

BOCC MINUTES-09/04/17

079243 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 5, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Kelli Campbell, Bill Tensfeld and Janel Goebel.

079244-079246 1-3. The following items were discussed but no action was taken.

- Parks/DS Update
- Payne West
- Fair/Facilities

10:15 a.m. - Recess.

10:00 a.m. - Flag Salute.

Present: Garth Meyer and Troy Henderson.

D079246A 4. Pledge of Allegiance.

Consent Agenda:

079247 5. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the consent agenda as presented.

079248 6. Treasurer's Wire Transfers and Check Report in the amount of **\$9,772.03** and General Claims/Veterans' Relief warrants numbered **331499-331546** for **\$255,776.95** approved.

079249 7. August 21, 2017 minutes approved.

079250-079259 8. Personnel change orders approved.

079259 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Prosecutor's grant application data forms.

079260 9A. Child Support Enforcement-\$83,208 from 01/01/18-12/31/18

079261 9B. Child Support Enforcement-\$42,865 from 01/01/18-12/31/18

076262 9C. Violence Against Women Formula-\$24,119 from 01/01/18-12/31/18

079263 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Parks/DS credit card accounts as submitted by Janel Goebel, County Coordinator.

079264 11. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the 2017 revised signature authorization delegation form for Emergency Management and Emergency Communications.

079265 12. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the County provider program agreement with Boost Collaborative (06/30/18).

079266 13. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the County provider program agreement with Himark Transport, Inc. (06/30/18).

079267 14. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the MOU between Whitman County and the Washington Courts for the operation of the Odyssey case management system.

079268 15. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the 2017-1st quarter PDC report.

079269 16. Motion by Commissioner Kinzer seconded by Commissioner Largent and carried to approve the 2017-2nd quarter PDC report.

079270 17. Motion by Commissioner Kinzer seconded by Commissioner Largent and carried to approve a resolution increasing the application fees for the resale of tax title property.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF APPLICATION FEES) RESOLUTION NO. 079270
FOR RE-SALE OF COUNTY TAX TITLE) FEES/RE-SALE OF COUNTY TAX TITLE
PROPERTY) PROPERTY

WHEREAS, the Whitman County Commissioners met in regular session this 5th day of September 2017.

WHEREAS, it has become apparent that the current \$25.00 deposit by applicants for re-sale of county tax title property is not sufficient to cover the costs associated with these requests; and,

WHEREAS, based on costs, it has been determined that this fee should be increased to \$500.00 per request.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

- 1. The \$500.00 deposit, will be forfeited to the county as liquidated damages if there is no bid for the requested re-sale of county tax title property on the day of the sale.
2. If an applicant chooses to rescind their application at any time before the day of the sale, their deposit is forfeited.
3. If the applicant is the highest bidder on the day of sale, the deposit will be applied to the purchase price of the tax title property, advertising, deed preparation and recording expenses.
4. If the highest bidder on the day of sale is someone other than the applicant, the successful bidder will be required to pay all expenses, in addition to his/her bid and the \$500.00 deposit shall be refunded by the County Treasurer to the applicant.

Dated this 5th day of September 2017 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC Clerk of the Board

Michael Largent, Commissioner

079271 18. Motion by Commissioner Kinzer seconded by Commissioner Largent and carried to sign a resolution creating fund 116.040.000 for Domestic Violence (dissolving funds 116.010.000 and 116.030.000).

RESOLUTION NO. 079271
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, September 5, 2017; and recognizes the need to create, revise, or dissolve the following funds accordingly:

Current Fund #	Fund Name	Fund Created Date	Fund Dissolve Date	New Fund #	Transfer Balances to Fund #
116.030.000	Domestic Violence	10/16/16	12/31/17		
116.010.000	Domestic Violence	08/08/05	12/31/17	116.040.000	116.040.000

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners as follows:

- Change fund numbers as noted above; and,
- Create new funds as noted above; and
- Dissolve funds as noted above; and
- Transfer revenues/expenditures as noted above; and
- Current dedicated funds being moved to another fund number shall remain a dedicated fund; and
- No further transactions shall occur within any dissolved fund after December 31, 2017; and
- All changes will be reflected in the 2018 Whitman County Budget.

PASSED, APPROVED AND ADOPTED THIS 5TH day of September 2017 and effective as of January 1, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079272 **19. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to dissolve Website fund #137.330.000.

RESOLUTION NO. 079272
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, September 5, 2017; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to eliminate the Web Site Development Fund #137.330.000 originally created on February

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16, 1999, Resolution #054614, and to move any assets to Fund #001.000.000 Account #131.10.999000000 where the funds originated.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to eliminate the Web Site Development Fund #137.330.000 and move any assets to Current Expense Fund 001.000.000.

PASSED, APPROVED AND ADOPTED 5th day of September 2017 and effective as of January 1, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079273-079274 **20. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** creating Inmate Welfare funds 690.140.000 and 690.140.001 and removing account 118.140.000.

RESOLUTION NO. 079274

OF

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, September 5, 2017; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to create the Inmate/Detainee Trust Account Funds 690.140.000 and 690.140.001 and move checking accounts' activity 111.00.9719 and 111.77.00 respectively from 118.140.000 to these funds.

The 690.140.000 and 690.140.001 funds are restricted/reserved due to their trust account nature.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to create the Detainee Trust Account Fund #690.140.000 and move checking account activity in 111.00.9719 from 118.140.000 to 690.140.000;, and to create the Inmate Trust Account Fund and move checking account activity in 111.77.00 from 118.140.000 to 690.140.001.

PASSED, APPROVED AND ADOPTED 5th day of September 2017 and effective as of as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

CORRESPONDENCE:

D079274A 21. The following correspondence was received:

079275 21A. Information was received regarding the annexation of unincorporated property (Woo) into the City of Pullman.

079276 21B. Notice of a new liquor license request for Four Star Supply in Dusty, WA was received from the Washington State Liquor and Cannabis Board. The Board voiced no objections.

079277 21C. A letter regarding final closeout report for CDBG-PS contract #16-62210-016 was received from the Department of Commerce.

079278 21D. The commissioners acknowledged an email was received from Mike Heston regarding a countywide mutual aid agreement for all the fire and EMS agencies in the county.

D079277A 21E. The following executed copies were received:

079279 21F. WA Military Department contract #E16-129(A) for Whitcom equipment.

079280 21G. WA Military Department contract #E16-008(A) for Whitcom operations.

079281 21H. National Joint Powers Alliance agreement for procurement purposes.

079282 21I. Department of Commerce 2015-17 Energy Efficiency and Solar Grant contract #16-93209-235.

079283 21J. DSHS General Terms and Conditions contract #1783-86219 for Juvenile Services (06/30/23).

079284 22. Commissioners' pending list reviewed.

D079284A 22A. Commissioner Kinzer noted additional funds have been cut by the state for SEWEDA.

10:40 a.m. - Recess.

11:00 a.m. - **Public Works.**

Present: Mark Storey, Barbara O'Donnell, Amy McKay and Garth Meyer.

079285 22B. The following Public Works related issues approved/updated:

ACTION ITEMS:

079286 23. The regular meeting was recessed and the hearing convened by the Chairman for the proposed vacation of a portion of Rock Springs Road.

Staff report provided by Mark Storey who explained much of the Rock Springs Road has already been vacated. The applicants have worked with the Engineering Department for an equipment turn-around area.

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The Engineer's report was presented stating it is not advisable to preserve this 0.55 miles of this road for the county transportation system and recommended this section of road be vacated.

The hearing was opened to public comment.

Amy McKay, landowner and applicant explained they have various buildings on this section of road and valuable items. The general public has used their property as a turn-around area and have even used their private port-a-potty. They are requesting the vacation so they can gate off the road.

As a final comment, Mark Storey recommended the Board move forward with the vacation as proposed.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

079287 24. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the resolution to vacate a portion of Rock Springs Road.

IN THE MATTER OF THE INTENT TO)	RESOLUTION NO. <u>079287</u>
VACATE AND ABANDON A PORTION OF)	
ROCK SPRINGS ROAD, COUNTY ROAD)	
NO. 7030 IN SECTION 26, TOWNSHIP)	
14 NORTH, RANGE 38 EAST, W.M.)	
WHITMAN COUNTY, WASHINGTON)	RESOLUTION VACATING

WHEREAS, the Whitman County Board of County Commissioners declared their intention to vacate and abandon a portion of Rock Springs Road, County Road No. 7030 on the 31st day of July, 2017.

WHEREAS, the Whitman County Engineer has submitted a report, which indicates it is not advisable to preserve a portion of the Rock Springs Road, County Road No. 7030 for the county transportation system and therefore recommended the vacation of a portion of the Rock Springs Road, County Road No. 7030.

WHEREAS, the Whitman County Board of County Commissioners held a public hearing, after proper public notice, on the 5th day of September, 2017, and interested parties for and against said vacation were afforded the opportunity to present to the Board.

WHEREAS, the Whitman County Board of County Commissioners finds that the vacation of said portion of the Rock Springs Road, County Road No. 7030 is in the best interest of the citizens of Whitman County.

NOW, THEREFORE BE IT HEREBY RESOLVED that the portion of Rock Springs Road, County Road No. 7030 located in the West half of Section 26, Township 14 North, Range 38 East, W.M., in Whitman County, Washington, more particularly described as follows: All that portion of Rock Springs Road lying between milepost 6.910 and the intersection with the West Section line of said Section 26 and being milepost 7.460, be vacated and passed to the owners of record of the adjoining land. From milepost 6.910 to milepost 7.460, a whole distance of approximately 0.55 miles.

DATED at Colfax, Washington, this 5th day of September, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:15 a.m. - One gentleman arrived late for the hearing but was glad this portion of the road was vacated.

079288 25. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the Rural Arterial Program amendment #1 for Hume Road.

079289 26. Motion by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve the signing of the Farmington Road overlay contract.

079290 27. The issue of flooding in the Town Oakesdale below the wastewater treatment facility was held. Many problems are responsible for diversion of the creek channel that in turn causes the flooding.

A meeting was held with the Department of Ecology (DOE) and Washington State Department of Transportation (WSDOT) about removing the old trestle currently owned by Union Pacific (UP) Railroad adjacent to the highway. It was felt if the trestle was removed it would help with the drainage problem. The trestle is only part of the problem. WSDOT is working at removing debris on the right-of-way. Union Pacific Railroad also has right-of-way that needs to be cleaned. WSDOT will do a clean-out on their right-of-way and bridge that causes ice build-up then drainage problems.

In February DOE did a hydraulic modeling of the channel and determined removal of the trestle will help the drainage problem.

Representative Dye and the Town of Oakesdale contacted UP and receive permission to purchase the old trestle. However, UP has requirements that prevent Oakesdale from purchasing the trestle. Later discussion involved should the county buy the trestle and remove it.

Commissioner Largent verified with the county's insurance that there is coverage for the removal of the trestle by county forces. The county is able to perform instream work until mid-October. The question now is does the county want to proceed with the purchase for \$1. Mark Storey will be meeting with DOE, WSDOT and Oakesdale on Friday to further discuss this issue.

Upon conclusion of discussion motion was made by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to purchase the Oakesdale trestle from Union Pacific Railroad for \$1.00 with the intent of removing it (pending approval of necessary permits).

DIVISION UPDATES:

D079290A 28. The following division updates provided by Public Works staff.

Solid Waste Division:

D079290B 28A. The contractor is working on the effluent tanks at the Landfill and the county is working on the old cells.

Engineering Division:

D079290C 28B. Steptoe Canyon #2 Bridge water has been diverted into the new channel, girders should arrive in 2 weeks and no tie-backs are needed.

Maintenance Division:

D079290D 28C. Crews are performing general maintenance work and hauling rock.

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11:30 a.m. - Kirk Suess, Brett Myers, Troy Henderson, Gary Petrovich and Garth Meyer.

079291 29. Kirk Suess joined the meeting to discuss cleaning up the community of Steptoe by removing old abandoned vehicles and garbage.

Troy Henderson said the vehicles are a solid waste issue for Public Health. He contacted a few companies that would be willing to haul them away. Some of the requirements included a list of vehicles, owner permissions, county loading vehicles, consideration of vehicles and scrap metal.

Sheriff Brett Myers said clear authorization is needed to remove vehicles without clear title; the vehicles are all on private property; unless the county has a junk vehicle ordinance, the Sheriff's Department can't do anything without owner permission (hulk vehicle form). If it is determined to hold a coordinated community event for abandoned vehicle he could have a deputy on-site with the proper forms.

According to Mr. Suess there are 6 vehicles in the county right-of-way. Mark Storey said Public Works does not get involved if the vehicles are not a safety hazard to the traveling public. If found to be a safety hazard, Public Works will have them removed at the owners expense.

Mr. Storey said he could have the engineering department determine how many vehicles are on the county right-of-way but not until a clear decision is made.

Mr. Suess said there is also a sanitation issue. Troy Henderson offered to pay up to \$500 for a dumpster that is locked each evening. Mark Storey said another financial option might be the CPG grant. This could be done in connection with the spring and fall clean-up events.

When asked if Mr. Suess was willing to put up flyer about such an event, he said he would talk to the Fire Chief in Steptoe but he personally did not want to take the lead on this. Commissioner Swannack said the solid waste and vehicle issue is up to the community of Steptoe as lead and the Sheriff has offered to help. Public Works will assist with providing a dumpster. The Health Department would help coordinate with the vehicle removal companies and draft a process for contributing to the cost of the dumpster.

Mr. Suess suggested the county look into a junk vehicle ordinance. No further action was taken on this matter.

D079291A 30. Approved documents signed.

12:00 p.m. - Recess.

D079291B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, September 6, 2017 at 8:30 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Sherri Aune (8:30 a.m.), Brett Myers (9:00 a.m.), Chris Nelson (10:00 a.m.) and Ginger Devorak (11:00 a.m.).

079292 31. The following budget reviews were held but no action was taken.

- Juvenile Services
- Sheriff
- Information Services
- Superior Court

11:30 a.m. - Recess.

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1:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Doug Robinson, Marlynn Markley (1:00 p.m.), Bill Tensfeld, Dave Mahan and Janel Goebel (1:30 p.m.).

079292A 32. The following budget reviews were held but no action was taken.

- District Court
- Parks/DS/Emergency Management

3:00 p.m. - Recess.

6:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Mark Storey, Alan Thomson, Katrin Kunz, Dave Gibney, Ken Duft, Bob Hill, Glenn Johnson, Adam Lincoln, Anthony Bean, Kevin Mulcaster, Patrick Wright, Gary Kopf, Josh Babcock, Shelley Chambers, Pete Dickinson and Elinor Huber.

079293 33. The Airport Overlay Zone was discussed but no action was taken.

8:15 p.m. - Recess.

D079293A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Thursday, September 7, 2017 at 1:00 p.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

1:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

079294 34. The following budget reviews were held but no action was taken.

Present: Gary Petrovich, Sharron Cunningham, Pat Black (1:00 p.m.), Maribeth Becker (2:00 p.m.) and Kelli Campbell (2:30 p.m.) and Denis Tracy and Kristina Cooper (3:00 p.m.).

- Public Health
- Commissioners
- Human Resources
- Prosecutor

3:00 p.m. - Recess.

D079294A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 11, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D079294B 35. Approved consent agenda items signed.

079295 36. Treasurers Wire Transfers and Check Report in the amount of **\$474,422.00**, General/Veterans' Relief/Payroll warrants numbered **331914-332025** for **\$342,889.93** approved.

079296-079303 37. Personnel change orders.

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9:05 a.m. - BOCC Workshop.

Present: Dodd Snodgrass, Gary Petrovich, Mark Storey, Kelli Campbell, Bill Tensfeld (9:05 a.m.), Troy Henderson (9:30 a.m.) and Mike Berney (10:10 a.m.).

079304-079305 38-39. The following items were discussed but no action was taken.

- Colfax City Administrator
- Fair/Facilities Mgmt.
- ACH Mid-Adoption
- Pullman 2040
- WSAC Assessment
- Clerk's Office Remodel
- Planning Commission Workshop
- Ethics Policy

12:00 p.m. - Recess.

D079305A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 12, 2017 at 8:30 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:30 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bill Tensfeld (8:30 a.m.), Kelli Campbell (9:00 a.m.), Maribeth Becker (9:30 a.m.), Mark Storey (10:00 a.m.), Chris Nelson (10:30 a.m.), Troy Henderson (11:00 a.m.) and Bob Reynolds (11:30 a.m.).

079306 40. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 12:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

12:30 p.m. - Return to Open Session/Recess.

1:30 p.m. - Reconvene/Board Business Continued/Budget Reviews.

Present: Mark Clinton (1:30 p.m.), Joe Reynolds, Robin Jones (2:00 p.m.), Pete Martin, Annie Pillers (2:30 p.m.) and Peggy Wright, Doug Meyer, Greg Jones Weed Board members (3:00 p.m.).

079307 41. The following 2018 budget reviews were held but no action was taken.

- Treasurer
- Assessor
- Coroner
- Weed Dept.

3:30 p.m. - Adjournment.

D079307A Commissioner Kinzer **moved** to adjourn the **September 5, 6, 7, 11, and 12, 2017** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 18, 2017**. The foregoing action made this **12th** day of **September 2017**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners