

**078091 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 29, 2016** at **9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Bob Reynolds, Kelli Campbell, Chris Nelson, Bill Tensfeld (9:00 a.m.) and Troy Henderson (9:10 a.m.).

**078092 1.** The following items were discussed but no action was taken.

- Steptoe Butte State Park Road
- Palouse Basin Water Summit Contribution
- Sales Tax-DOR Directly Legislation
- 2017 Martin Hall Budget
- 2017 WCIF Medical Rates
- Lamont Area West Nile Virus Case
- Open Government Training
- Health Dept. Smoking Age-21
- Health Dept. Staffing Proposal
- McKinstry Project Update
- Proposed Software Costs
- HIPAA Responsibility-Health Dept.
- Overturned Combine/Truck-Trailer
- 2015 County Audit
- Landfill Fee Increase
- Winona Building Update
- Single Stream Glass Removal
- Edmondson Bridge Update
- Public Works Dept. Staffing
- Idaho Jersey Barriers

**10:00 a.m. - Recess.**

**10:15 a.m. - Flag Salute.**

Present: Kara McMurray.

**D078092A 2. Pledge of Allegiance.**

**Consent Agenda:**

**D078092B 3. Motion** by Commissioner Swannack to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

**078093-078093A 4.** General Claims/Veterans' Relief/Payroll warrants numbered **324932-324945** for **\$385,725.49** and **324950-325008** for **\$133,018.48** approved.

**078094 5.** August 15, 2016 minutes approved.

**078095-078100 6.** Personnel change orders approved.

**078101 7.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to reappoint Chris Chapman, Ryan Scharnhorst and Clark Capwell to 3-year terms (expiring 06/30/19) on the Emergency Communications Advisory Committee.

**078102 8.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing an agreement to begin the lease renewal process for (2017-2042) with the Army Corps of Engineers for the Wawawai County Park. The current lease expires 07/06/17.

**078103 9.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Public Health fee schedule as revised.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of Amending the ) **RESOLUTION NO. 078103**  
 Whitman County Public Health )  
 Fee Schedule for 2017 )

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in a regular session on the 29<sup>th</sup> day of August 2016; and,

WHEREAS, the Whitman County Commissioners acting as the Board of Health has reviewed the proposed updated Public Health Fee Schedule and Sliding Fee Schedule and finds that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached updated Public Health Fee Schedule be adopted and implemented effective January 1, 2017.

PASSED AND APPROVED by the Whitman County Board of Commissioners, acting as the Board of Health on this 29<sup>th</sup> day of August, 2016.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**WHITMAN COUNTY PUBLIC HEALTH DEPARTMENT SLIDING FEE SCALE MONTHLY  
EFFECTIVE MARCH 1, 2016**

	100% A	150% B	185% C	200% D
<b>FAMILY SIZE</b>	<b>\$10 UP TO</b>	<b>UP TO</b>	<b>UP TO</b>	<b>UP TO</b>
1	980	1,471	1,679	1,961
2	1,327	1,991	2,268	2,655
3	1,674	2,511	2,857	3,348
4	2,020	3,031	3,446	4,041
5	2,367	3,551	4,035	4,735
6	2,714	4,071	4,624	5,428
7	3,060	4,591	5,213	6,121
8	3,407	5,112	5,802	6,815
<b>ADDED</b>	<b>346</b>	<b>520</b>	<b>589</b>	<b>693</b>
<b>FULL FEE ROUND</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
	<b>CHARGE</b>	<b>MINIMUM</b>	<b>MINIMUM</b>	<b>MINIMUM</b>
	<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>
\$ 1.00		\$ 0.25	\$ 0.50	\$ 0.75
\$ 1.25		\$ 0.31	\$ 0.63	\$ 0.94
\$ 1.50		\$ 0.38	\$ 0.75	\$ 1.13
\$ 2.00		\$ 0.50	\$ 1.00	\$ 1.50
\$ 2.50		\$ 0.63	\$ 1.25	\$ 1.88
\$ 3.00		\$ 0.75	\$ 1.50	\$ 2.25
\$ 5.00		\$ 1.25	\$ 2.50	\$ 3.75
\$ 6.00		\$ 1.50	\$ 3.00	\$ 4.50

\$ 7.00		\$ 1.75	\$ 3.50	\$5.25
\$ 8.00		\$ 2.00	\$ 4.00	\$6.00
\$ 10.00		\$ 2.50	\$ 5.00	\$7.50
\$ 11.00		\$ 2.75	\$ 5.50	\$8.25
\$ 12.00		\$ 3.00	\$ 6.00	\$9.00
\$15.00		\$ 3.75	\$ 7.50	\$11.25
\$ 20.00		\$ 5.00	\$10.00	\$15.00
\$ 30.00		\$ 7.50	\$15.00	\$22.50
\$ 40.00		\$10.00	\$20.00	\$30.00
\$ 50.00		\$12.50	\$25.00	\$37.50
\$ 60.00		\$15.00	\$30.00	\$45.00
\$ 70.00		\$17.50	\$35.00	\$52.50
\$ 80.00		\$20.00	\$40.00	\$60.00
\$ 90.00		\$22.50	\$45.00	\$67.50
\$100.00		\$25.00	\$50.00	\$75.00

Source: 2015 Federal Poverty Guidelines: Revised 3/9/16  
FEES CAN BE SLID PER THE SCALE ABOVE TO A MINIMUM OF 10.  
Discounts for services are offered depending on your family size and proof of income.

**PUBLIC HEALTH FEE SCHEDULE**

TYPE OF VISIT		2017
99211	Office Min (5 min Perform/Supervision)	17.00
99348	Home Visit	40.00
90471	Immunization Admin (One Vaccine)	17.00
90472	Immunization Admin (Each Additional Vaccine)	17.00
<b>PATIENT STATUS</b>		
New to Program – Single Encounter – Repeat Visit		
<b>IMMUNIZATION SERVICE</b>		
90702-SL	DT	15.00
90700-SL	DtaP	15.00
90633-SL	Ped Hep A (2-18 years)	15.00
90744-SL	Hep B (0-18 years)	15.00
90645-SL	HIB (4 doses) Hib Titer	15.00
90646-SL	HIB (Booster)	15.00
90647-SL	HIB (3 doses) Ped Vax	15.00
90648-SL	HIB (4 doses) Act HIB	15.00
90713-SL	IPV	15.00
90707-SL	MMR (0-18 years)	15.00
90669-SL	PCV-7	15.00
90718-SL	Tetanus/TD (7-18 years)	15.00
90716-SL	Varicella (1-18 years)	15.00
90657-SL	Influenza (6-35 months)	15.00
90658-SL	Influenza (3 years)	15.00
90723-SL	DTaP/HBV/PV	15.00
90649-SL	HPV Gardasil (11 through 18 years)	15.00
90710-SL	MMRV	15.00
90680-SL	Rotavirus	15.00
90715-SL	Tdap (10 through 18 years)	15.00
90734-SL	Meningococcal Menactra (11 through 18 years)	15.00
<b>PRIVATE PAY</b>		
<b>(CANNOT BE SLID)</b>		
90632	Hep A Adult (19+ years)	34.00
90746	Hep B (20+ years)	40.00
90658	Influenza Injection	MARKET
90732	Pneumococcal	MARKET
90742	Rabies IG	MARKET
90726	Rabies Vaccine	MARKET
90718	Td Adult (19+ years)	35.00
90636	Hep A/Hep B Twinrix	MARKET
90741	Immune Serum Globulin (Private Pay)	MARKET
90715	Tdap Adacel (11 through 55 years)	48.00
<b>TB</b>		
<b>34</b>		
99201	TB Test 1 Step Office Visit	28.00
99215	TB Test 2 Step Office Visit	38.00
99341	Home Visit New Patient	62.00
99347	Home Visit Established Patient	40.00

86580	PPD Skin Test Given	10.00
86580	PPD Skin Test Read	N/C
	PPD 2 Step Test Read	12.00
	TB Treatment Curative	MARKET
	TB Preventive (INH)	5.00
<b>ADULT HEALTH</b>	<b>39</b>	
99402	Disease Information/Consult	40.00
92552	Hearing Test	12.00
85018	Hemoglobin	6.00
90782	Injection (Meds Supplied by Client)	15.00
	Weight Check	
	Referred to Quit Line	
	Other	
<b>DENTAL</b>	<b>24</b>	
D1330	Oral Hygiene Instructions	15.00
D1203	Fluoride Treatment	18.00
D9999	Family Oral Health Education	35.00
<b>MIH/CAH</b>	<b>22</b>	
85018	Hemoglobin	6.00
0910M	Nutrition Consultation	40.00
0911M	Nutrition Follow-Up (Repeat)	28.00
81025	Pregnancy Test (Urine)	12.00
	Other	
<b>HIV/AIDS</b>	<b>35</b>	
86701	HIV/ELISA (HIV Test)	45.00
99404	Pretest Counsel	62.00
99401	Post Test Counsel	28.00
<b>Not Slid</b>	2 Hour BBP, HIV Videos	20.00
<b>Not Slid</b>	4 Hour HIV Videos	40.00
<b>Not Slid</b>	7 Hour HIV Videos	70.00
<b>CARDIOVASCULAR</b>	<b>41</b>	
93770	Blood Pressure	6.00
<b>NURSING SERVICES</b>	Nursing Consultation (Per Hour)	40.00
<b>HIV BLOODBORNE EDUC.</b>	2 Hour Class-Childcare/Foster Care Providers	25.00
	4 Hour Class-Childcare/Foster Care Providers	45.00
	7 Hour Class-Childcare/Foster Care Providers	50.00/HOUR
	Daycare Consultation (Per Hour Depending on Number of Children)	25.00-50.00
<b>VITAL RECORDS</b>	<b>71</b>	<b>20157</b>
	Certified Copies of Birth and Death Records	20.00
	Replacement of Certified Death Copies (if errors are made by family or funeral home	5.00 EACH
	Search of Records: Birth or Death (W/O Copies)	8.00
	Search of Records: Birth or Death (With Copies)	8.00
	Search fee plus \$2.00 charge for up to 5 copies	2.00
	Search fee plus \$5.00 charge for 5 or more copies	5.00
	In accordance with RCW 70.58.107	

**2017 Environmental Health Fees**

Permit Type	Fee
<b>Food Protection Program</b>	
Food & Beverage Workers Permit	10.00
Replacement Food & Beverage Workers Permit	5.00
Manager's Certification	225.00
Restaurants	
Minimum Fee (no seating)	172.00
1 – 25 Seats	205.00
26 –50 Seats	266.00
51 – 100 Seats	359.00
101+ Seats	420.00
Simple Menu w/Food	68.00
Complex Menu	101.00
With Lounge/Liquor, add additional fee of	165.00
With Beer/Wine served, add additional fee of	115.00
Complex Grocery Store (3 or more check-outs)	275.00

Meat-cutting Facility Permit	75.00
Deli Section Permit-Complex	85.00
Deli Section Permit-Simple	25.00
Dairy Section Permit	10.00
Produce Section w/ Food Preparation Permit	45.00
Basic Grocery Store	142.00
Meat-cutting Facility Permit	75.00
Deli Section Permit-Complex	85.00
Deli Section Permit-Simple	25.00
Dairy Section Permit	15.00
Produce Section w/ Food Preparation Permit	45.00
Convenience Store (pre-packaged foods only)	85.00
Catering	275.00
Mobile Units	250.00
Additional Mobile Units	205.00
Commissary Approval	250.00
Commercial Vendor	50.00
Bed & Breakfast	125.00
Limited Menu Hotel/Motel	125.00
Fraternities & Sororities	210.00
Whole House Inspection	250.00
Schools	210.00
<i>Temporary Events (1-2 Days)</i>	
Temporary Commercial	90.00
Commercial Low Risk Menu	55.00
Commercial Limited Risk Menu	25.00
Temporary Benevolent	20.00
<i>Temporary Events (3 or More Days)</i>	
Temporary Commercial	150.00
Commercial Low Risk Menu	75.00
Commercial Limited Risk Menu	35.00
Temporary Benevolent	25.00
Failed Temporary Event Inspection/ Follow Up	85.00
Late submissions	
1-2 days before event	Double fees
3-10 days before event	15.00
10-13 days before event	5.00
Late Plan Reviews (WAC 246-215-8-302.11)	110.00
Variance Request	110.00
Complex Menu-New Establishment Packet	285.00
2 hour plan review	
Pre-opening inspection	
Process Walk-Thru	
Limited Menu-New establishment packet	150.00
2 hour plan review	
Pre-opening inspection	
Process Walk-Thru	
Modified Packaging	55.00
Follow-up/Failed Inspection for Food Establishment	150.00
Second follow up on failed inspection	375.00
Health Officer Hearing	550.00
Health Officer Follow up Inspection	110.00
Operating without a FSE Permit (Plan Review Required)	Double all fees
Process walk-thru (hourly)	110.00
Late fee for Food Establishments (up to 60 days)	10%
Late fee for Food Establishments (after 60 days)	Double all fees
General Environmental Health Hourly Fees	110.00
Food Advisory Committee Member	-25% annual permit fee
<i>Permits Pro-Rated 50% if Issued After July 1st</i>	

<b><i>Solid Waste and Landfills</i></b>	
Sanitary Landfill (Open)	6750.00
Sanitary Landfill (Closure Monitoring)	5200.00
Transfer Stations	1550.00
Monofill	1100.00
Impoundments	1100.00
Inert Fill Permit	1500.00
Demolition Materials (w/Ecology Approval)	1500.00
Land Spreading	1500.00
Recycling Centers	110.00
Composting Piles	1500.00
Piles	1500.00
Septage Disposal (w/Ecology Approval)	1100.00
Soil Contamination Evaluation (Plus additional lab costs)	225.00
<b><i>Liquid Waste</i></b>	
Septic System Installers-Initial Permit	325.00
Septic System Installers-Renewal	285.00
Septic System Licensing Exam	35.00
Septic Tank Pumpers-Initial Permit	325.00
Septic Tank Pumpers-Renewal	250.00
Out of County Septic Tank Pumper	25.00/per pump
Septic Pump Truck Inspection and Approval (per vehicle)	175.00
Active Onsite Sewage Committee Member	-25% permit fee
OSS Evaluator (Installer and Septic Permit)	525.00
<b><i>Onsite Sewage Systems</i></b>	
Onsite Sewage Disposal Permit	475.00
Engineered Onsite Sewage Disposal Permit	580.00
Homeowner Design and Install	625.00
Onsite Sewage System Plan Review (Per Hour)	110.00
Replacement Onsite Sewage System Permit (Requires Site Eval)	355.00
Simple Repair of On-Site Sewage Disposal Components	125.00
Repair of On-Site Sewage Disposal Components or System	165.00
Expansion of Onsite Sewage System	410.00
Septic Tank Replacement Permit	125.00
Experimental Onsite Sewage System (Requires Variance)	825.00
Experimental Onsite Sewage Review (Requires 5 year Renewal)	225.00
On-Site Sewage Disposal System Site Evaluation (inc-RHC)	350.00
Each additional site, adjoining property	255.00
Additional Call-backs and/or Re-inspection (per site/per visit)	225.00
Variance Request	275.00
Building Permit Evaluations	55.00
Site Assessment/ System Verification (Following Evaluation)	110.00
As Built Collections Fee for as-built drawings not submitted within 30 calendar days of final inspection	55.00
Renewal of OSS Permit (Annual Fee-5 Year maximum renewal)	325.00
Operations and Maintenance (O&M) Fee (All new permits)	45.00
Onsite Sewage Feasibility Assessment (Hourly)	110.00
Property Sale or Transfer Evaluation	40.00
OSS History/Property Research (Fee waived for Permittee)	15.00
Unpermitted Onsite Sewage System (site evaluation required)	Double all fees
<b><i>Water Recreation Facility Permits</i></b>	
Swimming Pools (Year Round)	285.00
Swimming Pools (Seasonal- 6 months or less)	265.00
Each additional pool on same property	185.00
Spas (Year Round)	335.00
Spas (Seasonal-6 months or less)	285.00
Each additional spa on same property	175.00
Wading Pools	365.00
Water Play Structures	185.00
<b><i>Late Fees</i></b>	
Late fee for Water Recreation Facilities (up to 60 days)	10% per month
Late fee for Water Recreation Facilities (after 60 days)	Double all fees
Water Recreation Facilities Plan Review (hourly)	185.00
Pre-opening Inspection	275.00
Pre-Opening Follow up Inspection (If Required)	225.00
Reinspection Follow-up (Critical Violations)	225.00

Certified Pool Operator on Full Time Staff	-25% Permit Fee
<i>Other Environmental Health Fees</i>	
General Environmental Health Hourly Rate	110.00

**CORRESPONDENCE:**

D078103A 10. The following correspondence was received:

078104 10A. A letter was received from Empire Disposal, Inc., Colfax, WA notifying the county they have filed for a garbage/recycling collection rate increase with the Washington Utilities and Transportation Commission.

078105 10B. Notice of a new marijuana application filed by "It Is Lit 2", LLC, Pullman, WA was received from the Washington State Liquor & Cannabis Board.

078106 10C. Notice of approved revised floor plans for the RL Farms, marijuana establishment in Colfax, WA was received from the Washington State Liquor & Cannabis Board.

078107 10D. Governor Inslee issued a proclamation on August 23<sup>rd</sup> declaring a State of Emergency in Eastern Washington due to the wildfires.

078108 11. Commissioners' pending list reviewed.

**10:30 a.m. - Public Works.**

Present: Mark Storey, Phil Meyer and Garth Meyer.

078109 11A. The following Public Works related issues discussed/approved:

**ACTION ITEMS:**

078110 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the Rural Arterial Program final prospectus for Hume Road.

**DIVISION UPDATES:**

078110 13. The following division updates provided by Public Works staff.

**Engineering Division:**

D078110A 13A. Sand Road project will begin September 6<sup>th</sup>.

D078110B 13B. Chip sealing began today.

**Maintenance Division:**

D078110C 13C. Striping will begin September 6<sup>th</sup>.

D078110D 13D. Staff members not harvesting are grading and ditching.

D078110E 14. Approved documents signed.

**11:00 a.m. - BOCC Workshop.**

Present: Kelli Campbell.

078111 15. Department Head evaluations discussed but no action was taken.

12:00 p.m. - Adjournment.

D078111A Commissioner Swannack **moved** to adjourn the **August 29, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 6, 2016**. The foregoing action made this **29th** day of **August 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ DEAN KINZER, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners