

Minutes for October 21st, 2002

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060260 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **October 21, 2002** at **10:05 a.m.** Greg Partch, Chairman, Jerry Finch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:05 a.m. - Board Business.

D060260A 1. Call to Order/Pledge of Allegiance.

Present: Chris Anderson.

D060260B 2. Motion by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

10:10 a.m. - Dean Ferguson and Diana Dawson.

060261 3. Claims/Payroll warrants numbered **141175-141440** and **141143-141172** for **\$203,250.44** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	\$16,360.80
690	Clearing & Suspense	121,874.52
ET	Electronic Transfer	65,015.12

060262 4. October 14, 2002 minutes approved.

060263-060285 5. Personnel board orders approved.

060286 6. Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the 2003 county employee medical and life insurance plans.

D060286A 7. The state hazardous mitigation agreement was tabled.

060287 8. Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to sign the April 1, 2003-March 31, 2004 memorandum of understanding with the WSAC Retrospective Pool.

10:20 a.m. - Tom Miller.

060288 9. Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to sign a resolution authorizing Martin Hall Juvenile Facility Board to dispense with competitive bidding in very small public works and materials, equipment, and supply purchase situations.

RESOLUTION NO. 060288

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON, DISPENSING WITH ADVERTISEMENT AND COMPETITIVE BIDDING FOR SMALL PURCHASES AND PUBLIC WORKS PROJECTS BY THE MARTIN HALL JUVENILE FACILITY BOARD (CREATED PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT (MARTIN HALL)); AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHITMAN COUNTY, WASHINGTON

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON, as follows:

WHEREAS, Whitman County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the County is required by Chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children;

Whereas, UNDER section 802(9) of Chapter 16, Laws of 1995, 2nd sp. Sess., the Washington State Treasurer is authorized to enter into a financing contract for \$4,000,000 plus issuance expenses and required reserves to assist a consortium of counties in the lease/purchase of leasehold improvements to Martin Hall on the Eastern State Hospital campus, and the renovation of said facility for use as a juvenile rehabilitation center;

WHEREAS, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to Chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities;

WHEREAS, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996
Stevens County - August 20, 1996
Pend Oreille County - July 22, 1995
Spokane County - August 13, 1996
Adams County - July 22, 1996
Asotin County - August 19, 1996
Lincoln County - July 15, 1996
Whitman County - July 15, 1996
Ferry County - July 15, 1996

under the authority granted by Chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. Sess., to provide for the joint

operation and maintenance of Martin Hall for use as a "juvenile rehabilitation center" as amended from time to time;

WHEREAS, RCW 36.32.245 makes provisions to dispense with advertisement and formal sealed bidding on purchases of equipment, materials, and supplies of less than two thousand five hundred dollars; and

WHEREAS, RCW 36.32.250 makes provisions to dispose with advertisement and formal sealed bidding on Public Works projects of less than ten thousand dollars; and

WHEREAS, it would be beneficial and efficient for the County as a Member of the consortium to authorize the Martin Hall Juvenile Facility Board to, in the course of its operation and maintenance of Martin Hall under the Amended and Restated Agreement, dispense with advertisement and formal sealed bidding on purchases of equipment, material and supplies of less than two thousand five hundred dollars and on Public Works projects of less than ten thousand dollars.

NOW, THEREFORE, IT IS HEREBY FOUND, RESOLVED, DETERMINED AND ORDEERED as follows:

Section 1. The Board hereby authorizes the Martin Hall Juvenile Facility Board, acting under the Amended and Restated Agreement, in the course of operating and maintaining martin Hall, to dispense with advertisement and formal sealed bidding on purchases of equipment, material and supplies of less than two thousand five hundred dollars, so long as the following terms and conditions are met:

- a. The purchase price, including sales taxes and freight, is less than \$2,500;
- b. Purchases of multiple items shall not be segregated or invoiced separately in order to fall within the bidding exception provided by this section;
- c. The purchase price is within Martin Hall Juvenile Facility Board's current budget;
- d. The purchase price, including sales taxes and freight, is believed to be the lowest price reasonably available, after considering product availability, customer service and product support; and
- e. The Martin Hall Juvenile Facility Board approves and authorizes the purchase.

Section 2. The Board hereby authorizes Martin Hall Juvenile Facility Board, acting under the Amended and Restated Agreement, in the course of operating and maintaining Martin Hall, to dispense with advertisement and formal sealed bidding for Public Works projects of less than ten thousand dollars, so long as the following terms and conditions are met:

- a. The contract price, including sales taxes, is less than \$10,000.00;
- b. Contracts shall not be segregated or invoiced separately in order to fall within the bidding exception provided by this section;

- c. The contract is within Martin Hall Juvenile Facility Board's current budget;
- d. The contract price, including sales taxes, is believed to be the lowest price reasonably available; and
- e. The Martin Hall Juvenile Facility Board approves and authorizes the contract.

Section 3. All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

Section 4. This Resolution shall take effect immediately upon its adoption.

ADOPTED by the Board of County Commissioners of Whitman County, Washington, at a regular meeting thereof held on October 21, 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

C E R T I F I C A T E

I, the undersigned Clerk of the Board of County Commissioners of Whitman County, Washington, hereby certify that the foregoing resolution is a full, true and correct copy of a resolution duly adopted at the regular meeting of said Board held on October 21, 2002, of which meeting all commissioners had due and lawful notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES, and in favor thereof: 3
NOES: 0
ABSENT: 0
ABSTAIN: 0

I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that said resolution is a full, true and correct copy of the original resolution adopted at said meeting; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Board on October 21, 2002.

WHITMAN COUNTY, WASHINGTON

Maribeth Becker, CMC
Clerk of the Board of
County Commissioners

060288A **10. Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to transfer the interest of \$1,396.85 from the Solid Waste Fund 400.4000.000 (that was inadvertently authorized October 7, 2002) for the lighting project to the Current Expense fund 001.000.000.361.4004.

060289 **11.** Rebecca Dickerson of St. John was recommended for appointment to the Whitman County Library Board of Trustees due to the resignation of Anna-Maria Shannon. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to appoint Rebecca Dickerson to an unexpired term on the Library Board of Trustee expiring 12/31/04. A letter of appreciation was forwarded to Ms. Shannon and a letter of appointment forwarded to Ms. Dickerson.

060290 **12.** A letter was received from Raymond M. Turner concerning the CZC notification process. The Board again responded to Mr. Turner stating this is a civil issue and must be resolved through the court system.

060291 **13.** Pullman School District #267 submitted their excess levy amounts for collection in 2003.

060292 **14.** A notice of a public hearing concerning proposed revisions to the 2003 action plan for housing and community development was noted as received.

060293 **15.** Results of the 2001 Whitman County Child Support program audited by the Department of Social and Health Services revealed no errors.

060294 **16.** PG&E National Energy Group wrote the commissioners to informed them that the proposed 2003 pipeline expansion project in Whitman County would not take place in 2003 due to significant changes in market conditions.

17. Letters of appreciation were sent to the following employees for their outstanding contributions:

- 060295** Kathy Crowner - for her assistance with claims;
- 060296** Fran Martin - for her assistance with the claims process;
- 060297** Debbie Hooper - for her assistance with elections;
- 060298** Naomi Daubert - for her assistance as Interim Auditor;
- 060299** Bob Lothspeich - for his assistance with the Auditor's Office;
- 060300** Sandy Weitz - for her 25 years of service to Whitman County.

D060300A 18. Commissioner Partch spoke with Jennifer Snead of the Port about the WA-CERT ranking process to be performed jointly by the Port/County and the possible conflict that could arise if the Port submits a WA-CERT application. According to Ms. Snead, the Port has no problem being on the ranking committee because they don't plan on using any WA-CERT funding.

D060300B 19. Commissioners' pending items reviewed.

10:45 a.m. - Surplus Equipment Hearing.

Present: Kathy Lemon, Bob Lothspeich, Phil Meyer, Tom Miller, Mark Storey, Dean Ferguson, Chris Anderson, Travis Anderson, Bev Welch, and Sharon Roberts.

060301 Hearing convened by Chairman Partch. Kathy Lemon provided the staff report and talked about the different ways the items could be sold. If approved, Booker Auction would sell all the vehicles in the spring in conjunction with other sales. Mr. Booker is generally not interested in the office items. It was suggested to Ms. Lemon that the office and computer items be sold like a county "yard sale" at the Harrison Building.

Chairman Partch inquired about the term "other miscellaneous items" being added to the sale language and Ms. Lemon said that could be included in the sale notice.

Mr. Lothspeich asked and it was confirmed other county departments would have first opportunity at any of the surplus equipment.

The hearing was opened to comments for/against the issue and then adjourned.

Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to declare certain county property surplus and sold at a sale date later determined by staff. (Mr. Booker will sell the vehicles in the spring through the auction process. The other items will be sold by the county through the yard sale process at the Harrison Building.)

Mr. Meyer said the 10-yard dump truck is being purchased by WSU through an interlocal agreement.

Bev Welch indicated Information Services sent an email to all departments this morning giving them until the end of the week to include other miscellaneous equipment in the sale.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

**IN THE MATTER OF THE COUNTY)
COMMISSIONERS DECLARING)
ITEMS SURPLUS)**

RESOLUTION NO. 060301

WHEREAS, the Board of County Commissioners have advertised and held a public hearing on October 21, 2002, to hear arguments for or against the declaration of the items listed below as surplus, and

WHEREAS, the Board of County Commissioners, after due deliberation, have declared the items to be surplus to the counties needs,

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS, that the County Treasurer advertise and sell, according to law, the attached described items, by public auction, at a date and time to be announced.

Surplus Vehicles

Heavy Equipment

1989	Mack 10 yd. Dump Truck
1953	Marv-Har Rotary Plow
1948	Oshkosh Rotary Plow
1	10 Yard Dump Body
1	Miller Thunderbolt Welder Style JE 36

Light Vehicles

1993	Chevy 4X4
1986	Chevy S-10 4X4
1984	Olds Cutlass 4 Door
1994	Aerostar Van
1991	Chevrolet Caprice 4 Door
1993	Chevrolet Caprice 4 Door
1994	Chevrolet Caprice 4 Door
1994	Chevrolet Caprice 4 Door
1995	Ford Crown Vic 4 Door

Surplus Equipment

1	Shredmaster Paper Shredder
4	Keyboards
5	IBM Typewriters
1	Pitney Bowes Postage Machine
1	Check Signer and Dater
1	Swintec Typewriter

Computer Equipment

12	Mother Boards
8	15" Monitors
5	Computer Cases
5	CD Rom Drives
5	3-1/2 " Floppy Drives
4	Pre Pentium Computers
2	5 1/2" Floppy Drives
1	Scanner
2	Laser Printers
Several	Video Cards
Several	Mice
Several	Network cards

Several Keyboards
Several CPU's

Dated this 21st day of October, 2002

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G. R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

11:00 a.m. - Recess.

11:30 a.m. - Bob Lothspeich, County Treasurer.

Present: Joe Reynolds, Mike Berney, Mike Werner, Doug Robinson, Fran Martin, Kelli Campbell, Bev Welch, Chad Connors, Tim Myers, Peggy Wright, Marlynn Markley, Tom Miller, Bob Reynolds, Eileen Roe, and John Peterson.

The following individuals contacted the Treasurer regarding their absence from today's meeting: Dane Dunford and Jim Kaufman.

060302 The September 2002 ending financial report provided by Lothspeich.

September 2002 Cash Balance - \$ 959,802
September 2001 Cash Balance - \$1,359,729

September 2002 Revenue - \$5,644,853 - 65.66% of budget.
September 2001 Revenue - \$5,691,640 - 68.14% of budget.

September 2002 Expenditures \$6,307,133 - 69.64% of budget.
September 2001 Expenditures \$6,108,129 - 69.52% of budget.

12:00 p.m. - Recess.

2:30 p.m. - Lisa Bostwick, Scenic Heritage Byways.

Present: Tammy Lewis.

D060302A Ms. Bostwick said she is visiting all city councils, Chambers of Commerce, Rotary Clubs, Lyons Clubs, and Historical Societies in an effort to obtain a better base of Scenic Heritage Byways participation. To date the Committee has developed a designation document that goes beyond the required process to become designated. The designation is based on a list of 6 qualities including, but not limited to archeological, historical, and

recreational. The committee has chosen the name of "Palouse Country" instead of "Whitman County" (although they are limited to Whitman County) because they will have an opportunity at some point in time to expand the designated area.

Within the designation document they have identified a theme and three different story lines, natural history, agricultural history, and modern agriculture. A route was designed like a wagon wheel. The hub is Pullman where most of the overnight and eating establishments are located. The route then spurs travel out to the 15 cities/towns rather than creating new stops. They are determining the appropriate story lines to tell along the routes and the reason for her visits to the councils and clubs is to obtain story line input.

The next step is the most important step dealing with the Corridor Management Plan, which in a nutshell, is their wish list. It is what they want involved in the project. It can be anything from marketing, promotional strategies, interpretation brochures, guidebooks, maps, and coordinated signage. This will also allow downtown revitalization funds to be used by park and recreation facilities and visitor information centers. The Scenic Heritage Byways program will also provide funds for a feasibility study for a center or institution that would allow for economic opportunities in the county.

Every town must decide what they want from this project. Lacrosse has a scenic lookout point but has no access road to the lookout. Tekoa has a mountain that is not accessible. Horse trails and hand gliding facilities could be incorporated into the plan.

Ms. Bostwick distributed a 5-page document and requested input from the commissioners. She will return at a later date to collect the information. It is hoped that all paperwork will be completed in order to receive a designation in December. In January the Committee hopes to begin the Corridor Management Plan process with a big designation celebration. Hopefully, they will have good foundation material for different committees to begin working and the results eventually being incorporated into the Corridor Management Plan in March. The goal is to submit grant applications for their top projects in the spring that would loosen some funding up for 2004 and keep the momentum of the project going.

Ms. Bostwick thought it was important the commissioners receive this information because the committee will need the support at the local, state, and federal levels when they begin applying for funding.

Commissioner Finch inquired about the responses from the towns. Ms. Bostwick said the towns have been very positive but don't really understand the ramifications, which is why she felt it important to visit with each of them. All the towns have signed resolutions of support.

Ms. Bostwick pointed out that someday the project would need a home. Once the project passes a certain point, it will have maintenance issues that are very similar to parks. The City of Pullman has been discussing this with

Tim Myers, County Parks Director. The best place to keep this project might actually be the county. Another option is to set up the project as a 501 account.

Commissioner Finch asked if there would be a source of financial aid to keep the project going and Ms. Bostwick replied yes, if grant applications are continually submitted. Another method is by developing a good logo then using that logo on things like T-shirts, hat, and mugs for Palouse Country souvenirs in addition to charging for the brochures and guidebooks.

Commissioner Finch said one of the downsides of this program and in order to meet the designation criteria, several small town business signs will have to be removed. In order to keep these businesses vital we have to keep commerce coming in. This could potentially have a downside to the livelihood of the entrepreneurs of our county who rely on retail trade.

Ms. Bostwick disagreed if the project is done right. This project is all about approved signage no matter how large or small the business is. This project provides an excuse for the signage and there should be a list of the businesses at the introduction to every town.

Commissioner Wigen said he has heard from business owners in the Dusty and Lacrosse areas that received letters from Washington State Department of Transportation instructing these businesses that their signs must be removed based on the Highway Act of 1971. Some of these businesses rely on these signs for 50% of their livelihood. Ms. Bostwick said the Scenic Heritage Byways program allows for approved signage and provides an opportunity to work with the state while still getting the information out to the motoring public, but in a slightly different form.

3:00 p.m. - Eunice Coker, County Auditor.

D060302B Motion by Commissioner Finch to go into Executive Session with Ms. Coker for discussion of personnel matters until 4:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

4:00 p.m. - Return to Open Session/Board Business Continued/BOCC Workshop.

Present: Ron Shirley, John Peterson, Bev Welch and Kelli Campbell.

060303 20. Items discussed included budget progression, judges benefits lawsuit, Nolan Building, modular offices, a tour of Information Services and the Nolan Building, and LEOFF I retiree costs. No action taken.

5:00 p.m. - Adjournment.

D060303A Commissioner Finch **moved** to adjourn the **October 21, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **October 28, 2002**. The foregoing action made this **21st** day of **October 2002**.

ss/ JERRY FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, Chairman
Board of County Commissioners