

BOCC MINUTES-09/04/18

080519 **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 4, 2018 at 10:30 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich and Mark Storey (9:00 a.m.).

080520 **1.** The following items were discussed but no action was taken.

- IT/Treasurer Position
- 2020 Census
- Whitman County MSAG
- Whitman/Latah Counties
- Liability Ins. Comparison
- Transfer Station Update
- Cattle Problems Update
- Collections Policy
- Claims Code Revisions
- Farmington Road Overlay Mtg.
- eSuite/eEmployee Software
- Auditing
- Whitman County GIS
- Road Dept. Updates
- 2019 Budget

10:20 a.m. - Recess.

10:30 a.m. - Flag Salute.

Present: Sharron Cunningham, Jessica Jensema and Paul Spencer.

D080520A **2.** **Pledge of Allegiance.**

Consent Agenda:

080521 **3.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to accept the consent agenda as presented.

080522 **4.** Treasurer's Wire Transfers and Check Report in the amount of **\$165,359.87**, Payroll warrants numbered **338095-338106** in the amount of **\$411,279.83** and General Claims/Veterans' Relief warrants numbered **338213-338309** for **\$216,008.56** approved.

080523 **5.** August 20, 2018 minutes approved.

080524-080527 **6.** Personnel change orders approved.

10:35 a.m. - Eunice Coker, Garth Meyer and Gary Petrovich.

080528 **7.** Discussion ensued regarding the eSuites/eEmployees software package. Commissioner Swannack asked how this software fits into the long-range plans and does it have an effect with the time and attendance software. Ms. Jensema said it does not affect the time and attendance system but is more of a first step for employee documents to be available electronically but no real financial savings.

Sharron Cunningham added this software will provide immediate time-savings for Human Resources and the Auditor's office is one piece of the entire puzzle. Ms. Jensema said pay stubs, W-2's and beneficiary changes would be available on line and a separate server is not necessary at this time and would be an expense in 2019.

Commissioner Largent said as he understands, employee participation is the ultimate goal by transitioning to obtaining the information electronically. Ms. Cunningham concurred and added federal law requires the information be provided to the employee on payday and this will resolve that requirement.

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Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the \$9,017 purchase for eSuites/eEmployees software package for 2018 with a \$792/year maintenance fee thereafter.

080529 **8.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a letter to Life Flight confirming no additional licensing for air ambulances is required by Whitman County.

080530 **9.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice of hearing for proposed revisions to WC Code, Title c Chapter 3.12 - Claims ordinance.

080531 **10.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a letter to Tom Nest relieving him of his duties on the Whitman County Citizens' Commission on Salaries for Elected Officials.

CORRESPONDENCE:

D080531A **11.** The following correspondence was received:

080532 Not used.

080533 **11A.** A letter was received from the Whitman County Citizens' Commission on Salaries for Elected Officials via the Auditor with their findings and conclusions for 2019 salaries for the elected officials.

080534 **11B.** A copy of a letter sent to the WA Utilities and Transportation Commission was received from Booth Davis & Associates, PLLC on behalf of Pullman Disposal for proposed tariff revisions.

080535 **12.** Commissioners' pending list reviewed.

10:45 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Dean Cornelison, Paul Spencer and Garth Meyer.

080536 **12A.** The following Public Works related issues approved/updated:

ACTION ITEMS:

080537 **13.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution initiating a county improvement project for a Solid Waste Office/Training facility as presented.

**RESOLUTION NO. 080537
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a county solid waste capital improvement project designated as Project No. XEW34.

IT IS HEREBY RESOLVED that the Solid Waste Facility Office and Training Facility include the following:

This project provides for the installation of a new office and training facility building at the Solid Waste Facility, including utility connections and associated site improvements.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon.

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IT IS FURTHER RESOLVED that an appropriation from the official adopted solid waste fund budget and based on the following estimate is hereby made in the amounts and for the purposes shown:

PURPOSE	AMOUNT OF APPROPRIATION
Engineering (PE & CE)	\$ 10,000.00
County Forces Constr.	\$ 10,000.00
Contract	<u>\$120,000.00</u>
TOTAL	\$140,000.00

IT IS FURTHER RESOLVED that the construction is to be accomplished by contract in accordance with established county policies and procedures.

ESTIMATED date of commencing work: September 4, 2018

ESTIMATED date of completing work: August 31, 2019

ADOPTED this 4th day of September, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

10:50 a.m. - Kirk Suess.

080538 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the signing of the Farmington Road Overlay 2 contract between Whitman County and Central Washington Asphalt as presented.

080539-080540 14A. **Motion** by Commissioner Largent **seconded** by Commissioner Swannack and **carried** to approve the signing of the Rural Arterial Program (RAP) Final Prospectus on Johnson Cut-Off Road, Johnson Road, Becker Road and Pullman Airport Road as presented.

DIVISION UPDATES:

D080540A 15. The following division updates provided by Public Works staff.

Solid Waste Division:

D080540B 15A. Fire Damage repairs update provided by the Director.

Engineering Division:

D080540C 15B. Farmington Road Overlay 2 project update provided by Director:

Maintenance Division:

D080540D 15C. Whelan Bridge deck setting scheduled for September 12th; ditching and grading is being done where possible and paint striping began today.

D080540E 15D. Kirk Suess reported the Steptoe school crosswalk sign needs to be repainted; the Steptoe school sign is blocked by a tree; and the Old State Highway through Steptoe needs attention. Public Works will look into these issues.

080541 **16.** Kirk Suess talked to the Board about "how to clean up unincorporated communities". He said the collection of automobiles is unsightly. One residents has 10 vehicles now, hoods are up, one pickup is stacked to the top of the rails with garbage. Mr. Suess spoke with Gary Petrovich and Alan Thomson and learned all unincorporated areas are zoned and wondered why Whitman County can't have an ordinance to prevent the collection of vehicles. He said it is a fire hazard and the Sheriff, Health Department and/or commissioners need to look into this.

Commissioner Swannack said he spoke with some residents in Steptoe who preferred not to have an ordinance. He also had a similar discussion with residents of Pine City. Mr. Suess said a good silent majority would like to see the vehicles gone. Commissioner Swannack pointed out Mr. Suess was the only person he has heard from on this issue and Commissioner Kinzer said the Board needs to hear from more than one person. The Board is not objectionable to writing an ordinance but they must stay within the law.

Commissioner Swannack added, an ordinance would affect every farmer that has machinery that is not kept in a shed. If it is a safety or health issue, they can do something about that. Some of this boils down to how people want to live. There would have to be a show of residents to make a change. Commissioner Kinzer said the Board can't go beyond what the general public wants. If Mr. Suess was to bring in 150 people that agree with him, then yes, the subject would be considered.

Mark Storey said Mr. Suess is describing a petition for the county to reach onto private property. Mr. Suess commented if the county can limit livestock, why junk vehicles can't be limited as well. Mr. Storey responded livestock restrictions are based on water quality issues and referred to the Department of Ecology.

Mr. Suess said he will bring in signatures/phone numbers in about 30 days for the Commissioners to consider. Mr. Storey said if a petition is received with 150 signatures the issue must proceed through the Planning Commission hearing process. Commissioner Swannack said it will be what the citizens of Whitman County want as a whole.

Commissioner Largent said he was uncertain as to his powers in this situation and there are other people that have more knowledge about this, but he would not dispute abandoned vehicles are unsightly. He would not want to make any decision without signatures and until other questions are answered.

Mr. Suess said he sensed nothing will ever be done, but it needs to go through the process and be kicked around some. It would be helpful if the Prosecutor could determine if zoning in unincorporated communities is different from other areas.

Commissioner Largent said he is very sensitive to private property rights and would like to look to compelling public interest.

Commissioner Kinzer thanked Mr. Suess for speaking with the Board.

D080541A **17.** Approved documents signed.

11:40 a.m. - Recess.

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2:30 p.m. - Reconvene/Board Business Continued.

Present: Becky Byrne and Beth Wardell, PayneWest Representatives.

080542 18. Becky Byrne provided a county employee medical insurance presentation with WCIF medical quote comparisons from United Healthcare, Asuris, Aetna, Inland Empire, PEBB and medical rates for self-insuring. No decisions were made by the Board at this time.

3:50 p.m. - Executive Session.

Present: Denis Tracy, Sharron Cunningham, Eunice Coker (3:50 p.m.) and Mark Storey, Gary Petrovich (4:05 p.m.).

080543 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 4:30 p.m. in accordance with RCW 42.30.110(1)(i) for matters related to potential litigation.

4:30 p.m. - Return to Open Session/Recess.

D080543A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, September 5, 2018 at 8:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:00 a.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Doug Robinson and Marlynn Markley (8:00 a.m.), Gary Petrovich (8:30 a.m.), Sherri Aune (9:00 a.m.), Gary Libey and Ginger Devorak (9:30 a.m.), Mark Storey and Evon Jones (10:00 a.m.), Peggy Wright and Jill Pierson, Greg Jones and Doug Meyer (11:30 a.m.).

080544 20. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- District Court
- Admin. Services
- Juvenile Division
- Superior Court
- Public Works
- Noxious Weed

11:45 a.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Denis Tracy, Kristina Cooper (1:00 p.m.), Brett Myers (1:40 p.m.) and Annie Pillers (2:30 p.m.).

080545 21. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- Prosecutor
- Sheriff
- Coroner

2:40 p.m. - Recess.

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D080545A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, September 6, 2018 at 1:00 p.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

1:00 p.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Troy Henderson (1:00 p.m.) and Eunice Coker (1:20 p.).

080546 22. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- Public Health
- Auditor

1:50 p.m. - Recess.

D080546A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 10, 2018 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D080546B 23. Approved consent agenda items signed.

080547-080548 24. Treasurers Wire Transfers and Check Report in the amount of **\$380,560.19** and General/Veterans' Relief/Payroll warrants numbered **338319-338378** for **\$182,166.53** approved.

080549-080557 25. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Tensfeld, Kelli Campbell, Bailey Wiedmer, Corey Eisele, Will DeMarco (9:05 a.m.) and Michele Beckmann (11:05 a.m.).

080558 26. The following items were discussed but no action was taken.

- Palouse Empire Fair Update
- GCBH/Barth Protest
- Collections Policy
- Meeting Notices/Website
- WSAC D.C. Trip
- Vault Improvements Status
- Employee Medical Insurance

080559 27. The State Auditor's Office financial exit conference was postponed to September 10th at 9:30 a.m.

11:20 a.m. - Recess.

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D080559A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 11, 2018 at 8:30 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:30 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bill Tensfeld (8:30 a.m.), Troy Henderson (9:30 a.m.) and Gary Petrovich (10:30 a.m.).

080560 28. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 12:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:30 a.m. - Return to Open Session/Recess.

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Mark Storey (1:00 p.m.), Maribeth Becker (2:00 p.m.) and Kelli Campbell (2:45 p.m.).

080561 29. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 3:05 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

3:05 p.m. - Return to Open Session/Recess.

D080561A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, September 12, 2018 at 10:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Janet Schmidt (10:00 a.m.).

080562 30. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- Extension Services

10:30 a.m. - Recess.

1:15 p.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Bill Tensfeld (1:15 p.m.), Janel Goebel, (1:50 p.m.) and Maribeth Becker (3:30 p.m.).

080563 31. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- Emergency Management
- Emergency Commun.
- Parks
- Fair
- Developmental Svc.
- Facilities Management
- Commissioners

4:50 p.m. - Recess.

D080563A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, September 13, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Jill Whelchel, Gary Libey, Brenda Cloninger, Lorena Lynch (8:00 a.m.), Mark Clinton (8:30 a.m.), Robin Jones, Laurie Line (9:00 a.m.) and Kelli Campbell (9:30 a.m.).

080564 32. The following 2019 proposed departmental budgets were reviewed by the Board. No action was taken.

- County Clerk
- Assessor
- Treasurer
- Human Resources

10:00 a.m. - Adjournment.

D080564A Commissioner Largent **moved** to adjourn the **September 4, 5, 6, 10, 11, 12 and 13, 2018** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 17, 2018**. The foregoing action made this **13th** day of **September 2018**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

DEAN KINZER, CHAIRMAN
Board of County Commissioners