

Minutes for September 4, 2007

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067248 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 4, 2007 at 9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Bev Welch, Esther Wilson and Joe Smillie (9:00 a.m.) and Kelli Campbell and (9:15 a.m.).

067249 1. Items discussed included introduction of Esther Wilson, a civil service issue and proposed 457 Plan. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Adam Roberts and Joe Smillie.

D067249A 2. Motion by Commissioner Largent to accept the consent agenda with the addition of claims. Motion **seconded** by Commissioner Finch and **carried**.

067250 3. Claims/Payroll warrants numbered **207082, 207134-207141** and **207297-207375** for **\$290,696.61** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	36,856.53
103	Countywide Planning	680.00
123	Paths & Trails	248.48
127	Drug Enforcement-Quad City	570.05
143	Trial Court Improvement-143.030.000	3,234.12
300	Capital Projects Asset Acq.-300.010.001	6,161.76
300	Capital Projects CIP-300.010.005	10.00
400	Solid Waste	112.11
501	Equipment Rental & Revolving	13,587.73
513	Communications Revolving	1,270.31
660	Whitcom-General-660.911.000	65,366.81
660	Whitcom-Grant Funding-660.911.001	2,599.39
690	Clearing Fund 690.002.000	1,873.78
690	Clearing Fund 690.005.000	156,847.52

067251 3. August 27, 2007 minutes approved.

067252-067255 4. Personnel board orders approved.

066255A 5. Chairman Partch signed an amendment to Washington Military Department E911 Wireline/Wireless Operations contract #E07-026(B) (09/30/07).

067256 6. Adam Roberts reviewed the current telephone configuration with Washington State Department of Information Services (DIS) and a proposed configuration with Qwest for long distance service. While transferring long distance service from DIS to Qwest he discovered special lines being provided at no cost by the state offset by higher per minute long distance usage fees. There are two special lines; one for local calls and one for long distance calls. Even with an additional per line, per month charge through Qwest, the county would still be saving over \$230/month based on lower per minute long distance usage fees. Commissioner Finch complimented Adam on his research and hard work and **moved** to sign a contract with Qwest (for the term of 1-5 years), Commissioner Largent **seconded** the motion and it **carried**.

067257 7. Josh Powers submitted an asset acquisition request for a new, high volume printer in the Assessor's office for \$2,062.44. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to authorize the purchase of a new printer for the Assessor's office.

067258 8. Josh Powers also submitted an asset acquisition request for a new printer at the Pullman Public Health office for \$947.12. He had originally swapped printers with another department but later learned the printer was grant funded and had to be returned to the grantee office. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to purchase the printer.

067259 9. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Public Health/Emergency Management departments, signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Largent **seconded** by Commissioner Finch and **carried** to approve the delegation order.

067260 10. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to approve the 2007-2008 Colfax School District school health services contract (06/30/08).

067261 11. The commissioners sent a letter to the Washington State Board on Geographic Names voicing their opinions on the proposed Squaw Creek and Squaw Canyon name changes to Jack Pine Creek and Jack Pine Canyon.

067262 12. An executed copy of DSHS Juvenile Rehabilitation Administration contract #0763-22570 was received (12/31/07).

067263 13. Commissioners' pending list reviewed.

10:25 a.m. - Recess.

10:30 a.m. - Mark Storey, Public Works Director.

Present: Joe Smillie.

ACTION ITEMS

Engineering Division:

067264 1. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** that the resolution of intent to vacate and directive to County Engineer for a portion of Heise Road be signed as presented.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of the Intent)	
to Vacate and Abandon a)	RESOLUTION NO. <u>067264</u>
Portion of County Road No.)	
1340, the Heise Road, Located)	
In Section 11, Township 18)	INTENT TO VACATE AND DIRECTIVE
North, Range 45 East, W.M.)	TO COUNTY ENGINEER FOR REPORT
In Whitman County, Washington)	

WHEREAS, the Whitman County Board of County Commissioners has received a Petition, for the Vacation and Abandonment of a County Road from the majority of the abutting property owners and the appropriate cash deposit of \$1,000.00, said petition being filed at the Office of the Whitman County Engineer, for a portion of County Road No. 1340, the Heise Road, from the intersection of County Road No. 1360, the Hollingsworth Road at milepost 0.00 to the "Wye" Connection of the Heise Road at milepost 0.17 located in Section 11, Township 18 North, Range 45 East W.M., and known as County Road No. 1340, the Heise Road, from milepost 0.00 to milepost 0.17.

WHEREAS, pursuant to RCW 36.87.010, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE BE IT HEREBY RESOLVED that the portion of County Road known as County Road No. 1340, the Heise Road, from milepost 0.00 to milepost 0.17 is preliminarily found to be of no use to Whitman County and that the vacation of said County Road or some portion thereof may be in the best interest of Whitman County.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating County Road No. 1340, the Heise Road, from milepost 0.00 to milepost 0.17 or any portion thereof now existing.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.

DATED at Colfax, Washington, this 4th day of September 2007.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G.R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

067265 **2.** Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to publish the notice of hearing pertaining to the vacation and abandonment of a portion of Heise Road.

Solid Waste Division:

067266 **3.** The Department of Ecology (DOE) approached Whitman County with the idea of a supplement to the CPG grant to purchase a large chipper for use by Whitman County communities. DOE is willing to purchase the chipper and take care of some maintenance and operation costs for a 2-year trial period. The chipper would be used in the smaller communities that can't afford to provide this type of service themselves.

Commissioner Largent **moved** and Commissioner Finch **seconded** the motion that the grant application data form for the CPG supplement chipper project for Whitman County Communities in the amount of \$167,000 be signed as presented. In response to an inquiry by Chairman Partch, Director Storey said for a certain period of time, a member of the Public Works Department will travel with the chipper and train city/town staffers.

Commissioner Finch said from a Risk Manager point of view, if the county is going to own the equipment, the county should require the cities/towns to identify an employee for training/certification that will be using this equipment. According to the Director, no one other than a county/city/town staffer will be permitted to use this machine.

Commissioner Finch also recommended a form be developed and signed by the cities/towns designating what individual(s) will be trained to use the equipment. Director Storey indicated a form has not yet been developed, but they have talked about the conditions of such a form and the cities/towns will also have to provide liability insurance to cover use of the machine. If a city/town does not sign the required form or obtain training from the

county for their employee(s), the equipment will not be available to them. Once the grant is received, details of the program can be worked out. The grant will cover the cost of the chipper, maintenance and the cost for a county employee to transfer the equipment and train city staffers. Commissioner Finch will also have the county's liability insurance provider review the grant and associated forms. Motion **carried**.

D067266A 4. The McNeilly Bridge project has begun and the Staley #3 Bridge project is moving along.

Maintenance Division:

D067266B 5. Crews are beginning their initial fall work. The storm on Friday caused a couple maintenance crew members to work in the Steptoe Canyon and St. John areas.

10:50 a.m. - Recess.

1:00 p.m. - Board Business Continued/Executive Session.

Present: Kelli Campbell and Gary and Valerie Hunt.

D067266C 14. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. for a personnel matter.

2:30 p.m. - Return to Open Session/Adjourn.

D067266D Commissioner Finch **moved** to adjourn the **September 4, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 10, 2007**. The foregoing action made this **4th** day of **September 2007**.

ss/ G.R. FINCH, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners