

Minutes for September 19, 2005

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064485 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **September 19, 2005 at 9:00 a.m.** Greg Partch, Chairman, G.R. "Jerry" Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham and Kelli Campbell.

064486 1. Items discussed included employee medical insurance, Katrina refugees letter, PEDC contract, L&I rates, water summit and Port/CERB application. No action taken.

9:45 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Adam Roberts.

D064486A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

064487 3. Claims/Payroll warrants numbered **180890-180924, 180951-180983, 181319-181341** and **181344-181570** for **\$1,391,826.60** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	7,655.20	37,979.25	49,245.66
102	Building & Development	1,211.20		262.70
103	Countywide Planning		1,178.80	581.20
110	County Roads	4,050.00	16,769.20	436,922.14
117	Boating Safety			668.98
118	Inmate Welfare			692.69
119	Emergency Services			1,000.00
123	Paths & Trails			422.36
126	Treasurer's M&O			160.00
127	Drug Enforcement			551.30
134	Elections Reserve Fund			1,878.35
138	Federal Equitable Sharing			210.43
400	Solid Waste		2,862.80	14,868.32
501	Equipment Rental & Revolving	450.00	4,505.60	70,710.77
510	Photocopier Revolving			1,245.36
513	Communications Revolving			2,333.05
660	Whitcom-General-660.911.000			46,268.78
660	Whitcom-Grant Funding-660.911.001			18,597.95

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690	Clearing & Suspense-002	253,871.78		
ET	Electronic Transfer	380,881.37		

064488 4. September 12, 2005 minutes approved.

064489-064492 5. Personnel board orders approved.

10:05 a.m. - Tammy Roberts and Megan Doyle.

064493 6. Adam Roberts presented an Asset Acquisition request for replacement of a photocopier shared by Administrative Services, Commissioners and Human Resources. The RFP required the capability to print, fax and scan from a computer. Only two proposals were received, one of which was from Ikon Office Solutions for a refurbished machine. The second RFP was recommended for acceptance by Mr. Roberts for a new Minolta photocopier from ABC Office Equipment for \$6,966.60 plus tax and trade-in with a \$.0090/copy service contract fee.

Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to accept the recommendation of Mr. Roberts and choose ABC Office Equipment for the purchase of a Minolta photocopier.

064494 7. A contract for the Sheriff to provide police services in Tekoa was tabled until the Board has an opportunity to visit with the Sheriff.

064495 8. Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to appoint Michael Baker to a 2-year term on the Classification Committee representing the Courthouse bargaining unit. Mr. Baker's term will commence 10/01/05 and end 10/01/07.

064496 9. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to regretfully accept the resignation of Bob Gronholz from his position on the Blue Ribbon Advisory Task Committee. A letter of appreciation was forwarded to Mr. Gronholz.

064497 10. Information was received from the Department of Community, Trade and Economic Development regarding available funding for support of the county's multi-jurisdictional narcotics task force. The information was forwarded to the Sheriff for follow-up.

064498 11. A letter was received from Gary A. Livingston and Tom Kneeshaw of Spokane Community Colleges. On behalf of the Board of Trustees and the Administration, they requested the county's support to maintain the CETC Building thus assuring the educational opportunities offered there continue to be provided.

064499 12. An executed copy of the FY 2005 Wireline Operational contract #E05-055(C) was received from the Military Department Emergency Management Division.

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D064499A 13. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

10:35 a.m. - Tim Myers, Parks and Developmental Services.

Present: Tammy Lewis and Megan Doyle.

064500-064501 1. Tim Myers presented the July 1, 2005-June 30, 2007 DDD County Services contract stating it is basically the same as in previous years.

One difference is increased funding in the first 10 months for a transitional student. The county must have 5 transitional students in order to receive funding for one student in 2005-2006, which they do have. In order to be eligible for funding in 2006-2007 for a second student, the county must have an additional 5 transitional students (total of 10), which they don't have. They only have 2 transitional students for that period. Therefore, the county is not entitled to any additional transitional funding in 2006-2007.

Also included in the contract is a .95% vendor increase for 2005-2006 and again in 2006-2007.

Commissioner Finch gave Tim kudos for assuming the Developmentally Disabilities responsibilities, which have been a very steep and complicated learning curve.

Commissioner Finch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to sign the County Program Agreement for DDD County Services, DSHS contract #0563-82288 and the 2005-2007 county spending plan.

D064501A 2. Mr. Myers informed the Board that Kamiak Butte Park reopened to the public last week.

10:50 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Administrative Services Director.

Present: Bev Welch, Eunice Coker, Kelli Campbell, Kim Kopf, Tim Myers, Denis Tracy, Dane Dunford, Brett Myers, Bob Lothspeich, Bob Reynolds and Tammy Lewis.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Janet Schmidt, Doug Robinson, Fran Martin and Marlynn Markley.

064502 The August 2005 ending financial report provided by Ms. Cunningham.

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August 2005 Cash Balance - \$1,147,606

August 2004 Cash Balance - \$ 863,591

August 2005 Revenue - \$5,620,344 - 58.01% of budget.

August 2004 Revenue - \$5,292,667 - 58.35% of budget.

August 2005 Expenditures \$5,928,712 - 59.45% of budget.

August 2004 Expenditures \$6,161,286 - 61.71% of budget.

12:00 p.m. - Recess.

1:20 p.m. - Board Business Continued/BOCC Workshop.

Present: Bev Welch and Sharron Cunningham.

064502A 14. The RFP for computer software was discussed. No action taken.

1:40 p.m. - Karl Cozad, Community Action Center (CAC).

Present: Sharron Cunningham, Tammy Lewis and Megan Doyle.

064503 Mr. Cozad met with the commissioners to report on Community Action's progress in drafting a 10-year homeless plan as required by HB 2163 and to discuss the financial assistance available from Community, Trade and Economic Development (CTED). CAC is in the process of obtaining the funding and receiving referrals from consultants to facilitate the community outreach portion of the plan.

During October and November Mr. Cozad will meet with the local councils/townships to introduce himself as the new Director of CAC and talk about HB 2163. He will also facilitate community meetings in Colfax and Pullman for public input.

In December CAC will present the plan to the commissioners for adoption to meet the 12/31/05 deadline.

On January 26th the statewide homeless count will take place that CAC will be participate in and tally the count for Whitman County.

Mr. Cozad was impressed that the state will be melding the information submitted by all counties for developing the statewide homeless plan rather than creating a plan local input.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Dane Dunford, Mark Storey, Mark Bordsen and Alan Thomson.

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D064503A 15. Items discussed included the Pullman-Moscow Corridor, two proposed road vacations and Beesan Cut Off Road. No action taken.

5:00 p.m. - Adjournment.

D064503B Commissioner Finch **moved** to adjourn the **September 19, 2005** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **September 26, 2005**. The foregoing action made this **19th** day of **September 2005**.

ss/ G.R. FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners