

## Minutes for September 15, 2008

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**068628 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 15, 2008** at **9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Marlynn Markley (9:00 a.m.).

**D068628A 1.** District Court staffing discussed. No action taken.

**10:00 a.m. - Pledge of Allegiance.**

Present: Michael Brown, Kelli Campbell and Joe Smillie.

**D0686228B 2. Motion** by Commissioner Finch to accept the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

**068629** Not used.

**068630 3.** Claims/Payroll warrants numbered **219526-219565, 219589-219610** and **219861-219969** for **\$660,677.90** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	56,087.00	54,199.04
102	Building & Development	1,579.60	21.77
103	Countywide Planning	2,552.40	127.27
108	Veterans Relief		60.60
110	County Roads	15,876.60	272,776.31
111	CETC Building		242.46
114	Bulk Purchasing		1,875.72
117	Boating Safety		307.07
126	Treasurer's M&O		253.33
127	Drug Enforcement-Quad City	400.00	213.89
128	Crime Victims/Witnesses	350.00	
135	Prosecutor's Stop Grant	150.00	2,673.23
144	Emergency Communications-144.260.001	250.00	5,492.90
400	Solid Waste	1,250.00	5,481.45
501	Equipment Rental & Revolving	4,984.00	69,201.08
510	Photocopier Revolving		923.30
660	Whitcom-General-660.911.000		1,806.42

BOCC MINUTES-09/15/08

660	Whitcom-Grant Funding-660.911.001		3,609.34
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068631 4. September 8, 2008 minutes approved.

068632-068633 5. Personnel board orders approved.

068634 6. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to appoint Archie Neal to a 4-year unexpired term on the Planning Commission. Mr. Neal's term will expire 12/31/10.

068635 7. Michael Brown submitted a request for the purchase of a new server in the amount of \$8,363.00 for improvements to the County's website. The commissioners tabled the request one week for financial reasons.

068636 8. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the publishing of a notice setting a hearing for budget amendment #3.

068637 9. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign the 2008-2011 contract between Whitman County and the Deputy Sheriffs Association (12/31/11).

068638 10. Information was received pertaining to two agreements with WSAC/Financial Services Corporation.

068639 Actuaries study for the inmate program, and

068640 County Inmate Program Services.

Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** for the Chairman to sign both agreements noting \$400 is a very insignificant amount to understand our jail health needs and working together statewide to reduce catastrophic inmate and LEOFF I health care costs.

068641 11. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to have the Chairman sign the amended Developmental Services contract with DSHS #0763-19053-04 reducing the total contract amount by \$2,543.00.

068642 12. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a contract with Frank Gurney, Inc. to provide guardrail for the Allert Bridge project.

13. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to sign the following Public Health grant data application forms.

**BOCC MINUTES-09/15/08**

068643 Dept. of Health-FFY08 PHEPR Pandemic Influenza \$18,036.00  
068644 Dept. of Health-FFY08 PHEPR-LHJ Funding \$18,141.00  
068645 Dept. of Health-FFY08 PHEPR Hospital Prep \$2,000.00  
068646 Dept. of Health-WIC/USDA Nutrition and Local Support \$111,563.00  
068647 Dept. of Health-WIC/USDA Breastfeeding \$2,440.00  
068648 Dept. of Health-FFY08 T2 Consortia \$2,400.00  
068649 Dept. of Health-CDC Tobacco YR5 \$6,600.00  
068650 Dept. of Health-FFY08 MCH ConCon Fed \$49,295.00  
068651 Dept. of Health-EHP Drinking Water \$1,000.00  
068652 Dept. of Health-EHP Drinking Water TA \$2,000.00  
068653 Dept. of Health-SYF08 HCCW Infant Toddler IAR \$13,743.00  
068654 Dept. of Health-SYF08 HCCW Infant Toddler IAR Amended \$12,743.00  
068655 Dept. of Health-FFY08 VFC Immun ConCon Fed \$318.00  
068656 Dept. of Health-FF708 FA 317 IMMUN ConCon Fed \$2,315.00  
068657 Dept. of Health-FF708 AFIX Immun ConCon Fed \$12,894.00  
068658 Dept. of Health-Oral Health State \$13,500.00  
068659 Dept. of Health-Local Capacity Development \$49,449.00  
068660 Dept. of Health-TPC Account \$38,250.00  
068661 Dept. of Health-Youth Tobacco Prevention \$4,750.00

068662 14. A letter regarding the City of Moscow providing water for the Hawkins' development was received.

068663 15. The county responded to the City of Moscow's letter citing three areas of concern; governing board oversight, regulatory oversight by Moscow in Whitman County and the proposed water rates charged to Hawkins.

068664 16. Commissioners' pending list reviewed.

**10:30 a.m. - Francis Benjamin and Margaret Howlett, Co-Chairs of the Palouse Knowledge Corridor (PKC).**

Present: Sharron Cunningham and Joe Smillie.

068664A Both representatives participated in a Power Point presentation describing PKC's history, participants, mission statement, goals, marketing plan, regional advantages and accomplishments. Ms. Howlett distributed copies of the Palouse Knowledge Corridor (PKC) brochure entitled, "Fertile Ground for Innovation" and asked for Whitman County's support via continued participation by the ADO Coordinator.

**11:15 a.m. - Recess.**

**11:30 a.m. - Sharron Cunningham, Administrative Services.**

Present: Bev Divine, Bob Lothspeich, Eunice Coker, Kelli Campbell, Peggy Wright and Joe Smillie.

**BOCC MINUTES-09/15/08**

**068665** The August 2008 ending financial report provided by Ms. Cunningham.

August 2008 Cash Balance - \$2,646,448

August 2007 Cash Balance - \$2,900,085

August 2008 Revenue - \$7,108,640 - 58.34% of budget.

August 2007 Revenue - \$7,446,534 - 56.72% of budget.

August 2008 Expenditures \$7,514,387 - 61.09% of budget.

August 2007 Expenditures \$7,245,137 - 54.88% of budget.

**11:45 a.m. - Recess.**

**1:00 p.m. - Judge Doug Robinson and Marlynn Markley, District Court.**

**D068665A** Judge Robinson discussed the new state mandated e-Ticketing Program. It is an attempt by the state to wrap everything into one pot beginning with the genesis of the officer keying the information to the judge's imposition of the fine. E-Ticketing gives the judge the ability to learn everything about the individual cited electronically rather than the clerk providing hard copies. The system not only provides the ability to research current case history, it also provides the cited individuals Department of Licensing record, the number of Failures to Appear records, warrants issued, etc. The officer scans the drivers' license bar code into a computer eliminating handwritten errors. In addition e-Ticketing automatically addresses upcoming fine increases and will eliminate any late filings by officers. As is the case now, no signature is required by the cited individual.

Ms. Markley said out of state drivers licenses will have to be keyed into the system by the officer. That information is uploaded to a website that the court clerk downloads into the system. The state will maintain the system with current legislation so the officer will always be citing current laws.

Ms. Markley indicated the Sheriff and Pullman Police Department will be trained in October. Start up costs for this program involves equipping all officers' vehicles with computers and she understood the state is providing 3 computers each for the Sheriff and Pullman Police Department. Since the state already provides all District Court computers, all that is needed locally is internet access.

Judge Robinson said with respect to costs, the Judge Pro Temps will require training. It may be that one court commissioner is identified who will attend the training and any necessary equipment could be paid for by the Court Improvement fund. The judge pro temps could also continue to use hard copies. Other costs involve printers for each officer.

**BOCC MINUTES-09/15/08**

Ms. Markley said the clerk is required to compare and update the officer's information with the official state Department of Licensing record, but down the road, the e-Ticketing program should still saves staff time.

**1:30 p.m. - Board Business Continued/BOCC Workshop.**

Present: Tim Myers (1:30 p.m.).

Commissioner Partch was unavailable.

**D068665B 17.** Items discussed included Parks and Developmental Services updates. No action taken.

**2:00 p.m. - Recess.**

**D068665C THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 16 2008** at **2:10 p.m.** Chairman Michael Largent and G.R. Finch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Partch was unavailable.

**2:10 p.m. - Meeting Reconvened/Board of Health.**

Present: Fran Martin, Dr. Moody, Michael Baker and Jana Mathia.

**D068665D 1.** Dr. Moody reported the department is preparing for another influenza season and they will have more vaccines available to them than in the past. Ms. Martin indicated the flu shot clinics will be treated the same as last year with the goal of making improvements at both offices.

**D068665E 2.** Dr. Moody pointed out that the Health Department has been inundated with various types of animal bites. As an additional complicating factor, there are only two manufacturers of rabies vaccines one of which temporarily closed for refurbishing purposes leaving the other manufacturer without enough vaccines.

**D068665F 3.** Mr. Baker stated the food policy is in its final rewrite stage. Drafts will be sent to specific individuals for review followed by a food related fee schedule revision.

**D068665G 4.** According to Mr. Baker, the Fair went well, complaints were investigated and in the future, vendors will need to begin the food permit process sooner. It was suggested the Fair Board be used to communicate this information to the vendors.

**BOCC MINUTES-09/15/08**

**D068665H 5.** The Solid Waste CPG grant for car crushing has now topped 100 registered vehicles.

**D068665I 6.** The Director provided a brief staffing update.

**D068665J 7.** Birth certificate information dating back to 1955 has now been keyed into the system granted by the Secretary of State.

**D068665K 8.** Ms. Martin stated she has prepared a timeline of events that need to be accomplished between now and the end of the year in order for Columbia County to make a smooth separation transition from their current partnership with Whitman County.

**D068665L 9.** Over 300 bags of dietary information were distributed at the Fair promoting good nutrition.

**D068665M 10.** The next Board of Health meeting is October 21, 2008.

**3:00 p.m. - Adjournment.**

**D068665N** Commissioner Finch **moved** to adjourn the **September 15 and 16, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 22, 2008**. The foregoing action made this **16th** day of **September 2008**.

ss/ GREG PARTCH, COMMISSIONER

ss/ G.R. FINCH, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners