

**BOCC Minutes-09/16/19**

**082148**        **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 16, 2019** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Connie Ellis, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present:     Sharron Cunningham, Sandy Jamison, Jessica Jensema, Wraylee Flodin, Chris Nelson, Lance Bishop, Gary Petrovich, Bill Tensfeld, Brett Myers, Victoria Fowler and Jacob Jones (9:00 a.m.).

**082149-082150**     1.     The following items were discussed but no action was taken.

- Resolution 082109/Clarification
- Sick Bank Policy
- Weed Board
- Palouse Water Summit Donation
- Whitcom Issues
- Procurement Policy
- 1% Property Tax Increase

**9:20 a.m. - Recess.**

**9:30 a.m. - 2018 Financial/Single Federal Audit Exit Conference.**

Present:     Alisha Shaw (Program Manager), Molly Mors (Assistant Audit Manager), Sharron Cunningham, Sandy Jamison, Jacob Jones, Victoria Fowler, Jessica Jensema, Wraylee Flodin, Chris Nelson, Monica Krause, Bill Tensfeld, Brett Myers, Evon Jones, Mark Storey, Annie Pillers, Bailey Wiedmer, Glenda Scheideman, Cynthia Hayward, Maribeth Becker (9:30 a.m.), and Brandy Dean (9:40 a.m.).

**082151**        Alisha Shaw opened the Audit Exit Conference by extending her appreciation to the county staff for their cooperation and assistance during the course of the audit. She informed the county was receiving a management letter, but it is only referenced and not a published document. It is intended for information and use of management. There are no findings in the current audit.

The management letter is in draft form and will be issued later in the afternoon. It states although the county has an established procurement policy which includes applicable state and local regulations, it does not include federal procurement requirements outlined in the Uniform Guidance. The county's own written procedures must conform to the federal procurement thresholds and procedures to ensure it follows the most restrictive of federal, state, or local procurement methods when using federal funds.

The management letter also identified deficiencies in internal controls over financial reporting. Ms. Shaw listed several errors, and noted management had corrected many of them. She stated, specifically, management should ensure ending cash and investments reported in the financial statements agree to reconciled bank balances at year-end; ending fund balances for special revenue and debt service funds are properly classified as reserved or unreserved in accordance with the BARS Manual; the review of the financial statements and notes are effective to identify and correct errors before submitting the statements and notes for audit; and intrafund transactions in custodial funds are eliminated at year-end for financial reporting in accordance with the BARS Manual.

At the entrance conference, the cost of the audit was estimated to be \$43,000. Actual audit costs will be approximately \$40,000. The next audit is scheduled to be conducted in 2020 and will cover Accountability for Public Resources for fiscal years 2018-2019; Financial Statement for fiscal year 2019 and Federal Programs for fiscal year 2019. The estimated cost for the next audit based on the billing rate effective January 1, 2020 is \$49,500 for the Financial Statement and Federal Program audits and \$63,500 for the Accountability audit, plus travel expenses.

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Molly Mors ended the conference stating they value the county's opinions and hopes to receive feedback. She informed the county the Local Government Support Team is free and provides many support services to local governments as well as assists with the online filing of financial statements. The Center for Government Innovation is also a free service and is a resource for local governments that want to solve problems, innovate and improve the value of their services to their citizens.

**9:50 a.m. - Recess.**

**10:15 a.m. - Flag Salute.**

Present: Jacob Jones, Victoria Fowler, and Gary Petrovich (10:15 a.m.).

**D082151A 4. Pledge of Allegiance.**

**D082151B 4A.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to amend the agenda adding item #12A.

**Consent Agenda:**

**082152 5.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**082153 6.** Treasurer's Wire Transfers and Check Report in the amount of **\$3,114.00** and Claims/Veterans' Relief warrants numbered **344972-345091** for **\$220,611.08** approved.

**082154 7.** September 3, 2019 minutes approved.

**082155-082161 8.** Personnel change orders approved.

**082162 9.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt a resolution revising the Whitman County procedures for donating sick bank hours.

**RESOLUTION NO. 082162  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**IN THE MATTER OF** the action of the adoption for the Whitman County Procedure: Donating Sick Bank Hours.

**WHEREAS,** this action is necessary and in the best interest of Whitman County and its employees.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by this Board that the above is approved as the attached **PRO-0510-5-HR DONATION OF ACCRUED SICK LEAVE AND ACCESS OF SICK BANK.**

Dated this 16<sup>th</sup> day of September 2019 and effective as of September 16, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D. Swannack, Chairman

**ATTEST:**

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Connie Ellis, Deputy Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

Effective Date: Sept. 16, 2019

**POLICY**

Cancels: 061356

See Also: POL-0500-HR & PRO-0510-5-HR

Approved by: BOCC

Res. #082162

**POL-0510-HR**

**DONATION OF ACCRUED SICK LEAVE AND ACCESS OF SICK BANK**

**This policy applies to all Regular Whitman County employees eligible for sick leave benefits, unless otherwise addressed in a bargaining unit contract.**

**1. Employees May Access the Whitman County Sick Bank**

Employees may make donations to and access the Whitman County sick bank under certain conditions and requirements and in accordance with State and Federal regulations.

The sick bank is managed on a first come first serve basis. The order in which employees may draw on the bank shall be determined by the date of their written request.

All employees in need of hours must make a written request to HR and submit a certification from his/her physician indicating serious illness, injury or surgery and an estimated time he/she will be unavailable for work. (See PRO # 0510-1-HR)

Employees may use the sick bank for up to three months in a rolling twelve-month period. Sick bank use may be extended beyond three months at the discretion of the Department Head/Elected Official.

All employees donating hours must complete a sick bank donation form.

**2. Employees Must Use Up All Sick, Vacation and Compensatory Hours Accrued Before Becoming Eligible to Petition the Sick Bank.**

**3. Bank Hours Shall be Used on an As Needed Basis Only.**

Sick bank hours shall be used on an as needed basis only. Hours donated to a specific person via the bank belong to the donator until they are put to use. Hours donated to the general bank account may also be accessed on an as needed basis unless circumstances deem otherwise.

**4. Employees Must Have a Minimum 240 Hours of Accumulated Sick Leave in Order to Donate.**

Maintaining an accrual of 240 hours of sick leave before an employee can donate is to assure that donors do not jeopardize their own "account."

**5. Employees May Donate a Maximum Number of Hours per Year.**

Employees may donate up to 48 hours once per year. Employees may designate the donation to another eligible employee or give to the general bank.

If an employee has frequent or chronic medical problems, it is suggested that they not donate to assure they do not jeopardize their own account.

**6. Consistent Lack of Sick Leave May Make Employees Ineligible for Use of the Sick Bank.**

Pursuant to the Whitman County Sick Leave Policy (See POL # 0500-HR), should an employee's employment record indicate a consistent lack of more than five days accumulated sick leave or a persistent pattern of using one or more sick leave days per month, the employee may not be able to draw on the bank.

Effective Date: Sept. 16, 2019

**PROCEDURES**

Cancels: 061356

See Also: POL# 0500-HR & PRO#0510-5-HR

Approved by: BOCC

**Res. #082162**

**PRO-0510-1-HR      REQUESTING AND ASSIGNING SICK BANK HOURS**

**This procedure applies to all Regular Whitman County employees eligible for sick leave benefits, unless otherwise addressed in a bargaining unit contract.**

**Action Taken By:**

**Action:**

**Employee**

1. **Makes** a request in writing to the Human Resources Director to use the sick bank, including a written certification from his/her doctor.

**Human Resources Director**

2. **Reviews** the request for eligibility in accordance with **Policy # 0510-HR**.
  - 2a. If the employee does not qualify, **sends** a letter explaining why sick bank hours are not available.
  - 2b. If the employee does qualify, **notifies** him/her in writing.

**Payroll Person**

3. Towards the end of the payroll period, **requests** from the appropriate department's payroll person the number of hours needed from the sick bank.

**Human Resources Director**

4. **Reports** those hours to the Human Resources Director.
5. **Reviews** the number of hours available in the sick bank.
6. **Deducts** those hours from the sick bank balance.
7. **Writes** the payroll person to add available hours to the employee's sick leave balance.
8. **Writes** the appropriate department's payroll person to deduct any hours from an employee who may have donated hours to the sick bank.
  - 8a. If the donation is not needed, **writes** the donating employee that their hours will remain in their account.
9. **Writes** the County Payroll Clerk to audit the sick hour transactions.
10. **Notifies** the donor in writing that hours

have been deducted from his/her account.

11. **Notifies** the employee in writing that hours have been added to his/her account.
12. When no more hours are needed, **writes** the employee that his/her account has been closed.

D082162A 10. Duplicate. Item not needed.

082163 11. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the Chairman to sign a letter of appreciation to Peggy Wright.

082164 12. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve Pullman Regional Hospital Foundation's special occasion liquor license for October 5, 2019.

082165 12A. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve Colfax Chamber of Commerce's special occasion liquor license for October 12, 2019.

082166 13. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the publishing of a notice of hearing for the 2020 budget.

**CORRESPONDENCE:**

D082166A 14. The following correspondence was received:

082167 14A. An email was received from Kristie Kirkpatrick requesting to schedule a work session later in the fall and alerting the commissioners to a couple of developments with the Whitman County Libraries.

082168 14B. An email was received from Corina Robbins stating her concern for the health and welfare of the citizens of Whitman County in regard to marijuana becoming a chronic problem since it has been legalized.

082169 14C. An email was received from Stephanie Fosback stating her continued support of a ban on marijuana grows and production in Whitman County.

082170 14D. An email was received by Nathaniel Boyer stating his disappointment the marijuana moratorium had been extended.

082171 14E. A letter was received by Tony Bean, Executive Director, PMRA, expressing appreciation on behalf of the Airport Board Chairperson, Pullman Mayor Glenn Johnson and the entire Airport Board for granting the Pullman-Moscow Regional Airport Public Facilities (.09) funding for the Runway Realignment project.

082172 14F. An email was received from Derek Brandes, President of Walla Walla Community College, informing Commissioners about a deficit in the college's 2019-2020 budget.

082173 14G. A letter was received from the Washington State Liquor and Cannabis Board informing the Commissioners of marijuana licenses that will expire on September 6, 2019.

082174 14H. An email was received from Natalie Fisher thanking the Commissioners for taking time for the September 9, 2019 workshop.

082175 15. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued.

11:00 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Dean Cornelison, Katrin Kunz, Dan Hall, Garth Meyer, Brandy Dean, and Jacob Jones (11:00 a.m.).

082176 15A. The following Public Works related issues approved/updated.

082177 16. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve signing the Voluntary Stewardship Programs interlocal agreement between Palouse Conservation District and Whitman County for 2019-2021 as presented.

082178 17. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution declaring Whitman County's periodic review of natural resource lands complete as presented.

**RESOLUTION NO. 082178**

**A RESOLUTION DECLARING WHITMAN COUNTY'S PERIODIC REVIEW OF NATURAL RESOURCE LANDS COMPLETE**

**WHEREAS**, pursuant to the Growth Management Act (GMA) (RCW 36.70A), Whitman County (County) is required to designate natural resource lands of long-term commercial significance; and,

**WHEREAS**, RCW 36.70A.060(1) states that each county that adopts a resolution of partial planning under RCW 36.70A.040(2)(b), and each city within such county, shall adopt development regulations within one year after the adoption of the resolution of partial planning to assure the conservation of agricultural, forest, and mineral resource lands designated under RCW 36.70A.170; and,

**WHEREAS**, RCW 36.70A.060(1) further states that regulations adopted under this subsection may not prohibit uses legally existing on any parcel prior to their adoption and shall remain in effect until the county or city adopts development regulations pursuant to RCW 36.70A.040. Such regulations shall assure that the use of lands adjacent to agricultural, forest, or mineral resource lands shall not interfere with the continued use, in the accustomed manner and in accordance with best management practices, of these designated lands for the production of food, agricultural products, or timber, or for the extraction of minerals; and,

**WHEREAS**, RCW 36.70A.130 requires that Whitman County take action to review and, if needed, revise its policies and development regulations regarding critical areas and natural resource lands every eight years; and,

**WHEREAS**, Whitman County completed its required review and update of policies and development regulations regarding critical areas by adopting Ordinance 081462 on April 1, 2019; and,

**WHEREAS**, the County Comprehensive Plan, in goal 1 of the Land Use Element, states: *Preserve productive agricultural land and the family farm as the prime economic and social resources of Whitman County by preventing land from being taken out of production by indiscriminate or excessive change in land use;* and,

**WHEREAS**, the County Comprehensive Plan further states under Implementing Guidelines: *1. Prohibit residential subdivision of lands in all unincorporated areas except designated UNINCORPORATED COMMUNITIES and those areas designated by the Plan as suitable for Cluster Residential development. 2. Discourage non-agricultural residential land use on agricultural lands, except those areas designed by the Plan as suitable for Cluster Residential development;* and,

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**WHEREAS**, The County amended their development regulations shortly after the GMA came into effect. Most of the county is zoned as the Agricultural District. The Agricultural District Declaration of Intent, Section 19.10.010, states that: *the Agricultural District provides minimum standards for areas of general agricultural land use including requirements for single-family dwellings and accessory dwelling units. It is intended that agriculture be the primary use in this district and that the goals of the County Comprehensive Plan be pursued where reasonably possible;* and,

**WHEREAS**, under WCC 19.10.080 no long plat subdivisions are allowed in the Agricultural District; and,

**WHEREAS**, the County has adopted by code a Certificate of Adjacent Agricultural Use which has to be signed by all those applying to build a residence in the Agricultural District acknowledging and accepting that the proposed development is within the vicinity of commercial agricultural lands. By signing this document the property owners and their successors acknowledge that they waive all common law rights to object to normal and necessary agricultural management activities legally conducted on agricultural lands that may conflict with the use of the property for residential purposes; and,

**WHEREAS**, mining, quarrying, and other similar natural resource operations are allowed in the Agricultural District with a conditional use permit; and,

**WHEREAS**, the listed permitted uses and conditional uses allowed in the Agricultural District are all compatible with agriculture; and,

**WHEREAS**, RCW 36.70A.130 requires the County to complete a periodic review of its resource lands designations by June 30, 2020: and,

**WHEREAS**, the Whitman County Planning Commission conducted a public workshop on September 4, 2019, to receive public testimony; and,

**NOW THEREFORE BE IT RESOLVED**, that the Board of Whitman County Commissioners has determined that no changes are needed for the policies and development regulations related to resource lands and that the periodic review required in RCW 36.70A.130 is complete.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

ATTEST:

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Dean Kinzer, Commissioner

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Connie Ellis  
Deputy Clerk of the Board

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Michael Largent, Commissioner

**082179**      **18.**      Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve the resolution of intent to vacate and abandon a portion of the Jim Davis Road #3400, the Huntley Bridge #3390-03.64 and a portion of the Gene Nelson Road #3390 as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

In the Matter of the Intent to Vacate and )  
Abandon a portion of Gene Nelson Road, )  
County Road No. 3390 and the Huntley )  
Bridge No. 3390-03.64 in the SE ¼ of Sec. )  
4, the NE ¼ and SE ¼ of Sec. 9, the N ½ )  
And SW ¼ of Sec. 16 the SE ¼ of Sec. 20, )  
The NW ¼ and SW ¼ of Sec 21, the NW ¼ of )  
Sec. 28; and a portion of Jim Nelson Road,)  
County Road No.3400 in the NE ¼ and SE ¼ )  
Of Sec. 15, the NE ¼ and N ½ of SE ¼ of )  
Sec. 22, All in Township 19 North, Range )  
42 East, W. M., Whitman County, )  
Washington. )

RESOLUTION No. 082179

INTENT TO VACATE AND DIRECTIVE  
TO COUNTY ENGINEER FOR REPORT

WHEREAS, the Whitman County Board of County Commissioners has received a Petition, for the Vacation and Abandonment of a portion of Gene Nelson Road, County Road No. 3390 and the Huntley Bridge No. 3390-03.64 located in the SE ¼ of Section 4, the NE ¼ and SE ¼ of Section 9, the N ½ and SW ¼ of Section 16, the SE ¼ of Section 20, the NW ¼ and SW ¼ of Section 21, the NW ¼ of Sec. 28; and a portion of Jim Davis Road, County Road No. 3400 located in the NE ¼ and SE ¼ of Section 15, the NE ¼ and N ½ of the SE ¼ of Section 22, all in Township 19 North, Range 42 East, W.M., in Whitman County, Washington, and based on RCW 36.87.010 it is hereby declared the intention of the Board of County Commissioners of Whitman County, Washington, to vacate and abandon said portion of Gene Nelson Road, County Road No. 3390 and the Huntley Bridge No. 3390-03.64 and said portion of Jim Davis Road, County Road No. 3400.

WHEREAS, pursuant to RCW 36.87.040, before a final decision can be reached on said vacation, the Whitman County Engineer shall investigate and prepare a report on the proposed vacation.

NOW, THEREFORE, BE IT RESOLVED that the portion of Gene Nelson Road, County Road No. 3390 and the Huntley Bridge No. 3390-03.64 located in the SE ¼ of Section 4, the NE ¼ and SE ¼ of Section 9, the N ½ and SW ¼ of Section 16, the SE ¼ of Section 20, the NW ¼ and SW ¼ of Section 21, the NW ¼ of Sec. 28; and a portion of Jim Davis Road, County Road No. 3400 located in the NE ¼ and SE ¼ of Section 15, the NE ¼ and N ½ of the SE ¼ of Section 22, all in Township 19 North, Range 42 East, W.M., in Whitman County, Washington, more particularly described as follows: All that portion of the Gene Nelson Road, County Road No. 3390 and the Hatley Bridge No. 3390-03.64 beginning at the intersection of the Gene Nelson Road with the easterly section lines of Sections 4 and 9 in Township 19 N, R 42 E, W.M. Whitman County, WA, approximately milepost 0.16 and ending at the intersection with Sunset Road, County Road No. 3360, milepost 3.67; and all that portion of the Jim Davis Road, County Road No. 3400 beginning at the intersection of the centerline of the Jim Davis Road, County Road No. 3400, with the southeasterly corner of the Jim Davis Short Plat, A.F.N. No. 668129, approximately milepost 0.50 and ending at the intersection with said Jim Davis Road and the South line of the North ½ of the of the SE ¼ of Section 22, approximately milepost 2.37, Township 19 North, Range 42 East, W.M., in Whitman County, Washington.

The whole distance of said Gene Nelson Road is approximately 3.51 miles.  
The whole distance of said Jim Davis Road is approximately 1.87 miles.

IT IS FURTHER RESOLVED that pursuant to RCW 36.87.040 the Whitman County Engineer shall investigate and prepare a report on the issue of vacating a portion of Gene Nelson Road, County Road No. 3390 and the Huntley Bridge No. 3390-03.64 and a portion of Jim Davis Road, County Road No. 3400.

IT IS FURTHER RESOLVED that this resolution be entered upon the minutes of this Board.  
DATED at Colfax, Washington, this 16th day of September, 2019.

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Arthur D. Swannack, Chairman

ATTEST:

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Dean Kinzer, Commissioner

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Connie Ellis, Deputy  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**082180**      **19.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve publishing the notice of a public hearing of intent to abandon and vacate a portion of the Jim Davis Road #3400, the Huntley Bridge #3390-03.64 and a portion of the Gene Nelson Road #3390.

**082181**      **20.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve an increase to the credit limit on credit card #5395 from \$5,000.00 to \$10,000.00.

**DIVISION UPDATES:**

**D082181A**    **21.**    The following division updates provided by Public Works staff.

**Solid Waste Division:**

**D082181B**    **21A.**    The county is promoting Fall Clean-up October 4-12 with reduced rates.

**D082181C**    **21B.**    The waste transfer building has been 100% restored, and the fire claim has been sent off to the insurance company.

**Engineering Division:**

**D082181D**    **21C.**    Dean Cornelison reported the guardrail project will kick off in the middle of October. He spoke with Frontier who informed him they do not have a place to move their phone line. There is a tentative meeting scheduled for September 18th between the contractor and the utility company to "hash it out". He expressed frustration Frontier is using the county's right-of-way and yet is being difficult to work with on this project. They are grandfathered in so not much can be done.

**D082181E**    **21D.**    The Almota IV project has garnered interest from contractors the department has not heard from before which may be positive. There is a meeting on September 19th to allow contractors to ask questions.

**Maintenance Division:**

**D082181F**    **21E.**    Brandon Kruger reported the crew set out mastic material on roads in Steptoe and Old Rosalia Road. There have been many positive comments from citizens. He likes the way it looks, but will see how it holds up this winter.

**D082181G**    **21F.**    The paint crew worked hard last week putting paint on roads. They hope to be finished today.

**D082181H**    **21G.**    The Albion-Parvin Road sustained some damage during the hard rain. The grates could not take in the water fast enough.

**Planning Division:**

**D082181I**    **21H.**    Mark Storey stated he will hold off on the marijuana update until Alan Thomson is back.

**D082181J**    **22.**    Approved documents signed.

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**11:30 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Maribeth Becker.

**082182 23.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.140(4) (a) for matters related to personnel performance.

**12:00 p.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Evon Jones, Brandy Dean, Mark Storey, Bailey Wiedmer, Wraylee Flodin, Gary Petrovich and Sharron Cunningham (1:00 p.m.).

**082183 24.** The following items were discussed but no action was taken.

- 2020 Medical Insurance

**2:00 p.m. - Recess.**

**D082183A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 23, 2019 at 9:05 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent Commissioners and Connie Ellis, Deputy Clerk of the Board attended.

**9:05 a.m. - Reconvene/Board Business Continued.**

**D082183B 25.** Approved consent agenda items signed.

**082184 26.** Treasurers Wire Transfers and Check Report in the amount of **\$473,417.38**, Payroll warrants numbered **345299-345305** for **\$441,427.46** and General/Veterans' Relief/Payroll warrants numbered **345103-345298** for **\$590,176.82** approved.

**082185-082186 27.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Sandy Jamison, Sharron Cunningham, Bill Tensfeld, Victoria Fowler, Wraylee Flodin, Chris Nelson (9:05 a.m.), Bailey Wiedmer (9:30 a.m.) and Evon Jones, Mark Storey and Jessica Jensema (10:00 a.m.).

**082187-082188 28-29.** The following items were discussed but no action was taken.

- Indigent Defense Contract
- Clean Air Agency Costs
- Medical Insurance Rates
- Priority Habitat Species Issue
- WCIF Board Alternate
- Palouse Drivers Safety Summit
- Whitcom Issues
- WFOA Conference
- New World Billing Module Training
- Quarterly Breakfast
- CivicPlus Website Visit
- Airport Ribbon Cutting
- Internet Negotiations
- Human Resource Office/Cleaning
- Printer Problems
- 2020 Medical Insurance Rates

**11:00 a.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Bailey Wiedmer, Gary and Valerie Hunt.

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**082189 29A.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**12:00 p.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued/Workshop.**

Present: Mark Storey, Alan Thomson and Katrin Kunz (1:30 p.m.)

**082190 30.** The following items were discussed but no action was taken.

- Sand Road Traffic Count
- Beeson Road Traffic Count
- Moderate Risk Waste Facility
- Quarterly Breakfast
- Marijuana Code
- GIS System
- Cash Flow/Almota
- Comprehensive Plan
- Sand Road Bucklers Property
- Palouse Prairie

**3:00 p.m. - Adjournment.**

**D082190A** Commissioner Largent **moved** to adjourn the **September 16, 2019** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 30, 2019**. The foregoing action made this **23rd** day of **September 2019**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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Connie Ellis, Deputy  
Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners