

Minutes for August 30, 2010

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509) 397-5240.

071057 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, August 30, 2010 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Pledge of Allegiance/Board Business.

Present: Bob Reynolds and Kelsey Samuels.

D071057A 1. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

071058 2. August 16, 2010 minutes approved.

071059-071065 3. Personnel board orders approved.

9:10 a.m. - Denis Tracy and Joe Smillie.

071066 4. Bob Reynolds recommended award of the Harrison Building renovations bid to James W. Elmers Construction Company, Spokane, WA in the amount of \$453,655 plus 7.8% sales tax pending legal review of the "notice to proceed" documents. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to award the Harrison Building renovations bid to James W. Elmers Construction Company. Mr. Reynolds noted the contractor has targeted December 26, 2010 as the completion date.

071067 5. An interagency agreement for energy conservation project management services with the Department of General Administration was before the Board for consideration. Upon review of the documents, the Prosecutor recommended the following language be added to the agreement: "No ESCO investment grade audit or proposal shall be undertaken without the county's specific prior approval". Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to include the recommended language and authorize the Chairman to sign the agreement.

9:40 a.m. - Sarah Mason, Steve Krigbaum and Robin Cocking.

071068 6. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to authorize a notice of hearing for amendment to Whitman County Code Chapter 3.50 Enhanced 911 Emergency Communications

BOCC MINUTES-08/30/10

system. The hearing will be held at 10:00 a.m. on Monday, September 20, 2010.

071069 7. A proposed cost reimbursement agreement with Palouse Wind which was previously circulated by the Prosecutor was before the Board. The Prosecutor explained this is about county ordinances and resolutions for use permits to provide a means to pay their own way and the purpose of this is for additional costs the county incurs to process their application. He pointed out that the county does not make any money but is only reimbursed for its additional costs. No action was required by the Board at this time.

071070 8. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize a notice of call for bids for the Lamont Emergency Communications equipment shelter. Bids will be opened at 2:15 p.m. on September 20, 2010. This expenditure will be paid from the Emergency Communications fund and not Current Expense.

071071 9. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to sign a resolution authorizing Harris Corporation as a sole source simulcast equipment vendor as presented.

RESOLUTION NO. 071071

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of contracting with Harris Corporation for the following reasons: there are only two simulcast systems available for use over Microwave backhaul. All Multiplexers in our communication system must be the same in order for simulcast to work.

WHEREAS, the Board of Whitman County Commissioners recognizes the Department of Emergency Management Emergency Communication Division needs these vendors to complete our emergency communications system; and,

WHEREAS, we have the need and requirement to maintain continuity within the Emergency Communication System. We require Harris Corporation timing and synchronization equipment for use in our simulcast system. No other contractor has the necessary equipment that will synchronize our simulcast system and is deemed a sole source provider.

IT IS HEREBY RESOLVED that the Whitman County Department of Emergency Management may enter into sole source agreement with Harris Corporation for the equipment needed to complete the simulcast system.

ADOPTED this 30th day of August 2010.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

Patrick J. O'Neill, Commiss.

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

071072 10. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to sign a resolution revising the countywide cash accounts as presented.

**RESOLUTION NO. 071072
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the **30th** day of **August 2010**; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need and requirement of regulating the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts in all county funds; and,

WHEREAS, responsibility for the various petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts must be entrusted to specific individuals.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following are the revised petty cash/cash drawer, petty cash stamp, revolving cash and advance travel accounts for Whitman County:

**PETTY CASH/CASH DRAWER, PETTY CASH STAMP,
REVOLVING CASH AND ADVANCE TRAVEL ACCOUNTS**

PETTY CASH/CASH DRAWER ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.70.02	PUBLIC HEALTH – COLFAX – FRONT DESK	Fran Martin	\$70.00
001.000.000	111.70.021	PUBLIC HEALTH – COLFAX – FRONT DESK	Judy Roberts	\$140.00
001.000.000	111.70.022	PUBLIC HEALTH – COLFAX - ENVIRONMENTAL HEALTH	Pauline Anderson	\$50.00
001.000.000	111.70.023	PUBLIC HEALTH – PULLMAN	Shannon Hatley	\$199.00
001.000.000	111.70.024	PUBLIC HEALTH – PULLMAN	Shannon Hatley	\$70.00
001.000.000	111.70.03	DISTRICT COURT – COLFAX	Marlynn Markley	\$50.00
001.000.000	111.70.031	DISTRICT COURT - PULLMAN	Virginia Walker	\$50.00
001.000.000	111.70.04	PARKS & RECREATION – COLFAX OFFICE	Janel Goebel	\$100.00
001.000.000	111.70.041	PARKS & RECREATION – KAMIAK BUTTE	Todd Heitstuman	\$25.00

BOCC MINUTES-08/30/10

001.000.000	111.70.042	PARKS & RECREATION - WAWAWAI	Dave Mahan	\$25.00
001.000.000	111.70.05	AUDITOR – COLFAX – AUTO LICENSING	Eunice Coker	\$400.00
001.000.000	111.70.052	AUDITOR – COLFAX – LEGAL FILING	Eunice Coker	\$100.00
001.000.000	111.70.08	FAIR – COLFAX OFFICE	Terry Jefferies	\$125.00
001.000.000	111.70.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.70.13	CLERK	Shirley Bafus	\$50.00
001.000.000	111.70.15	DEVELOPMENTAL SERVICES	Janel Goebel	\$25.00
Total Current Expense Petty Cash/Cash Drawer Accounts				<u>\$1,579.00</u>
106.240.000	111.70.07	EXTENSION - PUBLICATIONS	Sheri Hatley	\$50.00
110.400.000	111.70.10	PUBLIC WORKS – COUNTY ROAD	Judy McMurray	\$150.00
400.400.000	111.70.17	SOLID WASTE – LANDFILL	Ruth McGillic	\$400.00
999.000.000	111.70.21	TREASURER	Glenda Scheideman	\$900.00
Total Other Funds Petty Cash/Cash Drawer Accounts				<u>\$1,500.00</u>
TOTAL PETTY CASH/CASH DRAWER ACCOUNTS				<u>\$3,079.00</u>

PETTY CASH STAMP ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.77.03	DISTRICT COURT	Marlynn Markley	\$96.00
001.000.000	111.77.09	PROSECUTOR	Kristina Cooper	\$100.00
001.000.000	111.77.20	SUPERIOR COURT	Sonya Miller	\$33.00
Total Current Expense Petty Cash Stamp Accounts				<u>\$229.00</u>

REVOLVING CASH ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
001.000.000	111.00.972	AUDITOR	Eunice Coker	\$5,000.00
001.000.000	111.77.01	SHERIFF (718)	Brett Myers	\$400.00
127.140.000	111.77.01	SHERIFF – DRUG TASK FORCE (371)	Brett Myers	\$30,000.00
Total Revolving Cash Accounts				<u>\$35,400.00</u>

ADVANCE TRAVEL ACCOUNTS

FUND #	ACCOUNT #	FUND NAME	CUSTODIAN	AMOUNT
999.000.000	111.74.21	TREASURER-ADVANCE TRAVEL	Lana Cloaninger	\$15,000.00
Total Advance Travel Accounts				<u>\$15,000.00</u>

Total Petty Cash/Cash Drawer Accounts	\$3,079.00
Total Petty Cash Stamp Accounts	\$229.00
Total Revolving Cash Accounts	\$35,400.00
Total Advance Travel Accounts	<u>\$15,000.00</u>
TOTAL CASH ACCOUNTS	<u>\$53,708.00</u>

BOCC MINUTES-08/30/10

Signed this 30th day of August 2010.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

Patrick J. O'Neill, Commiss.

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

071073 11. Commissioner Largent **moved** Commissioner O'Neil **seconded** the motion and it **carried** to sign a grant application data form for the Sheriff's Edward Byrne Memorial Justice Assistance grant program in the amount of \$276,919.00 from 07/01/10-06/3011.

071074 12. Notice was received from the Washington State Liquor Control Board that a liquor license for JMT Corporation (Steptoe Food Mart), Steptoe, WA has been approved.

071075 13. A conformed copy of the Findings of Fact and Conclusions of Law entered with Whitman County Superior Court regarding the recall of Patrick J. O'Neill was received from Edward H. Turner, Attorney.

071076 14. Commissioners' pending list reviewed.

10:05 a.m. - Recess.

10:20 a.m. - Board Business Continued.

Present: Chris Nelson, Kelli Campbell, Sarah Mason, Joe Smillie and Kelsey Samuels.

071077 15. Discussion held regarding the personnel change order for the newly created Administrative Director. After determining the search area to be used, the various means of advertising and length of advertising Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to approve the personnel change order for advertising the Administrative Director position.

D071077A 16. Kelli Campbell will contact individuals suggested as perspective Interview Team members.

BOCC MINUTES-08/30/10

071078 17. A draft copy of proposed Administrative Director essential functions was distributed by Chairman Partch for review and more discussion on September 7th.

10:35 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Julie Edgeman, Alan Thomson, Iris Mayes, Joe Smillie, Sarah Mason, Kelsey Samuels and 7 bidders.

ACTION ITEMS

Engineering Division:

071079 1. The following bids were received for Aune Bridge project.

BIDDER	AMOUNT (BASE BID)
1. USI Northwest, Portland, OR	Bond Only *
2. Westway Construction, Inc., Airway Heights, WA	\$553,619.28
3. HLT Construction, Inc., Ephrata, WA	\$572,013.60
4. N.A. Degerstrom, Inc., Spokane, WA	\$575,497.00
5. M.L. Albright & Sons, Inc., Lewiston, ID	\$555,455.88
6. McAlvain Civil Constructors, Inc., Boise, ID	\$699,423.85
7. D.L. Edmondson, Inc., Summerville, OR	\$638,236.00
8. A&R Construction, Inc., Lewiston, ID	\$536,786.95
9. Harry Johnson Plumbing & Excavation, Walla Walla, WA	\$502,226.50
10. William Charles West, Kennewick, WA	\$512,744.20
11. Conway Construction Company, Ridgeway, WA	\$645,562.50*
12. Harcon, Inc., Spokane, WA	\$651,722.25

The commissioners will make an award today at 2:00 p.m.

071080 2. Chairman Partch convened the hearing for the proposed vacation of a portion of File Road and requested a staff report. Mr. Storey presented his Engineer's report that it is not advisable to preserve this road. However, due to the timing of this hearing conflicting with harvest, he recommended recessing the hearing to a later date to be determined. In doing so, Public Works would re-advertise the new date. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to recess the hearing until a later date to be determined.

071081 3. Chairman Partch convened the hearing for the proposed vacation of a portion of Crow Road and requested a staff report. Mr. Storey presented his Engineer's report that it is not advisable to preserve this road. However, due to the timing of this hearing conflicting with harvest, he recommended recessing the hearing to a later date to be determined. In doing so, Public Works would re-advertise the

BOCC MINUTES-08/30/10

new date. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to recess the hearing until a later date to be determined.

071082 4. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize publishing the notice of call for bids for one new 2010 pneumatic roller.

D071082A 5. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the contract for the Aune Bridge project be signed when received.

D071082B 6. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the cost reimbursement agreement between Whitman County and First Wind be signed when received.

D071082C 7. The department has begun the design work for the Colfax Airport Road that includes a bridge. The bridge must be replaced as part of the project requiring the road to be temporarily closed. There are good roads around this road in both directions. Access will be provided to anyone along road until the bridge is removed. Due to the nature of the project, there could be little notice of the temporary closure. Public Works will work closely with the Port of Whitman during this time for access to and from the airport.

