

BOCC MINUTES-10/16/17

079404 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 16, 2017** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Tensfeld (9:00 a.m.) and Mark Clinton (9:40 a.m.).

079406 1. The following items were discussed but no action was taken.

- Loan Policy
- Wawawai Park Lease
- New World Passwords
- New World/IT-Auditor
- Rosalia P&R District Aptm.
- Brown Defense
- Martin Hall/Grant County
- Assessor Appointment
- Courthouse Windows
- Treasurer's Staffing
- Public Works Travel
- Steptoe Canyon #2 Bridge
- Oakesdale Trestle
- Crabtree Road
- Solid Waste Cell Quote
- Solid Waste Capital Improve.
- Credit Cards
- Fair Staffing
- 2018 Budget

10:00 a.m. - Flag Salute.

Present: Kelli Campbell, Bailey Wiedmer, Sharron Cunningham and Garth Meyer.

D079406A 2. Pledge of Allegiance.

Consent Agenda:

079407 3. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the consent agenda as presented.

079408 4. Treasurer's Wire Transfers and Check Report in the amount of **\$84,131.94**, Payroll warrants numbered **332503-332514** for **\$537,975.84** and General Claims/Veterans' Relief warrants numbered **332523-332672** for **\$178,473.97** approved.

079409 5. October 2, 2017 minutes approved.

079410-079417 6. Personnel change orders approved.

079418 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the 2018 holiday schedule as presented.

10:05 a.m. - Gary Petrovich.

079419 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to accept the 2018 service agreement and Business Associate Agreement from Payne West Insurance as proposed (10/15/18).

079420 9. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to raise the county's health insurance contribution for qualifying non-represented employees, the Courthouse Bargaining Unit and the Road Bargaining Unit from \$695/month to \$775/month pending union approval.

079421 10. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to appoint Matthew J Sutherland to a 4-year unexpired term, expiring 12/31/20 on the Whitman County Planning Commission.

079422 11. Commissioner Kinzer moved Commissioner Largent seconded the motion and it carried to sign a resolution regarding the final reorganization of the Fair/Facilities Management Departments.

RESOLUTION NO. 079422
BEFORE THE BOARD OF WHITMAN COUNTY, WASHINGTON COMMISSIONERS
FINALIZING REORGANIZATION OF THE WHITMAN COUNTY
FAIR/FACILITIES MANAGEMENT DEPARTMENTS

WHEREAS, the Board of Whitman County Commissioners, State of Washington, met in regular session on October 16, 2017; and,

WHEREAS, due to the retirement of Bob Reynolds, Fair/Facilities Management Director, the Whitman County Commissioners recognized the need to temporarily reorganize certain departments to improve the workings of county government; and,

WHEREAS, the Whitman County Commissioners did temporarily transfer the responsibilities of the County Fair/Facilities Management Departments to the Director of Emergency Management/Emergency Communications/Parks/Developmental Services who reports directly to the Board of County Commissioners; and,

WHEREAS, the Whitman County Commissioners now wishes to finalize the reorganization of the Fair/Facilities Management Departments.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Whitman County Commissioners that the responsibility of the Whitman County Fair/Facilities Management Departments are hereby finalized and transferred to the Director of Emergency Management/Emergency Communications/Parks/Developmental Services as of this date.

Dated this 16th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

Michael Largent, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

079423 12. Commissioner Kinzer moved Commissioner Largent seconded the motion and it carried to accept the 25-year lease for Wawawai County Park from the Department of the Army.

079424 13. No action was taken on the closure of the Fair Premium account.

079425 14. Commissioner Kinzer moved Commissioner Largent seconded the motion and it carried to sign a resolution adopting the District Interfund Borrowing Policy and lifting the intergovernmental loan moratorium.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

In the Matter of Adopting a District
Interfund Borrowing Policy and
Lifting the Intergovernmental Loan
Moratorium)

RESOLUTION NO. 079425

BOCC MINUTES-10/16/17

WHEREAS, the Whitman County Commissioners did on January 17, 2017, enact a moratorium on intergovernmental loans until a policy to regulate intergovernmental loans in response to requests from taxing districts was developed.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached District Interfund Borrowing Policy be adopted; and,

IT IS FURTHER RESOLVED that the intergovernmental loan moratorium imposed on January 17, 2017 be and is hereby lifted.

Dated at Colfax, Washington this 16th day of October, 2017 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

District Interfund Borrowing Policy

Effective Date: October 16, 2017 **Approved by:** BOCC **Res. No.** 079425

Background

Districts for which Whitman County acts as ex officio treasurer occasionally encounter situations where they project their cash balance may become negative. Often districts will contract a local bank for financing to cover their projected deficit. However, sometimes the district will approach the Whitman County Treasurer in lieu of contacting a local bank. A district is more likely to contact the county when the size of the loan is small, since the fees charged by a bank on a small loan often make the bank-loan option prohibitively expensive and uneconomical.

Instead of borrowing from a bank or the county, the district could issue interest-bearing warrants. However, issuing interest bearing warrants is operationally burdensome on the county since the county must calculate and record interest on every warrant that the district writes. In addition, the county must track the interest bearing warrants by issue date since State Law requires that the warrants must be paid off in the order they were issued.

Because of these operational issues, it has been many years since any district in Whitman County has issued interest-bearing warrants. Instead, for districts participating in Whitman County's Local Government Investment Pool portfolio, it is more efficient to approve an interfund loan and have the county charge the borrowing fund interest.

While the county has approved interfund loans to districts on an ad hoc basis in the past, the number of districts inquiring about interfund loans has increased lately, and this has prompted consideration of establishing formal policy on district interfund loans.

District Interfund Borrowing Policy and Decision Making Criteria

To assist districts that foresee experiencing a negative cash balance in one of their funds, the county's Board of County Commissioners may approve a district's request to borrow funds.

BOCC MINUTES-10/16/17

In order to have an interfund loan considered for approval by the BOCC, the requesting district must provide an approved resolution from the district's governing board and fill out a Whitman County provided Interfund Borrowing Application Form that includes the following information:

1. The Fund name and number of the borrowing fund
2. Amount of the loan requested
3. Timeframe during which the district expects to be borrowing and repaid must be within fiscal year if borrowed from the General Fund.
4. Borrowing spanning fiscal years will be considered on a case by case basis using Non-General Funds.
5. Reason why the district needs to temporarily borrow money.
6. Schedule for repayment (cash flow projection that estimates future fund balances)
7. Specific source of funds for repayment (debt issuance, tax receipts, etc.)
8. Reason why funds cannot be borrowed from one of the districts other funds.
9. Reason why bank or other alternative financing is not being utilized.

Decision Criteria for Reviewing Specific Requests:

In general, the BOCC expects that districts will only request loans from the county under extraordinary circumstances, and that the dollar amount will be relatively small and that the timeframe will be short. The following criteria listed will be used by the BOCC when evaluating a district's loan request:

The loan request is fully authorized by the districts governing body via motion or resolution.

The first choice, if feasible, is to borrow from one of the requesting districts funds.

The repayment schedule is supported by a stable and certain revenue stream, i.e., property tax payments each April and October, contract revenues from other jurisdictions supported by Interlocal agreements, approved grant revenues, etc. The Cash flow projection clearly indicates the district's capacity to meet the repayment schedule for the short-term loan.

The district does not have a past history of financial insolvency or instability, i.e., the district is considered a good credit risk for a short-term loan. However, a district that has had financial problems in the past may be considered for a loan if they can demonstrate a workable plan for resolving any past issues.

Other factors that may be taken into consideration are a district's rated debt, recent and prior year State Financial audits, and cash flow histories.

When a loan is made, it is Whitman County, and not pool participants, that are lending to the district. The borrowing district will pay interest compounded daily back to the county at the gross pool rate when funds arrive to do so. Districts only pay interest on the funds they actually borrow, similar to the practice of activating a line of credit with a bank. The BOCC will formally approve all interfund loans and state the terms and conditions for implementation in writing to the requesting district.

If after being approved for an interfund loan, a district later projects that their original loan request to the BOCC will not be sufficient to cover their forecasted cash deficit, they must submit an addendum to their original loan request for the BOCC's consideration. The County Commissioners shall initiate all issuance of any loan upon request of the County Treasurer. Any loan issued by the County shall be incurred in accordance with a Resolution adopted by the County Commissioners.

The County shall issue long-term debt solely for the purpose of allowing special purpose districts to function as intended and to continue services to tax payers.

BOCC MINUTES-10/16/17

Interest- Interest shall be equal to the current rate of the Washington State Local Government Investment Pool. Interest will be compounded daily for the life of the loan.

The County Treasurer will create and implement a schedule for repayment. The County Treasurer will follow their own written procedures for creating, implementing and closing a loan to a District.

This policy does not require BOCC approval for all situations in which a district has a negative cash balance. Occasionally, timing of transactions or issuance of federal funding cause a district's cash balance to become negative; in these cases the negative cash balance will be corrected through the county's accounting system.

CORRESPONDENCE:

D079425A 15. The following correspondence was received:

079426 15A. The proposed preliminary plat of Serene Summit Subdivision was received from the City of Pullman and reviewed.

079427 15B. Notice was received from the Washington State Liquor and Cannabis Board stating Cougar Gold Distillery has discontinued licensed operations as of May 1, 2017.

079428 15C. An executed copy of Washington Military Department contract #E18-036 for Whitcom operations was received (08/15/18).

079429 16. Commissioners' pending list reviewed.

10:15 a.m. - Troy Henderson.

079430 17. Gary Petrovich presented and reviewed the 3rd quarter 2017 budget report through 09/30/17.

Mr. Petrovich stated 64% of the total current expense has been expended. Revenues collected total 66%, but second half taxes are not due until 10/31/17. All department budgets are at 75% or less expended.

10:25 a.m. - Recess.

10:30 a.m. - Reconvene/Board Business Continued.

Present: Gary Petrovich, Sharron Cunningham and Garth Meyer.

079431 18. At 10:30 a.m. the regular meeting was recessed and the hearing for the 2018 Whitman County budget reconvened by the Chairman.

Staff report provided by Gary Petrovich as follows:

The total preliminary Current Expense fund is \$15,902,044.

Due to the reorganization, there is an additional savings of \$58,000 from Fair/Facilities Management thereby reducing the Current Expense deficit to \$44,673 from \$102,714.

The total Whitman County preliminary budget is \$63,451,059.

The Chairman opened the hearing to public comment.

Commissioner Swannack verified with Mr. Petrovich that no carry-over is included in the Current Expense fund nor are today's approved medical increases in these preliminary figures.

Commissioner Kinzer liked where the county is headed and pleased with how things are going.

BOCC MINUTES-10/16/17

Mr. Petrovich said this preliminary budget may indicate a surplus in 2018 and the Board may be able to give consideration to funding restricted reserves and operating reserves in the future.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

079432 **19.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt a resolution setting the 2018 tax levies without bank capacity.

RESOLUTION NO. 079432
In the Matter of Setting the 2018 Taxes for Whitman County
Without Bank Capacity - Without Substantial Need

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, October 2 and 16, 2017, and held the budget hearing for fiscal year 2018, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects, Enterprise, Debt Service, and Internal Service Funds; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, there is a substantial need due to overall operating costs increasing, Federal and State funding decreasing along with interest revenue, and the general state of the macro economy; and,

WHEREAS, Whitman County ranks 5th in the State of Washington with 1914 miles of County Roads with continued need for construction, maintenance and repair; and,

WHEREAS, the laws of the State of Washington allow for an additional tax for refunds given during the 2017 tax season. The amount to be given to the Whitman County Assessor to be levied for Whitman County Current Expense is **\$7,250.93**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners as follows:

 \$ 5,945,152.62 was received in 2017 from the taxing district levy; plus
+\$ 59,451.53 an increase of 1% over the previous year's tax levy; plus
+\$ 100,412.49 an increase in new construction and improvements to property; plus
+\$ 32,631.68 an increase in State-assessed property values; plus
+\$ 7,250.93 an increase in additional tax for 2016 refunds for a total of:
=\$ 6,144,899.25 is authorized for the 2018 Current Expense levy; and,

BE IT FURTHER RESOLVED that:

 \$ 2,448,118.37 was received in 2017 from the County Road levy; plus
+\$ 24,481.18 an increase of 1% over the previous year's tax levy; plus
+\$ 22,929.71 an increase in new construction/property improvements; plus
+\$ 10,857.27 an increase in State assessed property values for a total of:
=\$ 2,506,386.53 is authorized for the 2018 County Road levy; and,

BE IT FURTHER RESOLVED that the total 2018 property tax levies of **\$8,651,285.78** for Whitman County be and are hereby authorized.

APPROVED AND ADOPTED this 16th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

079433 **20.** The Commissioner plan to adopt the 2018 Whitman County Budget on October 30th.

10:50 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Brandon Kruger, Dan Gladwill, Rod Hubner, Rudy Fisher and Garth Meyer.

079434 **20A.** The following Public Works related issues approved/updated:

ACTION ITEMS:

079435 **21.** A petition was received from Mr. Fisher for improvements to the Crabtree Road. This road has a very dangerous spot he was quite concerned because it is so deep. He thought the road could possibly be improved by realigning it in a more straight direction than crossing the railroad tracks.

Director Storey said this particular spot has been on the Road Department's radar. This portion of the road was the location of two fatalities in 1997. The Department looked at it again last year for improving this section. They were going to use the pipe removed from the Steptoe Canyon #2 Bridge but as it turned out, the pipe was not in good condition when removed. He apologized for inadvertently dropping the ball on this project.

Mr. Storey said the Department can temporarily fix this portion of the road this year by installing some riprap in the channel and concrete barriers on the side of the road to help prevent motorist from driving into the ditch. There is a telephone pit that must be moved and that is not a problem but purchasing right-of-way is more time consuming.

The Department can perform the temporary fix for the short-term and work on acquiring the right-of-way for the long-term for realigning the road.

The petitioners were in agreement with the proposed plans.

079436 **22.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve purchasing the Oakesdale Trestle from Union Pacific Railroad Company.

DIVISION UPDATES:

D079436A **23.** The following division updates provided by Public Works staff.

Solid Waste Division:

079437 **23A.** The tanks at the Landfill have been installed and are being back-filled. The contractor should be done in 3-4 weeks. Repair work on cells 1-3 was completed. The Department is in the process of obtaining quotes for fill due to settling.

Maintenance Division:

079438 **23B.** A copy of the annual snow letter was received and reviewed.

BOCC MINUTES-10/16/17

Building Division:

079439 23C. The 3rd quarter building division report was received from and reviewed by Dan Gladwill.

D079439A 23D. The Department responded to a complaint outside of Colfax. Whitman County now has a court order to mitigate the stagnant property that should be completed in 2 weeks.

D079439B 23E. With respect to the Winona Building, Mr. Gladwill said it is currently being mitigated with jersey barriers. The property is currently up for tax auction. The primary complainant is interested in purchasing the property and mitigating it himself.

Engineering Division:

D079439C 23F. The Steptoe Canyon #2 Bridge will be open to traffic today.

D079439D 23G. Weather dependent, the contractor hopes to stripe the Farmington Road tomorrow. The contract has 2 weeks remaining on the Endicott-St. John Road guardrail project. Both projects were inspected by WSDOT and the county passed with flying colors.

Planning Division:

D079439E 23H. The joint Planning/County Commissioners' workshop is scheduled for November 1st.

D079439F 23I. The Palouse Wind meeting is scheduled for November 8th.

D079439G 24. Approved documents signed.

11:35 a.m. - Recess.

11:45 a.m. - Reconvene/Board Business Continued/Appointment of Assessor.

Present: Robin Jones, Joe Reynolds, Lori Line, Michele Beckmann, Monica Kraus, Jessica Jensema, Eunice Coker, Sharron Cunningham, Jim Hawks and Garth Meyer.

079440 25. The Board received a letter from the Republican Central Committee listing one candidate for consideration of appointment to the vacated Whitman County Assessor position, that candidate being Robin Jones.

Ballots were distributed and votes cast. Chairman Swannack read aloud the voting results, all ballots cast for Robin Jones as the Appointed Whitman County Assessor. **Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to appoint Robin Jones as the Whitman County Assessor.

**THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON
RESOLUTION NO. 079440
APPOINTMENT OF ASSESSOR
OF WHITMAN COUNTY**

WHEREAS, in compliance with the duties set forth in Article II Section 15 of the Constitution of the State of Washington, the Republican Central Committee has provided the Board of County Commissioners one nominee for appointment as Whitman County Assessor; and,

WHEREAS, the Board of County Commissioners by public vote during a public meeting, did, by a majority vote select Robin Jones as the Assessor of Whitman County; and,

WHEREAS, to allow for a smooth transition, the Board of County Commissioners has decided that Robin Jones, shall take her office as Assessor of Whitman County beginning immediately; and,

BOCC MINUTES-10/16/17

WHEREAS, the Boards wants to express its appreciation to Robin Jones for her exemplary performance as Acting Assessor and to the staff of the Assessor's Office for their assistance and cooperation in this transitional period.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that beginning immediately, Robin Jones, is the Assessor of Whitman County, with all the rights, duties, and obligations said office requires.

Dated this 16th day of October, 2017 in Colfax, Washington.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

11:50 a.m. - Oath of Office.

Present: Robin Jones, Joe Reynolds, Lori Line, Michele Beckmann, Monica Kraus, Jessica Jensema, Eunice Coker, Sharron Cunningham, Jim Hawks, Ginger Devorak, Gary Libey and Garth Meyer.

079441 25A. The oath of office for the newly appointed County Assessor was administered by Judge Gary Libey immediately following the appointment in the Commissioners' Chambers.

11:55 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

Commissioner Kinzer was not in attendance.

079442 26. Mr. Berney reviewed the regular Board meeting of the GCBH Board of Directors held on October 5, 2017 Board of Directors.

D079442A 26A. GCBH Executive Session(s):

An extensive session was held near the end of the Board meeting. After coming out of the executive session a motion was made to send a letter to the Health Care Authority stating that GCBH was choosing to become a mid-adopter with transition. A letter will be drafted and sent to all Counties for their signature. As required all GCBH Counties voted in favor of mid-adopter with transition.

D079442B 26B. GCBH Funding and Fiscal Operations Committee Report:

The Committee forwarded three recommendations (seconded motions) to the Board of Directors to:

- Rebalance across all GCBH counties the funding from State Fiscal Year 2017. That this would be done over the next 15 months.

BOCC MINUTES-10/16/17

- Approve two professional services contracts with Jet Computer Support and Jim Bell, GCBH Attorney
Whitman County voted in favor of the recommendations and they passed unanimously.

D079442C 26C. GCBH Regional Office update:

- From the Director:
 - Draft language about GCBH forming a Limited Liability Corporation, like North Sound BHO did 1.5 years ago has gone out to all GCBH Counties. This structure would also work if/when GCBH decides to become an Administrative Service Organization under full integration. Mr. Berney said he briefed the Whitman County Prosecuting Attorney on this issue.
 - There has been a substantial decrease in the number of people on Medicaid the State says are residing within GCBH. This affects GCBH's funding so we have been trying to get clarification on why this is happening for more than 3 months. The Health Care Authority has finally provided some possible reasons.
 - The State pulled back the contract amendment that was supposed to come to GCBH at the first of October. This was due to revenue mistakes within the amendment. Also see item #5 below.

D079442D 26D. Discussion Regarding 10 Bed Loan Request:

The State (DBHR) has refused to move the 10 beds back to GCBH until the next State-wide contract amendment scheduled for October 2017.

D079442E 26E. Single Bed Certifications/King County ruling on video conferencing.

A King County Judge has ruled you can't do video conferencing for single bed certifications. In the past some providers have not been willing to do single certifications. Mr. Berney spoke with Whitman County Judge Libey and Deputy Prosecutor, Dan LeBeau about this. Judge Libey said he would prefer to do face-to-face conferencing. Another meeting will be held regarding this issue.

D079442F 26F. Affordable Communities of Health/Mid-Adopters Update:

Mr. Berney informed the commissioners a second letter was received from the Health Care Authority regarding mid-adopters. They are requesting a letter of concurrence be signed by all GCBH Counties.

D079442G 26G. Motion by Commissioner Largent **seconded** by Commissioner Swannack and **carried** to amend the agenda adding item #26H.

079443 26H. Motion by Commissioner Largent **seconded** by Commissioner Swannack and **carried** to sign a joint letter with all GCBH Counties to the Health Care Authority (HCA) concurring with the Mid-Adopters-Transition Year of fully integrated managed care in January 2019 using 2019 as a transitional year.

2:00 p.m. - Recess.

D079443A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 23, 2017 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D079443B 27. Approved consent agenda items signed.

079444-079445 28. Treasurers Wire Transfers and Check Report in the amount of **\$417,008.61**, Payroll warrants numbered **332807-332818** for **\$373,742.93** and General/Veterans' Relief/Payroll warrants numbered **332683-332805** for **\$440,237.63** approved.

070446-079449 29. Personnel change orders.

BOCC MINUTES-10/16/17

079450 **29A. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to amend the agenda adding Items #29B and #29C.

079451 **29C. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to authorize the Chairman to sign the State Auditor's Office 2016 Accountability Audit representation letter.

079452 **29B. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to approve a letter of agreement with Teamsters Local #690 for Road/Courthouse medical contribution.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Bill Tensfeld, Kelli Campbell (9:05 a.m.) and Mark Storey (9:20 a.m.).

079453-079455 **30.** The following items were discussed but no action was taken.

- Farm Bureau Exec. Dir. Visit
- Rezone Permits/Board of Adjustment
- Council on Aging Support Letter
- Mid-Month Tax Distribution
- Cowlitz County Restructure
- China/Recyclables
- Joint Pullman/County Mtg.
- Steptoe Canyon #2 Bridge
- Oakesdale Trestle
- Crabtree Road
- Department Head Evaluations
- 2018 Budget

11:00 a.m. - Adjournment.

D079455A Commissioner Kinzer **moved** to adjourn the **October 16** and **23, 2017** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 30, 2017**. The foregoing action made this **23rd** day of **October 2017**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners