

BOCC MINUTES-10/29/18

080686 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, October 29, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Tensfeld, (9:00 a.m.), Dan Gladwill (9:15 a.m.), Kelli Campbell (9:20 a.m.) and Garth Meyer (9:30 a.m.).

080687-080688 1-2. The following items were discussed but no action was taken.

- 2019 Building Dept. Fees/Values
- Kirk Suess Proposal
- WA State Parks Meetings
- Chinook Allocations Letter
- Bill Tensfeld Thank You
- Heavy Equipment/Restricted Roads
- CIP Ranking/Policies
- County Building Uses
- County Liability Insurance
- Collections/Write Off Policies
- Minimum Wage
- ALTCEW Interlocal Agreement
- 2019 PayneWest Contract
- Divco Contract/Prevailing Wages
- Elections Postage
- Hourly Conversion/Bi-Weekly Payroll
- Snake River Ranchers-Cancelled

10:00 a.m. - Recess.

10:15 a.m. - Flag Salute.

Present: Sharron Cunningham, Jessica Jensema, Paul Spencer and Garth Meyer.

D080688A 3. Pledge of Allegiance.

Consent Agenda:

080689 4. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to accept the consent agenda as presented.

080690 5. Treasurer's Wire Transfers and Check Report in the amount of **\$249,321.13** and General Claims/Veterans' Relief warrants numbered **339193-339290** for **\$205,348.44**.

080691 6. October 15, 2018 minutes approved.

080692-080695 7. Personnel change orders approved.

080696 8. The 2019 PayneWest consulting agreement for review of employee medical insurance for 2020 was tabled to 11/05/18.

080697 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to adopt the memorandum of understanding concerning a \$50.00 increase in health contributions for the Courthouse, Road, Solid Waste and Corrections bargaining units as presented.

080698 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign the special purpose taxing districts interlocal agreements as presented.

- 080699** Thornton Cemetery District #5
- 080700** Fire Protection District #2
- 080701** Fire Protection District #7
- 080702** Fire Protection District #14
- 080703** Public Hospital District #2
- 080704** Tekoa Parks & Recreation District #6

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080705 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the memorandum of understanding between Whitman County, WSU and the City of Pullman for support and maintenance of the Coordinated Comprehensive Management Plan including joint planning of training and exercise.

080706 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a letter of support for the recommendations submitted by the Snake River Salmon Recovery Board regarding Chinook allocations.

080707 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to appoint Wraylee Flodin and Katrin Kunz to two-year terms, expiring 12/31/20 on the Classification Committee.

080708 14. No action was taken for the Snake River Ranchers Coalition. The meeting was cancelled.

CORRESPONDENCE:

D080708A 15. The following correspondence was received:

080709 15A. Notice was received from the Washington State Liquor and Cannabis Board Advising that the change in limited liability members for "It Is Lit 2, LLC" was approved.

080710 15B. Chairman Kinzer read an email from Annie Pillers reflecting on Whitman County, the place we call home and everyone working together. She also praised Bill Tensfeld's work.

080711 16. Commissioners' pending list reviewed.

10:40 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Dean Cornelison, Marc LaVanway, Alan Thomson, Katrin Kunz, Dan Gladwill, Paul Spencer and Garth Meyer.

080712 16A. The following Public Works related issues approved/updated:

ACTION ITEMS:

080713 17. The following bids were received for the Doneen Quarry crushing project.

BIDDER	AMOUNT
Seubert Excavators, Inc., Cottonwood, ID	\$359,000 basis of award
DeAtley Crushing Company, Lewiston, ID	\$567,500 basis of award

The commissioners will make an award at 2:00 p.m. today.

080714 18. The following bids were received for the Pullman South Stockpile Site crushing project.

BIDDER	AMOUNT
Seubert Excavators, Inc., Cottonwood, ID	\$332,860 basis of award
DeAtley Crushing Company, Lewiston, ID	\$547,000 basis of award

Mr. Storey indicated Seubert Excavators is the apparent low bidder. After review by staff, the commissioners will make an award at 2:00 p.m. today.

080715 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve publishing the notice for dirt road closures.

080716 20. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution establishing a speed limit on Cache Creek Road as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of establishing)	
Speed Limits for an Improved)	RESOLUTION No. <u>080716</u>
County Road, Cache Creek Road)	
# 3590, Whitman County, Washington)	ORDER ESTABLISHING SPEED LIMITS

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of changing the speed limit on a certain county road pursuant to R.C.W. 46.61.415;

WHEREAS, the BOARD has directed the County Engineer to study the character of the Cache Creek Road, and make a recommendation to the BOARD regarding the posted speed limit on the road, and

WHEREAS, the County Engineer has assessed the character and use of the road with respect to the existing posted speed limit, and,

WHEREAS, the BOARD has considered and accepted the recommendations of the County Engineer summarizing that the geometry, character, and intended use of the road are such that setting the posted speed to 40 mph would be consistent with good engineering principles and transportation management,

IT IS HEREBY RESOLVED that the maximum speed limit for the Cache Creek Road #3590, MP 0.32 (Malden Town Limit) to MP 7.90 (SR 195), shall be set at 40 mph. The change shall be implemented on November 15, 2018. It is further resolved that the road shall be posted with fixed signs indicating the maximum speed.

ADOPTED this 29th day of October, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

080717 21. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution establishing a speed limit on Tidwell Road as presented.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

In the Matter of establishing Speed Limits for an Improved County Road, Tidwell Road # 1570, Whitman County, Washington))))	RESOLUTION No. <u>080717</u> ORDER ESTABLISHING SPEED LIMITS
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BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of changing the speed limit on a certain county road pursuant to R.C.W. 46.61.415;

WHEREAS, the BOARD has directed the County Engineer to study the character of the Tidwell Road, and make a recommendation to the BOARD regarding the posted speed limit on the road, and

WHEREAS, the County Engineer has assessed the character and use of the road with respect to the existing posted speed limit, and,

WHEREAS, the BOARD has considered and accepted the recommendations of the County Engineer summarizing that the geometry, character, and intended use of the road are such that setting the posted speed to 35 mph would be consistent with good engineering principles and transportation management,

IT IS HEREBY RESOLVED that the maximum speed limit for the Tidwell Road #1570, MP 0.00 to MP 2.00, shall be set at 35 mph. The change shall be implemented on November 15, 2018. It is further resolved that the road shall be posted with fixed signs indicating the maximum speed.

ADOPTED this 29th day of October, 2018.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Arthur D Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

080718 22. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve signing the lease agreement between Morasch Farms and Whitman County for the Morasch Quarry and Stockpile Site.

DIVISION UPDATES:

D080718A 22. The following division updates provided by Public Works staff.

Maintenance Division:

D080718B 22A. Hauling rock, most gravel roads have been graded, Whelan Bridge open to traffic, guardrail is installed.

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Administrative Division:

D080718C 22B. The Director advised the commissioners that the road crews will be returning to their winter schedule beginning November 5th.

080719 22C. Annual snow removal and ice control letter sent to school superintendents and post offices in Whitman County was received.

Solid Waste Division:

080720 22A. With the re-opening of the Waste Transfer Building at the Transfer Station, Mr. Storey said Fall Cleanup has been scheduled for November 2nd-November 10th.

Building Division:

080721 22F. The 3rd quarter Building Division report was received from and reviewed by Dan Gladwill.

080722 22G. A fee change proposal for the Building Department was also reviewed. No decision was made at this time.

D080720A 23. Approved documents signed.

11:40 a.m. - Recess.

1:05 p.m. - Reconvene/Board Business Continued.

Present: Jack Knudsen and Casey McGourin of McKinstry, Bill Tensfeld and Gary Petrovich.

080723 24. The McKinstry representatives discussed the next phase for improvements to the Whitman County Courthouse. As a result of a walk-thru and audit, the following items were noted for improvement:

- ADA/Elevator upgrades
- Exterior doors, entry door/glass upgrades
- Courthouse window upgrade
- Roofing upgrade
- HVAC, controls and exhaust system upgrade
- Electrical panel and gear upgrade
- LED lighting upgrade

With the Board's approval, McKinstry would go to the next stage of the process which is the pre-design work. The next step is for the Board to formally approve the audit. The cost of the audit is imbedded in the numbers. If the audit is approved by the Board, but the Board chooses not to proceed with any of the proposed work, the county would be billed separately for \$47,821. No action was taken at this time.

2:00 p.m. - Mark Storey and Dean Cornelison.

080724 25. At 2:00 p.m. Mark Storey joined the meeting and presented his recommendation for award of the Doneen Quarry crushing project.

Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to award the bid for the Doneen Quarry crushing project to Seubert Excavators for the base bid amount of \$359,000 contingent upon a letter of release from the Employment Security Department stating Seubert Excavators have a current account.

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080725 **26.** Mr. Storey then presented his recommendation for award of the Pullman South Stockpile Site crushing project.

Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to award the bid for the Pullman South Stockpile Site crushing project to Seubert Excavators in the base bid amount of \$332,860.

2:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Aaron Roepke, Roy Druffel, Wayne Druffel, Denis Tracy, Gary Petrovich, Mark Storey and Anthony Kuipers.

080726 **27.** The following item was discussed but no action was taken.

- Sand Road Bucklers State Line Property, formerly Hawkins Property

2:55 p.m. - Recess.

D080726A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, October 31, 2018** at **9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Sharron Cunningham, Jessica Jensema, Mark Storey, Chris Nelson and Anthony Kuipers.

080727 **28.** The following item was discussed but no action was taken.

- 2019 Budget Review

11:25 a.m. - Adjournment.

D080727A Commissioner Largent **moved** to adjourn the **October 29** and **31, 2018** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 5, 2018**. The foregoing action made this **31st** day of **October 2018**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

DEAN KINZER, CHAIRMAN
Board of County Commissioners