D071082D 8. The contractor will begin paving the Wawawai-Pullman Road overlay September 2nd.

Solid Waste Division:

071083 9. A brochure entitled, "The Future of Solid Waste Management I Whitman County Begins with Planning" was reviewed. This particular brochure will be distributed at the Palouse Empire Fair. The Board was asked to review and make comments.

071084 10. A Solid Waste survey also planned for distribution at the Palouse Empire Fair was received from the Director.

071085 11. According to Mr. Storey, Fall Clean Up week has been scheduled for Monday, October 4th through Saturday, October 9th.

Maintenance Division:

D071085A 12. A thank you card was received from the Whitman County Library for installation of their new parking signs.

Planning Division:

D071085B 13. Mr. Thomson indicated a Determination of Significance (DS) has been issued for the Palouse Wind, a commercial wind farm and that the required notice stating the application has been completed and published

BOCC MINUTES-08/30/10

August 26th. This project is now in the Environmental Impact State (EIS) scoping phase. The public and interested agencies now have 21 days to comment. When that 21 day period expires, the DRAFT EIS process will commence. Once completed, that too will be published followed by another comment period then followed by the final EIS. The application and two notices will also be posted on the county's website. Drafts were distributed to a total of 60 agencies, towns, districts, landowners within 1500 feet of the project boundary and other interested individuals.

12:00 p.m. - Recess.

1:30 p.m. - Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

071086 18. GCBH Board Issue:

- Briefing on the GCBH Board Meeting held August 5, 2010.
- Briefing on the GCBH Board Meeting to be held September 2, 2010

D071086A 19. Updating the GCBH Data Dictionary: The State has been adding a number of requirements to its contracts with the Regional Support Networks (RSN). These changes require additional data be collected from the provider network and the Regional office. The Information Services Committee reviewed the new data elements and is recommending inclusion in the GCBH Data Dictionary. In addition, the committee knows that additional changes to the data dictionary will be needed once the State sends the needed specifications. The committee is requesting the GCBH Board authorize those changes as well rather waiting for the next Board meeting before notifying the providers. Whitman County voted in favor of authorizing the changes to the Data Dictionary and the vote was unanimous.

D071086B 20. GCBH census at Eastern State Hospital: In July, for the first time ever, GCBH was using more beds at ESH than it is allotted. The over usage is centered in Benton and Franklin Counties. In August GCBH was back to using less than its allotted number of beds.

D071086C 21. Data Quality and Consistency: Over the next several months GCBH, Member Counties and Providers will be focusing a great deal of time and attention making sure that our service data is making it all the way to the State and that it is as consistent as possible. This information is used to set payment rates per eligible within the mental health system. The new rates will require the mental health delivery system to be as efficient as possible if we do not want major cuts to consumer services. The new review period began July 1st and will run through June 30, 2011.

D071086D 22. Feasibility of bringing the service authorization function in-house: A requirement of the Regional Support Networks is that they have an independent way of authorizing services. When the State required

BOCC MINUTES-08/30/10

this to be independent of service provision they did it with such a short lead time that GCBH felt the only way to be sure they could meet the requirement was to contract out that function. The contract was awarded to Behavioral Health-Options (BHO). Over the years there have been a number of communication problems between GCBH and BHO. The communication has improved somewhat over the years it is still not where it needs to be. GCBH currently pays BHO approximately \$50,000 per month and has a month-to-month contract. Recently GCBH Regional office staff visited the North Central RSN who has been doing their own service authorization for a little more than a year. GCBH staff believes they can bring the service authorization process in-house and by doing so significantly improve communications and do so for less money. GCBH staff has presented this idea to the major committees who are recommending the Board of Directors authorize the development of a plan to explore the feasibility of GCBH doing their own service authorizations. If authorized, the plan would be presented to the Board in October for a final decision in October. Mr. Berney recommended Whitman County vote in favor of authorizing a proposal be developed.

D071086E 23. GCBH contracts: The contracts being presented for consideration include: Mental Health Block Grant (tentative), State Medicaid contract amendment #3 (regarding excluded individuals/entities) and renewal of the annual Ombuds contract. Amendment #3 relates to an earlier briefing and the monthly checking of people/entities that may be "debarred" from participating in the Medicaid program. Mr. Berney recommended Whitman County vote in favor of the contracts as presented.

071087 24. Chemical Dependency contract amendment #3. Mr. Berney recommended Whitman County approve the contract amendment. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the Chairman to sign DSHS chemical dependency contract #0963-68075-03 as present.

071088 25. At the time Palouse River Counseling Center (PRCC) split off from the county, Mr. Berney said it was impression the county preferred the state contract directly with PRCC for chemical dependency services, the same as it does for mental health services. At that time, the state would not allow it. The regional administrator recently conducted a site review siting the 7-year old agreement between Whitman County and PRCC. The regional administrator informed him it was no longer necessary for the chemical dependency contract to be funneled through the county. He has since received a letter from the administrator stating the same. The Board voiced no objections and requested Mr. Berney bring the necessary documentation to his next commissioner meeting for PRCC to contract directly with the state.

2:00 p.m. - Board Business Continued.

BOCC MINUTES-08/30/10

Present: Mark Storey.

071089-071090 26. Mr. Storey recommended award of the Aune Bridge project to the low bidder, Harry Johnson Plumbing and Excavation, Inc. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to award the Aune Bridge project to Harry Johnson Plumbing and Excavation, Inc. for a total bid amount of \$502,226.50 without tax.

2:10 p.m. - Recess.

2:30 p.m. - Board Business Continued.

Present: Dale Miller, Kim Donahue and Jeslyn Lemke.

071091 27. Community Action Center (CAC) representatives visited with the Board for a general review of CAC emergency assistance, family development, housing assistance. CAC properties and the home ownership program were presented by Mr. Miller.

D071091A 28. The state is considering changing the CDBG program from an allocation to a competitive grant process. The Chairman advised Mr. Miller that Whitman County has responded to the Department of Commerce's survey to leave the program as it.

D071091B 29. Mr. Miller said the state is also talking about taking all transitional funding given directly to CAC in the past and funneling it through the county. The county would then have to process those funds and determine how the funds would be used in addition to requiring a county match. When Mr. Miller inquired about the reason for the change he was informed some counties are not using the SHB 2163 funds. This is the state's way of trying to force counties to use those funds for homeless programs. Whitman County CAC has been ahead of the game by developing a plan and priority system before the money began accruing. It would be a hindrance to Whitman County because it would add another layer to the current requirements. Ms. Donahue will forward any information associated with the proposed change to the county. The Board offered to write a letter opposing the change. Ms. Donahue said she didn't know at this time if the county will have a choice or if the state is simply going to implement the change in the next couple years. The Chairman encouraged CAC to contact our local legislators regarding this issue.

D071091C 30. Mr. Miller said the demand for food bank access is up. According to Ms. Donahue there is normally a usage decrease during the summer months when students are gone, but that has not been the case this year. However, monetary contributions and food support from the community has increased.

BOCC MINUTES-08/30/10

D071091D 31. Upon inquiry by Chairman Partch, Ms. Donahue stated CAC's relationship with Spokane Section 8 Housing has improved greatly over the past few years.

3:00 p.m. - Gary and Valerie Hunt and Kelli Campbell.

071092 32. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** to go into executive session with the above individuals until 5:00 in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

5:00 p.m. - **Return to Open Session/Adjourn.**

D071092A Commissioner O'Neill **moved** to adjourn the **August 30, 2010** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 7, 2010**. The foregoing action made this **30th** day of **August 2010**.

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners