

Minutes for September 19, 2011

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509) 397-5240.

072223 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 19, 2011 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Joe Smillie, Bill Spence, Kelli Hadley, Denis Tracy, (9:00 a.m.), Kelli Campbell, Mike Otis, Susan Nelson (9:15 a.m.) and Bob Lothspeich (9:30 a.m.).

072224 1. Items discussed included the weekly financial update, WFOA conference, budget reviews and 2012 county employee medical insurance. No action taken.

9:55 a.m. - Recess.

10:05 a.m. - Board Business Continued/Pledge of Allegiance.

Present: Bill Spence and Kelli Hadley.

D072224A 2. Motion by Commissioner O'Neill to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

072225 3. Claims/Payroll warrants numbered **258154-258240** for **\$248,257.51** approved.

072226 4. September 6, 2011 minutes approved.

072227-072227C 5. Personnel change orders approved.

072228 6. The interlocal agreement with the Town of Oakesdale was signed September 14th as previously authorized.

072228A 7. Commissioner Largent **moved** Commissioner O'Neill **seconded** the motion and it **carried** authorizing the Consolidated Homeless Grant application be submitted by the Community Action Center.

10:10 a.m. - Joe Smillie.

BOCC Minutes-09/19/11

072229 8. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to reappoint Nichole Eaton to a 4-year term on the Noxious Weed Control Board District V position. Ms. Eaton's term will expire 12/31/15.

072230 9. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** to approve a liquor license application for Guardian Angel/St. Boniface School on behalf of Red Barn Farms.

072231 10. Letters signed by the Chairman were forwarded to Ann Heck, Wayne Henning and David Witte regarding the proposed Barnes Cutoff Road name change in honor of former Senator Eugene Prince.

072232 11. A letter was received from the Washington Counties Risk Pool seeking information from the county to perform an insurance comparison. The commissioners submitted the requested information.

072233 12. Information pertaining to the possible redistribution of CDBG-Public Service grant funds through the State Community Development Block Grant program was received from the Department of Commerce.

072234 13. Commissioners' pending list reviewed.

10:20 a.m. - Fran Martin.

D072234A 14. Ms. Martin requested authorization to proceed with hiring a temporary employee for 1-2 months due to absence of 4 staff members. The commissioners voiced no objections.

10:30 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Alan Thomson, Iris Mayes, John Kramer and Kelli Hadley.

ACTION ITEMS

Engineering Division:

072235 15. Chairman Partch convened the hearing for the Port of Whitman telecommunications franchise and requested a staff report.

Mr. Storey provided Exhibit A as the official staff report and recommended adoption of the franchise. This franchise would allow the Port of Whitman access to county right-of-ways for the installation of telecommunications systems.

The Chairman opened the hearing to public comments. There being none, the hearing was adjourned.

BOCC Minutes-09/19/11

11:05 a.m. - Joe Smillie.

Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the franchise agreement between Whitman County and the Port of Whitman be signed as presented.

072236 16. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the notice of hearing/intent to dispose of surplus county property be signed as presented.

D072236A 17. Commissioner O'Neill **moved** Commissioner Largent **seconded** the motion and it **carried** that the Board of County Commissioners allows Public Works to proceed with negotiation of land acquisition as needed around the Whitman County Solid Waste facility.

Solid Waste Division:

072237 18. Public Works awarded the quote for recycling tires obtained through the Tire Amnesty program to The Tire Depot of Polson, Montana for \$130/per ton.

Maintenance Division:

072238 19. Public Works awarded the quote for Tate Bridge guardrail to Frank Gurney, Inc., Spokane Valley for \$9,900.00.

Administrative Division:

D072238A 20. The Director will be speaking at the WSDOT meeting tomorrow in Clarkston on behalf of the Rural Transportation Planning Organization.

Planning Division:

D072238B 21. The Ruckleshause legislation (Voluntary Stewardship Program) was discussed. Alan Thomson explained the county by ordinance/resolution must take action by January 22, 2012 opt in or out of this program. If it is decided not to opt in, the county must update its critical area ordinances. As it happens, the county is currently updating these ordinances and could incorporate language to accommodate this requirement. Currently, there is no funding for this mandate. Mr. Thomson suggested inviting WSAC Executive Director, Eric Johnson to speak with the Board on this issue. (Mr. Johnson will attend the Commissioners September 26th meeting.)

11:30 a.m. - **Monthly Financial Review.**

Present: Brett Myers, Chris Nelson, Cinnamon Brown, Denis Tracy, Fran Martin, Gary Petrovich, Greg Partch, Kelli Campbell, Mark Storey, Michael Largent, Pat O'Neill, Pete Martin, Joe Smillie and Kelli Hadley.

Excused: Tim Myers.

BOCC Minutes-09/19/11

072239 22. The August 2011 month ending financial report provided by Mr. Petrovich.

Each Current Expense fund and the percentage of expenditures through August reviewed.

Current Expense Budget	\$12,430,650
Expenditures	\$ 7,283,709
Percent Expended	58.6%

11:50 a.m. - Recess.

2:30 p.m. - Board Business Continued/Executive Session.

Present: Kelli Campbell.

072240 23. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to go into executive session with the above individual until 2:55 in accordance with RCW 42.30.110(1)(g) for matters related to a performance evaluation.

2:55 p.m. - Return to Open Session/BOCC Workshop.

Present via conference call: McKinstry Company representative Jason Schmidt and General Administration representative Alysa Wyrick.

Commissioner Largent was unavailable.

072241 24. Discussion concerning revising the Phase I energy services proposal as it relates to the Corrections Facility chiller was held. The costs for this revision are an additional \$4,682 to the current contract for a grand total of \$45,617. No action taken.

3:15 p.m. - Return to Open Session/Recess.

D072241A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 20, 2011 at 2:00 p.m.** Chairman Greg Partch, Patrick J. O'Neill and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Meeting Reconvened/Board of Health.

Present: Fran Martin, Michael Baker, Killian Condon and Melissa Elkins.

BOCC Minutes-09/19/11

D072241B 1. Melissa Elkins discussed a confirmed dog case of Brucellosis in Whitman County and the precautions the Health Department is taking to contain spread of the disease.

Ms. Martin noted due to funding restrictions the Health Department must do business differently. If an individual has insurance they will be referred to their physician for treatment otherwise, Public Health will provide the necessary services. The Director was asked to prepare a written policy for the Board of Health to approve stating the same.

D072241C 2. Ms. Elkins reported flu clinics began last week; Public Health will be Rosauers' agent for vaccines; and Ms. Elkins spoke to one clinic in Pullman that voiced their difference of opinion about flu vaccines in the local newspaper.

D072241D 3. Killian Condon noted the 2nd round of food establishment inspections is underway and temporary food permits are up this year. There has also been an increase in cottage food which is food prepared in unlicensed kitchens. These individuals are being pointed in the proper direction and most are receptive.

2:30 p.m. - Joe Smillie.

D072241E 4. There has been an uptick in septic work this year and Mr. Condon anticipated 20-25 permits by the end of the year.

072242 5. Over the past weeks, a few septic failures have been discovered. One of these failures is due to the Port of Whitman's fiber optics installation in Johnson. Mr. Baker said there is a fear that the property may have to be abandoned because the lot size will not handle the system. After further discussed, staff was instructed to work with the homeowners on additional options.

D072242A 6. Michael Baker said Killian Condon is also working on the Continuation of Operations Plan and Phil Hagihara is currently attending Food and Drug Administration standardization training. Mr. Baker is working on the deficiency standards within the Quality Improvement Plan.

D072242B 7. Fran Martin noted that a State Department of Health phone conference will be held to look at what additional funding cuts will take place. However, she was pleased to learn the Health Department will receive a percentage of funds received previously.

072243 8. Ms. Martin submitted propose vital records fees for 2012 stating this is the 3rd piece to the fee schedule following revisions made to the Public Health and Environmental Health portion of the schedule and is consistent with fees charged in other counties.

BOCC Minutes-09/19/11

D072243A 9. The next Board of Health meeting is October 18th.

2:50 p.m. - Recess.

D072243B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, September 26, 2011 at 9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Largent was unavailable.

9:00 a.m. - Meeting Reconvened/Board Business Continued/Workshop.

Present: Gary Petrovich, (9:00 a.m.), Kelli Campbell, Denis Tracy, Gary Hunt (9:10 a.m.-via telephone) and Bob Lothspeich (9:20 a.m.).

072244 25. Items discussed included the weekly financial report and 2012 county employee medical insurance. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Board Business Continued.

Present: Alan Thomson, Iris Mayes, Chris Nelson, Gary Petrovich and Joe Smillie.

072245 26. Claims/Payroll warrants numbered **258275-258372** for **\$287,620.18** approved.

072246-072252 27. Personnel change orders approved.

072253 28. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve McKinstry Company, Spokane, WA to revise the Phase I Energy Services proposal specifically for the Corrections Building chiller in the amount of \$4,682 for a total Phase I proposal of \$45,617.

072254 29. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to approve a professional services agreement for the Juvenile Division with Terri Peterson.

072255 30. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to enter into an interlocal cooperation agreement with Lacrosse School District to utilize Whitman County's small works rosters.

072256 31. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to sign a 36-month internet service agreement with Orbitcom, Inc.

BOCC Minutes-09/19/11

072257 32. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to enter into a renewed agreement with Palouse Industries, Inc. to provide developmental services (06/30/12).

072258 33. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to enter into a renewed agreement with Himark Transport, Inc. to provide developmental services (06/30/12).

072259 34. A decision on a new liquor license application for Whiskey Barrel Cider Company, Pullman, WA was tabled pending further information.

072260 35. An executed copy of the 2012-13 contract with the Sheriff to provide police services to the Town of Albion was received.

072261 36. An executed copy of the 2012-13 contract with the Sheriff to provide police services to the City of Tekoa was received.

072262 37. An executed copy of the Port of Whitman Franchise #2011-01 received.

072263 38. Formal transmittal of a proposed zoning amendment for electric charging stations was received from County Planner Alan Thomson.

072264 39. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Zoning ordinance to create a new zoning chapter for electric vehicle infrastructure and associated amendments to existing ordinances to allow electric vehicle infrastructure as a use in Whitman County to be held in this room at 11:00 a.m. on October 17, 2011.

10:30 a.m. - Recess.

1:00 p.m. - Board Business Continued/Executive Session.

Present: Bob Reynolds.

072265 40. Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** to go into executive session with the above individual until 1:50 in accordance with RCW 42.30.110(1)(g) for matters related to a performance evaluation.

1:50 p.m. - Return to Open Session/Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Eric Johnson, Ron Schultz, Mark Storey, Alan Thomson, Iris Mayes (2:00 p.m.) and Joe Smillie (2:10 p.m.).

BOCC Minutes-09/19/11

072266 41. The Voluntary Stewardship Program discussed. No action taken.

3:45 p.m. - Recess.

D072266A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, September 27, 2011** at **9:00 a.m.** Chairman Greg Partch, Patrick J. O'Neill Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Meeting Reconvened/Board Business Continued/BOCC Workshop.

Present: Kelli Campbell, Gary Hunt (via phone) Bill Spence, Denis Tracy, Evon Jones and Susan Nelson.

072267 42. The 2012 county employee medical insurance discussed. No action taken.

9:20 a.m. - Recess.

10:00 a.m. - Board Business Continued.

Present: Kelli Campbell, Denis Tracy, Bill Spence and Michael Largent (via phone)

072268 43. Kelli Campbell presented a recommendation to the commissioners as follows:

Withdraw the following groups from the Washington Counties Insurance Fund (WCIF) effective January 1, 2012:

- Medical insurance for the Courthouse, Road and Solid Waste bargaining units
- Non-represented employee groups
- Medical insurance for retirees under age 65 as required by WCIF

Continue the following coverages through the WCIF effective January 1, 2012:

- Medical insurance for the Deputy Sheriff's Association
- Retiree medical for those people age 65 and older
- Vision insurance
- Dental insurance
- Basic life insurance
- Voluntary life insurance
- Voluntary AD&D

BOCC Minutes-09/19/11

- Short term disability
- Long term disability

Commissioner O'Neill **moved** and Commissioner Largent **seconded** the motion to accept the recommendation of the Human Resources Director to withdraw from WCIF. Commissioner O'Neill felt this was best for the overall health and welfare of the county employees and taxpayers. There being no further discussion, the motion **carried**.

Commissioner Largent said it has been a hard decision and he appreciated WCIF all these years but feedback from the employees was compelling.

Commissioner O'Neill added by leaving WCIF they can look for more options for the employees and their families.

10:08 a.m. - Kristina Cooper.

Commissioner Partch said sustainability was his concern and the present situation is no longer sustainable. The employer and employee cost for medical insurance for one year is \$1.6 million and that is one of the reason they need to look for more flexibility.

072269 44. After further research for a new liquor license application submitted by Whiskey Barrel Cider Company, Pullman, WA Commissioner O'Neill **moved** Commissioner Partch **seconded** the motion and it **carried** voicing no objections to the state issuing a license.

10:10 a.m. - **Adjournment.**

D072269A Commissioner O'Neill **moved** to adjourn the **September 19, 20, 26 and 27, 2011** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 3, 2011**. The foregoing action made this **26th** day of **September 2011**.

ss/ PATRICK J. O'NEILL, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners