

075788 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 2, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Chris Nelson, Mark Storey, Bill Spence, Sally Ousley and Anthony Kuipers.

075789 1. Items discussed included:

- Agenda Revisions
- Financial RFQ
- WDFW Hydraulic Permits
- IT Server
- Courthouse ADA Project
- Tax Sharing
- 2015 CIP Projects
- Accounting Policy
- Palouse RTPO
- Whitcom

No action taken.

9:40 a.m. - Recess.

10:00 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Bill Tensfeld, Bob Lothspeich and Gary Petrovich, Bill Spence, Sally Ousley and Anthony Kuipers.

D075789A 2. Pledge of Allegiance.

D075789B 2A. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to amend the agenda adding #17A, Washington Military Department contract #E15-037.

**Consent Agenda:**

D075789C 3. **Motion** by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

075790-075792 4. General Claims/Veterans' Relief/Payroll warrants numbered 312169-312197 for \$285,584.92 and 312222-312277 for \$220,445.68 approved.

075793 5. August 18, 2014 minutes approved.

075794 6. Personnel change orders approved.

075795 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Jon Jones to the Snake River Salmon Recovery Board representing Whitman County.

075796 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept Denny Cartwright's resignation of his position #7 on the Whitman County Park Board.

075797 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Sharon Thorp to the Whitman County Park Board position #1 and Kathy Meyer to the Whitman county Park Board, position #7. Terms will expire 12/31/18.

075798 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Julie Kincaid to a 3-year unexpired term on the Whitman County Developmental Services Advisory Board, position #9. Ms. Kincaid's term will expire 12/31/15.

075799 11. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to have the Chairman sign a letter of appreciation to Mark Yrazabal for his years of service on the Citizens' Commission on Salaries for Elected Officials.

075800 12. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to have the Chairman sign a letter of appointment to Zami Wilson on the Citizens' Commission on Salaries for Elected Officials representing Professional Personnel Management. Ms. Wilson's term will expire 12/31/17.

075801 13. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to accept the ranking as provided by the CIP Committee for 2015 projects.  
2015 Capital Improvement Planning Project Ranking

075802 14. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve and sign the letter of agreement between the City of Pullman, WSU and the Department of Homeland Security to conduct an Integrated Emergency Management Course (IEMC).

075803 15. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Treasurer to purchase Investment Tracking software from Infrastructure Software Services.

075804 16. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the Financial RFQ submitted by GFOA (Apparent Successful Contractor) and to negotiate a contract. Commissioner Kinzer added GFOA has more experience in this area and understands our issues and will pursue it in a manner with good results for us to proceed with allocating our resources to bringing our accounting system into a functioning system. The 2<sup>nd</sup> RFQ received did qualify but he didn't believe that organization had the experience/overall knowledge that GFOA has. Commissioner Largent concurred stating GFOA wrote the book on best practices. Commissioner Swannack noted upon conclusion of the ranking process he used, GFOA came in first by one point. Letters were sent via email notifying all organizations that submitted an RFQ.

075805 17. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Sheriff's Equitable Sharing agreement and certification.

075805A 17A. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the WA Military contract #E15-037 for Whitcom as presented.

**Correspondence:**

D075805B 18. The following correspondence was received:

0758076 18A. Notice was received from the Washington State Liquor Control Board that they have approved a Marijuana producer tier 2 license for RL Farms in Colfax.

075807 18B. Notice of application #13 for a Marijuana producer tier 3 application filed by Michael D Buergel of Rosalia (Rock City Enterprises) was also received from the Washington State Liquor Control Board. The commissioners took no action.

075808 18C. The Department of Commerce close-out report for the CDBG-PS grant contract #13-65400-016 was signed by the Chairman and forwarded to the State.

**BOCC MINUTES-09/02/14**

**075809 18D.** A letter was received from the U.S. Department of Fish and Wildlife Service stating the Yellow-billed Cuckoo is not being proposed as a threatened species in the State of Washington. However, the designation is being proposed for nine other western states.

**075810** Not used.

**075811 19.** Commissioners' pending list reviewed.

**10:30 a.m. - Recess.**

**11:00 a.m. - Mark Storey, Public Works Director.**

**ACTION ITEMS**

**075812 20.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to authorize the Chairman to sign a letter of comment regarding the WDFW hydraulics permits rule changes.

**DIVISION UPDATES**

**D075812A 21.** The Director reported on the following: paved road striping begins next week, crews will be hauling gravel, Pullman Airport Road project has 1-hour delays, City of Pullman road project in same area causing upset residents, submitted Almota Phase 3 project for RAP/RATA funding, update on the Palouse RTPD and Transfer Station building.

**D075812D 22.** Approved documents signed.

**12:00 p.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Kelli Campbell and Gary and Valerie Hunt.

**075813 23.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**2:30 p.m. - Return to Open Session/Board Business Continued/BOCC Workshop.**

Present: Denis Tracy, Marlynn Markley, Doug Robinson and Gary Petrovich (2:30 p.m.) and Bob Reynolds (3:00 p.m.).

**075814 24.** The Prosecutor's Diversion program and CIP projects discussed. No action taken.

**3:30 p.m. - Recess.**

**D075814A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 8, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D075814B 25.** Approved documents signed.

**075815 25A.** General/Veterans' Relief/Payroll warrants numbered **312284-312386** for **\$469,820.31.**

**BOCC MINUTES-09/02/14**

**075816-075819**      **25B.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Sonya Goldsby, Jill Wahl, Dave Frazier, Shirley Bafus, Chris Nelson and Gary Petrovich (9:05 a.m.), Bob Reynolds (9:25 a.m.), Paul Kimmell (9:55 a.m.), Kelli Campbell (10:00 a.m.),

**075820**      **26.** The following items discussed:

- Court/Clerk Odyssey System
- Indigent Defense
- Tax Sharing
- 2014 Fair Update
- Courthouse ADA Project
- Palouse Water Basin
- GFOA Contract
- MERS
- Employee Benefits
- HIPAA Consultant
- State Auditor's Audit
- Salary Commission
- Planning Commission
- Public Works Project Updates
- 2015 County Budget
- RTPO
- IT Update
- Employee Issue

No action taken.

**11:30 a.m. - Recess.**

**D075820A**      **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 9, 2014** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich and Shirley Bafus, Jill Wahl (9:00 a.m.), Cinnamon Brown and Troy Henderson (1:30 p.m.), Denis Tracy and Kristina Cooper (2:30 p.m.) and Bob Reynolds (3:30 p.m.).

**075821**      **27.** 2015 budget reviews held with the following departments:

- Clerk
- Public Health
- Prosecutor
- Fair
- Facilities Management

**9:50 a.m.-1:30 p.m. - Recess**

No action taken.

**4:30 p.m. - Recess.**

**D075821A**      **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, September 10, 2014** at **8:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich, Cinnamon Brown, Doug Robinson and Marlynn Markley (8:00 a.m.), Mark Storey and Evon Jones (9:00 a.m.), Chris Nelson (10:30 a.m.), Bill Tensfeld

**BOCC MINUTES-09/02/14**

(2:00 p.m.), Janet Schmidt (2:30 p.m.), Dave Frazier and Sonya Goldsby (3:30 p.m.) and Tim Myers (4:00 p.m.).

**075822 28.** 2015 budget reviews held with the following departments:

- District Court
- Public Works
- Administrative Services/Miscellaneous
- Information Technology
- Emergency Management
- Extension
- Superior Court
- Parks
- Developmental Services

**11:00 a.m. - Recess.**

No action taken.

**4:30 p.m. - Recess.**

**D075822A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, September 11, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich, Cinnamon Brown and Eunice Coker (9:00 a.m.).

**075823 29.** 2015 budget reviews held with the following department:

- Auditor

No action taken.

**10:00 a.m. - Adjournment.**

**D075823A** Commissioner Kinzer **moved** to adjourn the **September 2, 8, 9, 10 and 11, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 15, 2014**. The foregoing action made this **11th** day of **September 2014**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners