

BOCC MINUTES-10/17/16

078227 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, October 17, 2016 at 9:00 a.m. Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich and Mark Storey.

078228 1. The following items were discussed but no action was taken.

- Budget Amendment Process
- SEWEDA Update
- 2016 Budget Amendment #2
- Homeland Security Cyber.
- Kirk Suess Issues
- Taxing District Loans
- Sand Road Update
- PWD Weed-Spray Program
- Single Stream Recycling

10:00 a.m. - Recess.

10:10 a.m. - Flag Salute.

Present: Gary Petrovich, Peggy Wright, Doug Meyer, Neal McCall and Kara McMurray.

D078228A 2. Pledge of Allegiance.

Consent Agenda:

D078228B 3. Motion by Commissioner Swannack to accept the consent agenda. Motion seconded by Commissioner Kinzer and carried.

078229 4. General Claims/Veterans' Relief/Payroll warrants numbered 325684-325694 for \$528,371.26 and 325702-325847 for \$196,805.33 approved.

078230 5. October 3, 2016 minutes approved.

078231-078232 6. Personnel change orders approved.

078233 7. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried to approve the 2017 holiday schedule as presented.

078234 8. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried to reappoint Dorothy Sharp to a 3-year term expiring 12/31/19 on the Solid Waste Advisory Committee.

CORRESPONDENCE:

D078234A 9. The following correspondence was received:

078235 9A. Notice of the approval of a marijuana license for RL Farms, Colfax, WA that will expire 08/31/17 was received from the Washington State Liquor & Cannabis Board.

078236 9B. Notice of the current marijuana licenses due to expire 03/31/17 was received from the Washington State Liquor & Cannabis Board.

078237 10. Commissioners' pending list reviewed.

10:15 a.m. - Eunice Coker, Sharron Cunningham and Deborah Parent.

078238 11. At 10:15 a.m. the regular meeting was recessed and the hearing convened by the Chairman for proposed budget amendment #2.

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The hearing was opened to public comment.

Peggy Wright said she has accumulated overtime and the reason for her budget amendment request. With the amendment, some fund will be returned to the general fund. Ms. Wright went on to explain her duties this year that aided in her overtime. She is proud of her board and the Weed Department's accomplishments noting other counties have 3-5 employees.

Weed Board member Neal McCall said the department previously had 2 full time and 5 seasonal employees. Over the years thru cut-backs they are down to 1 full time employee and the county is asking that one employee to do all the work. Commissioner Largent said the challenge for the county is to cut expenses since funding from the state to the county has also been cut.

10:25 a.m. - Josh Weiss.

Mr. McCall asked how they are expected to maintain quality and get the job done and Commissioner Swannack responded, in some cases we don't. The reality is each office must stay within their budget and no overtime was budgeted in 2016 for the Weed Department. A large share of additional revenues was used to take care of budget amendment #1. It comes down to working with what we have. If the state continues to push things down to the county we have less and less money. Commissioner Largent added there will be other requests they have to say no to as well.

Auditor Coker said the employee originally requested compensatory time but was unable to take the time off and is now asking to be paid. She wondered how the Board could not pay the overtime. Commissioner Swannack said the issue is nothing was budgeted for overtime and departments must manage their budgets. Chairman Largent stated any legal requirements will be met by the county. This is not meant as a criticism of the Weed Board or Ms. Wright.

There being no further comment, the hearing was adjourned and the regular meeting reconvened.

078239 12. The Chairman said due to questions the Board has in other areas of the amendment he would not support making any decision today and the other members concurred. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to postpone any decision regarding budget amendment #2 until Monday, October 24th.

078239 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to postpone any decision for budget amendment #2 until 10/24/16.

078240 13. At 10:30 a.m. the regular meeting was recessed and the hearing reconvened by the Chairman for the 2017 Whitman County preliminary budget.

Staff report provided by Gary Petrovich noted some adjustments have been made bringing the 2017 budget deficit to \$140,000 for Current Expense and is subject to change based on the 2016 budget amendment #2.

Chairman Largent opened the hearing to public comment.

Auditor Coker said as she understands, the Weed Department cannot budget overtime in 2017. Their purpose is important to the agricultural community and asked the Board to reconsider this directive. If another person was hired the cost would be in excess of \$30,000. The Coordinator is being held to her budget to get the job done.

Commissioner Largent responded \$140,000 must be offset within Current Expense. The Weed Department is just one of many and most departments have compelling needs/services to the community. We are still faced with the question for 2017 which is offsetting a \$140,000 deficit to reach a balanced budget and the county has not yet achieved a sustainable

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budget. The commissioners do not generate revenue; the state controls the cost drivers and holds the purse strings.

Neal McCall said the budget is \$140,000 short but the commissioners still take their pay increases. The Chairman explained elected officials salary adjustments are handled by an independent commission. The county commissioners could do things differently but right now he did not want to interfere with the Salary Commission. He has never lobbied or commented to the Salary Commission.

Doug Meyer wondered if Ms. Wright's position could be compared to a snow plow driver who works until the job is done and has a little overtime. Ms. Wright just needs a little leeway. Commissioner Swannack replied, as a budget savings, the county does not plow snow unless there is 6". He agreed it would be great to have 2-3 people in the Weed Department, but we have to stay within our budgets. Mr. McCall asked how they handle complaints and Commissioner Swannack by saying the same, "we only have so much money".

Commissioner Kinzer noted the county has state required programs that must be honored and then they have to look at cutting other areas that are not federal or state required. As an example, the Coroner cannot cut back on deaths. The Road Department manages extremely well and has gone from 92 to 76 employees. Technology has helped keep up with road work, but that will be limited in the future. They have and will continue to cut back in other areas, i.e. plowing and graveling, but safety in the community is a priority.

Ms. Wright said the Road Department gravel pit caused her an 80 mile weed pull because the weeds were not maintained within the gravel pit. Commissioner Swannack suggested the Weed Board might want to promote a weed levy. Mr. McCall said the Weed Board tried that in the past and the county commissioners were not supportive so he will leave that idea to the county commissioners.

Commissioner Largent said this is a difficult process and the pass down process from the state to the county is not a commentary on the value of services the county provides.

There being no further comment, the Chairman adjourned the hearing and the regular meeting was reconvened. The Board will consider adoption of the 2017 tax levies and 2017 budget at a later date.

10:50 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Dan Gladwill, Kara McMurray and Josh Weiss.

078241 13A. The following Public Works related issues discussed/approved:

ACTION ITEMS:

078242 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the Interlocal agreement with the Conservation District for the Steptoe Bridge #2.

078243 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve advertising the notice for dirt road closures.

DIVISION UPDATES:

D078243A 16. The following division updates provided by Public Works staff.

Building Division:

078244 16A. The 3rd quarter Building Department report was received from and reviewed by Dan Gladwill.

D078244A 16B. Exempt wells/HIRST decision discussed.

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D078244B 16C. The department is still working with an engineer on the Winona building removal project.

Maintenance Division:

D078245C 16D. A copy of the annual winter snow and ice-control letter sent to all Whitman County school districts and post offices was received and reviewed.

D078245D 16E. A thank you note was received by Public Works and the Commissioners from Tom & Claudia Mays for extending the pavement on Old Moscow Road.

Planning Division:

D078245E 16F. Joint meeting reminder scheduled for October 22nd with the Board and Planning Commission.

Engineering Division:

D078245H 16G. The 2016 contracted chip seal work is now completed and the road striping was also completed last week.

D078245I 16H. The Sand Road improvement project road closure between Jennings Road and Johnson Road begins tomorrow.

D078245H 16I. The Board of Adjustment has approved the marijuana shop in the Corridor.

Solid Waste Division:

D078245I 16J. Solid Waste is working with Great Western Engineering for a recycling recovery facility at the landfill. Mr. Storey is coordinating with Moscow and Latah County on this project. Also discussed was glass recycling.

D078245J 17. Approved documents signed.

11:40 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

078246 18. Mr. Berney reviewed the regular meeting of the Greater Columbia Behavioral Health (GCBH) Board of Directors held on October 6, 2016.

D078246A 18A. GCBH Funding and Fiscal Operations Committee:

The Committee did not meet in September due to staff training and therefore did not have any action items to bring to the Board of Directors. A number of updates were provided as part of this report to the Board:

- Expenditures for September for slightly over \$9 Million were approved by the Board.

D078246B 18B. Personnel Committee:

This is not a standing Committee and meets as necessary.

- The Committee recommended to the Board that Moss Adams be retained to do a compensation study for Regional Office Staff. This idea has been under consideration for over a year. The proposed cost seemed very reasonable to the Committee.

D078246C 18C. Children's Committee:

The Committee informed the Board that they would like to prioritize a couple of areas for work on in 2017: Youth transitioning out of the children's system and Crisis Services for youths.

D078246D 18D. Mental Health (MH)/Substance Use Disorder (SUD) Integration Committee:
This is a relatively new Committee. Staff reported to the Committee that the first round of clinical audits of Substance Use Disorder providers has begun. It was noted that one thing we all appreciate about Greater Columbia is that they audit only those areas that we are all contractually obligated to perform.

D078246E 18E. Regional Office:
Preview of a possible upcoming policy question:

- Some initial conversation has begun between several Behavioral Health Organizations (BHO's) about proposing to the Governor/Legislature that the BHO's not cease to exist in 2020 as the current State-wide plan calls for. The BHO did stop operating in the one pilot area of Washington.
- We may, in the future, be able to use Criminal Justice Treatment Account (CJTA) dollars to provide substance abuse assessments and treatment in the jail. No other information on this topic.

078247 19. A request was received from Mr. Berney to sign a resolution appointing Danielle Vander Velden as a designated Mental Health Professional. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution appointing Danielle Vander Velden as a Designated Mental Health Professional.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

| | | |
|--------------------------------------|---|-------------------------------------|
| IN THE MATTER OF APPOINTING |) | RESOLUTION NO. <u>078247</u> |
| DESIGNATED MENTAL HEALTH |) | |
| PROFESSIONALS UNDER RCW 71.05 |) | |

WHEREAS, Whitman County has responsibility for implementation of RCW 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned this Board to appoint Danielle Vander Velden as Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Danielle Vander Velden be appointed a Designated Mental Health Professional.

Done this 17th day of October 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

078248 20. A request was received from Mr. Berney to sign a resolution designating Kristen Nasse as a designated Mental Health Professional. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution appointing Kristen Nasse as a Designated Mental Health Professional.

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF APPOINTING) RESOLUTION NO. 078248
DESIGNATED MENTAL HEALTH)
PROFESSIONALS UNDER RCW 71.05)

WHEREAS, Whitman County has responsibility for implementation of RCW 71.05 (Mental Illness) which mandates that a coordinated system of evaluation and treatment services be provided to involuntary patients and persons voluntarily seeking treatment for mental disorder; and,

WHEREAS, the Director of Palouse River Counseling has petitioned this Board to appoint Kristen Nasse as Designated Mental Health Professional, finding that said appointee meets the requirements as specified by law.

BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that Kristen Nasse be appointed a Designated Mental Health Professional.

Done this 17th day of October 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

1:45 p.m. - Recess.

D078248A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, October 18, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Eunice Coker, Sharron Cunningham, Deborah Parent (9:00 a.m.) and Kelli Campbell (10:45 a.m.).

078249 21. The following items were discussed but no action was taken.

- 2016 Budget Amendment #2
- 2017 Budget
- Weed Dept. Restructuring

11:00 a.m. - Recess.

D078249A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, October 19, 2016 at 6:00 p.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners attended.

6:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Guy Williams, Chad Whetzell, Keith Paulson; Ken Duft; Robert Hill; Dave Gibney; Mary Collins, Mark Storey, Alan Thomson, Katrin Kunz and Ginny Rumiser

078250 22. The following items were discussed but no action was taken.

- Cluster Residential
- Airport Overlay Ordinance
- Comprehensive Plan/Zoning Ord.
- Processing Zone Changes

7:40 p.m. - Recess.

D078250A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 24, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

Present: Sharron Cunningham, Deborah Parent, Gary Petrovich and Kara McMurray.

D078250B 23. Approved consent agenda items signed.

078251 24. General/Veterans' Relief/Payroll warrants numbered **325870-325987** for **\$1,850,236.82**.

D078251A 25. No Personnel change orders.

078252 25A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve budget amendment #2.

RESOLUTION NO. 078252
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON
BUDGET AMENDMENT #2

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, October 17, 2016; and,

WHEREAS, any and all taxpayers appearing at the hearing held August 1, 2016, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2016.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2016 be amended by the amounts indicated as attached; and,

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BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 17th day of October, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

| WHITMAN COUNTY BUDGET AMENDMENT #2, 2016 | | | | | | | |
|--|---------------------|----------------|----------------|--------------------------------|----------------|---------------|---|
| Current Expense | | | | | | | |
| Department | 2016 Adopted Budget | BA#1 Revenue | BA#1 Expenses | 2016 Amended Budget After BA#1 | BA#2 Revenue | BA#2 Expenses | 2016 Amended Expenses Budget After BA#2 |
| ADMIN SERVICES | 195,100 | | | 195,100 | | | 195,100 |
| ASSESSOR | 409,404 | | | 409,404 | | | 409,404 |
| AUDITOR | 832,918 | | | 832,918 | 135,300 | 41,295 | 874,213 |
| CHILD SUPPORT | 132,615 | | | 132,615 | | | 132,615 |
| CLERK | 231,709 | | | 231,709 | 8,197 | 11,000 | 242,709 |
| COMMISSIONERS | 351,511 | | 750 | 352,261 | | | 352,261 |
| GENERAL GOVERNMENT | 3,681,130 | 275,139 | 289,250 | 3,970,380 | | (11,554) | 3,958,826 |
| CORONER | 154,593 | 2,715 | 10,000 | 164,593 | | 10,000 | 174,593 |
| DISTRICT COURT | 750,910 | | | 750,910 | 13,500 | 13,500 | 764,410 |
| EMERGENCY MGMT. | 233,507 | | | 233,507 | | | 233,507 |
| EXTENSION | 121,338 | | | 121,338 | | | 121,338 |
| FACILITIES MANAGEMENT | 689,702 | | 43,920 | 733,622 | | | 733,622 |
| FAIR | 283,396 | | | 283,396 | | | 283,396 |
| PUBLIC HEALTH | 942,708 | | | 942,708 | | | 942,708 |
| HUMAN RESOURCES | 198,420 | | | 198,420 | | | 198,420 |
| INFORMATION TECHNOLOGY | 218,469 | | | 218,469 | | | 218,469 |
| JUVENILE | 689,082 | (9,260) | (326) | 688,756 | | (68,105) | 620,651 |
| PARKS&RECREATION | 236,203 | | | 236,203 | | | 236,203 |
| PROSECUTING ATTORNEY | 621,340 | | | 621,340 | | | 621,340 |
| SHERIFF | 3,455,192 | | | 3,455,192 | | | 3,455,192 |
| SUPERIOR COURT | 169,474 | | | 169,474 | | 7,500 | 176,974 |
| TREASURER | 362,086 | 75,000 | | 362,086 | 119,850 | 90,000 | 452,086 |
| WEED | 94,176 | | | 94,176 | | 5,238 | 99,414 |
| | 15,054,983 | 343,594 | 343,594 | 15,398,577 | 276,847 | 98,874 | 15,497,451 |
| Non CE Funds | | | | | | | |
| Hotel/Motel Tax | - | - | - | - | | | |
| 115.300.000 | | | | | 41,300 | 41,300 | 41,300 |

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|-----------------------------|---------|---|---|---------|-----------|-----------|---------|
| Treasurer's M&O | - | - | - | - | | | |
| 126.050.000 | | | | | 109,622 | 109,622 | 109,622 |
| Commissioner's Special Rev. | | | | | | | |
| 133.010.000 | 450 | | | 450 | (450) | (450) | - |
| Cap. Projects | | | | | | | |
| 300.010.005 | 150,000 | | | 150,000 | (100,000) | (100,000) | 50,000 |
| Cap Projects, Gen Govt. | | | | | | | |
| 300.010.000 | 456,890 | | | 456,890 | 100,465 | 100,465 | 557,355 |
| Cap. Project, Gen. Govt. | | | | | | | |
| 320.010.001 | 100,000 | | | 100,000 | (100,000) | (100,000) | - |

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bob Reynolds and Kelli Campbell.

078253 26. The following items were discussed but no action was taken.

- 2015 Audit
- Exempt Wells
- 2017 Budget
- Chambers Sound System
- Superior Courtroom
- McKinstry Update
- HIPAA Premium Pay
- ACA/IRS Flex Credit
- Health Insurance

078254 27. The Tuesday, October 25th tentatively scheduled workshop was cancelled.

10:10 a.m. - Adjournment.

D078254A Commissioner Swannack **moved** to adjourn the **October 17, 18, 19 and 24, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 31, 2016**. The foregoing action made this **24th** day of **October 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
 ss/ DEAN KINZER, COMMISSIONER

 MARIBETH BECKER, CMC
 Clerk of the Board

 MICHAEL LARGENT, CHAIRMAN
 Board of County Commissioners