

BOCC Minutes-10/28/02

060304 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **October 28, 2002** at **10:00 a.m.** Greg Partch, Chairman, Jerry Finch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060304A 1. Call to Order/Pledge of Allegiance.

Present: Chris Anderson.

D060304B 2. Motion by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

060305 3. Claims/Payroll warrants numbered 141722-141748 for \$205,316.85 approved.

| FUND | FUND NAME | AMOUNT |
|-------------|-------------------------------|---------------|
| 001 | Current Expense | \$12,033.33 |
| 102 | Building & Development | 11.29 |
| 104 | Developmental Services | 13.09 |
| 105 | Mental Health | 41.34 |
| 107 | Chemical Dependency | 150.67 |
| 110 | County Roads | 84.16 |
| 112 | Public Facilities Improvement | 3.45 |
| 118 | Inmate Welfare | 77.15 |
| 123 | Paths & Trails | 33.39 |
| 135 | Prosecutor's Stop Grant | 119.63 |
| 400 | Solid Waste | 18,172.62 |
| 501 | Equipment Rental & Revolving | 171.94 |
| 511 | Unemployment Insurance | 4,478.23 |
| 512 | Indust. Insurance Revolving | 37,126.05 |
| 513 | Communications Revolving | 81.90 |
| 521 | Family Svc. Ctr. Revolving | 14.93 |
| 690 | Clearing & Suspense | 132,703.68 |

060306 4. October 21, 2002 minutes approved.

060307-060312 5. Personnel board orders approved.

060313 6. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to authorize payment of \$7,774 WSAC, \$6,539 WACO, and \$1,094 in WSAC Road Fund dues for 2003 totaling \$15,407.

060314 7. A request was received from Jon Nuxoll asking the county to consider erecting historical markers on the Whitman County side of the Snake River where Lewis and Clark camped (Wilma area, mouth of Almota Creek and near Riparia) to commemorate the 200-year anniversary of the Lewis and Clark expedition. The information was forwarded to the Parks Department.

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060315 8. A copy of a letter sent to Julie Fox, Recycling Coordinator, was received from Roger Marcus, Parks Department, thanking Ms. Fox for all her efforts this past year related to Kamiak Butte Park recycling.

060316 9. A letter of appreciation was received from Rosalia Mayor Ken Jacobs thanking the great people working in the County Road Department for their assistance with the Rosalia street project.

060317 10. An email was received from David Szambelan inquiring why the Sheriff's drug dog was retired by its handler and then given to Spokane. Sheriff Tomson responded to the inquiry.

060318 11. A copy of a letter sent to Greg Martin of Pullman was received from the Planning Department concerning Mr. Martin's conditional use permit for fill dirt.

060319 12. The commissioners sent a letter to Mike Berney, WCCS Director instructing him to begin the WCCS closure process. The Center will officially close at the end of business on December 31, 2002.

060320 13. Correspondence associated with the possibility of the Pullman-Moscow area being combined as a micropolitan statistical area was received from the City of Pullman.

060321 14. A memo was sent to all departments notifying them as of January 1, 2003 the IRS/county travel mileage rate is \$.36 per mile.

10:20 a.m. - Dean Ferguson.

060322 15. The excess levy amounts approved for collection in 2003 for the Pullman School District was received.

16. Certificates of appreciation in connection with the 2002 Palouse Empire Fair were signed and forwarded to:

060323 Jane Lyman;

060324 Tom Miller;

060325 Bob Reynolds; and,

060326 Craig Danielson.

060327 17. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to sign a memorandum of agreement with the Washington State Military Department for Mitigation 20/20 Software and All-Hazard Mitigation Plan.

D060327A 18. Commissioners' pending items reviewed.

10:30 a.m. - 2002 Budget Amendment #2 Hearing.

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Present: John Peterson, Dean Ferguson, Chris Anderson, Fran Martin, Robin Cocking, Bob Lothspeich, Dorothy Talley, and Evan Ellis.

060328 Hearing convened by Chairman Partch. John Peterson provided the following staff report.

If approved, the Current Expense estimated beginning cash balance would increase by \$120,453 for a total of \$580,303.

| | | |
|------------------------------|------------------|---|
| Administration | \$ (24,874) | Transfer out COTB |
| Commissioners-COTB | \$ 24,874 | Transfer in COTB |
| Commissioners-Legis. | \$ 75,134 | Insurance Premiums |
| Auditor-Elections | \$ 25,000 | Labor and Supplies |
| Superior Court | \$ 25,700 | Attorneys and Court Costs |
| Facilities Management | \$ 16,071 | Utilities |
| Public Health | \$107,324 | Increased Revenues/Expenditures |
| Parks/Fair | \$ <u>10,657</u> | Risk Mgmt., Travel, Misc. Off. Supplies |
| Total Current Expense | \$235,012 | |

| | | |
|--------------------------|-------------------|----------------------------------|
| Developmental Services | \$ 28,157 | Increased Revenues/Expenditures |
| Treasurer's M&O | \$ 9,880 | Increased Revenues/Expenditures |
| Courthouse Clock | \$ 203 | Repairs and Maintenance |
| WA Housing SHB2600 | \$ 23,000 | New Budget Revenues/Expenditures |
| CAC Lead-Based Paint | \$ <u>100,070</u> | Increased Revenues/Expenditures |
| Total Other Funds | \$161,310 | |

| | |
|------------------------|-------------------|
| Total Current Expense | \$235,012 |
| Total Other Funds | \$ <u>161,310</u> |
| Total All Funds | \$396,322 |

Total WC Revenues/Expenditures - \$31,328,679 up from \$30,932,357

No members of the general public in attendance voiced any comments.

Mr. Peterson noted that the Auditor requested her budget be returned from a line item budget to a bottom line budget.

Treasurer Lothspeich explained the Treasurer's M&O fund amendment is dictated by cost recovery. The county is reimbursed for increased fees through the sale process.

Fran Martin said the Public Health budget amendment is offset by additional grant funds. Most of the expenditures are for salaries/benefits in addition to a computer hardware server.

There being no further comments, the hearing was closed.

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Commissioner Finch wondered if the Auditor's Office would financially be able to complete the year with the existing budget if removed from line item budget status. Mr. Peterson was confident they would be able to do so (after this amendment).

060329 Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to authorize the 2002 budget amendment #2.

RESOLUTION NO. 060329

In the Matter of Amending the 2002 Budget (#2)

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, October 28, 2002; and,

WHEREAS, any and all taxpayers appearing at the hearing dated October 28, 2002, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Administrative Director estimates that these amendments are necessary for the operation of the specified funds through the end of the 2002 fiscal year; and,

WHEREAS, this amendment would transfer the Whitman County Auditor's Office from line item budget status to bottom line budget status.

NOW, THEREFORE BE IT RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2002 be amended by the amounts indicated as attached.

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment; and,

BE IT FURTHER RESOLVED that the Auditor's Office is now placed on bottom line budget status.

PASSED, APPROVED AND ADOPTED this 28th day of October 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

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Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

| FUND | ACCOUNT | DESCRIPTION | 2002 Budget | 2002 2nd Amend | Balance | Inc/Dec | % of Change |
|--|------------|----------------------------------|----------------|----------------------|-----------|---------|----------------|
| CURRENT EXPENSE REVENUES | | | | | | | |
| 001.000.000 | 308.00 .00 | ESTIMATED BEGINNING FUND BALANCE | 459,850 | 120,453 | 580,303 | 120,453 | 26.19% |
| SUBTOTAL NEW REVENUE | | | 8,596,872 | 114,559 | 8,711,431 | 114,559 | 1.33% |
| CURRENT EXPENSE REVENUE | | | 9,056,722 | 235,012 | 9,291,734 | 235,012 | 2.59% |
| SUBTOTAL LEGISLATIVE | | | 198,746 | 0 | 198,746 | 0 | 0.00% |
| SUBTOTAL CLERK OF THE BOARD | | | 0 | 24,874 | 24,874 | 24,874 | #DIV/0! |
| TOTAL COMMISSIONERS | | | 1,138,760 | 75,134 | 1,213,894 | 75,134 | 6.60% |
| TOTAL HUMAN RESOURCES | | | 110,430 | 0 | 110,430 | 0 | 0.00% |
| TOTAL SUPERIOR COURT | | | 283,524 | 25,700 | 309,224 | 25,700 | 9.06% |
| TOTAL DISTRICT COURT | | | 604,705 | 0 | 604,705 | 0 | 0.00% |
| TOTAL CLERK | | | 141,194 | 0 | 141,194 | 0 | 0.00% |
| TOTAL TREASURER | | | 277,793 | 0 | 277,793 | 0 | 0.00% |
| TOTAL AUDITOR | | | 437,886 | 25,000 | 462,886 | 25,000 | 5.71% |
| TOTAL ASSESSOR | | | 318,484 | 0 | 318,484 | 0 | 0.00% |
| TOTAL PROSECUTING ATTORNEY | | | 444,998 | 0 | 444,998 | 0 | 0.00% |
| TOTAL CHILD SUPPORT ENFORCEMENT | | | 84,702 | 0 | 84,702 | 0 | 0.00% |
| TOTAL FACILITIES MANAGEMENT | | | 391,579 | 16,071 | 407,650 | 16,071 | 4.10% |
| TOTAL SHERIFF | | | 1,915,129 | 0 | 1,915,129 | 0 | 0.00% |
| TOTAL JUVENILE | | | 471,269 | 0 | 471,269 | 0 | 0.00% |
| TOTAL WEED CONTROL | | | 77,600 | 0 | 77,600 | 0 | 0.00% |
| TOTAL AIRPORT | | | 5,000 | 0 | 5,000 | 0 | 0.00% |
| TOTAL CORONER | | | 52,444 | 0 | 52,444 | 0 | 0.00% |
| TOTAL COOPERATIVE EXTENSION | | | 111,640 | 0 | 111,640 | 0 | 0.00% |
| TOTAL PUBLIC HEALTH | | | 1,210,572 | 107,324 | 1,317,896 | 107,324 | 8.87% |
| TOTAL PARKS & FAIR/FAIRGROUNDS | | | 519,250 | 10,657 | 529,907 | 10,657 | 2.05% |
| TOTAL CURRENT EXPENSE EXPENDITURES | | | 9,056,722 | 235,012 | 9,291,734 | 235,012 | 2.59% |
| SELF INSURANCE REVENUE | | | 40,000 | 0 | 40,000 | 0 | 0.00% |
| SELF INSURANCE EXPENDITURES | | | 40,000 | 0 | 40,000 | 0 | 0.00% |
| BUILDING & DEVELOPMENT REVENUE | | | 82,000 | 0 | 82,000 | 0 | 0.00% |
| BUILDING & DEVELOPMENT EXPENDITURES | | | 82,000 | 0 | 82,000 | 0 | 0.00% |
| COUNTYWIDE PLANNING REVENUE | | | 177,500 | 0 | 177,500 | 0 | 0.00% |
| COUNTYWIDE PLANNING EXPENSES | | | 177,500 | 0 | 177,500 | 0 | 0.00% |
| DEVELOPMENTAL SERVICES REVENUE | | | 466,258 | 28,157 | 494,415 | 28,157 | 6.04% |
| DEVELOPMENTAL SERVICES EXPENDITURES | | | 466,258 | 28,157 | 494,415 | 28,157 | 6.04% |
| MENTAL HEALTH REVENUES | | | 1,647,523 | 0 | 1,647,523 | 0 | 0.00% |
| MENTAL HEALTH EXPENDITURES | | | 1,647,523 | 0 | 1,647,523 | 0 | 0.00% |
| CHEMICAL DEPENDENCY REVENUE | | | 412,038 | 0 | 412,038 | 0 | 0.00% |
| CHEMICAL DEPENDENCY EXPENDITURES | | | 412,038 | 0 | 412,038 | 0 | 0.00% |
| INDIGENT SOLDIER REVENUE | | | 15,000 | 0 | 15,000 | 0 | 0.00% |
| INDIGENT SOLDIER EXPENDITURES | | | 15,000 | 0 | 15,000 | 0 | 0.00% |
| COUNTY ROAD REVENUES | | | 7,979,950 | 0 | 7,979,950 | 0 | 0.00% |
| COUNTY ROAD EXPENDITURES | | | 7,979,950 | 0 | 7,979,950 | 0 | 0.00% |
| PALOUSE EMPIRE FAIR ANNIVERSARY REVENUE | | | 0 | 0 | 0 | 0 | #DIV/0! |

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|---|---------|--------------|---------|-------|---------|
| PALOUSE EMPIRE FAIR ANNIVERSARY EXPENSE | 0 | 0 | 0 | 0 | #DIV/0! |
| PUBLIC FACILITIES IMPROVEMENT REVENUE | 600,000 | 0 | 600,000 | 0 | 0.00% |
| PUBLIC FACILITIES IMPROVEMENT EXPENSE | 600,000 | 0 | 600,000 | 0 | 0.00% |
| ERGONOMICS FUND REVENUE | 15,800 | 0 | 15,800 | 0 | 0.00% |
| ERGONOMICS FUND EXPENSE | 15,800 | 0 | 15,800 | 0 | 0.00% |
| BOATING SAFETY REVENUES | 26,803 | 0 | 26,803 | 0 | 0.00% |
| BOATING SAFETY EXPENDITURES | 26,803 | 0 | 26,803 | 0 | 0.00% |
| INMATE WELFARE FUND REVENUES | 42,000 | 0 | 42,000 | 0 | 0.00% |
| INMATE WELFARE FUND EXPENSES | 42,000 | 0 | 42,000 | 0 | 0.00% |
| EMERGENCY SERVICES REVENUES | 44,564 | 0 | 44,564 | 0 | 0.00% |
| EMERGENCY SERVICE EXPENDITURES | 44,564 | 0 | 44,564 | 0 | 0.00% |
| PATHS & TRAILS-GENERAL REVENUE | 67,000 | 0 | 67,000 | 0 | 0.00% |
| PATHS & TRAILS-GENERAL EXPENDITURES | 67,000 | 0 | 67,000 | 0 | 0.00% |
| PATHS & TRAILS-CHIPMAN PATH REVENUES | 172,500 | 0 | 172,500 | 0 | 0.00% |
| PATHS & TRAILS-CHIPMAN PATH EXPENDITURES | 172,500 | 0 | 172,500 | 0 | 0.00% |
| P & T-BCPT-SPECIAL DONATIONS REVENUES | 10,000 | 0 | 10,000 | 0 | 0.00% |
| P & T-BCPT-SPECIAL DONATIONS EXPENSES | 10,000 | 0 | 10,000 | 0 | 0.00% |
| DONATIONS & PLANNED GIVING REVENUES | 9,355 | 0 | 9,355 | 0 | 0.00% |
| DONATIONS & PLANNED GIVING-EXPENDITURES | 9,355 | 0 | 9,355 | 0 | 0.00% |
| TREASURERS M & O REVENUES | 3,520 | 9,880 | 13,400 | 9,880 | 280.68% |
| TREASURERS M & O EXPENDITURES | 3,520 | 9,880 | 13,400 | 9,880 | 280.68% |
| DRUG ENFORCEMENT REVENUES | 272,920 | 0 | 272,920 | 0 | 0.00% |
| DRUG ENFORCEMENT EXPENDITURES | 272,920 | 0 | 272,920 | 0 | 0.00% |
| CRIME VICTIMS/WITNESSES REVENUES | 41,902 | 0 | 41,902 | 0 | 0.00% |
| CRIME VICTIMS/WITNESSES EXPENDITURES | 41,902 | 0 | 41,902 | 0 | 0.00% |
| HOUSE BILL 3900 REVENUE | 12,481 | 0 | 12,481 | 0 | 0.00% |
| HOUSE BILL 3900 EXPENDITURES | 12,481 | 0 | 12,481 | 0 | 0.00% |
| INTER-LOCAL DRUG FUND REVENUES | 27,000 | 0 | 27,000 | 0 | 0.00% |
| INTER-LOCAL DRUG FUND EXPENDITURES | 27,000 | 0 | 27,000 | 0 | 0.00% |
| AUDITORS DOCUMENT PRESERVATION REVENUE | 56,000 | 0 | 56,000 | 0 | 0.00% |
| AUDITORS DOCUMENT PRESERVATION EXPENDITURES | 56,000 | 0 | 56,000 | 0 | 0.00% |
| COMMISSIONERS SPECIAL REVENUE REVENUES | 45,000 | 0 | 45,000 | 0 | 0.00% |
| COMMISSIONERS SPECIAL REVENUE EXPENSES | 45,000 | 0 | 45,000 | 0 | 0.00% |
| COM SPEC REV-JUVENILE JUSTICE REVENUES | 62,000 | 0 | 62,000 | 0 | 0.00% |
| COM SPEC REV-JUVENILE JUSTICE EXPENSES | 62,000 | 0 | 62,000 | 0 | 0.00% |
| COMMISSIONERS RESERVE FUND REVENUES | 270,000 | 0 | 270,000 | 0 | 0.00% |
| COMMISSIONERS RESERVE FUND EXPENSES | 270,000 | 0 | 270,000 | 0 | 0.00% |
| PROSECUTOR'S STOP GRANT REVENUE | 23,938 | 0 | 23,938 | 0 | 0.00% |
| PROSECUTOR'S STOP GRANT EXPENDITURES | 23,938 | 0 | 23,938 | 0 | 0.00% |
| ELECTRIC MONITORING REVENUES | 12,000 | 0 | 12,000 | 0 | 0.00% |
| ELECTRIC MONITORING EXPENDITURES | 12,000 | 0 | 12,000 | 0 | 0.00% |
| WEB SITE REVENUE | 4,400 | 0 | 4,400 | 0 | 0.00% |
| WEB SITE EXPENDITURES | 4,400 | 0 | 4,400 | 0 | 0.00% |

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| FEDERAL EQUITABLE SHARING REVENUES | 20,000 | 0 | 20,000 | 0 | 0.00% |
| FEDERAL EQUITABLE SHARING EXPENDITURES | 20,000 | 0 | 20,000 | 0 | 0.00% |
| "911" EMERGENCY SERVICES REVENUES | 693,000 | 0 | 693,000 | 0 | 0.00% |
| "911"EMERGENCY SERVICES EXPENSES | 693,000 | 0 | 693,000 | 0 | 0.00% |
| COURTHOUSE CLOCK REVENUE | 0 | 203 | 203 | 203 | #DIV/0! |
| COURTHOUSE CLOCK EXPENDITURES | 0 | 203 | 203 | 203 | #DIV/0! |
| WASHINGTON HOUSING SHB 2060 REVENUE | 0 | 23,000 | 23,000 | 23,000 | #DIV/0! |
| WASHINGTON HOUSING SHB 2060 EXPENSE | 0 | 23,000 | 23,000 | 23,000 | #DIV/0! |
| DEBT SERVICE-MARTIN HALL REVENUES | 45,873 | 0 | 45,873 | 0 | 100.00% |
| DEBT SERVICE-MARTIN HALL EXPENSES | 45,873 | 0 | 45,873 | 0 | 100.00% |
| DEBTSERVICE-MARTIN HALL REVENUES | 0 | 0 | 0 | 0 | #DIV/0! |
| DEBT SERVICE-MARTIN HALL EXPENSES | 0 | 0 | 0 | 0 | #DIV/0! |
| DEBT SERVICE-HARRISON BUILDING REVENUE | 25,000 | 0 | 25,000 | 0 | 0.00% |
| DEBT SERVICE-HARRISON BUILDING EXPENSES | 25,000 | 0 | 25,000 | 0 | 0.00% |
| DEBT SERVICE-LIGHTING PROJECT REVENUE | 151,500 | 0 | 151,500 | 0 | 0.00% |
| DEBT SERVICE-LIGHTING PROJECT EXPENSE | 151,500 | 0 | 151,500 | 0 | 0.00% |
| CAPITAL PROJECTS-GENERAL REVENUE | 80,643 | 0 | 80,643 | 0 | 0.00% |
| CAPITAL PROJECTS-GENERAL REVENUE EXPENSES | 80,643 | 0 | 80,643 | 0 | 0.00% |
| CAPITAL PROJECTS-ASSET ACQUISITION REVENUE | 20,000 | 0 | 20,000 | 0 | 0.00% |
| CAPITAL PROJECTS-ASSET ACQUISITION EXPENSES | 20,000 | 0 | 20,000 | 0 | 0.00% |
| CAPITAL PROJECTS-INFRASTRUCTURE REVENUE | 180,000 | 0 | 180,000 | 0 | 0.00% |
| CAPITAL PROJECTS-INFRASTRUCTURE EXPENSES | 180,000 | 0 | 180,000 | 0 | 0.00% |
| CAPITAL PROJECTS-COMPUTER REVENUE | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-COMPUTER EXPENSES | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-PSB-ROOF REVENUE | 28,000 | 0 | 28,000 | 0 | 0.00% |
| CAPITAL PROJECTS-PSB-ROOF-EXPENDITURES | 28,000 | 0 | 28,000 | 0 | 0.00% |
| CAPITAL PROJECTS-WAWAWAI PARK REVENUE | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-WAWAWAI PARK EXPENSES | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-EWAN WATER REVENUE | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-EWAN WATER EXPENSE | 0 | 0 | 0 | 0 | #DIV/0! |
| CAPITAL PROJECTS-AIRPORT REVENUE | 10,000 | 0 | 10,000 | 0 | 0.00% |
| CAPITAL PROJECTS-AIRPORT EXPENSES | 10,000 | 0 | 10,000 | 0 | 0.00% |
| CAPITAL PROJECTS-MUSEUM CONSTRUCTION REVENUE | 19,835 | 0 | 19,835 | 0 | 0.00% |
| CAPITAL PROJECTS-MUSEUM CONSTRUCTION EXPENSES | 19,835 | 0 | 19,835 | 0 | 0.00% |
| CAPTIAL PROJECTS-GO BOND 2002 PROJECT REVENUE | 1,519,360 | 0 | 1,519,360 | 0 | 100.00% |
| CAPITAL PROJECTS-GO BOND 2002 PROJECT EXPENSES | 1,519,360 | 0 | 1,519,360 | 0 | 100.00% |
| SOLID WASTE REVENUE | 2,011,406 | 0 | 2,011,406 | 0 | 0.00% |
| SOLID WASTE EXPENDITURES | 2,011,406 | 0 | 2,011,406 | 0 | 0.00% |
| SOLID WASTE RESERVE REVENUE | 90,000 | 0 | 90,000 | 0 | 0.00% |
| SOLID WASTE RESERVE EXPENDITURES | 90,000 | 0 | 90,000 | 0 | 0.00% |
| EQUIPMENT RENTAL & REVOLVING REVENUE | 3,461,366 | 0 | 3,461,366 | 0 | 0.00% |
| EQUIPMENT RENTAL & REVOLVING EXPENDITURES | 3,461,366 | 0 | 3,461,366 | 0 | 0.00% |

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| PHOTOCOPIER REVOLVING REVENUE | 75,000 | 0 | 75,000 | 0 | 0.00% |
| PHOTOCOPIER REVOLVING EXPENDITURES | 75,000 | 0 | 75,000 | 0 | 0.00% |
| UNEMPLOYMENT INSURANCE REVOLVING REVENUE | 35,000 | 0 | 35,000 | 0 | 0.00% |
| UNEMPLOYMENT INSURANCE REVOLVING EXPENDITURES | 35,000 | 0 | 35,000 | 0 | 0.00% |
| INDUSTRIAL INSURANCE REVOLVING REVENUE | 155,000 | 0 | 155,000 | 0 | 0.00% |
| INDUSTRIAL INSURANCE REVOLVING EXPENDITURES | 155,000 | 0 | 155,000 | 0 | 0.00% |
| COMMUNICATIONS REVOLVING REVENUE | 128,000 | 0 | 128,000 | 0 | 0.00% |
| COMMUNICATIONS REVOLVING EXPENSES | 128,000 | 0 | 128,000 | 0 | 0.00% |
| FAMILY SERVICES CENTER REVOLVING REVENUE | 45,520 | 0 | 45,520 | 0 | 0.00% |
| FAMILY SERVICES REVOLVING EXPENDITURES | 45,520 | 0 | 45,520 | 0 | 0.00% |
| ERNIE DIPPEL MEMORIAL FUND REVENUE | 1,000 | 0 | 1,000 | 0 | 0.00% |
| ERNIE DIPPEL MEMORIAL FUNDEXPENDITURES | 1,000 | 0 | 1,000 | 0 | 0.00% |
| ZAIDEE PARVIN MEMORIAL FUND REVENUE | 10,680 | 0 | 10,680 | 0 | 0.00% |
| ZAIDEE PARVIN MEMORIAL FUND EXPENDITURES | 10,680 | 0 | 10,680 | 0 | 0.00% |
| PALOUSE EMPIRE FAIR BUILDING FUND REVENUE | 1,000 | 0 | 1,000 | 0 | 0.00% |
| PALOUSE EMPIRE FAIR BUILDING FUND EXPENDITURES | 1,000 | 0 | 1,000 | 0 | 0.00% |
| HARVEST HOUSE REVOLVING FUND REVENUE | 4,000 | 0 | 4,000 | 0 | 0.00% |
| HARVEST HOUSE REVOLVING FUND EXPENSES | 4,000 | 0 | 4,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-SERVICES REVENUE | 125,000 | 0 | 125,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-SERVICES EXPENDITURES | 125,000 | 0 | 125,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-PLANNING REVENUE | 40,000 | 0 | 40,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-PLANNING EXPENDITURES | 40,000 | 0 | 40,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-HOUSING REVENUE | 200,000 | 0 | 200,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-HOUSING EXPENDITURES | 200,000 | 0 | 200,000 | 0 | 0.00% |
| COMMUNITY ACTION AGENCY-LEAD REVENUE | 60,000 | 100,070 | 160,070 | 100,070 | 166.78% |
| COMMUNITY ACTION AGENCY-LEAD EXPENDITURES | 60,000 | 100,070 | 160,070 | 100,070 | 166.78% |
| TOTAL EXPENDITURES OTHER FUNDS | 21,875,635 | 161,310 | 22,036,945 | 161,310 | 0.74% |
| TOTAL EXPENDITURES CURRENT EXPENSE | 9,056,722 | 235,012 | 9,291,734 | 235,012 | 2.59% |
| TOTAL WHITMAN COUNTY EXPENDITURES | 30,932,357 | 396,322 | 31,328,679 | 396,322 | 1.28% |
| TOTAL REVENUE OTHER FUNDS | 21,875,635 | 161,310 | 22,036,945 | 161,310 | 0.74% |
| TOTAL REVENUE CURRENT EXPENSE | 9,056,722 | 235,012 | 9,291,734 | 235,012 | 2.59% |
| TOTAL WHITMAN COUNTY REVENUE | 30,932,357 | 396,322 | 31,328,679 | 396,322 | 1.28% |

11:00 a.m. – Mark Storey, Public Works Engineer.

Present: Phil Meyer and Dean Ferguson.

Action Items:

060330 1. Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** that the resolution to close dirt roads be signed as presented.

RESOLUTION NO. 060330

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BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington, in the matter of closing certain county roads for the period from November 15, 2002 through March 15, 2003 pursuant to R.C.W. 47.48.010;

IT IS HEREBY RESOLVED that the following roads be closed to vehicular traffic from November 15, 2002 through March 15, 2003; provided, however, that a special permit may be obtained by contacting the Office of the Whitman County Engineer prior to traveling on any hereinafter listed road:

| <u>Road No.</u> | <u>Name</u> | <u>Road No.</u> | <u>Name</u> |
|-----------------|--------------------------------|-----------------|-------------------------------|
| 0015 | Waterman Rd (Dirt Part) | 4390 | Ruff Road |
| 0030 | Merritt Road | 4410 | McGrady Road |
| 0050 | St. John Road | 4420 | Bob Schultz Road |
| 0060 | Wilhelm Road | 4430 | Morley Road |
| 0100 | Russell Road | 4440 | Bill Wilson Road |
| | | 4460 | Bixler Road |
| 0115 | Carter Road | 4470 | Blackwell Road (Dirt Part) |
| 0410 | Fairbanks North Rd (Dirt Part) | 4480 | Rogers Road (Dirt Part) |
| 1140 | Bancroft Road (Dirt Part) | 4600 | L. Anderson Road |
| 1180 | I. N. Balthis Road | 5160 | McKenzie Road |
| 1420 | Faught Road | 5170 | Mader Road |
| 1540 | Bunny Road | 5210 | L. West Road |
| 1550 | B. Howard Road | 5280 | Mick Parvin Road |
| 2030 | Sheahan Road (Dirt Part) | 5370 | McGreevy Road |
| 2230 | Tennessee Flat Road | 5390 | R. Zakarison Road |
| 2320 | Huggins Road | 5410 | Fulfs Road |
| 2330 | Hubner Road (Dirt Part) | 5520 | Kitzmilller Road (Dirt Part) |
| 2350 | J. W. Baylor Road | 5525 | Orville Boyd Road (Dirt Part) |
| 2430 | Westacott Road | | |
| 2440 | Sunrise Road | | |
| 2520 | Hilty Road (Dirt Part) | 5560 | Wexler Road |
| 3200 | Harwood Hill Road (Dirt Part) | 5580 | Gray Road |
| 3390 | Gene Nelson Road (Dirt Part) | 5590 | Reaney Road |
| 3400 | Jim Davis Road (Dirt Part) | 6120 | Guske Road |
| 3430 | Howard West Road (Dirt Part) | 6190 | C. J. Ochs Road |
| 3440 | Dickerson Road | 8090 | Klaus Road |
| 3450 | Greenbox Road (Dirt Part) | 8250 | Nauert Road |
| 3510 | Tiegs Road | 8310 | Pat O Neil Road |
| 3550 | Hitchings Road (Dirt Part) | 8330 | Kincaid Road |
| 3760 | Mack Lloyd Road | 8350 | Evans Road |
| 3700 | Jim Henning (Dirt Part) | 8450 | Babbitt Road |
| 3890 | McGuire Road | 8460 | Enman-Kincaid Road |
| 4290 | Stubbes Road | 8470 | Carothers Road |
| 4365 | Rattlesnake Road | 9040 | Country Club Road |
| 4375 | Manning Road (Dirt Part) | 9120 | Gimlin Road (Dirt Part) |
| 4380 | Gene Feenan Road | 8050 | Hofer Road |

ADOPTED this 28th day of October 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G. R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060331 2. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to publish the notice of dirt road closures.

060332 3. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** that the local agency change order for Seubert Excavators, Inc. be signed as presented (Wilbur-Ellis Quarry).

Engineering Division:

D060332A 4. All 3 reconstructed bridges are now open to the public and the Warner Bridge is being paved today. Only seeding and fencing work is yet to be completed.

D060332B 5. Crushing at Seubert Quarry continues. The contractor will then move to the Pullman South Quarry in early November.

Maintenance Division:

D060332C 6. In addition to regular maintenance work, the crews are also getting their sanders mounted.

11:05 a.m. - Recess.

11:30 a.m. - Dora Rumsey, SE District Director, WSU Cooperative Extension.

Present: Randy Baldree.

D060332D Ms. Rumsey talked about the Committee consisting of 3 county commissioners that met with 3 Cooperative Extension representatives to discuss what could be done to work together better. One suggestion was an annual visit to the counties by the District Director to talk about any issue connected with Cooperative Extension and answer any questions.

Commissioner Wigen mentioned the increase in 4-H enrollment and the reduction in juvenile crimes. Ms. Rumsey concurred 4-H is a prevention program for youths.

Mr. Baldree said Whitman County's current 4-H active club enrollment is 556 and an additional 500+ youths involved in other 4-H activities in 2002.

11:50 a.m. - Augie Luft.

Other areas touched on included the October 25th Natural Resources Advisory Committee workshop, the 2003 state and county budgets, possible fee for services, agronomy program, working with farmers, the complexity of today's issues, demands for assistance becoming more of a challenge, possible

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partnerships, possible reduction in services, and the November 6 Extension Advisory Committee meeting.

The commissioners expressed their appreciation to Ms. Rumsey for the excellent job done by the Whitman County agents and their staff.

12:05 p.m. - Augie Luft.

D060332E Mr. Luft asked how he could have his 100-year family farm added to the plaque in the Courthouse since his family established the first farm in Whitman County. The Chairman assigned Commissioner Wigen to this project. Commissioner Finch said he would announce at his next radio interview that any family with a 100-year farm should notify the commissioners' office for inclusion on the plaque.

12:10 p.m. - Recess.

1:35 p.m. - Doug Robinson and Marlynn Markley, District Court.

060333 Judge Robinson and Ms. Markley reviewed the District Court annual report.

Alcohol and Other Drug Court - This program is the only misdemeanor drug court program in the state for district courts. It was created by Judge Robinson to address the increasing number of alcohol and drug related crimes. Upon graduation, the participants receive a graduation coin, certificate, and the opportunity to keep the charge off their permanent record. Commissioner Wigen will speak at the November 7th AOD graduation.

District Court revenues total \$1.2 million. Of this amount, Whitman County retains \$816,000. This is \$85,000 over 2001.

They are still working on expanding the Pullman District Court space. Chairman Partch said the Board would be sending a letter to the City expressing their concurrence with the District Court expansion at no cost to the county. Said letter was sent to Pullman 10/29/02.

The court is progressing toward getting the debit/credit card system on line. A smaller machine will also be housed in the jail so that individuals arrested over the weekend can use their cards to bond out. There is no charge for the first 3 months the system is on line. After that time, and by law, the court would determine the average fee and charge that amount back to the individual so that Whitman County is not out any money.

At the Pullman office, when someone pays by check, the new system will run the check through a machine. The check will be guaranteed at that point and automatically deposited. The Court will place a void stamp on the check and attach it to the file.

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In Colfax, the machine will guarantee the check. If there are not enough funds in the account the customer will have to pay by cash or ask the judge for additional time to pay the fine. This should reduce the amount of "non-sufficient funds" checks.

The Amnesty program brought in \$3,475 (29 tickets) to date. The program ends October 31st.

The officer gives an infraction brochure to individuals receiving traffic infractions. The brochure has reduced the amount of staff time to answer the same questions about their citation and court-related matters. A second brochure is being developed for the arraignment process.

Through a newly developed "Prevention Law Program", Judge Robinson has been meeting with local community organizations, the law and justice community, law enforcement, WSU, and the Prosecutor's Office in an effort to coordinate functions and responsibilities and to aid in the better understanding of court functions.

Future projects proposed for District Court include expanding the Court's web page, creation of an arraignment video, and expanding the Prevention Law Program to include Whitman County Junior High and High Schools.

The commissioners thanked Judge Robinson and Ms. Markley for a very informative report.

2:00 p.m. - Travis Anderson, Information Services.

Present: Marlynn Markley.

D060333A After conferring with Ms. Markley, she said based on the current financial picture and the fact District Court is doing okay, District Court was willing to forego their approved request at this time for wireless microphones in the courtroom. This action freed up \$4,000 allowing for new computers in other offices.

Mr. Anderson presented 2 requests for computer purchases through the Asset Acquisition fund.

060334 The Auditor requested a desktop system for \$1,583.56 plus tax.

060335 The Prosecutor-Elect requested a laptop system and printer for \$2,546 plus tax. The attorneys would use the existing laptop (currently used by the Prosecutor) in the courtroom. Mr. Anderson had some reservation about the purchase of a printer. He thought a new printer could be networked and shared by more than one individual like many of the other offices. He understands the goal of the Prosecutor's office is to have a printer for each office in the Prosecutor's office. Mr. Anderson was asked

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to visit with the Prosecutor-Elect about the printer and the department needs.

Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the Auditor's request as submitted and the Prosecutor's laptop only at this time.

2:30 p.m. - Ron Shirley, Chief Deputy Prosecuting Attorney.

D060335A Motion by Commissioner Finch to go into Executive Session with Mr. Shirley for discussion of legal matters until 3:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

3:00 p.m. - Return to Open Session/Mike Berney, WCCS Director.

Present: Ron Shirley.

D060335B Motion by Commissioner Finch to go into Executive Session with Mr. Shirley and Mr. Berney for discussion of personnel matters until 3:45 p.m. **Seconded** by Commissioner Wigen and **carried**.

3:45 p.m. - Return to Open Session/Board Business Continued/BOCC Workshop.

Present: Fran Martin.

060336 19. Items discussed included emergency services/disaster management. No action taken.

4:30 p.m. - Adjournment.

D060336A Commissioner Finch **moved** to adjourn the **October 28, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 4, 2002**. The foregoing action made this **29th** day of **October 2002**.

ss/ JERRY FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, Chairman
Board of County Commissioners