

BOCC MINUTES-10/05/15

**077011 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 5, 2015** at **9:15 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:15 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Cinnamon Brown (9:15 a.m.) and Troy Henderson (9:50 a.m.).

**077012 1.** The following items were discussed but no action was taken.

- Mission Statement/Strategic Planning Consultant
- SSRS Permissions
- Legal Claims
- Jail Health
- Meyer Lease
- Countywide Overlays 3
- Sheriff's Body Cameras
- John Wayne Trail
- WSU Athletic Dept.

**10:00 a.m. - Flag Salute.**

Present: Robert Ward, Chris Nelson, Cinnamon Brown, Bill Tensfeld and Kara McMurray.

**D077012A 2.** Pledge of Allegiance.

**D077012B 2A.** Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to amend the agenda to include five (5) refund requests and to remove item #11.

**077012C-077012G 2B.** Robin Jones explained one house was inadvertently double assessed because it lies between two subdivisions. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the five (5) refunds for Thousand Trails as presented from 2011-2015.

**Consent Agenda:**

**D077012H 3.** **Motion** by Commissioner Largent to accept the consent agenda as amended. Motion **seconded** by Commissioner Swannack and **carried**.

**077013 4.** General Claims/Veterans' Relief/Payroll warrants numbered **319049-319095** for **\$326,713.24** approved.

**077014 5.** September 21, 2015 minutes approved.

**077015 6.** Personnel change orders approved.

**077016-077021 7.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2016 WCIF Master application as presented (employee medical).

**077022 8.** The 2015-2017 Correction Officer/Support Staff contract previously approved by the Board was signed.

**077023 9.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the Washington Teamsters Welfare Trust Subscription agreement covering the Correction Officer and Support Staff bargaining unit as presented.

**077024 10.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to accept the proposed changes to the Whitman County Local Emergency

**BOCC MINUTES-10/05/15**

Planning Committee Bylaws pertaining to the officer terms, employee title change and new address for the Emergency Management office.

077025 11. Item removed from agenda.

10:20 a.m. - Gary Petrovich.

077026 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve SSRS permission to Cinnamon Brown as requested.

**CORRESPONDENCE:**

D077026A 13. The following correspondence was received:

077027 13A. The 2014 financial statements and federal single audit report was received from the State Auditor's Office.

077028 13B. Information regarding the implementation of SB5052 and HB2136 pertaining to marijuana licensing was received from the Washington State Liquor and Cannabis Board.

077028A 13C. A follow-up letter to the routine inspection of the Elberton Flood Risk Management project was received from the Corps of Engineers.

077029 13D. A letter was received from the Whitman County Cattlemen's Association expressing their views regarding selection of the lead agency for implementation of the VSP program.

077029A 13E. A letter was received from the Department of Commerce stating the 2014 CDBG-PS contract #14-65400-016 close out report was found to meet all standards.

077030 14. Commissioners' pending list reviewed.

10:30 a.m. - Public Works.

Present: Mark Storey, Brandon Johnson, Robert Ward and Garth Meyer.

**ACTION ITEMS:**

077031 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize publishing a notice of intent and setting a hearing to dispose of surplus county property.

077032 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve signing of the Meyer's farmland lease of Solid Waste property.

D077032A 16A. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the Chairman's action for all required documents required by FSA for this lease.

**DIVISION UPDATES:**

D077032B 17. The following division updates provided by Public Works staff.

**Engineering Division:**

D077032C 17A. Update on Countywide Overlay #3 with delays on Rosalia Road-October 8, 9, 12, 13 and 14. Engineering work is in progress for 2016 spring and summer projects.

**Maintenance Division:**

D077032D 17B. Crews are hauling rock, ditching and doing some grading.

**Administrative Division:**

**BOCC MINUTES-10/05/15**

**D077032E 17C.** Mr. Storey thanked Commissioner Largent for his Sponsor Team presentation to the EAT Committee. He was also very appreciative and thanked the entire Parks Department for their assistance with the County employee luncheon.

**D077032F 18.** Approved documents signed.

**11:00 a.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Chris Nelson and Kelli Campbell.

**077033 19.** Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 2:10 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to an employee issue.

**2:10 p.m. - Return to Open Session/Recess.**

**6:00 p.m. - Reconvene/Board Business Continued/2016 Preliminary Whitman County Budget Hearing.**

Present: Gary Petrovich, Eunice Coker and Bill Spence.

**077034 20.** The regular meeting of the Board was recessed and the hearing convened for the 2016 Preliminary Whitman County budget.

Staff report provided by Gary Petrovich as follows for the 2016 preliminary submissions:

Current Expense Expenses	\$14,963,913
Current Expense Revenues	\$14,528,000
Current Expense Deficit	\$ 435,913

Seven (7) Current Expense departments submitted 2016 budgets with significant increases over their 2015 budget. Those departments include:

Sheriff	\$ 278,423
Auditor	\$ 244,201
District Court	\$ 35,534
Assessor	\$ 31,728
Prosecutor	\$ 30,525
Facilities Mgmt.	\$ 27,842
Coroner	\$ 16,755

Most Current Expense departments submitted 2016 budgets fairly close to their 2015 budget. One main reason for department increases is due to increased employee costs, mainly state imposed employer contributions increases for the retirement system.

The 2016 budget includes a \$500,000 set aside; \$300,000 for capital improvements and \$200,000 for operating contingencies.

Non-Current Expense funds are self-balancing. However, four (4) of those funds #125-Donations and Planned Giving, #127-Quad=City Task Force, #135-Prosecutor STOP Grant and #136-District Court still require corrective entries to balance.

Over the next couple of weeks the Board will work on reducing the deficit and having more department discussions.

**BOCC MINUTES-10/05/15**

Following Mr. Petrovich's presentation, the hearing was opened to public comment. There being no further comments, the hearing was recessed to October 19<sup>th</sup> at 10:30 a.m. and the regular meeting reconvened.

**6:10 p.m. - Recess.**

**D077034A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 12, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**077035 21.** General/Veterans' Relief/Payroll warrants numbered **319120-319308 for \$245,042.26.**

**077036-077037 22.** Personnel change orders.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich (9:05 a.m.), Bob Reynolds (9:15 a.m.), Mark Storey (9:30 a.m.), Alan Thomson, Denis Tracy (10:00 a.m.) and Troy Henderson (11:20 a.m.)

**077038 23-24.** The following items were discussed but no action was taken.

- Loren Hickman's Offer
- TAP Funding
- Port Tour
- Flu Shots
- Corridor Sketch Initiative
- Consultant Mike Bailey
- Transfer Station
- Asbestos Abatement
- Facilities Staffing
- Countywide Overlays 3
- Voluntary Stewardship
- Achievement Recognition
- Sponsor Team Update
- Health Department Staffing

**11:25 a.m. - Adjournment.**

**D077038A** Commissioner Largent **moved** to adjourn the **October 5 and 12, 2015** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 19, 2015**. The foregoing action made this **12th** day of **October 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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DEAN KINZER, CHAIRMAN  
Board of County Commissioners