

Minutes for October 15, 2007

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067351 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 15, 2007 at 9:00 a.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham and Kelli Campbell.

067352 1. Items discussed included WSAC dues, a vacation accrual request, SR 270 completion and Parks Department mower request. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Joe Smillie.

D067352A 2. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

067353 3. Claims/Payroll warrants numbered **208346-208403, 208410-208433** and **208639-208815** for **\$1,208,320.20** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	50,959.08	65,094.69
101	Self Insurance		1,408.80
102	Building & Development	1,297.20	
103	Countywide Planning	2,417.60	
104	Developmental Services		57.23
109	Homeless Housing		594.56
110	County Roads	15,166.20	266,586.21
111	CETC Building		73.24
118	Inmate Welfare		244.62
123	Paths & Trails-BCPT-123.310.001		336.77
127	Drug Enforcement-Quad City	400.00	1,103.88
128	CTED-Victims/Witnesses-128.100.001		41.37
138	Federal Equitable Sharing		194.04
141	Washington Housing SHB 2060		2,230.25
300	Capital Projects Asset Acq.-300.010.001		4,325.81
300	Capital Projects Klemgard Park-300.310.001		8,006.93
400	Solid Waste	3,194.80	7,082.28
501	Equipment Rental & Revolving	5,049.20	38,118.81

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510	Photocopier Revolving		526.43
513	Communications Revolving		1,730.56
660	Whitcom-Grant Funding-660.911.001		583.04
690	Clearing Fund 690.002.000	163,494.24	
690	Clearing Fund 690.005.000		156,847.52
690	Zaidee Parvin Memorial-690.010.002		473.83
690	CAC Agency Svc.-690.026.001		9,344.08
ET	Electronic Transfer	402,237.80	

067354 3. October 8, 2007 minutes approved.

067300, 067355-361 4. Personnel board orders approved.

067362 5. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to reappoint Commissioner Finch to a 2-year term on the LEOFF I Board. Commissioner Finch's term will expire 12/31/09.

067363 6. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to authorize publishing a notice of hearing for the WRIA 34 Watershed Management Plan to be held October 29th at 10:30 a.m.

067364-067365 7. Commissioner Largent **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a grant application data form for the Sheriff's Safer Boating grant in the amount of \$5,061.

067366 8. Notice of liquor licenses due to expire January 31, 2008 was received from the Washington State Liquor Control Board (WSLCB).

067367 9. A request for extension of the audit report filing date was signed by the Chairman and forwarded to the U.S. Department of Justice.

067368 10. An executed copy of the Inland Merchants Association, Inc. collections contract received (3/31/09).

067369 11. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

11:30 a.m. - Sharron Cunningham, Administrative Services.

Present: Bev Welch, Bob Lothspeich, Bob Reynolds, Brett Myers, Denis Tracy, Eunice Coker, Janet Schmidt, Joe Reynolds, Kelli Campbell, Mark Storey, Marlynn Markley, Tim Myers and Joe Smillie.

Excused: Dave Frazier, Fran Martin, Shirley Bafus,

067370 The 2007 ending financial report provided by Ms. Cunningham.

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September 2007 Cash Balance - \$2,764,265

September 2006 Cash Balance - \$1,355.394

September 2007 Revenue - \$8,151,451 - 66.84% of budget.

September 2006 Revenue - \$7,249,555 - 59.59% of budget.

September 2007 Expenditures \$8,084,963 - 66.28% of budget.

September 2006 Expenditures \$7,718,936 - 65.38% of budget.

11:45 a.m. - Board Business Continued.

Present: Josh Powers.

067371 12. Mr. Powers explained Public Works current copier is on a lease and the lease will soon be expiring. He proposed replacing this copier by purchasing a Minolta Bizhub C451 in the amount of \$12,677.00. Since Public Works prefers to retain the color copy capability, they are willing to pay the difference of \$2,441.00 for this feature. The remaining amount of \$10,236.00 would be expended from the Photocopy Revolving fund. Commissioner Finch **moved**, Commissioner Largent **seconded** the motion and it **carried** to purchase the new copier.

11:50 a.m. - Recess.

1:30 p.m. - Board Business Continued/BOCC Workshop.

Present: Tim Myers and Jana Mathia (1:30 p.m.).

D067371A 12. Items discussed included Developmental Services and Parks related issues. No action taken.

2:00 p.m. - Recess.

D067371B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, October 16, 2007 at 2:00 p.m.** Chairman Greg Partch, G.R. Finch and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Board of Health.

Present: Fran Martin, John Skyles, Michael Baker and Jana Mathia.

D067371C 1. John Skyles reported the DOE has approved Environmental Health's portion of the CPG grant to be applied towards the junk/abandoned vehicle cleanup taking place next spring/summer. He then went on to explain the procedure that would be used for lost vehicle titles.

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Commissioner Largent suggested all communities be notified of this event. Fran Martin stated Environmental Health will make a visit to every town council to talk to them about the event.

D067371D 2. Mr. Skyles talked about the status of new businesses in the corridor.

D067371E 3. According to Mr. Skyles, the new Environmental Health technician will begin October 22nd.

4. Michael Baker explained the general procedures for the October 30-November 1 statewide bioterrorism exercises for Region 9, NIMS training and the November 1 flu clinic in Pullman and Colfax using the following plans:

- 067372** Whitman County Staged Pandemic Influenza Plan and
- 067373** Whitman County Health Department Mass Treatment Plan

These exercises also involve multi-jurisdictional participation and the commissioners' presence is requested.

D067373A 5. Fran Martin gave a Public Health/Emergency Management staff update.

D067373B 6. In 2007 Public Health fees increased to \$20 for flu shots \$20 and \$30 for pneumonia shots.

D067373C 7. The Director confirmed Department of Health Secretary Mary Selecky's meeting with the commissioners on October 26th followed by a meeting with local dentists and Public Health staff.

D067373D 8. The 2008 contract with Columbia County has been prepared increasing costs to reflect actual expenses.

D067373E 9. Garfield County contacted Ms. Martin about the possibility of Whitman County partnering with Asotin, Garfield, Columbia, Adams and Lincoln Counties for specific areas within Public Health. One area they are considering is updating the Communicable Disease book with each county paying a portion of the cost and sharing other costs associated with Dr. Moody's expenses as the Public Health Officer in four of the counties.

2:40 p.m. - Dr. Moody.

D067373F 10. Dr. Moody commented that the department is receiving adequate flu vaccines, however, he just recently learned there could be a little mismatch between the flu strain and vaccine.

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D067373G 11. The doctor felt Whitman County may have escaped the West Nile virus another year.

D067373H 12. The next Board of Health meeting is November 27th.

3:00 p.m. - Adjournment.

D067373I Commissioner Finch **moved** to adjourn the **October 15 and 16, 2007** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 29, 2007**. The foregoing action made this **16th** day of **October 2007**.

ss/ G.R. FINCH, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, CHAIRMAN
Board of County Commissioners