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** that the resolution to vacate and abandon all of the TW Walters Road #4590 be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent to)	RESOLUTION NO. <u>072184</u>
Vacate and Abandon all of the)	
TW Walters Road, County Road)	
No. 4590 in the SE ¼ of Section)	
10, Township 16 North, Range 43)	
East, W.M., Whitman, County,)	RESOLUTION VACATING
Washington)	

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon the TW Walters Road, County Road No. 4590 on the 1st day of August, 2011.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve the TW Walters Road, County Road No. 4590 for the county transportation system and therefore recommended the vacation of said TW Walters Road, County Road No. 4590.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 29th day of August, 2011, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

BOCC MINUTES-08/29/11

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said TW Walters Road, County Road No. 4590 is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that the TW Walters Road, County Road No. 4590 located in the SE ¼ of Section 10 and the SW ¼ of Section 11, in Township 16 North, Range 43 East, W.M., in Whitman County, Washington, more particularly described as follows: Beginning at the intersection with the Green Hollow Road, County Road No. 4400 thence in a westerly direction to the end of the TW Walters Road as described in Order Vacating No. 13568 dated May 17, 1943, be vacated and passed to the owners of record of the adjoining land.

DATED at Colfax, Washington, this 29th day of August, 2011.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:10 a.m. - Alan Thomson.

072185 15. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to publish the notice of hearing regarding a franchise agreement with the Port of Whitman.

Planning Division:

D072185A 16. Mr. Thomson said as required by state statute, the Planning Commission is working on an ordinance for electrical vehicle charging stations. In response to Commissioner Partch's comment, Mr. Thomson said there is legislation on the table to offset the loss of gas tax dollars by electric vehicles. Mark Storey pointed out there is no requirement to have charging stations, only to allow them.

Solid Waste Division:

072186 17. A copy of the *Whitman County Solid Waste & Recycling Teachers Resource Guide* was received and reviewed.

072187 18. According to Mr. Storey, a fully grant funded Tire Amnesty event has been reallocated for Whitman County. Tire Amnesty Day will be held October 1st at the Whitman County Transfer Station.

072187 19. Fall Clean Up Week will take place Monday, October 3rd thru Saturday, October 8th.

Maintenance Division:

D072187A 20. Mr. Storey indicated Gary Dunford is acting as overseer for the county's interest on the Port of Whitman's fiber optic project.

11:25 a.m. - Iris Mayes.

D072187B 21. Commissioner Partch said last he heard First Wind was nearing completion of the footprint for their first wind mill project in Whitman County.

11:30 a.m. - Adjournment.

D072187C Commissioner O'Neill **moved** to adjourn the **August 29, 2011** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 6, 2011**. The foregoing action made this **29th** day of **August 2011**.

ss/ PATRICK J. O'NEILL, COMMISSIONER

ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners